

CITY COUNCIL PROCEEDINGS

City Council Chambers, Aberdeen Recreation and Cultural Center, 225 Third Avenue, SE, Alumni Room #101, Aberdeen, South Dakota, October 6, 2014, 5:30 p.m., regular meeting of the Board of City Council Members, Mayor Mike Levsen presiding. Present at roll call were City Council Members David Bunsness, Todd Campbell, Mark Remily, Rob Ronayne, Clint Rux by telecommunication, and Laure Swanson. City Council Members Alan Johnson and Jennifer Slight-Hansen were absent. City staff present were Lynn Lander, Ron Wager, Robin Bobzien, Brett Bill, Karl Alberts, Dave McNeil, and Cody Roggatz.

Mayor Levsen led the Pledge of Allegiance.

MINUTES

Remily moved, Bunsness seconded to approve the minutes of September 29, 2014, as circulated. All present voting aye, motion carried.

OPEN FORUM – No one was present.

OLD BUSINESS

EVALUATION PROCESS FOR CITY FINANCE OFFICER AND CITY ATTORNEY

A discussion was held concerning the process of performance evaluations of the City Finance Officer and the City Attorney. City Council Members David Bunsness, Clint Rux, Rob Ronayne, and City Manager Lynn Lander were appointed to a sub-committee for the performance evaluations of the City Finance Officer and City Attorney.

CONSENT CALENDAR

Remily moved, Campbell seconded to approve the following items on the consent calendar:

SET JOINT HEARING DATE – of October 28, 2014 at 8:45 a.m. in Brown County Commission Chambers for the petition to rezone from (A-1) District to (R-2) District property described as Lot 1, Parkway Subdivision in the SE ¼ of Section 20, T123N, R63W of the 5th P.M., Brown County, South Dakota.

PETITION TO VACATE PUBLIC RIGHT-OF-WAY – for a 16' Wide x 50' Long Alley lying East and adjacent to Lots 23 and 24, Block 38, Hagerty and Lloyd's Addition in the NE ¼ of Section 13, T123N, R64W – refer to City Attorney, City Engineer, and Planning/Zoning Director for review and recommendations.

PERMISSION TO SERVE AND PERMIT – the consumption of alcoholic beverages at the Wylie Park Pavilion on October 11, 2014 for a Guthmiller/Koeniguer Wedding.

LICENSE – Taxi Cab Driver – Jennifer Lambert.

LOTTERY NOTICES – Junior Achievement of South Dakota and Presentation College Radiologic Technologist Club – receive and place on file.

Upon roll call, all present voting aye, motion carried.

NEW BUSINESS

AGREEMENT FOR STRATEGIC PLAN

Campbell moved, Bunsness seconded to approve a Scope of Services Agreement with Mejorando Group in the amount of \$7,000.00 plus reasonable and customary travel-related expenses to provide a City Wide Strategic Plan. A Strategic Plan Session with the City Department Heads and Governing Body would likely be held on February 4th or 5th, 2015. Upon roll call, Rux, Swanson, Bunsness, Campbell, Remily voting aye, Ronayne and Mayor Levsen voting nay, motion carried.

BIDS FOR SNOW REMOVAL SERVICES

Bids were received and publicly opened for 2014-2015 Snow Removal Services. A detailed list of bids is on file at the City Finance Office. Campbell moved, Bunsness seconded to accept all bids for Snow Removal Services, to rent equipment as needed in order

of price, and authorize the City Manager and City Finance Officer to sign all necessary documents after approval by the City Attorney. Upon roll call, all present voting aye, motion carried.

PAYMENT REQUEST FOR CITY HALL RENOVATIONS

City Council Member Jennifer Slaughter-Hanson arrived at 5:39 p.m.

Ronayne moved, Bunsness seconded to approve the Payment Request #10 in the amount of \$205,005.18 to Huff Construction for work performed on the City Hall Renovations Project. Upon roll call, all present voting aye, motion carried.

AGREEMENT FOR ENGINEERING SERVICES AT AIRPORT

Bunsness moved, Ronayne seconded to approve to enter into an Agreement with Helms and Associates for Engineering Services for the Airport Project #3-46-0001-034-2014 Wetland Removal, Mitigation, and Storm Water Improvements, Phase I. Upon roll call, all present voting aye, motion carried.

BILLS

Bunsness moved, Swanson seconded to approve the following audited bills for services, supplies, repairs and maintenance: Northwestern Energy 76,283.76; United Parcel Service 123.31; AT & T 3,058.60; First National Bank 507,560.30; Dennis Gavin 6,227.34; MARCO Inc 25.50; US Bank 33,892.90; City Treasurer 100.00; Helms & Associates 1,590.40; Homes Are Possible, Inc 6,590.62; Metlife 608.74; Midcontinent Communications 570.12; Northern Valley Communications 91.01; J & K Mowing Service 638.40. Upon roll call, all present voting aye, motion carried.

PAYROLL

Ronayne moved, Bunsness seconded to approve the payroll for period from September 21, 2014 through October 4, 2014 and City's share of social security, old age & survivor's insurance, retirement, health & life insurance: Wells Fargo 108,274.17; SD Retirement System 60,597.88; Governing Body 3,192.28; City Manager 6,650.71; Finance 13,507.29; HR 7,408.00; Building 285.94; Computer 3,809.60; Planning/Zoning 12,479.20; Engineering 10,660.51; Police 93,707.94; Fire 85,094.07; Fire Prevention 4,235.20; Housing/Building 5,390.40; Street 24,599.75; Traffic 4,789.17; Solid Waste 17,368.48; Transportation 14,743.90; Library 21,308.63; Parks, Rec & Forestry 86,162.03, Barbara Hawk 9.00/hr, Elizabeth Murray 8.00/hr, Daniel Severson 9.00/hr; Airport 12,331.64; Pipe 20,343.67; Water Treatment 15,910.45; Meter 4,076.00; Wastewater 16,960.81; Pump 4,984.00. Upon roll call, all present voting aye, motion carried.

CITY MANAGER'S REPORT

Lynn Lander presented the City Manager's Report.

EXECUTIVE SESSION

Ronayne moved, Slaughter-Hansen seconded to move into executive session to discuss litigation matters. All present voting aye, motion carried. Swanson moved, Slaughter-Hansen seconded to move out of executive session. All present voting aye, motion carried.

There being no further business, Campbell moved, Bunsness seconded that the meeting be adjourned. All present voting aye, motion carried.

Prepared by Mary Campton for the Finance Office. /s/ Karl Alberts, Finance Officer.