

CITY COUNCIL PROCEEDINGS

City Council Chambers, Aberdeen Recreation and Cultural Center, 225 Third Avenue, SE, Alumni Room #101, Aberdeen, South Dakota, December 9, 2013, 5:30 p.m., regular meeting of the Board of City Council Members, Mayor Mike Levsen presiding. Present at roll call were City Council Members Todd Campbell, Alan Johnson, Mark Remily, Rob Ronayne, Clint Rux, Jennifer Slight-Hansen, and Laure Swanson. City Council Member David Bunsness was absent. City staff present were Lynn Lander, Adam Altman, Robin Bobzien, Brett Bill, Karl Alberts, Don Lanpher, Doug Johnson, Gene Morsching, Kevin VanMeter, and Mark Hoven.

Mayor Levsen led the Pledge of Allegiance.

MINUTES

Campbell moved, Johnson seconded to approve the minutes of December 2, 2013, as circulated. All present voting aye, motion carried.

OPEN FORUM – Stockwell Engineers presented a Softball Needs Assessment Report of the Moccasin Creek and Player's Softball Complexes.

Council Member David Bunsness arrived at 5:33 p.m.

Duane Reidel was present to discuss grant monies at the Northern Beef Packer Plant.

OLD BUSINESS

ORDINANCE NO. 13-12-01

Ronayne moved, Rux seconded to approve second reading and final adoption of Ordinance No. 13-12-01 setting the fees and charges for certain services provided by the City of Aberdeen for 2014. Campbell moved, Rux seconded the motion to amend the ordinance to include a stormwater utility base charge of \$0.19 per month and keeping the usage rate the same. Motion fails by voice vote. Swanson moved, Remily seconded to continue the possible second reading and final adoption of Ordinance No. 13-12-01 for one week. Motion carries by voice vote.

ORDINANCE NO. 13-12-04

Ronayne moved, Rux seconded to approve second reading and final adoption of Ordinance No. 13-12-04 setting the salaries and wages of City Officials and City Employees for the upcoming year. Upon roll call, all voting aye, motion carried.

ORDINANCE NO. 13-12-05

Bunsness moved, Johnson seconded to approve second reading as amended and final adoption of Ordinance No. 13-12-05 supplementing the 2013 Budget for various unanticipated projects, activities, and expenses. Upon roll call, all voting aye, motion carried.

ORDINANCE NO. 13-12-06

Johnson moved, Slight-Hansen seconded to approve second reading and final adoption of Ordinance No. 13-12-06 establishing the number of regular full-time positions and their position titles, and fix the bonds of City Officials and City Employees for the upcoming year. Upon roll call, all voting aye, motion carried.

CONSENT CALENDAR

Remily moved, Bunsness seconded to approve the following items on the consent calendar:

RENEWAL OF ALCOHOLIC BEVERAGE LICENSES FOR 2014 – Retail On-Sale Liquor Licenses – Sunrise Loan Inc. dba 1003 6th Avenue, SE (Inactive); Ward Plaza Bar & Grill, LLC dba Ward Plaza Bar & Grill, 104 S. Main Street; Dakota Lodging Ltd. dba Ramada Inn, 2727 6th Avenue, SE; Ronald Erickson dba Airport Café, 4707 E. Hwy #12; Package Off-Sale Liquor License – Erickson & Meier, Inc. dba Airport Travel Center, 4707 E. Hwy #12; Retail On-Off Sale Wine Licenses – Jeton Avidiu dba Roma Ristorante Italiano, 104 S. Main Street; Dakota Lodging Ltd. dba Ramada Inn, 2727 6th Avenue, SE; Heartland Casino, LLC

dba Heartland Players Club, 1923 6th Avenue, SE #102.

SPECIAL ONE-DAY RETAIL ON-OFF SALE MALT BEVERAGE LICENSE – on December 12, 2013 for Aberdeen Area Chamber of Commerce dba Business After Hours, Yelduz Shrine Center, 802 S. Main Street.

SET JOINT HEARING DATE – of December 31, 2013 at 8:45 a.m. at the Brown County Commission Chambers for a petition to rezone from (A-1) District to (M-AG) District property described as Dafnis Outlot 1 in the SW ¼ of Section 34, T124N, R64W of the 5th P.M., of the 5th P.M., Brown County, South Dakota.

LOTTERY NOTICE – Presentation College Cheer Team – receive and place on file.

REQUEST FOR PROPOSALS – for Artistic Services in painting a mural at the Aberdeen Regional Airport.

All voting aye, motion carried.

NEW BUSINESS

ORDINANCE NO. 13-12-08

Ordinance No. 13-12-08 prohibiting the use of Traffic System Preemption Devices in the City of Aberdeen was presented. Bunsness moved, Ronayne seconded to approve first reading of Ordinance No. 13-12-08. Upon roll call, all voting aye, motion carried.

APPOINTMENT TO BUSINESS IMPROVEMENT DISTRICT BOARD

Bunsness moved, Johnson seconded to approve the following Resolution No. 13-12-02R: A Resolution to confirm Mayor L appointment of Ms. Heather Sahli to the Business Improvement District II Board. n

WHEREAS, the City of Aberdeen has enacted Ordinance No. 08-08-03 creating Business Improvement District No. 2, and

WHEREAS, South Dakota Codified Law (SDCL) 9-55-5 provides that the Mayor shall, with the approval of the governing body, appoint a Business Improvement District Board consisting of property owners, residents, business operators or users of space within the business area to be improved, and

WHEREAS, SDCL 9-55-6 provides that the Board shall consist of no less than five members to serve such terms as the governing body, by resolution, determines, and

WHEREAS, the duties of the appointed Business Improvement District II Board members are to make recommendations to the governing body for the establishment of a plan for improvements to the Business Improvement District area, and

WHEREAS, Ms. Heather Sahli of the Ramada Inn Hotel shall be appointed by the Mayor to serve as a BID II Board Member and replace Mr. Mike Russell, and

IT IS HEREBY RESOLVED that Ms. Heather Sahli be appointed to the Business Improvement District II Board by the Mayor with the approval of the governing body at the December 9, 2013 City Council Meeting. Each Business Improvement District II Board Member shall serve until his or her successor is appointed. If the Business Improvement District II Board M position becomes vacant, then his or her successor shall be appointed by the Mayor and approved by the governing body as soon as practicable at a regularly scheduled City Council meeting. The successor shall fill the remainder of the predecessor's term.

All voting aye, motion carried.

CASH FARM LEASES

Campbell moved, Bunsness seconded to approve and authorize the City Manager to sign Cash Farm Lease Agreements with Harlan Young for the 2014 and 2015 hay land seasons at the SW Holding Pond and Wastewater Treatment Plant locations. All voting aye with Ronayne abstaining, motion carried.

RECOMMENDATIONS ON BIDS

Bids were opened and publicly read for One 2014 Single Axle Truck Cab and Chassis, Box and Hoist for the Public Works Department – Utility Division. A detailed list of the Bids is on file at the City Finance Office. Bunsness moved, Ronayne seconded to award the Bid (Option #2) for One 2014 Single Axle Truck Cab and Chassis in the amount of \$40,197.00 to I-State Truck Center, award the Bid for the Truck Box and Hoist in the amount of \$14,567.00 to Northern Truck Equipment, declare surplus property a 2004 Sterling Truck, Serial #2FZACGAL54AM27586, as trade-in to I-State Truck Center, and authorize the City Manager and Finance Officer to sign all necessary documents after approval by the City Attorney. All voting aye, motion carried.

Bids were opened and publicly read for One 2014 Skid Steer Loader for Public Works Department – Traffic Control Division. A detailed list of the Bids is on file at the City Finance Office. Johnson moved, Ronayne seconded to award the Bid (Option #1) for One Skid Steer Loader in the amount of \$38,140.00 to HC Clark Implement and authorize the City Manager and Finance Officer to sign all necessary documents after approval by the City Attorney. All voting aye, motion carried.

A Bid was opened and publicly read for One 2014 Compact Utility Diesel Tractor with Front Blade for Public Works Department – Street Division. Bunsness moved, Campbell seconded to award the Bid Item #1 for the 2014 Compact Utility Diesel Tractor in the amount of \$31,860.00 and Bid Item #2 for the Front Blade in the amount of \$5,490.00 less Bid Item #3 trade-in allowance in the amount of \$6,050.00 for a Net Bid in the amount of \$31,300.00 to HC Clark Implement, declare surplus property a 2002 New Holland Loader, Serial #G514554, as trade-in, and authorize the City Manager and Finance Officer to sign all necessary documents after approval by the City Attorney. All voting aye, motion carried.

Bids were opened and publicly read for One 2014 Rubber Tired Front End Loader for Public Works Department – Street Division. A detailed list of the Bids is on file at the City Finance Office. Campbell moved, Rux seconded to award the Bid Alternate #2 for One 2014 Rubber Tired Front End Loader in the amount of \$148,710.00 less trade-in allowance in the amount of \$48,500.00 for a Net Bid in the amount of \$100,210.00 to Titan Machinery, declare surplus property a 2001 John Deere Loader, Serial #DW624HX579564, as trade-in, and authorize the City Manager and Finance Officer to sign all documents after approval by the City Attorney. All voting aye, motion carried.

Bids were opened and publicly read for One Refuse Collection Unit for the Public Works Department – Solid Waste Division. A detailed list of the Bids is on file at the City Finance Office. Rux moved, Johnson seconded to award the Bid Item #1 for the 2014 Cab and Chassis in the amount of \$78,499.00 less trade-in allowance in the amount of \$35,800.00 for a Net Bid in the amount of \$42,699.00 to I-State Truck Center and Bid Item #2 for the Refuse Packer Body in the amount of \$51,980.00 to Olympic Sales, Inc., declare surplus property a 2004 International Refuse Collection Unit, Serial #1HTWCARR34J082135, as trade-in to I-State Truck Center, and authorize the City Manager and Finance Officer to sign all necessary documents after approval by the City Attorney. All voting aye, motion carried.

Bids were opened and publicly read for One 2014 Tandem Truck Box and Hoist for the Public Works Department – Street Division. A detailed list of the Bids is on file at the City Finance Office. Ronayne moved, Remily seconded to award the Bid Item #1 for the 2014 Cab and Chassis in the amount of \$80,560.00 less trade-in allowance in the amount of \$38,500.00 for a Net Bid in the amount of \$42,060.00 to I-State Truck Center and Bid Item #2 for the Tandem Truck Box and Hoist in the amount of \$22,814.00 to Northern Truck Equipment, declare surplus property a 2004 International Truck, Serial #1HTWGAAAR04J028201, as trade-in to I-State Truck Center, and authorize the City Manager and Finance Officer to sign all necessary documents after approval by the City Attorney. All voting aye, motion carried.

PAYMENT REQUEST FOR AIRPORT APPROACH SURVEY

Bunsness moved, Remily seconded to approve and authorize the City Manager to sign Pay Estimate #6 in the amount of \$7,850.97 to Helms & Associates for work on the Airport Approach Survey AIP #3-46-0001-32-2012 Project. Upon roll call, all voting aye, motion carried.

BILLS

Rux moved, Swanson seconded to approve the following audited bills for services, supplies, repairs and maintenance: Northwestern Energy 60,358.94; Brendan Carson 33.08; Alan Frazier 8.08; Austin Skelton 40.07; Rodney Eikamp 33.67; Charlotte Liebelt 41.23; Jeanne Tople 52.70; Steven Lust Auto 22.96; LIV BIG, LLC 40.66; Drew Schwab 28.71; US Bank 36,623.21; Great Western Bank 51,789.68; Vosika Fencing 21,993.00; Clark Engineering Corp. 2,592.93; Dependable Sanitation 14,990.00; SD Dept. of Environment & Natural Resources 300.00; AT & T 2,856.86; Northern Valley Communications 387.99; Proseal Inc. 15,152.47; Aberdeen Development Corp. 14,166.67; Midcontinent Communications 418.40; JDH Construction 22,267.00; American News 404.01; Praxair Distribution Inc. 45.53; Taser International 312.21; Beadle Floral & Nursery 5,690.00; MARCO Inc. 98.81; Bonnie Bitz 3,350.00; Tessman Co. 2,179.82; RDO Equipment Co. 5.66; Jordon Moench 106.00; Adam Grant 58.50; Northern Plains Animal Health 77.81; Anne Jensen 115.50; Molly Taylor 112.50; H C Clark Implement 5,100.00; Interior Design Concepts Inc. 3.75; Dakota Electronics 32.50; People Books 41.90; The Penworthy Co. 327.20; Spillman Technologies Inc. 81,278.00; D Builders Hardware 198.00; Dennis Gavin 2,500.00; H 622.94; Engel Music Store 150.00; Cole Papers Inc. 1,358.78; Farm Power Mfg Inc. 2,091.23; Carquest Auto 267.31; Graham Tire Co. 2,259.33; Grote Roofing Co. Inc. 447.45; Hedahls Inc. 104.06; CASH-WA Distributing 47.75; House of Glass 1,303.68; Cartegraph Systems Inc. 1,110.00; K Inc. 314.56; Kleins 634.77; M-I B Companies Inc. 1,014.16; M Inc. 160.01; VanMeter Facility Maintenance LLC 455.00; McFarland Supply Co. Inc. 13.52; Revolution Dancewear 355.00; Midwest Rubber Stamp Co. 53.00; Gerald Robert Bourelle 312.00; Minnesota Knife 222.00; Farnums Genuine Parts 224.62; Richard Allan Ward III 138.00; Jesse Cantalope 53.00; NSU Workstudy 338.60; Global Specialty Contractors, Inc. 5,536.75; Playground Guardian 1,800.00; Pantorium 28.42; Dakota Supply Group 1,531.51; Christian Lloyd Christianson 48.00; Midstates Printing 145.00; Gwyn Fischbach 52.00; Ringgenberg Electric Inc. 1,126.04; Avera St. L Hospital 320.00; Schwan Welding & Boiler 25.00; Sheehan Mack Sales & Equipment Inc. 2,151.08; J & K Mowing Service 100.00; Academy Trophy Co. 100.00; Pro-Build 361.47; Western Printing 73.00; Gayle Neuhardt 650.00; Baker & Taylor Inc. 2,804.96; DEMCO Inc. 650.00; GALE 859.46; Fastenal Co. 370.78; Quality Books Inc. 73.14; Miracle Recreation Equipment Co. 302.40; Chris Heier 135.00; Mitch Johnson 237.00; Mattern Electric 84.18; Michael Bunke 125.00; Ray Payer 150.00; Daren Lorenz 60.50; Charlene Blondo 56.25; Dependable Sanitation 827.00; Bryan Rock Products 429.43; Amy Scepaniak 112.00; Taylor Laundry 123.50; Fordham Signs 595.00; Brianna Lubiens 148.50; Pauer Sound & Music Inc. 215.84; Titan Access Acct 2,128.96; Hub City Radio 140.00; Bohlmann Inc. 56.40; Executive Management 239.01; West Payment Center 396.32; North Central Farmers Elevator 5,477.03; R Heating/Air Conditioning 65.00; MID-AM Research Chemical 113.29; Dakota Broadcasting LLC 496.00; Deb Cornelius 25.56; Neil Bittner 107.38; MTI Distributing 120.32; Aberdeen Police Dept. 10.00; SHOPKO LLC 46.97; Quill Corp. 663.55; K Superfair Foods 748.24; O Auto Parts 13.98; Travis Lemiere 21.00; Bookpage 300.00; Menards Aberdeen 1,793.01; Taste of Home Books 63.96; Shannon Broderon 192.00; Matthew Bender & Co., Inc. 58.24; Adam Buckhouse 138.50; Aaron Chittum 1,176.89; Electronic Data Solutions 2,577.05; Dakota Fluid Power Inc. 215.45; Dakota Mailing 82.13; OCLC, Inc. 816.56; The Carpet Cleaners 2,080.25; Rod Kurtz 27.00;

Eric Paul 87.44; Sheryl Erickson 562.50; Steve Westby 226.50; Shirley Arment 114.82; Oshkosh Corp. 3,465.49; G Oil Co. 2,695.61; Helena Chemical Co. 14,820.00; Matheson Tri-Gas Inc. 5.75; Gardner Locksmith 73.00; P Tire Service 64.00; MINITEX-CPP 213.00; Dakota Tree Co. 1,315.00; Breann Jackson 252.00; Ashley LaFave 228.00; Jessica Simon 96.00; Autumn Schultz 156.00; Stockwell Engineers, Inc. 3,795.00; Anthony Morrissey 51.00; VERICOM Computers, Inc. 3,141.35; Allied 100, LLC 1,314.00; More With Less LLC 230.72; Whitney Morsching 52.00; Nathan Wiley 247.50; SD Rehabilitation Inc. 50.00; SD Robotics Assoc. 1,414.00; Stein Sign Display 4,562.46; Dakota Oil 660.00; Grey House Publishing Inc. 1,299.15; Genesis Lamp Corp. 1,459.73; Gene Morsching 21.00; Learning Opportunities 24.99; Steve Markley 332.50; Kerry Wenbourne 196.00; Tom Tarnowski 183.00; P IPest Control 303.68; Aberdeen Plumbing & Heating Inc. 3,622.86; Patricia Brosz 315.00; John Kersten 2,084.50; EDMO Distributors Inc. 1,397.38; Randy Murphy 396.00; Tom Suedmeier 558.00; Aberdeen Chrysler Center 4,585.39; EDC Educational Services 286.47; Midcontinent Communications 850.00; Intoximeters Inc. 542.50; Ameripride Services Inc. 704.75; Feickert Hay Moving 563.75; Weissmans Designs For Dance 220.70; LexisNexis Risk Data Mgmt 50.00; J Gross Equipment 200.00; D Pizza 237.64; Swanson Electric 145.41; Hillyard Sioux Falls 573.39; Aberdeen Senior Center 824.00; Runnings Supply Inc. 1,197.19; Brandon Kinder 153.00; Betty Sheldon 206.25; John Papendick 102.10; Rebecca Young 63.60. Upon roll call, all voting aye, motion carried.

CITY MANAGER'S REPORT

Lynn Lander presented the City Manager's Report.

There being no further business, Business moved, Swanson seconded that the meeting be adjourned. All voting aye, motion carried.

Prepared by Mary Campton for the Finance Office. /s/ Karl Alberts, Finance Officer.