

## CITY COUNCIL PROCEEDINGS

City Council Chambers, Municipal Building, 123 South Lincoln Street, Aberdeen, South Dakota, June 13, 2011, 5:30 p.m., regular meeting of the Board of Council Members, Mayor Levsen presiding. Present at roll call were Council Members Tom Agnitsch, David Bunsness, Todd Campbell, Jim Kraft, Jeff Mitchell, Clint Rux, and Jennifer Slaughter-Hansen. Council Member Laure Swanson was absent. City staff members present were Lynn Lander, Adam Altman, Robin Bobzien, Brett Bill, Karl Alberts, Mike Wilson, and Dave McNeil.

Mayor Levsen led the Pledge of Allegiance.

## MINUTES

Mitchell moved, Bunsness seconded to approve the minutes of June 6, 2011, as circulated. All present voting aye, motion carried.

OPEN FORUM – No one was present

OLD BUSINESS

Bunsness moved, Kraft seconded to continue for one week the request to authorize payment of \$6,316.25 to 3M for Brown County 19 Holding Pond property described as Lot PE1 in the NW ¼ of Section 16, T123N, R63W of the 5<sup>th</sup> P.M., Aberdeen, Brown County, South Dakota. All present voting aye, motion carried.

CONSENT CALENDAR

Rux moved, Campbell seconded to approve the following items on the consent calendar:

SET HEARING DATE – of June 27, 2011 at 5:30 p.m. for Renewal of Package Off-Sale Malt Beverage License for Target Corp. dba Target Store, 3316 6<sup>th</sup> Ave., SE.

LICENSES – Home Day Care – Amanda L. McMahan; Sheri A. Weisgram.

LOTTERY NOTICE – Rocky Mountain Elk Foundation – receive and place on file.

All present voting aye, motion carried.

NEW BUSINESS

## RESOLUTION NO. 11-06-01 R - ANNEXATION

Bunsness moved, Agnitsch seconded to approve Resolution No. 11-06-01 R for annexation of certain property to the city limits of Aberdeen, South Dakota described as Lots 14A and 15A of Engel's Replat of a portion of Lot 4, Culberts Subdivision in the NW ¼ of Section 25, T123N, R64W of the 5<sup>th</sup> P.M. All present voting aye, motion carried.

## RESOLUTION NO. 11-06-02 R - ANNEXATION

Rux moved, Bunsness seconded to approve Resolution No. 11-06-02 R for annexation of certain property to the city limits of Aberdeen, South Dakota described as the 75.23' West of East 462.6' and the 37.6' West of the East 425' in Lot F, Easton's Subdivision of the SE ¼, NE ¼ of Section 14, T123N, R64W of the 5<sup>th</sup> P.M., Brown County, South Dakota. All present voting aye, motion carried.

## REQUEST SUPPORTING TIF APPLICATION BY HAPI

A request by Homes Are Possible, Inc. for preliminary consideration of a Tax Increment Financing District was presented. Rux moved, Agnitsch seconded to approve Resolution No. 11-06-03 R as follows:

A RESOLUTION SUPPORTING THE SUBMISSION OF A TIF APPLICATION BY  
HOMES ARE POSSIBLE, INC.

WHEREAS, the City of Aberdeen has in the past approved Tax Increment Financing Districts in order to fund projects constructed by Homes Are Possible, Inc., a South Dakota Non-Profit Corporation ("HAPI"); and

WHEREAS, previous Tax Increment Financing Districts ("TIFs") created to assist HAPI in the construction of affordable housing in Aberdeen have been successful in increasing the supply of affordable housing within Aberdeen; and

WHEREAS, the HAPI has stated its intent to request that the City of Aberdeen create an additional TIF to assist in developing additional affordable housing; and

WHEREAS each of the previous TIFs created for HAPI has been successful in repaying the obligations created thereunder, either on or ahead of schedule; and

WHEREAS, the Aberdeen City Council has determined that there is a continuing need for additional affordable housing in the community.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Aberdeen supports the idea of HAPI submitting a request for a new TIF, similar in scope to HAPI's other TIF projects; and

BE IT FURTHER RESOLVED that the City Council makes no obligation of the City of Aberdeen to approve any TIF application, and does not hereby guarantee or imply that any TIF application will be approved or funded, nor any ordinance or resolution enacted.

All present voting aye with Mitchell and Slight-Hansen abstaining, motion carried.

#### HEARING – ALCOHOLIC BEVERAGES

This being the time and place set for a hearing on applications for Alcoholic Beverage Licenses, recommendations were received, no one was present to testify, Mitchell moved, Kraft seconded to approve the renewal of the following Retail On-Off Sale Malt Beverage Licenses: I-90 Fuel Services Inc. dba Starlite Truckstop, 602 S. Hwy 281 w/video lottery; OCHENTA Inc. dba The Wolf Stop, 524 6<sup>th</sup> Ave., SE w/video lottery; NUEVE Inc. dba One Stop of Aberdeen, 1202 8<sup>th</sup> Ave., NE w/video lottery; OCHO Inc. dba C-Express North 2<sup>nd</sup>, 711 N. 2<sup>nd</sup> Street w/video lottery; OCHO Inc. dba Casino Korner, 707 N. 2<sup>nd</sup> Street w/video lottery; Treinta, Inc. dba C-Express, 2303 6<sup>th</sup> Ave., SE w/video lottery; Munchies Inc. dba Munchies, 2301 6<sup>th</sup> Ave., SE w/video lottery; Sooper Stop Inc. dba Sooper Stop, 19 N. Dakota Street w/video lottery; West Hill Inc. dba Sooper Stop West, 802 6<sup>th</sup> Ave., SW w/video lottery; Erickson & Meier Inc. dba Airport Travel Center, 4707 E. Hwy 12; Karla K. Stangl dba Palm Garden, 602 S. 3<sup>rd</sup> Street; Dakota Lodging Ltd. dba Ramada Inn, 2727 6<sup>th</sup> Ave., SE; A & T Partnership dba Moccasin Creek Concessions, 1202 10<sup>th</sup> Ave., SE. All present voting aye, motion carried.

#### FUNDING ASSISTANCE AGREEMENT

Bunsness moved, Agnitsch seconded to approve and authorize the City Manager to sign agreement between SD Department of Transportation and Aberdeen Ride Line for funding assistance in the purchase of new radios for the public transit system and approve of the City's 20% cost share in the amount of \$16,875.00 for the purchase. All present voting aye, motion carried.

#### ABERDEEN REGIONAL AIRPORT

Mitchell moved, Bunsness seconded to approve and authorize the City Manager to sign the following: 1) Addendum to Airport Lease #72 with Jon Swenson dba Performance Ag Services; 2) Airport Lease #73 with Doug Hansen dba Hilltop Aerial, Inc; 3) Airport Lease #74 with Hangar 9, Inc. All present voting aye, motion carried.

Bunsness moved, Slight-Hansen seconded to approve and authorize the City Manager to sign agreement with Helms & Associates for professional services for Agricultural Sprayer Taxilane Expansion on AIP 3-46-0001-31-2011 project. All present voting aye, motion carried.

Bunsness moved, Mitchell seconded to approve and authorize the City Manager to sign Change Order #2, a decrease in the amount of \$14,292.10, to the General Aviation Apron Expansion Project for Upper Plains Contracting, Inc. All present voting aye, motion carried.

Bunsness moved, Kraft seconded to approve the following payments and authorize the City Manager to sign documents for Pay Est. #5 – AIP #3-46-0001-30-2010 GA Apron

Expansion – Helms & Associates in the amount of \$22,880.13; Pay Est. #5 – Hangar 9, Inc. Access Road Improvements – Lien Transportation in the amount of \$26,490.11; Pay Est. #3 – AIP #3-46-0001-30-2010 GA Apron Expansion – Upper Plains Contracting in the amount of \$348,990.80. Upon roll call, all present voting aye, motion carried.

#### QUITCLAIM DEED

Mitchell moved, Bunsness seconded to authorize the City Manager and Finance Officer to sign Quitclaim Deed to Steve Frank for property described as Lots 7 and 8, Block 5, Original Plat of Aberdeen, Brown County, South Dakota. All present voting aye, motion carried.

#### RECOMMENDATION ON BIDS

Bids were opened and publicly read for Public Safety Building Cleaning Services. A detailed list is on file in the Finance Office. Rux moved, Bunsness seconded to award the bid to Steve and Tiffany Westby, The Carpet Cleaners, in the amount of \$2,080.25 per month as the best bid for Cleaning Services for the Public Safety Building and authorize the City Manager and Finance Officer to sign all necessary documents after the approval by the City Attorney. All present voting aye, motion carried.

#### REQUEST TO INSTALL RAILING

A request by Phyllis J. Anderson to install a railing along a private sidewalk extending into the public right-of-way at 911 8<sup>th</sup> Ave., SE was presented. Bunsness moved, Rux seconded to approve the request to install a railing along a private sidewalk extending into the public right-of-way at 911 8<sup>th</sup> Ave., SE. All present voting aye, motion carried.

#### PAY ESTIMATE

Mitchell moved, Bunsness seconded to approve payment of Pay Estimate #20 – work completed on WWTP Improvements, Phase 2B – PKG Construction in the amount of \$83,980.95. Upon roll call, all present voting aye, motion carried.

#### BILLS

Bunsness moved, Rux seconded to approve the following audited bills for services, supplies, repairs and maintenance: Dakotacare Administrative Services 60,478.71; Great Western Bank 32,305.31; Great Western Bank 23,116.63; Gellhaus & Gellhaus Client Trust 38,400.63; FSH Communications 60.00; J & K Mowing Service 758.10; Clark Engineering Corp 673.44; Northern Valley Communications 244.10; Eric Hofer 34.83; Jennifer Hormann 34.47; B & J Enterprises 41.74; Lance Tophoj 35.30; Dustin Batsch 29.62; Curtis Gillespie 6.85; Doris Kindel 25.13; Hayley Hilton 69.37; Midwest Alarm Company 498.00; American News 2,623.80; Aberdeen Chamber of Commerce 180.00; Aberdeen Development Corp 14,166.67; Praxair Distribution Inc 312.55; Artz Equipment Co 596.55; Beadle Floral & Nursery 11,692.50; Helms & Associates 12,955.00; Best Business Products 108.28; Bonnie Bitz 2,900.00; RDO Equipment Co 525.49; A M Leonard Inc 966.27; Chris & Dons Tarp & Canvas Repr 570.00; City Treasurer 135.00; City Treasurer 2,000.00; Dakota Electronics 2,336.83; The Penworthy Co 668.15; Vosika Fencing 1,276.40; Don's Builders Hardware 147.70; Quality Welding Inc 8.00; Engel Music Store 95.00; Evergreen Supply 165.13; Cole Papers Inc 2,327.51; Farm Power Mfg Inc 36.05; Carquest Auto 1,086.45; Graham Tire Co 803.00; Hedahls Inc 589.84; CWD-Aberdeen 2,285.65; House of Glass 4,389.20; SD Wheat Growers Feed Store 110.00; Nelson Sales & Service, LLC 147.96; H F Jacobs & Son 1,512.00; Janitor Supply Co 86.50; Kesslers Inc 165.52; Kleins- Aberdeen 454.95; K-Mart Shopping Center 95.32; Automatic Building Controls 275.00; New Dimensions 2,912.05; M-B Companies Inc 2,871.44; MAC's Inc 285.25; NSU Workstudy 476.64; Qwest-Seattle 4,763.73; Office Equipment 172.19; Pantorium 31.90; Liewer Enterprises Inc 86.87; Kromer Co 656.23; Dakota Supply Group 4,090.65; Lorie Johnson 250.00; Midstates Printing 6,120.40; Safety Service Inc 7,275.00; Sanders Sew-N-Vac Inc 39.98; Scholastic Book Fair

69.71; J & K Mowing Service 125.00; Town & Country Lumber Inc 579.69; Pro-Build 294.12; Western Area Power Adm 5,464.98; Woodman Refrigeration Co 511.19; Wright & Sudlow 45,465.54; Hannah Lagerquist 29.23; Gayle Neuhardt 630.00; Baker & Taylor Inc 2,024.68; GALE 433.43; Illinois Theatrical Co 53.40; Fastenal Company 299.51; ADAPCO Inc 518.25; Travelers Directory Service 440.00; Chris Heier 45.00; Electric Co of SD 353.78; Digital Ally 270.00; Upstart 327.00; Daktronics Inc 835.00; Dependable Sanitation 183.00; Taylor Laundry 106.00; Performance Ag Services 3,137.50; Fordham Signs 294.00; Pepsi-Cola 674.62; Theatre House Inc 89.10; Cartney Bearing Co 241.96; Coca-Cola Refreshments 2,276.20; Gary Nelson 17,532.09; Physio-Control Inc 210.80; Pauer Sound & Music Inc 8,562.00; Titan Access Account 916.73; Hub City Radio 590.00; Executive Management 21.06; Climate Control 785.00; Pierson Ford-Lincoln-Mercury 22,499.00; Trisha Waldron Designs 593.00; Paper House Productions 27.00; Parkview Nursery Inc 14,153.39; New Mountain Innovations 152.00; Nancy Eckert 23.84; SD Department of Revenue 16,571.27; AT & T 6.80; Dakota Broadcasting LLC 400.00; Northwestern Energy 58,488.70; MTI Distributing 5,340.24; Sioux Falls Shopping News 203.00; Child's World 35.90; Bismarck Tribune 202.00; Gift Emporium Distributors 591.60; Michelle Bacon 166.77; Fire Safety First 118.76; Action Pest Control 62.50; Ruth Wegehaupt 72.00; Ace Refrigeration 385.56; Ken's Superfair Foods 2,966.22; Laura Millett 457.12; SD Secretary of State 30.00; Aberdeen Housing Authority 22,577.61; Sanford Health 160.00; Double L Ice 112.00; Kenny Pulling Frame Repair 240.00; West River Beverages Inc 855.35; Sabrina Olson 37.00; Menards Aberdeen 1,919.62; Mahoning Valley Mfg Inc 545.82; A & B Business Solutions 39.00; Studio Y Creations 1,988.62; Nikolas Aberle 225.00; Ray Studnicka 100.00; L & T, LLC 6,444.32; Electronic Data Solutions 1,650.00; Convention Visitors Bureau 60,464.52; Dakota Fluid Power Inc 178.63; McQuillen Creative Group Inc 928.54; Midwest Mini Melts 2,520.00; MIDCO Diving & Marine Services 5,800.00; Grand Forks Herald 80.00; Lincoln Equipment Inc 438.65; Sperry Stump Removal 2,810.00; Lerner Publishing Group 23.95; Jim Oliver 350.00; Harve's Pro Prints 2,717.90; Professional Mailing Aberdeen 3,719.08; Faulk Co Ambulance 951.78; Ferguson Waterworks 3,171.16; Recreation Supply Co 572.93; Shirley Arment 127.65; CVS Systems Inc 198.45; Pomp's Tire Service 314.40; Van Diest Supply Co 60,861.94; MINITEX-CPP 213.00; Spotslam 84.00; Camby's Pass Inc 74.33; Carlson & Stewart Refrigeration Inc 2,385.20; Treatment Resources Inc 276.20; Custom Sheet Metal Inc 240.00; Journey Works 1,939.36; Dakota Oil 58.70; The Finals 1,619.00; A M Best 1,156.95; DSS Image Apparel 320.40; Advance Auto Parts 86.87; Superior Tech Products 5,308.50; Genesis Lamp Corporation 275.65; Gander Island Consulting Service 1,035.00; Nationwide Mutual Fire Insurance Co 3,849.00; Learning Opportunities 34.95; Plunkett's Pest Control 167.00; Aberdeen Plumbing & Heating Inc 468.92; Amy Woods 45.00; Cunningham Electric 117.41; Pro Ag Supply Inc 38.34; RJ Thomas Mfg Co 11,834.55; Dakotah Bank Aberdeen 162.75; Grainger 68.94; Geffdog Designs 251.50; Jefferson Partners LP 1,319.07; Ameripride Services Inc 2,074.33; Weissmans Designs For Dance 432.75; LexisNexis Risk Data Mgmt 100.00; A-1 Sanitation 948.71; G & R Controls Inc 174.39; United Parcel Service 48.64; Swanson Electric 903.29; Chance Rides Manufacturing Inc 774.01; Photos Now! Inc 9.65; Aberdeen Senior Center 1,170.00; WYSS Associates Inc 3,193.35; Miltona Turf Products 199.04; Specialty Mfg Co 21.00; Runnings Supply Inc 2,510.52; Court Street Lighting 15.75; Cass Clay Creamery Inc 1,049.00; Skyview Const Co LLC 156.50; Clyde Eisenbeisz 74.20; Robert Brown 12.00; Floyd Leadercharge 12.00; Ruth Pettigrew 12.00; Sharon Schnabel 64.86. Upon roll call, all present voting aye, motion carried.

OTHER

There may be a quorum of City Council members present at the Aberdeen Downtown

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Association meeting at 5:30 p.m. on June 15<sup>th</sup>. No action will be taken. A notice will be posted.

There being no further business, Mitchell moved, Bunsness seconded that the meeting be adjourned. All present voting aye, motion carried.

Prepared by Mary Campton for the Finance Office. /s/ Karl Alberts, Finance Officer.