

City Council met at 4:00 p.m. on August 19, 2013 for a work session open to the public in City Council Chambers to discuss the 2014 City Budget and Capital Outlay.

#### CITY COUNCIL PROCEEDINGS

City Council Chambers, Municipal Building, 123 South Lincoln Street, Aberdeen, South Dakota, August 19, 2013, 5:30 p.m., regular meeting of the Board of City Council Members, Mayor Mike Levsen presiding. Present at roll call were City Council Members David Bunsness, Todd Campbell, Alan Johnson, Mark Remily, Rob Ronayne, Clint Rux, Jennifer Slight-Hansen, and Laure Swanson. City staff present were Lynn Lander, Adam Altman, Robin Bobzien, Brett Bill, Karl Alberts, and Don Lanpher.

Mayor Levsen led the Pledge of Allegiance.

#### MINUTES

Slight-Hansen moved, Rux seconded to approve the minutes of August 12, 2013, as circulated. All voting aye, motion carried.

#### PROCLAMATION

Mayor Levsen read and proclaimed September, 2013 as "Cancer Prevention Month".

OPEN FORUM – Heidi Appel of Aberdeen Downtown Association was present to discuss improvements to the west portion of the Bell/Qwest Parking Lot.

#### OLD BUSINESS

#### BID FOR PARKING LOT IMPROVEMENTS

No action was taken on the Bid for Parking Lot Improvements Project – Phase 2.

#### CONSENT CALENDAR

Rux moved, Ronayne seconded to approve the following items on the consent calendar:

REQUESTS FOR STREET USE – Neighborhood Block BBQ on Dick Drive between 15<sup>th</sup> Avenue, SE and 17<sup>th</sup> Avenue, SE; Block Party on the 1200 and 1300 Blocks of North Penn Street.

LOTTERY NOTICE – Presentation College Softball Team – receive and place on file.

LICENSES – Home Day Care – Chasity Jones and Tessa Schabot

All voting aye, motion carried.

#### NEW BUSINESS

#### PUBLIC HEARING – 2014 CAPITAL IMPROVEMENTS

This being the time and place set for a public hearing. Mayor Levsen opened the hearing regarding the proposed Capital Improvement Plan Budget for the City's Fiscal Year 2014. No one was present. Mayor Levsen closed the hearing.

#### BIDS FOR ROADWAY DEICING SALT

Bids were opened and publicly read for Roadway Deicing Salt for 2013 and 2014. A detailed list of bids is on file at the Finance Office. Bunsness moved, Ronayne seconded to award the bid to Johnson Feed, Inc. of Canton, South Dakota in the amount of \$108,000.00 and authorize the City Manager and Finance Officer to sign the necessary documents after approval by the City Attorney. All voting aye, motion carried.

#### BILLS

Bunsness moved, Johnson seconded to approve the following audited bills for services, supplies, repairs and maintenance: Centurylink 3,975.76; Dex Media East, Inc. 168.70; YMCA 25.91; Justin Shultis 59.70; Mike Wagner 26.66; Dennis Brendel 20.87; Cortrust Bank 25.43; Kent Properties 39.96; United Parcel Service 244.83; B & B Contracting 8,662.50; Homes Are Possible, Inc. 2,571.79; Midstates Printing 2,000.00; American News 2,631.86; Aberdeen Chamber of Commerce 186.00; Praxair Distribution Inc 244.15; ASPIRE Inc 1,876.60; Lisa Osman 328.00; MARCO Inc 728.21; RDO Equipment Co 2,132.15; Brown County Landfill 20,292.52; KONE Inc 1,226.04; Clark

Engineering Corp 12,951.19; R & K Computers 715.00; Hawkins Inc 2,742.44; Dakota Electronics 719.63; Dennis Gavin 13,395.68; Quality Welding Inc 11.88; Cole Papers Inc 1,080.68; Farm Power Mfg Inc 202.88; GCR Tire Centers 99.16; OfficeMax Inc 259.66; Flexible Pipe Tool Co 1,537.90; Jensen Rock & Sand Inc 431.90; CarQuest Auto 794.41; Graham Tire Co 96.13; Nikoas Zimney 47.63; Hach Co 1,692.54; Hedahls Inc 1,057.07; Rhomar Industries Inc 954.74; Cash-Wa Distributing 131.70; Thersia Cox 68.00; House of Glass 162.00; Arionna Harms 177.75; Joel Weig 286.00; Inman & McDowell Inc 124.24; Nelson Sales & Service LLC 26.68; Amanda Wentz 100.00; Brian LaCroix 110.00; Ken's Alignment Auto Service 673.48; Kesslers Inc 133.90; Aberdeen Taxi Service 384.00; Lawson Products Inc 216.84; Cassandra Danielson 20.00; Steven Lust Automotive 656.42; MAC's Inc 71.05; Malchows 1,875.00; Mathisons 335.84; Labsource Inc 171.41; McFarland Supply Co Inc 59.29; Michael Todd & Co Inc 4,821.86; Sanford Health Occupational Medicine Clinic 150.00; Aberdeen Fence Co 5,773.15; Dale Jorgenson 89.98; B & B Contracting 29,587.75; Farnums Genuine Parts 549.57; Northern Electric 4,188.43; A & B Business Solutions 1,139.67; Pantorium 14.46; Meyers Tractor Salvage 25.00; Dakota Supply Group 4,591.27; Medicare Part B 425.18; Midstates Printing 54,731.28; Ringgenberg Electric Inc 1,788.48; Safety Service Inc 407.27; Avera St Luke's Hospital 463.15; Schwan Electric Inc 6,883.00; Schwan Welding & Boiler 270.50; Med Alliance Group 910.39; SHARE Corp 3,417.33; Sheehan Mack Sales & Equipment, Inc 1,452.34; Sherwin-Williams Co 91.38; Crawford Trucks & Equipment 4,011.21; SD Division of Motor Vehicles 39.00; SD Federal Property Agency 610.00; Stan Houston Equipment 336.00; Town & County Lumber Inc 49.67; Melledy Rostad 192.00; Western Area Power Adm 12,723.55; Western Printing 491.20; Woodman Refrigeration Co 86.78; Wright & Sudlow 1,436.00; Julie Jones 264.00; Diesel Machinery Inc 339.48; Allen Gates 60.00; SD Water & Wastewater 660.00; Fastenal Co 105.07; ADAPCO Inc 3,579.38; American Planning Assn 179.00; Rob Senger 161.00; Michael Jilek 40.00; North Wind Machine 77.00; Dakota Pump Inc 344.39; Northern Truck Equipment 77.60; Charlene Blondo 348.00; Dependable Sanitation 277.50; Dakota Ink & Toner 615.45; Sarah Suko 224.00; Ben Buisker 9.00; Justin Kones 288.00; Karen Wagner 264.00; Taylor Laundry 53.50; David Martinson 20.00; James Torbert 176.00; Kris Konickson 264.00; USA Blue Book 325.08; Sleuth Systems 1,350.00; Gary Hansen 20.00; Cartney Bearing Co 328.04; GRAYBAR 7,311.99; SD Dept Health Lab 1,016.00; Physio-Control Inc 6,241.92; Titan Access Acct 2,870.60; Foerster Testing 1,864.00; Automationdirect.com Inc 1,372.00; Executive Management 368.66; Radio Shack Corp 64.95; Best Cob LLC 950.00; Jim Panerio 389.00; Barry Dunlavy 23.00; Danko Emergency Equipment Co 267.23; Dakota Outdoors 3.45; Person Ford-Lincoln Mercury 482.71; West Payment Center 618.13; Metro Fire 2,311.19; North Central Farmers Elevator 25,576.62; Barton Heating & A/C Inc 1,091.32; Jenny Gross 96.00; David Johnson 310.00; Taylor Johnson 108.00; Virginia Lewis 250.00; Meghan Mehlhoff 120.00; Northwestern Energy 1,496.00; Specter Instruments 395.00; Neil Bittner 68.00; Heather Nelson 252.00; Northern Valley Communications 31.16; Kirk's Auto 728.00; Michael Marmorstein 274.00; Lien Transportation 36,956.28; Poet Ethanol Products 6,888.45; McMaster-Carr Supply Co 643.05; Dr Steve Redmond 500.00; Randy Meister 125.00; State Radio Communications 2,250.00; Chemco Systems 1,061.06; Hobbs Inc 742.08; Northwestern Energy 2,062.14; Westland Giftware 91.88; Kimberly Carda 160.00; Tori Heier 182.00; AE2S 16,960.00; Fire Safety First 70.75; SD Dare Officers Assoc 30.00; Joye Ward 182.00; South Dakota One Call 936.84; Quill Corp 66.70; Federal Express Corp 71.98; O'Reilly Auto Parts 23.94; Flint Hills Resources LP 272,729.15; Maloney & Maloney 125.00; Hub Area Technical School 2,275.00; Ronald Parker 150.00; Karl Alberts 130.00; Sanford Health 2,317.00; Joshua Ochsner 5.00; Manley Bros of Indiana 2,111.00; Menards Aberdeen

1,286.25; Ryan Parker 150.00; Marshall-Bond Pumps Inc 549.68; Dennis McDermott 255.00; Julie Borr 264.00; Bound Tree Medical LLC 3,309.13; Fallout Creative Community 180.00; Allegiant Emergency Services 200.65; Aqua Pure Inc 10,941.60; Convention Visitors Bureau 44,723.36; Dakota Fluid Power Inc 770.22; McQuillen Creative Group Inc 5,575.00; EZ-Liner 548.68; Christopher Jacobson 208.00; Luke Bergjord 96.00; Jamie Stadel 20.00; Borns Group 1,385.47; Sara Weischedel 150.00; AT & T Cell 417.30; John Patzlaff 140.00; Jeremy Schutter 311.00; Pete Lien & Sons, Inc 42,355.86; Joshua Kimball 40.00; Double D Body Shop 1,128.20; Tyler Technologies 1,337.06; Ferguson Waterworks 20,010.25; Adam Altman 174.74; CLIA Laboratory Program 150.00; BHS Marketing, LLC 38,872.68; TNEMEC Company Inc 599.96; Matheson Tri-Gas Inc 21.95; SRF Consulting Group Inc 4,018.55; Optum Insight 89.21; Aberdeen Shuttle 308.75; Rackspace Hosting 1,128.90; Short Elliott Hendrickson, Inc 1,599.87; Tevin Johnson 80.00; Alexander Panerio 20.00; Joshua Parker 20.00; Kyle Anderson 50.00; Connor Erhart 60.00; Maris Grewe 110.00; Cole Hager 180.00; Pomp's Tire Service 2,161.43; L G Everist Inc 7,704.48; Millerbernd Mfg Co 252.00; Wallwork Truck Center 121.72; Jeff Neal 196.59; NSU Counseling Center 2,500.00; Lou's Gloves, Inc 228.00; Robin Armstrong 20.00; Sheffer Harbert 110.00; Michelle Mennis 40.00; Dennis Scott 950.00; Mitchell Wieser 40.00; Emergency Apparatus Maintenance Inc 135.75; EGA Process Serving, LLC 65.00; Federal Resources 11,400.00; ACCENT 603.20; Shaykett Appraisal Co, Inc 5,000.00; Sky High Inflatables 300.00; Pete Burckhard 150.00; Clark Title Co 500.00; Chad Nilson 23.00; Dakota Oil 1,132.38; FEI Inc 30.00; Dakota Transit Association 600.00; Lisa Link 176.00; Phyllis Heier 127.00; Stephanie Raap 343.00; Bob Downie 224.00; Pristine Water Solutions 7,520.00; Esther Thistle 343.00; James Downie 20.00; Paul Dutt 328.00; Kelly Wieser 412.00; Astra Radio Communications 322.57; Brett Bill 23.00; Yahoo! Custodian of Records 50.46; Howard's Service 175.00; Affiliated Computer Services 5,072.00; Wayne Krysowaty 5.00; J R Huebner 125.00; Pro Ag Supply Inc 112.97; Palmer Distributing 59.60; TAPCO 1,141.55; Aberdeen Chrysler Center 1,021.68; Aberdeen Asphalt Inc 11,057.12; Nielsen's 331.66; Sue Gates 208.00; Newman Traffic Signs 1,854.70; Kyle Stoddard 39.99; Butler Machinery Co 1,143.02; GRAINGER 112.60; Sanitation Products Inc 4,006.54; Geffdog Designs 2,785.03; Herbert Flakoll 17,655.15; Ameripride Services Inc 748.68; Janel Ellingson 130.98; Crescent Electric Supply 68.81; Country Concrete/Landscaping 2,902.53; Tri-State Water 56.00; Municipal Service & Supply Co 3,534.50; Bonn Express LLC 100.00; Haar Plumbing & Heating 268.77; Specialty Mfg Co 1.15; Runnings Supply Inc 1,356.48; Interstate Battery Arlington 291.48; Consolidated Ready Mix Inc 806.00; Uniform Center 92.92; Tom Burgard 125.00; John Archambault 1,675.00; Antonio Perez 83.05; Gilbert Lee 42.00; Karl Palmquist 60.00. Upon roll call, all voting aye, motion carried.

#### CITY MANAGER'S REPORT

Lynn Lander presented the City Manager's Report to the City Council.

#### EXECUTIVE SESSION

Bunsness moved, Rux seconded to move into executive session to discuss litigation. All voting aye, motion carried. Ronayne moved, Slight-Hansen seconded to move out of executive session. All voting aye, motion carried.

There being no further business, Slight-Hansen moved, Johnson seconded that the meeting be adjourned. All voting aye, motion carried.

Prepared by Mary Campton for the Finance Office. /s/ Karl Alberts, Finance Officer.