

CITY COUNCIL PROCEEDINGS

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, October 13, 2015, 5:30 p.m., regular meeting of the Board of City Council Members, Mayor Mike Levsen presiding. Present at roll call were City Council Members David Bunsness, Todd Campbell, Alan Johnson, Rob Ronayne, Clint Rux, Jennifer Slight-Hansen and Laure Swanson. City Council Member Mark Remily was absent. City Staff present were Lynn Lander, Ron Wager, Robin Bobzien, Brett Bill, Karl Alberts, Janel Ellingson, and Cody Roggatz.

Mayor Levsen led the Pledge of Allegiance.

MINUTES

Rux moved, Johnson seconded to approve the minutes of October 5, 2015, as circulated. All present voting aye, motion carried.

OPEN FORUM – No one was present.

CONSENT CALENDAR

Ronayne moved, Slight-Hansen seconded to approve the following items on the consent calendar:

REQUEST FOR A TIME EXTENSION – until 11:00 p.m. on October 14th, 15th, and 21st for Police Department Firearms Training at the City Firearms Range, 725 South 135th Street.

SET HEARING DATE – of October 26, 2015 at 5:30 p.m. for applications for Special One-Day On-Sale Liquor Licenses for Yelduz Shriners at 802 South Main Street on October 31st for a Chili Cook-Off; on November 14th for a Bean Bag Tournament; and on November 21st for a Turkey Shoot.

LICENSE – Taxi Cab Driver – Tosha Snaza

LOTTERY NOTICE – Aberdeen Chapter of Ducks Unlimited – Receive and place on file.

All present voting aye, motion carried.

NEW BUSINESS

RESOLUTION NO. 15-10-06R

Resolution No. 15-10-06R approving the 2016 - 2020 Capital Improvement Program with or without amendments was presented. Bunsness moved, Johnson seconded to approve Resolution No. 15-10-06R as follows:

WHEREAS, the Aberdeen Home Rule Charter provides for the submission of a Five-Year Capital Program to be proposed no later than the final date for submission of the budget, and

WHEREAS, the City Manager has presented a capital program as required by his duties as City Manager with a public hearing being held on August 17, 2015 with the published notice on August 7, 2015, stating the meeting time and place, and

WHEREAS, the City Council is required to adopt the capital program by resolution after the public hearing with or without amendment to the capital program.

NOW, THEREFORE BE IT RESOLVED, that the City Council approves the capital program as presented by the City Manager and proposed at the public hearing held on August 17, 2015, without any amendments.

Motion carried by voice vote.

RESOLUTION NO. 15-10-07R

Resolution No. 15-10-07R levying an annual special assessment for parking facilities was presented. Ronayne moved, Rux seconded to amend the resolution by replacing the word “residential” with “single family dwelling”. All present voting aye, motion carried. Bunsness moved, Swanson seconded to approve Resolution No. 15-10-07R with the amendment as follows:

WHEREAS, the City of Aberdeen did adopt an ordinance creating an appointive

board to manage public parking facilities, and

WHEREAS, the board appointed to manage said parking facilities has determined that there is needed the total sum of Ninety-six thousand one hundred ninety-eight dollars (\$96,198) to operate said parking facilities for the year 2016 and have recommended to the Aberdeen City Council that they cause to be levied a special assessment in the parking district sufficient to raise said sum to be used for the purpose of operating, maintaining and repairing the public parking facilities to be managed by the board so appointed, and

WHEREAS, the Board so appointed is to manage and operate all City-owned parking lots and facilities, except on-street parking, in the area defined in the Revised Ordinances of Aberdeen, South Dakota, and

WHEREAS, the governing body of the City of Aberdeen has determined that there is to be during the year 2015 (collectible in 2016) levied an annual special assessment (collectible in 2016) against all real property in the parking district the amount as recommended for the purpose of operating, maintaining and repairing said public parking facilities for the year 2016, and

WHEREAS, it has been determined that the annual special assessment shall be apportioned against the real property within the boundaries of the area designated according to the benefits to accrue to said property.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNCILMEMBERS, and they hereby find, determine and declare that it is necessary to levy during the year 2015 a total annual special assessment for the purpose of operating, maintaining and repairing the public parking facilities managed by the board the sum of Ninety-six thousand one hundred ninety-eight dollars (\$96,198) to be used during the year 2016, and that said sum shall be assessed against all assessable lots and tracts of land within the boundaries of the areas so designated, according to the benefits to accrue to said property, and said Board of Councilmembers hereby determine that the benefit formula to be used in said district shall be arrived at by determining the total value of all assessable property in said district, and to make a determination as to real property that is used 100% as single family dwelling property, and that property used 100% for single family dwelling purposes is only to be assessed at 25% of its total assessed value for the purpose of this special assessment, and that based upon said assessable value determine a levy sufficient to raise the total sum required for operation of said parking district, and that the amount of assessed valuation of real property will be the same as the amount shown on the Notice of Assessed Valuation. Each lot shall be assessed the pro rata share of the total sum of the special assessment per its assessed valuation.

BE IT FURTHER RESOLVED that the City of Aberdeen hereby directs that the amount of assessment above described to the general assessment to the County Auditor to be collected as municipal taxes for general purposes, and the property owners are to be notified of said special assessment in the same manner that they are notified of general assessment, and the assessment shall be subject to review and equalization in the same manner as assessments or taxes for general purposes.

All present voting aye, motion carried.

HEARING ON ALCOHOL BEVERAGE LICENSE

This being the time and place set for a hearing on an application for a Special One-Day Liquor License on October 24, 2015 for the Yelduz Shriners at 802 South Main Street, recommendations for approval were received from the Police and Fire Departments, Ronayne moved, Campbell seconded to approve the Special One-Day Liquor License on October 24, 2015 for the Yelduz Shriners for a Benefit for Kim Clausen at 802 South Main Street contingent upon an inspection by the Health Department. All present voting aye, motion

carried.

PAYMENT REQUESTS FOR AIRPORT PROJECTS

Johnson moved, Slight-Hansen seconded to approve and authorize the City Manager to sign the following payment requests: Pay Estimate #1 – AIP #3-46-0001-35-2015 Wetland Stormwater Improvements, Phase II – Helms & Associates in the amount of \$10,425.00; Pay Estimate #2 – AIP #3-46-0001-35-2015 Wetland Stormwater Improvements, Phase II – Helms & Associates in the amount of \$6,268.64; Pay Estimate #4 – AIP #3-46-0001-35-2015 Runway 17/35 Decoupling and Design Phase – Helms & Associates in the amount of \$6,592.64; Pay Estimate #11 – AIP #3-46-0001-34-2014 Wetland Mitigation and Stormwater Improvements, Phase I – B & B Contracting in the amount of \$176,463.87; Pay Estimate #12 – AIP #3-46-0001-34-2014 Wetland Mitigation and Stormwater Improvements, Phase I – Helms & Associates in the amount of \$4,998.55. Upon roll call, all present voting aye, motion carried.

CHANGE ORDER AND PAYMENT REQUEST FOR CONCRETE ST REHAB

Campbell moved, Ronayne seconded to approve and authorize the City Manager to sign the following change order and payment request for the Concrete Street Rehabilitation Project CONC-2015-3: Change Order #1 decreasing the project contract amount by (\$79,045.40) and Payment Request #2 (Final) in the amount of \$72,391.12 for Wright & Sudlow, Inc. for work performed on the project. Upon roll call, all present voting aye, motion carried.

BILLS

Slight-Hansen moved, Johnson seconded to approve the following audited bills for services, supplies, repairs, and maintenance: Northwestern Energy 91,511.58; Northern Electric 13,805.00; MARCO Inc 264.82; Dependable Sanitation, Inc. 15,182.00; SD Dept. of Revenue 18,881.46; Kevin Gustafson 53.00; Ryan Derouchey 35.00; Cody Roggatz 42.00; Kelvin Boschee 42.00; AT & T 53.72; MARCO Inc 26.71; NVC 262.50; Bruce Boschee 26.20; William Svensen 35.14; Subway 22.46; Jon Malsam 103.15; Matthew Deilke 39.54; Dakotacare 29,960.71; OCLC, Inc 824.77; MediaUSA Advertising Inc 730.00; MAX R 1,799.50; Dakota Custom Turf 1,650.00; American News 4,634.39; Aberdeen Chamber of Commerce 132.00; Praxair Distribution Inc 313.04; Helms & Associates 175.00; Bonnie Bitz 2,990.00; A M Leonard Inc 5,079.45; Northern Plains Animal Health 27.30; Dahme Construction 27,605.11; Hawkins Inc 1,160.00; Dakota Electronics 2,801.26; Lang's TV & Appliance 143.00; Don's Builders Hardware 8.00; Dennis Gavin 2,500.00; Engel Music Store 302.15; Scholastic Inc 88.42; Cole Papers Inc 3,470.30; Central Business Supply Inc 47.27; GCR Tires & Service 1,057.70; Becker Arena Products Inc 353.45; Jensen Rock & Sand Inc 180.00; CarQuest Auto 638.50; Graham Tire Co 804.05; Hedahls Inc 641.53; CASH-WA Distributing 819.12; House of Glass, Inc 3,187.86; Solien & Larson Engineering 1,931.25; Nelson Sales & Service, LLC 74.00; H F Jacobs & Son 1,392.82; Kesslers Inc 210.46; Kleins 44.03; Todd R Thorson 300.00; Steven Lust Automotive 55.64; MAC's Inc 75.94; Revolution Dancewear 171.75; Minnesota Knife 546.50; Farnums Genuine Parts 12.58; A & B Business Solutions 421.91; Overhead Door Company/Br Co 168.37; Pantorium 84.76; Dakota Supply Group 2,034.99; Lorie Johnson 260.00; Midstates Group 7,517.32; Schwan Electric Inc 2,340.00; SD Dept of Transportation 24.00; Stan Houston Equipment, Inc 250.00; J & K Mowing Service 150.00; Town & Country Lumber Inc 381.01; Academy Trophy Co 52.00; Weismantel Rent All 175.00; Western Printing 152.95; Wright & Sudlow 600.00; Baker & Taylor Inc 2,314.52; DEMCO Inc 338.10; GALE 13.59; Hayley Hornick 56.00; Bradley Danielson 112.00; Fastenal Company 11.56; Quality Books Inc 3,678.34; Banner Associates Inc 5,000.00; ADAPCO Inc 1,740.00; Lauren McCafferty 56.00; Mattern Electric 1,383.00; Taylor Music 26.00; SD Campground Owner Assn 405.00;

Dependable Sanitation Inc 3,134.16; Dakota Ink & Toner 94.32; Ben Buisker 9.00; The Wolf Stop 9.00; Cartney Bearing Co 32.57; SD Human Resource Association 50.00; SD Dept Health Lab 102.00; Titan Access Acct/Productivity Plus Acct 780.92; Mark Hoven 125.00; Hub City Radio 300.00; Executive Management 53.03; EBSCO Information Services 43.86; West Payment Center 436.95; ULine 457.51; North Central Farmers Elevator 8,352.62; Northwestern Energy 301.46; MTI Distributing 648.79; Dakota Fence Co 410.00; FAST Corp 6,501.25; Glacial Lakes & Prairies Tourism Assoc. 720.00; Dakota Concrete Raising 229.50; Hardins Photography 140.00; Fire Safety First 57.80; Quill Corp 265.69; Federal Express Corp 55.42; Ken's Superfair Foods 3,155.84; Menards 2,021.49; Fallout Creative Community 150.00; Matthew Bender & Co., Inc 143.62; Overdrive Inc 967.39; McQuillen Creative Group Inc 468.45; Borns Group 4,691.38; Ferguson Waterworks 1,528.14; RACO Stained Glass 14.50; Recreation Supply Co 156.00; NSU Finance & Admin 25.00; Aaron Kiesz 9.00; CO-OP Architecture 38,998.40; Van Diest Supply Co 1,217.20; Marilyn Kohles 54.39; Allied Specialty Insurance Inc 2,160.75; Breann Jackson 220.00; Autumn Schulz 112.00; Carlson & Stewart Refrigeration Inc 9,825.37; Journey Works 2,026.50; Forest Rux 21.99; Dakota Oil 1,438.16; Aberdeen Pro Clean 2,440.00; Matt Parrott 606.16; R & R Specialties Inc 1,136.58; SD State Treasurer 240.00; Skip Jensen 432.00; Plunkett's Pest Control 211.18; Aberdeen Plumbing & Heating Inc 164.54; Cunningham Electric 255.00; Randy Murphy 72.00; Tom Suedmeier 162.00; Aberdeen Chrysler Center 215.00; Brick's TV & Appliance 294.00; Premier Facility Maintenance Services 455.00; Holly Vancura 13.00; JGE Rental Equipment 150.00; GRAINGER 750.03; Geffdog Designs 663.02; A+ Tree Service 800.00; Ameripride Services Inc 1,400.42; Feickert Hay Moving 2,008.30; Artic Glacier USA, Inc 298.60; Weissmans Designs For Dance 1,231.22; Molly Wynn 60.00; Associated Supply Co Inc 549.88; Tri-State Water, Inc 26.00; Swanson Electric 4,016.96; Insurance Plus 1,236.21; Aberdeen Senior Center 1,514.39; Runnings Supply Inc 2,381.77; Alexandra Alspach 500.00; Amie Mount 50.00; Gena Burley 150.00; Erin Haase 150.00; Nicole Hilsendeger 150.00; Lindsey Gill 55.12; Pat Groft 51.56. Upon roll call, all present voting aye, motion carried.

CITY MANAGER'S REPORT

Lynn Lander presented the City Manager's Report.

There being no further business, Bunsness moved, Ronayne seconded that the meeting be adjourned. All present voting aye, motion carried.

Prepared by Mary Campton for the Finance Office. /s/ Karl Alberts, Finance Officer.