

CITY COUNCIL PROCEEDINGS

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, November 16, 2015, 5:30 p.m., regular meeting of the Board of City Council Members, Mayor Mike Levsen presiding. Present at roll call were City Council Members David Bunsness, Alan Johnson, Mark Remily, Rob Ronayne, Clint Rux, and Jennifer Slight-Hansen. City Council Members Todd Campbell and Laure Swanson were absent. City Staff present were Lynn Lander, Ron Wager, Robin Bobzien, Brett Bill, and Karl Alberts.

Mayor Levsen led the Pledge of Allegiance.

MINUTES

Rux moved, Bunsness seconded to approve the minutes of November 9, 2015, as circulated. All present voting aye, motion carried.

OPEN FORUM – Lamar Marshall was present to discuss downtown sign ordinances.

OLD BUSINESS

ORDINANCE NO. 15-11-05

Bunsness moved, Johnson seconded to approve second reading and final adoption of Ordinance No. 15-11-05 revising the City Code Building and Building Regulations at Sections 12-48 and 12-78. Upon roll call, all present voting aye, motion carried.

ORDINANCE NO. 15-11-06

Johnson moved, Bunsness seconded to approve second reading and final adoption of Ordinance No. 15-11-06 revising Chapter 26 of the City Code relating to nuisances. Upon roll call, all present voting aye, motion carried.

CONSENT CALENDAR

Bunsness moved, Slight-Hansen seconded to approve the following items on the consent calendar:

SET BID DATE – of December 1, 2015 at 2:00 p.m. for an Advertisement for Bids on the Aberdeen Reclamation Facility Control Building 2015 HVAC Upgrade Project.

LICENSE – Taxi Cab Driver – Kenneth J. Weigel

LOTTERY NOTICE – James Valley Model Railroad Association – receive and place on file.

All present voting aye, motion carried.

NEW BUSINESS

RESOLUTION NO. 15-11-01R

Bunsness moved, Ronayne seconded to approve Resolution No. 15-11-01R to Vacate Public Right-Of-Way for Lot AB1 and that portion of 19th Street South Public Right-Of-Way commencing at the South Side of Hwy #12 Public Right-Of-Way and continuing South 247' excluding Lots H-5 and H-9 (602 S. Hwy #281). All present voting aye, motion carried.

RESOLUTION NO. 15-11-03R

Bunsness moved, Johnson seconded to approve the following Resolution No. 15-11-03R to confirm Mayor Levsen's appointment of Jen Ohare to the Business Improvement District II Board:

WHEREAS, the City of Aberdeen has enacted Ordinance No. 08-08-03 creating Business Improvement District No. 2, and

WHEREAS, South Dakota Codified Law (SDCL) 9-55-5 provides that the Mayor shall, with the approval of the governing body, appoint a Business Improvement District Board consisting of property owners, residents, business operators or users of space within the business area to be improved, and

WHEREAS, SDCL 9-55-6 provides that the Board shall consist of no less than five members to serve such terms as the governing body, by resolution, determines, and

WHEREAS, the duties of the appointed Business Improvement District II Board members are to make recommendations to the governing body for the establishment of a plan

for improvements to the Business Improvement District area, and

WHEREAS, Jen Ohare shall be appointed by the Mayor to serve as a BID II Member representing MyPlace Hotel, and

IT IS HEREBY RESOLVED that all Business Improvement District II Board Members shall be appointed by the Mayor with the approval of the governing body at the November 16, 2015 City Council Meeting. Each Business Improvement District II Board Member shall serve until his or her successor is appointed. If the Business Improvement District II Board Member's position becomes vacant, then his or her successor shall be appointed by the Mayor and approved by the governing body as soon as practicable at a regularly scheduled City Council Meeting. The successor shall fill the remainder of the predecessor's term.

All present voting aye, motion carried.

PROFESSIONAL SERVICES AGREEMENT WITH CONDREY AND ASSOCIATES

Ronayne moved, Rux seconded to allow the City Manager to enter into a Professional Services Agreement with Condrey and Associates, Inc. to conduct a classification and compensation study for the City of Aberdeen in the fixed fee amount of \$49,500. All present voting aye, motion carried.

PURCHASE REQUEST FOR AIRPORT LIGHTING

Bunsness moved, Rux seconded to approve the purchase of LED Lighting Replacements for the Parking Lot and Air Carrier Ramp Lights at the Airport from GRAINGER through NJPA Contract in the amount of \$57,700 and approve the payment for the Lighting upon deliver at the Airport. Upon roll call, all present voting aye, motion carried.

PAYMENT REQUEST FOR RIDE LINE BUSES

Bunsness moved, Johnson seconded to approve the payment request in the amount of \$106,967.20 to Harlow's Bus Sales for the purchase of two 2016 Ford Champion Buses for Aberdeen Ride Line. This amount represents the 80% share the SD DOT issued in a check to the City of Aberdeen for their share of the purchase of the buses. Upon roll call, all present voting aye, motion carried.

CHANGE ORDER/PAYMENT REQUEST FOR METAL BLDG. REPAIRS

Remily moved, Slaight-Hansen seconded to approve Change Order #1 in the amount of \$2,800 and Payment Request #2 in the amount of \$69,845 to Steel Structures of Aberdeen, Inc. for work performed on the Public Works Department Metal Building Repairs Project. Upon roll call, all present voting aye, motion carried.

BILLS

Johnson moved, Bunsness seconded to approve the following audited bills for services, supplies, repairs, and maintenance: United Parcel Service 35.37; Dakotacare 49,270.11; American News 4,315.56; Chris Scott 26.00; Aberdeen Chamber of Commerce 25,327.00; Sivertsen Technology 338.14; Aberdeen Development Corp. 14,166.67; William E. Young Co., Inc 158.00; Aberdeen School Dist 16,209.41; SD Ambulance Association 75.00; Foremost Promotions 91.70; ASPIRE Inc 1,970.43; Rhodes Anderson Agency 30.00; Beadle Floral & Nursery 3,806.37; Helms & Associates 12,503.00; MARCO Inc 487.58; Tom Barstad 26.00; Lighthouse Uniform Co 572.95; SD Municipal Attorney Assn 35.00; RDO Equipment Co 2,543.97; Brown County Landfill 18,536.64; Brown County Treasurer 4,274.45; KONE Inc 739.08; Overhead Door 370.36; R & K Computers 37.00; Dahme Construction 500.00; Hawkins Inc 1,770.00; Dakota Electronics 12,829.75; Vosika Fencing 3,675.00; Dennis Gavin 2,417.56; Dennis Gavin-Reimbursemt 6,299.51; Quality Welding Inc 439.19; Performance Oil & Lubricants 442.20; Cole Papers Inc 3,109.08; Farm Power Mfg Inc 238.88; GCR Tires & Service 2,203.40; OfficeMax Inc. 288.53; Jensen Rock &

Sand Inc 1,613.00; Carquest Auto 1,117.86; HACH Co 2,087.98; I State Truck Center 226.40; Direct Automation LLC 2,010.00; Hedahls Inc 1,515.92; House of Glass Inc 612.09; Joel Weig 15.00; Nelson Sales & Service LLC 69.99; SD Redbook Fund 65.00; Kesslers Inc 193.53; Automatic Building Controls 924.00; Aberdeen Taxi Service 259.00; Lawson Products Inc 231.93; Steven Lust Automotive 415.60; MAC's Inc 97.71; Mattern Diesel Service 368.75; Sanford Health Occupational Medicine Clinic 1,299.00; National Trust for Historic Preservation 50.00; Farnums Genuine Parts 162.92; Richard Allan Ward III 113.00; Northern Electric 3,876.96; A & B Business Solutions 52.88; Parcel Erickson Texaco 45.00; Mardian Scrap Recycling Inc 73.15; Dakota Supply Group 941.80; Graymont Capital Inc 29,307.26; Midstates Group 1,800.37; Mark Miller 14.00; Cross Country Freight Solutions Inc 146.99; Ringgenberg Electric Inc 595.50; Avera St Luke's Hospital 404.79; Light & Siren 2,129.80; SHARE Corp 4,454.20; Sherwin-Williams Co 164.50; HD Supply Waterworks 7,433.23; Crawford Trucks & Equipment 491.92; SD Div of Motor Vehicles 28.00; SD Police Chief's Association 390.00; Keith Sharisky 303.00; Stan Houston Equipment Inc. 372.80; Arika Dingmann 28.00; J & K Mowing Service 125.00; Town & Country Lumber Inc 320.39; Western Area Power Adm 10,195.75; Wright & Sudlow 134,676.41; Aberdeen Area Arts Council 10,348.35; Fastenal Co 411.41; Shane Franks 69.00; Aberdeen Awards 95.50; Blair Scoular 112.00; BRITE 2,000.00; Mattern Electric 147.47; Michael Bunke 14.00; Olson's Pest Technicians 900.00; Newark 24.17; Dependable Sanitation, Inc 471.00; Dakota Ink & Toner 303.69; Taylor Laundry 16.00; First National Bank 443,470.00; M & T Fire & Safety Inc 2,964.27; USA Blue Book 111.84; Cartney Bearing Co 13.12; SD Dept Health Lab 1,709.00; Titan Access Acct 55.61; Executive Management 239.05; Pierson Ford-Lincoln-Mercury 120.08; Austin Vaughn 183.84; North Central Farmers Elevator 9,746.60; SD Electrical Commission 50.00; Traffic Control Corp 1,955.00; Barton Heating & A/C 192.78; SD Dept of Revenue 12,532.51; AT & T Modem 426.90; The Sewing Shoppe 177.50; Hello Direct Inc 150.00; Ken Hubbart 151.80; Cornerstones Career Learning Center 5,000.00; Northern Valley Communications 29.88; Kirk's Auto 4,895.19; Lien Transportation Co 7,462.80; POET Ethanol Products 3,816.55; McMaster-Carr Supply Co 165.16; Dr. Steve Redmond 500.00; Stretchs Well Service Inc 3,825.94; Northwestern Energy 1,869.09; James River Water 81.05; SD One Call 357.28; Federal Express Corp 11.81; Laura Millett 274.90; Claims Associates Inc 750.00; Cardinal Tracking Inc 225.41; Galeton Gloves 402.25; SD Secretary of State 30.00; Sanford Health 124.00; Menards Aberdeen 4,875.76; Allied Electronics Inc 157.84; Bound Tree Medical LLC 2,160.95; Thompson Information Services 429.00; Water & Environmental Engineering 103.00; C & L Plumbing & Heating 356.30; Adam Buckhouse 22.50; Aaron Chittum 105.00; Michael Roemmich 175.00; Marcia Sveen 67.50; Convention Visitors Bureau 46,286.59; Dakota Fluid Power Inc 815.70; Borns Group 1,498.46; The Carpet Cleaners 2,080.25; AT & T Cell 53.72; Rod Kurtz 126.00; NCL of Wisconsin 644.49; Ferguson Waterworks 7,644.22; Dr Thomas Flamboe 1,170.00; Zach Hanson 43.00; Matheson Tri-Gas Inc 494.64; Pomp's Tire Service, Inc 2,309.44; Dylan Trauffer 17.00; Joshua Poppen 15.00; My Turn Playsystems 7,030.00; SD Public Assurance Alliance 248.00; Forest Rux 34.29; GALLS Inc 290.00; Humphries Construction 25.00; Anthony Morrissey 96.00; Business Improvement District 20,875.00; Zones 2,165.67; SD Underground, Inc 928.57; Best Western Ramkota Watertown 1,870.00; MVTL Laboratories Inc 423.00; Howes Oil Co., Inc 31,434.02; Christopher Gross 17.00; Kerry Wenbourne 184.00; Plunkett's Pest Control 211.18; Ed M Feld Equipment Co 40.00; Aberdeen Chrysler Center 175.68; Aberdeen Asphalt Inc 9,962.10; John Henry Foster MN Inc 47.93; Thatcher Company 7,901.95; Mobile Electronic Service Inc 94.38; Brad Jung 32.00; Montster Specialties 768.51; Christian Witzel 30.00; Northern Lake Service Inc 840.00; Groton Ford, LLC 904.73; Firehouse Software 5,072.00; Curt Fredrickson 198.00;

Paul Bunkowske 32.00; Butler Machinery Co 567.66; JGE Rental Equipment 175.00; GRAINGER 280.14; Sanitation Products Inc 2,037.72; Acushnet Co 3,024.00; Geffdog Designs 831.35; WEB Water Bottling Co 20.00; Ameripride Services Inc 679.26; Crescent Electric Supply 215.59; Mario Gourde 60.33; Ban-Koe Systems, Inc 4,575.59; Country Concrete/Landscaping 1,734.10; The Training Place 6,650.05; Brant Winter 15.00; Midwest Pump & Tank 158.90; LexisNexis Risk Data Mgmt 50.00; G & R Controls Inc 2,750.00; Environmental Toxicity Control 450.00; Specialty Mfg Co 15.57; Runnings Supply Inc 1,005.92; Interstate Battery 576.75; Uniform Center 11.99; Melgaard Group, LLC 3,495.00; Renata Ochsner 38.00; Jeanette Krumm 34.00; State Street Commons, LLC 1,600.00; Northern Commons, LLC 500.00; Tanya White 26.50. Upon roll call, all present voting aye, motion carried.

PAYROLL

Rux moved, Bunsness seconded to approve the payroll for the period from November 1, 2015 through November 14, 2015 and City share of social security, old age & survivor's insurance, retirement, health and life insurance: Wells Fargo 114,527.10; SD Retirement 63,459.22; Governing Body 3,192.28; City Manager 7,009.11; City Attorney 5,851.30; Finance 12,048.38; HR 7,667.20; Buildings 300.32; Computer 3,977.43; Planning/Zoning 12,573.60; Engineering 10,826.40; Police 107,953.74; Fire 85,318.20, John Quinn 17.13 hr; Fire Prevention 4,383.20; Housing/Building 5,578.40; Street 25,384.63, Allen Conn 16.55 hr, Dan Kohnen 19.20 hr; Traffic 4,461.82; Solid Waste 15,692.80; Transportation/Ride Line 14,242.41; Library 20,959.15; Parks, Rec & Forestry 85,340.38, Katie Anderson 250.00/week, Julia Barnett 9.00 hr, Christian Berbos 8.75 hr, Alexis Doerr 9.25 hr, Kelsey Gaulrapp 9.00 hr, Jackson Graalum 8.50 hr, Kaylee Hall 11.00 hr, William Hammer 8.50 hr, Sarah Meland 9.50 hr, Carrie Pospishil 11.25 hr, Matthew Sherman 8.50 hr, Lindsey Simon 11.00 hr, Ethan Stewart 8.50 hr, Taylor Swiontek 8.50 hr; Airport 13,771.46; Pipe 19,260.10; Water Treatment 17,111.87; Meter 1,292.00; Water Reclamation 18,224.10; Pump 6,319.53; Old Federal Crths Bldg 1,715.00. Upon roll call, all present voting aye, motion carried.

CITY MANAGER'S REPORT

Lynn Lander presented the City Manager's Report.

There being no further business, Bunsness moved, Johnson seconded that the meeting be adjourned. All present voting aye, motion carried.

Prepared by Mary Campton for the Finance Office. /s/ Karl Alberts, Finance Officer.