

The City Council met for a work session open to the public at 4:00 p.m. on November 21, 2011 at City Hall to discuss the Landscape Ordinance. No action was taken.

#### CITY COUNCIL PROCEEDINGS

City Council Chambers, Municipal Building, 123 South Lincoln Street, Aberdeen, South Dakota, November 21, 2011, 5:30 p.m., regular meeting of the Board of Council Members, Mayor Levsen presiding. Present at roll call were Council Members Tom Agnitsch, David Bunsness, Todd Campbell, Jim Kraft, Jeff Mitchell, Clint Rux, Jennifer Slight-Hansen, and Laure Swanson. City staff members present were Lynn Lander, Adam Altman, Robin Bobzien, Brett Bill, and Karl Alberts.

Mayor Levsen led the Pledge of Allegiance.

#### MINUTES

Mitchell moved, Rux seconded to approve the minutes of November 14, 2011, as circulated. All voting aye, motion carried.

OPEN FORUM – no one was present.

#### CONSENT CALENDAR

Mitchell moved, Agnitsch seconded to approve the following items on the consent calendar:

RENEWAL OF 2012 ALCOHOLIC BEVERAGE LICENSES – Retail On-Sale Liquor Licenses – City of Aberdeen dba Airport Terminal, 4740 6<sup>th</sup> Avenue, SE (Inactive); Kay Dee Enterprises dba Maverick's Steak & Cocktails, 1702 6<sup>th</sup> Avenue, SE (Inactive); Regency Midwest Ventures LP dba Ramkota Hotel, 1400 8<sup>th</sup> Avenue, NW w/video lottery; Rolling Hills Golf Club LLC dba Rolling Hills Golf Club, 546 Palmer Circle w/video lottery; Two Cs Inc. dba Schwans Recreation, 714 1<sup>st</sup> Avenue, NE w/video lottery; Package Off-Sale Liquor Licenses – E-Z Stop Food Marts Inc. dba E-Z Stop Food Mart, 421 S. Roosevelt Street; Kessler's Inc. dba Kessler's Liquor, 621 6<sup>th</sup> Avenue, SE; Miller & Holmes, Inc. dba M & H Gas, 202 6<sup>th</sup> Avenue, SW; Kay Dee Enterprises dba Maverick's Steak & Cocktails, 1702 6<sup>th</sup> Avenue, SE (Inactive); Two Cs Inc. dba Schwans Recreation, 714 1<sup>st</sup> Avenue, NE; Wal-Mart Stores, Inc. dba Wal-Mart #1520, 2820 7<sup>th</sup> Avenue, SE; Retail On-Off Sale Wine Licenses – Kessler's Inc. dba Kessler's Liquor, 621 6<sup>th</sup> Avenue, SE; Kay Dee Enterprises dba Maverick's Steak & Cocktails, 1702 6<sup>th</sup> Avenue, SE (Inactive); Regency Midwest Ventures LP dba Ramkota Hotel, 1400 8<sup>th</sup> Avenue, NW; Wal-Mart Stores, Inc. dba Wal-Mart #1520, 2820 7<sup>th</sup> Avenue, SE.

SET HEARING DATE – of December 5, 2011 at 5:30 p.m. for an application for New Retail On-Off Sale Malt Beverage License – Jondahl, Inc. dba Silver Dollar Bar, 119 S. Main Street.

LICENSES – Master Plumber – Scott Williams; Journeyman Plumber – Barrett Eggebraaten.

PLATS – 1) D & P Bunsness 1<sup>st</sup> Subdivision in Aberdeen, South Dakota, located in the NW ¼ of Section 25, T123N, R64W of the 5<sup>th</sup> P.M., Brown County, South Dakota; 2) Topaz Homes First Addition to Aberdeen in the NE ¼ of Section 19, T123N, R63W of the 5<sup>th</sup> P.M., Brown County, South Dakota; 3) Koslowski Second Addition to the City of Aberdeen, located in the NE ¼ of Section 14, T123N, R64W of the 5<sup>th</sup> P.M., Aberdeen, Brown County, South Dakota.

RENEWAL OF HANGAR LEASE – Agreement #29 with Wade Outka.

COMMUNITY EVENT PERMIT – for “Christmas On Main” Event to be held on December 2, 2011 from 5:30 p.m. to 8:30 p.m. sponsored by the Aberdeen Downtown Association.

All voting aye, motion carried.

#### NEW BUSINESS

**ORDINANCE NO. 11-11-01**

An Ordinance amendment to Section 54-206 through Section 54-213 of the Aberdeen Municipal Code dealing with the Industrial Wastewater Pretreatment Program was presented. Rux moved, Swanson seconded to approve first reading of Ordinance No. 11-11-01. Upon roll call, all voting aye, motion carried.

**PURCHASE COMPUTER EQUIPMENT AND SOFTWARE**

Bunsness moved, Kraft seconded to approve the purchase of computer equipment and software from Mitel Datanet in the amount of \$33,310.25. All voting aye, motion carried.

**RECOMMENDATIONS ON BIDS**

Bids were opened and publicly read for one 2012 Tandem Truck Box and Hoist for the Public Works Department-Street Division. A detailed list of bids is available at the Finance Office. Bunsness moved, Rux seconded to award the bid for truck chassis to I-State Truck Center in the amount of \$61,342.00, declare surplus a 2001 International Truck as trade-in to I-State Truck Center, award the bid for truck box and hoist to Northern Truck Equipment Corp. in the amount of \$22,479.00, and authorize the City Manager and Finance Officer to sign all necessary documents after approval by the City Attorney. All voting aye, motion carried.

Bids were opened and publicly read for one 2012 Refuse Collection Unit for the Public Works Department-Solid Waste Division. A detailed list of bids is available at the Finance Office. Bunsness moved, Campbell seconded to award the bid for truck chassis to I-State Truck Center in the amount of \$77,832.00, award the bid for packer body to Northern Truck Equipment Corp. in the amount of \$22,897.00, declare surplus a 2002 Sterling truck as trade-in to Northern Truck Equipment Corp., and authorize the City Manager and Finance Officer to sign the necessary documents after approval by the City Attorney. All voting aye, motion carried.

**BILLS**

Bunsness moved, Agnitsch seconded to approve the following audited bills for services, supplies, repairs and maintenance: Western Printing 230.00; 3D Specialties Inc. 7,687.50; AE2S 8,152.75; Northwestern Energy 10,200.59; Northern Electric 2,543.28; Executive Management 201.62; United Parcel Services 53.17; Aberdeen Business Improvement District 18,296.21; Great Western Bank 23,506.35; DTC 137,330.00; Connie Newell 105.94; Aberdeen Housing Authority 22.30; Aberdeen Housing Authority 23.90; Mike Kost 24.43; Melanie Fallis 24.00. Upon roll call, all voting aye, motion carried.

**PAYROLL**

Mitchell moved, Swanson seconded to approve payroll for the period from November 6, 2011 through November 19, 2011 and city share of social security, old age & survivor's insurance, retirement and health/life insurance: Wells Fargo 98,979.82; SD Retirement System 58,731.67; Governing Body 3,192.28; City Manager 6,084.24; City Attorney 3,469.60; Finance 12,944.00; HR 6,655.20; Building 178.83; Computer 3,623.39; Planning/Zoning 11,246.40; Engineering 10,180.00; Police 94,347.58; Fire 83,735.36; Fire Prevention 2,456.00; Housing/Building 4,812.00; Street 22,977.93; Traffic 4,547.66; Solid Waste 17,473.60; Transportation 12,666.13; Library 20,337.22; Parks, Recreation & Forestry 76,547.79; Airport 11,628.36; Pipe 18,240.92; Water Treatment 15,907.99; Meter 3,809.61; Wastewater 17,767.35; Pump 5,429.27. Upon roll call, all voting aye, motion carried.

**EXECUTIVE SESSION – LEGAL MATTERS**

Bunsness moved, Agnitsch seconded to move into executive session to discuss legal matter. All voting aye, motion carried.

Bunsness moved, Mitchell seconded to move out of executive session. All voting

aye, motion carried.

There being no further business, Bunsness moved, Mitchell seconded that the meeting be adjourned. All voting aye, motion carried.

Prepared by Mary Campton for the Finance Office. /s/ Karl Alberts, Finance Officer.