

## CITY COUNCIL PROCEEDINGS

City Council Chambers, Aberdeen Recreation and Cultural Center, 225 Third Avenue, SE Alumni Room #101, Aberdeen, South Dakota, March 10, 2014, 5:30 p.m., regular meeting of the Board of City Council Members, Mayor Mike Levsen presiding. Present at roll call were City Council Members David Bunsness, Todd Campbell, Alan Johnson, Mark Remily, Clint Rux, Jennifer Slaight-Hansen and Laure Swanson. City Council Member Rob Ronayne was absent. City staff present were Lynn Lander, Adam Altman, Robin Bobzien, Brett Bill, Karl Alberts, Rich Krokkel, and Don Lanpher.

Mayor Levsen led the Pledge of Allegiance.

## MINUTES

Rux moved, Johnson seconded to approve the minutes of March 3, 2014, as circulated. All present voting aye, motion carried.

OPEN FORUM – Rich Hilgeman was present to discuss the license identification equipment used by the Police Department. Travis Schaunaman was also present to discuss the issue.

CONSENT CALENDAR

Rux moved, Johnson seconded to approve the following item on the consent calendar:

LICENSE – Taxi Cab Driver – Elard Butler

All present voting aye, motion carried.

NEW BUSINESS

## ORDINANCE NO. 14-03-04

Ordinance No. 14-03-04 regulating vegetation in certain public parks was presented. Bunsness moved, Rux seconded to approve first reading of Ordinance No. 14-03-04. Upon roll call, all present voting aye, motion carried.

## NO BUILD EASEMENT

Bunsness moved, Remily seconded to authorize the City Manager and Finance Officer to execute a No Build Easement to Roosevelt Apartments LLC prohibiting the City from building within 10 feet of the west side of the Roosevelt Building at 214 South Kline Street. All present voting aye, motion carried.

## AIRPORT LEASE AGREEMENT

Bunsness moved, Johnson seconded to approve and authorize the City Manager to sign an Airport Operation Agreement Lease #75 with Skywest Airlines. All present voting aye, motion carried.

## PAYMENT REQUESTS – AIRPORT

Bunsness moved, Johnson seconded to approve and authorize the City Manager to sign the following payment requests: Pay Estimate #9 (Final) for work on AIP #3-46-0001-32-2012 Airport Approach Survey – Helms & Associates in the amount of \$13,084.95 and Pay Estimate #12 for work on AIP #3-46-0001-33-2013 Airport Wetland Removal/Storm Water Improvements – Helms & Associates in the amount of \$19,404.60. Upon roll call, all present voting aye, motion carried.

## REQUEST FOR PLACEMENT ALONG STREET

Bunsness moved, Campbell seconded to approve the request from SD Department of Health to place a hay bale wrapped like toilet paper in K Parking Lot along 6<sup>th</sup> Avenue, SE on March 18<sup>th</sup> through March 28<sup>th</sup> to raise awareness of colorectal cancer. All present voting aye, motion carried.

## SURPLUS AND SALE OF WORKSTATIONS

Campbell moved, Swanson seconded to declare materials for five workstations as surplus property and allow the sale of these workstations to the Aberdeen School District for \$500.00 each. All present voting aye, motion carried.

## PAYMENT REQUEST – ARCC RENOVATION

Rux moved, Slaight-Hansen seconded to approve Pay Estimate #10 in the amount of \$2,000.00 to JDH Construction for work performed on the ARCC Renovation Project. Upon roll call, all present voting aye, motion carried.

#### BILLS

Johnson moved, Slaight-Hansen seconded to approve the following audited bills for services, supplies, repairs and maintenance: Clark Engineering 2,578.11; Civic Plus 1,653.75; Northern Valley Communications 363.11; Northwestern Energy 30,340.36; Dakotacare 41,691.04; United Parcel Service 22.60; US Bank Card Services 26,833.60; Dougherty & Co. 82,966.50; American News 1,612.44; Aberdeen Chamber of Commerce 220.50; Praxair Distribution Inc. 159.44; Helms & Associates 923.75; MARCO Inc. 325.27; Bonnie Bitz 2,920.00; RDO Equipment Co. 147.17; Jordon Moench 86.00; Chris & D Tarp & Canvas Repr 123.50; Molly Taylor 258.38; City Treasurer 6,150.00; Interior Design Concepts Inc. 218.45; Dakota Electronics 119.90; People Books 42.90; D Builders Hardware 18.00; Dennis Gavin 2,500.00; Heartland Paper Company 3,074.62; H 154.09; Quality Welding Inc. 756.00; Engel Music Store 150.00; Entenmann-Rovin Co. 699.90; Exhaust Pros 111.90; Cole Papers Inc. 835.77; Farm Power Mfg Inc. 976.71; Central Business Supply Inc. 3,055.00; OfficeMax Inc. 63.66; Carquest Auto 1,548.61; Graham Tire Co. 2,369.94; Grote Roofing Co. Inc. 142.75; Hedahls Inc. 234.16; Rapid Fire Protection Inc. 773.47; House of Glass 856.89; Nelson Sales & Service, LLC 36.50; Kesslers Inc. 375.16; Automatic Building Controls 4,268.00; M-B Companies Inc. 1,490.00; M Inc. 1,766.70; North Star Energy LLC 43.40; VanMeter Facility Maintenance LLC 455.00; NB Golf LLC 248.02; Sewer Duck 300.00; Grote Sheet Metal Inc. 653.00; Gerald Robert Bourelle 299.00; B & B Contracting 1,020.41; Minnesota Knife 111.00; Richard Allan Ward III 172.50; Jesse Cantalope 128.00; NSU Workstudy 106.08; James Johnson & Assoc. 1,020.00; A & B Business Solutions 45.88; Dakota Supply Group 1,156.52; Benjamin Jastrum 92.50; Midstates Printing 225.25; Safety Service Inc. 2,660.21; Avera St. L Hospital 160.00; Light & Siren 299.32; Schwan Welding & Boiler 1,592.00; Crawford Trucks & Equipment 26.22; SD Division of Motor Vehicles 14.00; SD Police C Association 75.00; Academy Trophy Co. 128.00; Pro-Build 483.03; Airbourne Custom Spraying Inc. 5,600.00; Western Printing 200.00; United Rotary Brush Corp. 557.84; Hannah Lagerquist 40.70; Rainbow Printing 430.00; Diesel Machinery Inc. 2,112.83; M Electric 1,073.04; Baker & Taylor Inc. 2,208.88; GALE 671.73; Grabar Voice & Data 1,919.00; Hayley Hornick 24.00; Bradley Danielson 120.00; Leitumalosalega Collins 96.00; Kali Hale 48.00; Macy Wollschlager 48.00; Amy Trujillo 48.00; Melanie Kreitlow 48.00; Morgan Jensen 72.00; Fastenal Company 303.14; Quality Books Inc. 3,887.71; Tanner White 128.00; Cody Bruns 48.00; Joel Welke 32.00; Shane Franks 80.00; John David Rohrbach 175.00; Praxair, Inc. 2,490.93; MSR 2,250.00; Helina Alvarez 150.00; Lance Vilhauer 80.00; Kay Nguyen 216.00; Conference Technologies, Inc. 3,285.00; Network Services Company 28.86; Stuart Davidson Fine Piano & Rest 55.00; Totally Tubular Mfg 114.83; Blair Schoular 21.00; Envelopes.com 22.14; Miracle Recreation Equipment Co. 2,073.60; Mitchell A. Johnson 201.00; Ray Payer 412.50; Tony Bisbee 19.00; Northern Truck Equipment 130.41; Dependable Sanitation 851.00; Logan Fontenelle 9,442.86; Amy Scepaniak 128.00; Taylor Laundry 98.50; Time Books 36.90; Fordham Signs 479.00; J Truck & Auto Body 98.00; Countryo Road Customs 126.11; Theatre House Inc. 1,329.95; MN AWWA 215.00; Titan Access Acct 426.44; Mark Hoven 218.00; Hub City Radio 290.00; Bohlmann Inc. 47.85; Executive Management 26.32; EBSCO Subscription Service 110.62; Climate Control 776.08; Pierson Ford-Lincoln-Mercury 22,913.66; North Central Farmers Elevator 1,951.79; Mid-Am Research Chemical 1,819.80; Dakota Broadcasting LLC 198.00; The Sewing Shoppe 33.00; Hello Direct Inc. 45.35; D Piano Tuning & Repr 89.00; MTI Distributing 5,621.20; Aberdeen Police Dept 10.00; CNA Surety 50.00; Michelle Bacon 292.50; Towing Plus

120.00; Fire Safety First 625.67; Ruth Wegehaupt 127.50; Quill Corp 108.98; Lynn Lander 116.18; K Superfair Foods 451.94; Kiwanis Club 100.00; SD Secretary of State 30.00; Aberdeen Lock & Key 83.00; Travis Lemer 9.00; Century Business Products 7,939.00; Menards 8,035.82; Shannon Broderson 96.00; Overdrive Inc. 1,116.77; Wegner Auto Co Inc. 24,203.00; Adam Buckhouse 55.50; Aqua Pure Inc. 10,099.50; Norma Linenberger 28.29; Turfwerks 957.95; Blick Art Materials 722.09; Borns Group 4,648.77; Killoran Trucking & Brokerage Inc. 26,183.43; Mike Levsen 118.40; OCLC, Inc. 731.29; The Carpet Cleaners 2,080.25; SD Arborists Assn 90.00; S Body Shop 960.00; Sheryl Erickson 450.00; Shirley Arment 266.97; Charles Kornmann 176.00; NSU Finance & Administration 75.00; Ultramax 1,654.95; Matheson Tri-Gas Inc. 101.60; P Tire Service 49.00; L G Everist Inc. 1,757.70; Rich Krokkel 30.00; Breann Jackson 36.00; Autumn Schultz 72.00; Carlson & Stewart Refrigeration Inc. 68.43; Anthony Morrissey 240.00; Dakota Oil 71.60; Gene Morsching 45.75; R & R Specialties Inc. 91.30; Steve Markley 126.00; Kerry Wenbourne 42.00; Skip Jensen 60.00; P Pest Control 173.68; Aberdeen Plumbing & Heating Inc. 331.98; Patricia Brosz 450.00; Pro Ag Supply Inc. 827.38; Randy Murphy 378.00; Aberdeen Chrysler Center 681.00; B TV & Appliance 86.00; Midcontinent Communications 317.70; Newmans Traffic Signs 377.10; West Sioux Ceramics & DPS 862.94; GRAINGER 332.52; Geffdog Designs 75.36; Ameripride Services Inc. 797.63; Janel Ellingson 190.88; Warne Chemical & Equipment 117.70; Weissmans Designs For Dance 7,547.45; Kelly Knispel 120.00; Long Rider Books 660.34; Ollis Book Corp. 334.85; D o Pizza 14.58; Costume Gallery 422.50; Hillyard Sioux Falls 81.68; Runnings Supply Inc. 1,872.59; Interstate Battery Arlington 1,552.30; Cheryl Olson 131.25; Spitzer-Miller Funeral Home 227.90. Upon roll call, all present voting aye, motion carried.

#### PAYROLL

Rux moved, Swanson seconded to approve the payroll for period from February 23, 2014 through March 8, 2014 and City share of social security, old age & survivors insurance, retirement, health & life insurance: Wells Fargo 107,317.98; SD Retirement System 60,591.96; Governing Body 3,192.28; City Manager 6,650.71; City Attorney 3,887.20; Finance 13,489.43; HR 7,408.00; Building 529.83; Computer 3,809.60; Planning/Zoning 12,479.20; Engineering 10,460.80; Police 93,332.82, Keith Theroux 23.75/hr; Fire 80,976.23; Fire Prevention 4,235.20; Housing/Building 5,390.40; Street 24,647.97; Traffic 4,255.46; Solid Waste 18,638.40; Transportation 14,705.73; Library 22,490.45; Parks, Rec & Forestry 76,795.67, Anne Jensen 9.25/hr or 11.50/class, Kay Nguyen 9.25/hr, Nicole Outka 8.25/hr; Airport 9,883.21; Pipe 22,846.14; Water Treatment 15,879.60; Meter 4,186.80; Wastewater 15,343.64; Pump 5,062.63. Upon roll call, all present voting aye, motion carried.

#### CITY MANAGER'S REPORT

Lynn Lander presented the City Manager's Report.

There being no further business, Swanson moved, Johnson seconded that the meeting be adjourned. All present voting aye, motion carried.

Prepared by Mary Campton for the Finance Office. /s/ Karl Alberts, Finance Officer.