

The City Council was invited to a Special Library Board Meeting on April 8, 2014 at 5:00 p.m. at the Alexander Mitchell Library to discuss library building options. No action would be taken by the City Council.

#### CITY COUNCIL PROCEEDINGS

City Council Chambers, Aberdeen Recreation and Cultural Center, 225 Third Avenue, SE Alumni Room #101, Aberdeen, South Dakota, April 7, 2014, 5:30 p.m., regular meeting of the Board of City Council Members, Mayor Mike Levsen presiding. Present at roll call were City Council Members David Bunsness, Todd Campbell, Alan Johnson, Mark Remily, Rob Ronayne, Clint Rux, Jennifer Slight-Hansen and Laure Swanson. City staff present were Lynn Lander, Adam Altman, Stu Nelson, Brett Bill, Karl Alberts, Peggi Badten, and Richard Krokell.

Mayor Levsen led the Pledge of Allegiance.

#### MINUTES

Johnson moved, Ronayne seconded to approve the minutes of March 31, 2014, as circulated. All voting aye, motion carried.

OPEN FORUM – No one was present.

#### OLD BUSINESS

##### HEARING - ALCOHOLIC BEVERAGE LICENSES FOR TWO CS, INC.

This being the time and place set for a continued hearing to consider the suspension of alcoholic beverage licenses held by Two Cs, Inc. dba Schwan's Recreation at 714 First Avenue, NE. Campbell moved, Remily seconded to table any decision for the suspension of the alcoholic beverage licenses held by Two Cs, Inc. All voting aye, motion carried.

#### CONSENT CALENDAR

Rux moved, Ronayne seconded to approve the following items on the consent calendar:

SET HEARING DATE – of April 21, 2014 at 5:30 p.m. for the applications for alcoholic beverage licenses: Special One-Day Retail On-Off Sale Malt Beverage License and Retail On-Off Sale Wine License on July 10, 2014 for Aberdeen Area Chamber of Commerce dba Business After Hours, Wylie Park Pavilion, 2310 – 24<sup>th</sup> Avenue, NW and a Transfer of Retail On-Sale Liquor License from Ward Plaza Bar & Grill LLC dba Ward Plaza Bar & Grill, 104 South Main Street to Jeton Avidiu dba Roma Ristorante Italiano, 104 South Main Street.

LICENSES – Residential Building Contractor – Corey R. Johnson dba CR & J Construction; Private Security – Roberto L. Holmes.

All voting aye, motion carried.

#### NEW BUSINESS

##### RESOLUTION NO. 14-04-01R - BOARD APPOINTMENT

Campbell moved, Bunsness seconded to approve Resolution No. 14-04-01R as follows:

A Resolution to confirm Mayor Levsen's appointment of Ms. Heather Sahli to the Business Improvement District II Board.

WHEREAS, the City of Aberdeen has enacted Ordinance No. 08-08-03 creating Business Improvement District No. 2, and

WHEREAS, South Dakota Codified Law (SDCL) 9-55-5 provides that the Mayor shall, with the approval of the governing body, appoint a Business Improvement District Board consisting of property owners, residents, business operators or users of space within the business area to be improved, and

WHEREAS, SDCL 9-55-6 provides that the Board shall consist of no less than five members to serve such terms as the governing body, by resolution, determines, and

WHEREAS, the duties of the appointed Business Improvement District II Board members

are to make recommendations to the governing body for the establishment of a plan for improvements to the Business Improvement District area, and

WHEREAS, Ms. Heather Sahli of the Holiday Inn Express Hotel shall be appointed by the Mayor to serve as a BID II Board Member and replace Mr. Nate Kessler, and

IT IS HEREBY RESOLVED that Ms. Heather Sahli be appointed to the Business Improvement District II Board by the Mayor with the approval of the governing body at the April 7, 2014 City Council Meeting. Each Business Improvement District II Board Member shall serve until his or her successor is appointed. If the Business Improvement District II Board Member's position becomes vacant, then his or her successor shall be appointed by the Mayor and approved by the governing body as soon as practicable at a regularly scheduled City Council Meeting. The successor shall fill the remainder of the predecessor's term.

All voting aye, motion carried.

#### BOARD APPOINTMENT

Remily moved, Rux seconded to confirm Mayor Levensen's appointment of Mr. Allan Vogel to the Aberdeen Housing Board for a five-year term. All voting aye, motion carried.

#### COMMUNITY EVENT PERMIT FOR YELDUZ SHRINE

Slaight-Hansen moved, Bunsness seconded to approve the Community Event Permit for the Yelduz Shrine Circus on April 16<sup>th</sup> to April 19<sup>th</sup> at the Aberdeen Civic Arena and street closures on 2<sup>nd</sup> Avenue, SE from South Washington Street to South Jay Street during the Circus. All voting aye, motion carried.

#### 2014-2015 FUEL PURCHASES

Campbell moved, Rux seconded to approve the purchase of 2014-2015 City Fuels off of the State Contracts for this area as recommended by the Public Works Department. All voting aye, motion carried.

#### PAYMENT REQUEST – AIRPORT

Swanson moved, Johnson seconded to approve and authorize the City Manager to sign the Pay Request #13 in the amount of \$24,255.75 to Helms & Associates for work on the Airport AIP #3-46-0001-33-2013 Wetland Removal and Storm Water Improvement Project. Upon roll call, all voting aye, motion carried.

#### BILLS

Bunsness moved, Johnson seconded to approve the following audited bills for services, supplies, repairs and maintenance: US Bank 30,454.93; Dakota Pump & Control 9,350.00; NVC 454.26; First National Bank Corp. Trust 376,420.92; Int'l Theme Park Services 8,450.00; CAVCO Industries Inc. 40,000.00; Verdell Erks 5,563.00; Midstates Printing 565.88; AT & T Mobility 469.80; Northwestern Energy 74,215.63; Jason Dingman 39.86; Tom Barondeau 80.33; Michael Bruno 60.02; Cleberg Enterprises 52.56; Midwest Alarm Co 258.00; American News 1,520.80; Aberdeen Chamber of Commerce 23,026.00; Helms & Associates 1,172.70; MARCO Inc. 179.16; Bonnie Bitz 2,630.00; RDO Equipment Co 801.58; Jordon Moench 80.00; KONE Inc 748.56; Anne Jensen 162.00; Molly Taylor 292.88; Don's Builders Hardware 73.00; Dennis Gavin 2,500.00; Heartland Paper Co 57.72; Cole Papers Inc 10,359.20; Farm Power Mfg Inc 1,066.49; University of Minnesota 795.00; Carquest Auto 903.21; Graham Tire Co 554.68; Grote Body Shop 311.00; Hedahls Inc 620.45; House of Glass 1,939.67; Nelson Sales & Service, LLC 449.12; Janitor Supply Co 282.56; Kesslers Inc 235.64; Kleins 214.97; Steven Lust Automotive 64.80; M-B Companies Inc. 4,359.96; MAC's Inc 209.97; Malchows 5,805.00; VanMeter Facility Maintenance LLC 455.00; Mattern Diesel Service 11.90; Gerald Robert Bouelle 260.00; Farnums Genuine Parts 83.78; Richard Allan Ward III 207.50; NSU Workstudy 510.88; Pantorium 60.34; Dakota Supply Group 221.70; Lorie Johnson 140.00; Midstates Printing 332.41; DeLage Landen Public Finance 15,000.00; Sheehan Mack Sales & Equipment Inc 294.53; Sherwin-

Williams Co 62.49; Sodak Sport & Bait 41.47; SD Division of Motor Vehicles 63.00; Town & Country Lumber Inc 34.95; Academy Trophy Co 155.00; Pro-Build 884.58; Western Printing 982.45; Wright & Sudlow 695.00; United Rotary Brush Corp 236.50; Baker & Taylor Inc 3,038.16; GALE 208.57; Hayley Hornick 36.00; Bradley Danielson 204.00; Leitumalosalega Collins 96.00; Kali Hale 48.00; Macy Wollschlager 96.00; Amy Trujillo 96.00; Melanie Kreitlow 144.00; Morgan Jensen 84.00; Fastenal Co 261.56; Quality Books Inc 268.98; Tanner White 48.00; Cody Bruns 48.00; Joel Welke 64.00; Shane Franks 64.00; John David Rohrbach 100.00; Helina Alvarez 360.00; Lance Vilhauer 80.00; Totally Tubular Mfg 102.28; Lauren McCafferty 60.00; Cheryl Olson 75.00; Greenleaf Technologies Inc 264.78; Kennametal, Inc 1,335.60; QNC, Inc 6,339.00; Westcoast Sales/Marketing Inc 853.82; Mitchell A Johnson 201.00; Gumdrop Books 1,375.87; Aberdeen Interiors 420.00; Dependable Sanitation 847.25; United Way 25.00; Amy Scepaniak 176.00; Taylor Laundry 98.50; First National Bank 963,095.63; Newsbank Inc 4,100.00; Theatre House Inc 317.00; Cartney Bearing Co 157.99; Custom Cage 400.00; Titan Access Acct 384.51; Hub City Radio 220.00; Executive Management 28.20; Pierson Ford-Lincoln-Mercury 775.00; Environmental System Research Institute 1,429.45; North Central Farmers Elevator 7,124.35; Barton Heating & A/C Inc 71.40; Rick's Heating/Air Condition 135.30; Dakota Broadcasting LLC 396.00; Dakotaland Autoglass Inc 323.39; Dorsey & Whitney LLP 14,000.00; Cornerstones Career Learning Ctr 5,000.00; Neil Bittner 143.77; MTI Distributing 1,429.68; Int'l Theme Park Services Inc 3,610.31; Shopko LLC 69.66; Bismarck Tribune 202.00; Otis Elevator Co 1,941.36; Fire Safety First 434.65; Prairie Tool Co 577.00; Quill Corp 64.24; Lynn Lander 24.00; Federal Express Corp 11.50; Ken's Superfair Foods 3,048.88; Century Business Products 44.33; Karl Alberts 18.00; Kim Wahlen 38.00; Menards Aberdeen 1,391.26; Shannon Broderson 128.00; Adam Buckhouse 55.50; Store Supply Warehouse 903.58; Dakota Fluid Power Inc 204.91; McQuillen Creative Group Inc 1,037.50; Borns Group 5,235.62; OCLC, Inc 951.57; The Carpet Cleaners 2,080.25; Swede's Body Shop 325.00; Confluence 1,163.27; Charles Kornmann 21.00; Northern Exposure Advertising 300.00; NSU Finance & Administration 75.00; Matheson Tri-Gas Inc 819.39; Jeff Neal 99.00; Marilyn Kohles 56.24; Camby's Pass Inc 1,246.01; Breann Jackson 36.00; Autumn Schultz 36.00; Anthony Morrissey 181.00; Dakota Oil 181.38; Harves Sport Shop 106.48; Larry Carson 40.00; Learning Opportunities 997.46; Steve Markley 141.00; Kerry Wenbourne 84.00; Plunkett's Pest Control 173.68; Aberdeen Plumbing & Heating Inc 100.18; Palmer Distributing 83.20; EDMO Distributors Inc 1,496.55; Randy Murphy 270.00; Aberdeen Chrysler Center 2,819.68; Midwest Tape 114.37; Keith Theroux 21.00; GRAINGER 74.93; Ameripride Services Inc 931.78; Crescent Electric Supply 185.27; Midwest Pump & Tank 516.11; Weissmans Designs For Dance 745.20; Kelly Knispel 120.00; G & R Controls Inc 1,288.00; Benji Locke 38.00; Domino's Pizza 827.40; Chance Rides Manufacturing Inc 2,191.54; Hillyard Sioux Falls 44.62; Aberdeen Senior Center 1,437.00; Runnings Supply Inc 4,405.40; Interstate Battery Arlington 828.65; Cody Roggatz 797.50; Jerome Thiele 190.18; Dan Olson 640.50. Upon roll call, all voting aye, motion carried.

#### PAYROLL

Rux moved, Ronayne seconded to approve the payroll for period from March 23, 2014 through April 5, 2014 and City's share of social security, old age & survivor's insurance, retirement, health & life insurance: Wells Fargo 106,627.83; SD Retirement System 60,648.38; Governing Body 3,192.28; City Manager 6,474.11; City Attorney 3,887.20; Finance 13,527.61; HR 7,408.00; Building 555.06; Computer 3,809.60; Planning/Zoning 12,479.20; Engineering 10,489.33; Police 93,466.94; Fire 83,293.29; Fire Prevention 4,235.20; Housing/Building 5,390.40; Street 25,362.55; Traffic 4,532.86; Solid

Waste 18,638.40; Transportation 14,406.98; Library 22,168.69; Parks, Rec & Forestry 77,646.26, Sanro Fink 9.25/hr, Jay Imrie 9.50/hr, Louis Koch 10.50/hr, Bailey Roberts 9.25/hr, Scott Sueltz 9.25/hr, Dan Thayer 12.50/hr; Airport 8,702.30, Shane Jung 15.61/hr; Pipe 20,652.88; Water Treatment 14,605.52, Richard Anderson 17.92/hr; Meter 4,169.66; Wastewater 16,011.03; Pump 5,045.44. Upon roll call, all voting aye, motion carried.

CITY MANAGER'S REPORT

Lynn Lander presented the City Manager's Report.

There being no further business, Bunsness moved, Ronayne seconded that the meeting be adjourned. All voting aye, motion carried.

Prepared by Mary Campton for the Finance Office. /s/ Karl Alberts, Finance Officer.