



**City of
Aberdeen**
PARKS RECREATION AND FORESTRY

Application for Arborists & Applicator License

Date: _____ New Renew

Applicant Name: _____

Company Name: _____

Mailing Address: _____

Business Address: _____

Cell Phone: _____

Local Business Phone: _____

Email: _____

Fax: _____

Home Address: _____

Owner(s) Name: _____

Phone: _____

Applicant's Position with Company: _____

Are you a certified arborist? Yes No If yes, provide certification #: _____

Certificate of Liability & Work Comp. Insurance:
Must hold a minimum \$1,000,000.00 in commercial liability insurance. Must carry work compensation insurance. Certificate Required.

Carrier: _____
(Attach Certificates)

Tree applicator:
If you plan on treating trees with pesticides, ordinance section 56-251 requires you to hold an arborists license with the City of Aberdeen

SD Pesticide License #: _____
(issued by SD Dept. of Ag)

South Dakota State Sales or Excise Tax Number: _____

An Arborist License is issued on an annual basis at a cost of \$30.00 (payable to APRF) and expires at midnight on December 31st. An arborist license must be renewed by January 1st to continue to operate an arborist business without interruption in the City of Aberdeen.

Signature of Applicant: _____

For Office Use Only:

Test Date: _____ Pass Fail Renew License # _____ Fee \$30.00 _____



**City of Aberdeen
Arborist License Requirements**

No person for hire or other valuable consideration may maintain trees, remove trees or treat any tree or its soil unless such person holds a valid arborist license granted by the city forester.

Any license issued under the provisions of Article V, Chapter 6 may be revoked by the city council for the violation by the licensee of any applicable provision of this code, state law, or city ordinance, rule or regulation. (Ord. No. 19-03-01, 5-15-2019)

General Arborist License Requirements

1. Submit a completed application provided by the City Forester.
 2. Each license issued to a proprietorship, partnership, firm or corporation shall be the responsibility of the owner of the proprietorship, partnership, firm or corporation.
 3. No licensee shall allow his or her name to be used by any other person, directly or indirectly, to perform licensed services outside his or her personal supervision.
 4. Before a license may be issued, the applicant shall be required to submit to and pass an examination with a score of at least 70 percent. The applicant shall not be eligible to take another examination until at least two days have lapsed from the date of the last examination. The City Forester may waive the examination if an applicant is currently certified by either the South Dakota Arborists Association or the International Society of Arboriculture.
 5. Any person providing commercial arborist or tree applicator services in the city for the continuous period from January 1, 2015, to the date of application shall not be required to take the examination for that license.
 6. The Arborist License expires on December 31 of the year of issuance.
 7. Liability insurance shall be required of every licensee. Every applicant for a license shall present to the City Forester a valid certificate of insurance at the time of application. The minimum required general commercial liability insurance shall be \$1,000,000 for each occurrence involving property damage or bodily injury.
 8. In accordance with state law, proof of workers' compensation insurance shall be verified at the time of application.
 9. An applicant for a license under Article V, Chapter 6 shall be required to supply his or her state sales, use, or excise tax number to the city.
 10. Pay license fee. Original and annual renewal fee is \$30.00. Payment must be received before a license can be issued.
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