

## CITY COUNCIL PROCEEDINGS

City Council Chambers, Municipal Building, 123 South Lincoln Street, Aberdeen, South Dakota, August 5, 2013, 5:30 p.m., regular meeting of the Board of City Council Members, Mayor Mike Levsen presiding. Present at roll call were City Council Members David Bunsness, Todd Campbell, Alan Johnson, Mark Remily, Clint Rux, Rob Ronayne, and Laure Swanson. City Council Member Jennifer Slight-Hansen was absent. City staff present were Lynn Lander, Adam Altman, Robin Bobzien, Brett Bill, Karl Alberts, Don Lanpher, and Mike Wilson. Mayor Levsen led the Pledge of Allegiance.

## MINUTES

Johnson moved, Swanson seconded to approve the minutes of July 29 and 30, 2013, as circulated. All present voting aye, motion carried.

OPEN FORUM – Jeff Hayes was present in opposition to Item 4A, Ordinance No. 13-07-01.

Council Member Slight-Hansen arrived at 5:32 p.m.

OLD BUSINESS

## ORDINANCE NO. 13-07-01

Ronayne moved, Slight-Hansen seconded for second reading and final adoption of Ordinance 13-07-01. Bunsness moved, Swanson seconded to continue for one week. Upon roll call, Bunsness, Johnson, Remily and Swanson voting aye, Ronayne, Rux, Slight-Hansen and Mayor Levsen voting nay, and Campbell abstaining, motion failed. Upon roll call for seconded reading and final adoption, Bunsness, Remily, Ronayne, Rux, Slight-Hansen, Swanson and Mayor Levsen voting aye, Johnson voting nay, and Campbell abstaining, motion carried.

## REVOCAION OF DAY CARE LICENSE

Bunsness moved, Rux seconded to table the revocation of Day Care License for Amanda Holland. All voting aye, motion carried.

CONSENT CALENDAR

Ronayne moved, Johnson seconded to approve the following items on the consent calendar:

SET PUBLIC HEARING DATE – of August 19, 2013 at 5:30 p.m. in City Council Chambers regarding the City's 2014 Capital Improvements Program.

LOTTERY NOTICE – American Legion Post #24 – receive and place on file.

LICENSE – Sidewalk Contractor – Breaw Construction

SET BID DATE – of August 28, 2013 at 2:00 p.m. for advertisement of bids for One Aircraft Rescue Fire Fighting Truck for the Aberdeen Regional Airport.

All voting aye, motion carried.

NEW BUSINESS

## COMMUNITY EVENT PERMIT

Swanson moved, Rux seconded to approve the Community Event Permit for the Loyal Order of the Moose Lodge #590 for the 1<sup>st</sup> Annual Moose Lodge Sizzlin' Summer Bash at 410 9<sup>th</sup> Avenue, SW Parking Lot from 12:00 noon on August 24, 2013 to 3:00 a.m. on August 25, 2013. All voting aye, motion carried.

## 2014 PROMOTION FUND ALLOCATION

City Manager Lynn Lander presented the 2014 Promotion Fund Allocation compilation summary sheet. Bunsness moved, Campbell seconded to allocate \$48,000 to Absolutely!Aberdeen and reduce the unallocated amount and the Unexpended Balance allocation by \$27,850 and \$20,150, respectively. Slight-Hansen moved, Remily seconded to amend the motion by changing the \$48,000 to \$24,000. Motion failed by voice vote. Rux moved and Slight-Hansen seconded to amend the motion by changing \$48,000 to

\$45,000. Motion failed by voice vote. Swanson moved and Remily seconded to amend the motion by restricting the use of funds for advertising only. Motion failed by voice vote. Upon roll call of the original motion, Bunsness, Campbell, Ronayne, Rux, Slight-Hansen, Swanson and Mayor Levsen voting aye, Johnson and Remily voting nay, motion carried. Bunsness moved to increase the allocation to \$113,000 for Aberdeen Downtown Association. Motion failed for lack of a second. Swanson moved, Slight-Hansen seconded to allocate the remaining unallocated amount of \$28,450 to the Moccasin Creek study. After discussion, Swanson withdrew the motion. Motion by Ronayne, second by Slight-Hansen to reduce the Chamber Marketing allocation and the unallocated amount by \$92,000 and \$28,450, respectively and increase the allocation to an RFP for Citywide Marketing by \$120,450. Ronayne moved, Bunsness seconded to amend the motion by eliminating the proposed funding changes in the motion and to have the Mayor appoint a task force made up of City Council members and members of community organizations to create a citywide marketing program which would be effective in fiscal year 2015. Upon roll call, Bunsness, Johnson, Remily, Ronayne, Slight-Hansen, and Swanson voting aye, Campbell, Rux and Mayor Levsen voting nay, motion carried. Upon roll call of the motion as amended, all voting aye, motion carried.

#### WAYFINDING SIGNAGE SYSTEM

Bunsness moved, Rux seconded to accept the proposal from James E. Johnson and Associates for professional services to design a Wayfinding Signage System for City Hall Operations within the Aberdeen Recreation and Cultural Center. The estimate for services is between \$6,375 to \$8,500. All voting aye, motion carried.

#### WRITE-OFF ACCOUNT BALANCES

Ronayne moved, Bunsness seconded to approve the request to write-off \$1,485.18 in utility account balances of customers for which the City Finance Office has received final bankruptcy notices. All voting aye, motion carried.

#### AMBULANCE ACCOUNTS UNCOLLECTIBLE

Remily moved, Johnson seconded to approve to declare \$32,387.35 in unpaid ambulance accounts uncollectible and assign these accounts to collections. All voting aye, motion carried.

#### CHANGE ORDER/PAYMENT REQUEST – MILL AND OVERLAY PROJECT

Bunsness moved, Campbell seconded to approve Change Order #1 in the amount of \$696.68 and Payment Request #2 in the amount of \$263,967.06 to Lien Transportation for work performed on the Mill and Overlay Improvements Project and authorize the City Manager to sign the Pay Estimate. Upon roll call, all voting aye, motion carried.

#### SURPLUS FIRE TRUCK

Bunsness moved, Johnson seconded to approve Resolution No. 13-08-01 R as follows:

##### RESOLUTION DECLARING SURPLUS PROPERTY

BE IT RESOLVED by the Aberdeen City Council, that the following described property is declared surplus property and shall be disposed of according to law in accordance with SDCL §23A-37-13 or FAA Guidelines, said property to be described as follows:

1981 Oshkosh Fire Truck, VIN #10T9L5BVXB1019548, Asset #3051

BE IT FURTHER RESOLVED by the Aberdeen City Council that the Transportation Director may transfer this surplus property as allowed by law.

All voting aye, motion carried.

#### BILLS

Remily moved, Slight-Hansen seconded to approve the following audited bills for services, supplies, repairs and maintenance: US Bank 24,025.74; Midcontinent

Communications 141.60; United Parcel Service 72.37; B & B Contracting 12,062.50; Brown County Treasurer 121.25; J & K Mowing Service 425.00. Upon roll call, all voting aye, motion carried.

**BUDGET MESSAGE FOR 2014**

City Manager Lynn Lander presented his 2014 Budget Message and 2014 Capital Improvements Program to the City Council.

There being no further business, Bunsness moved, Ronayne seconded that the meeting be adjourned. All voting aye, motion carried.

Prepared by Mary Campton for the Finance Office. /s/ Karl Alberts, Finance Officer.