

MINUTES

ABERDEEN CITY COUNCIL MEETING

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, November 15, 2021 at 5:30 p.m., regular meeting of the City Council.

CALL TO ORDER

MEETING ROLL CALL

Present at roll call were City Council Members Rob Ronayne, Mark Remily, Josh Rife by teleconference, Alan Johnson by teleconference, Justin Reinbold, Tiffany Langer, Clint Rux, and Mayor Travis Schaunaman. City Council Member Dave Lunzman was absent.

City Staff present were Joe Gaa, Ron Wager, Robin Bobzien, Brett Bill, Karl Alberts, Dave McNeil, Rich Krokkel, and Joel Weig.

PLEDGE OF ALLEGIANCE

Mayor Schaunaman led the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion by Reinbold, second by Rux to approve the agenda. Voice vote to approve, all present voting aye, motion carried.

MINUTES

Motion by Remily, second by Rux to approve the minutes of the November 1, 2021 City Council Meeting, as circulated. Voice vote to approve, all present voting aye, motion carried.

OPEN FORUM

No one appeared in open forum to address the Council.

CONSENT CALENDAR

Motion by Rux, second by Remily to approve the following items on the consent calendar:

SET HEARING DATE – of December 6, 2021 at 5:30 p.m. for a Special One-Day Retail On-Sale Liquor License on February 26, 2022 for Presentation College’s “Denim & Diamonds Ball” at Aberdeen (Milwaukee) Train Depot, 10 Railroad Avenue, SW

LICENSE – Taxi Cab Driver – Tosha Coy

Voice vote to approve, all present voting aye, motion carried.

NEW BUSINESS

ORDINANCE NO. 21-11-01 SETTING FEES AND CHARGES FOR CITY SERVICES

City Finance Officer Karl Alberts presented Ordinance No. 21-11-01 setting the fees and charges for certain services provided by the City of Aberdeen for 2022. Discussion followed. Motion by Ronayne, second by Rux to approve first reading of Ordinance No. 21-11-01. Roll call vote to approve, all present voting aye, motion carried.

PUBLIC HEARING AND PASSAGE OF RESOLUTION NO. 21-11-01R LEASING 32

ACRES OF CITY-OWNED LAND TO A PRIVATE PERSON

Mayor Schaunaman opened a public hearing on the proposed lease of city-owned land to Leroy “Butch” Podoll in the 2022-2024 season. City Attorney Ron Wager stated that this is the final act for the approval of a lease of land for the City according to statute and staff recommends approval of Resolution No. 21-11-01R leasing the land to Leroy “Butch” Podoll. No public comments were received so Mayor Schaunaman closed the hearing. Motion by Reinbold, second by Remily to approve first reading and passage of Resolution No. 21-11-01R approving a lease of city land to Leroy “Butch” Podoll, a private person, for the term and rental amount set forth in the “Cash Farm Lease for 2022-2024”, and to authorize the City Manager to execute the lease. Roll call vote to approve, all present voting aye, number of ayes 8, number of nays 0, members abstaining 0, motion carried.

RESOLUTION NO. 21-11-01R

RESOLUTION APPROVING LEASE OF
CITY-OWNED PROPERTY TO A PRIVATE PERSON

WHEREAS, the City Council adopted Resolution No. 21-11-01R stating its intent to lease municipally-owned property to a private person for a term exceeding 120 days and for a rental amount exceeding \$500.00 annual value, such term and rental amount invoking the requirements of SDCL §9-12-5.2; and

WHEREAS, a notice of hearing was published as required by law and the public hearing on the proposed lease was held by the City Council in City Council Chambers, 123 South Lincoln Street, Municipal Building, in the City of Aberdeen, South Dakota, on the 15th day of November, 2021, at 5:30 p.m., when and where any persons interested in the lease had an opportunity to appear and be heard prior to any action on such lease;

NOW, THEREFORE, BE IT RESOLVED that, after public hearing and due consideration of any comments of persons interested in such lease, the property owned by the City of Aberdeen described as: That portion of the NE ¼ of the NE ¼ of Section 6, lying north of the center of the Elm River in Township 124 North, Range 63 West, Brown County, South Dakota, which contains approximately 32.0 acres of hayable land; may be leased to Leroy “Butch” Podoll, a private person, for a term of seven months (May 1, 2022 to November 30, 2024) and for the rental amount of \$1,600.00 annual value.

BE IT FURTHER RESOLVED that the City Manager is authorized to execute all documents necessary to finalize such lease.

The foregoing Resolution was approved after first reading and passed at a regular meeting of the Aberdeen City Council on the 15th day of November, 2021.

PUBLIC HEARING AND APPROVAL OF SPECIAL ONE-DAY LIQUOR LICENSE FOR
AVERA ST. LUKE’S FOUNDATION

Mayor Schaunaman opened a hearing on a request for a Special One-Day Retail On-Sale Liquor License on December 4, 2021 for Avera St. Luke’s Foundation’s “Deck The

Halls” Event at the Avera Human Performance Center, 815 First Avenue, SE. No public comments were received so Mayor Schaunaman closed the hearing. Motion by Rux, second by Remily to approve of the Special One-Day Retail On-Sale Liquor License for Avera St. Luke’s Foundation’s “Deck The Halls” Event on December 4, 2021 at 815 First Avenue, SE. Voice vote to approve, all present voting aye, motion carried.

TRANSIT ADMINISTRATION/OPERATING GRANT AGREEMENT WITH SD DOT

City Manager Joe Gaa requested approval of a Section 5311 FY22 Transit Administration/Operating Grant Agreement with the SD Department of Transportation in the amount of \$280,000. Gaa said that the grant pays about 51% of the annual operating expenditures for Transit/RideLine. Motion by Remily, second by Ronayne to approve of the FY22 Transit Administration/Operating Grant Agreement with SD Department of Transportation in the amount of \$280,000 and authorize the City Manager to sign the grant agreement. Roll call vote to approve, all present voting aye, motion carried.

ENGINEERING SERVICES CONTRACT FOR EAST SIDE WATER TRANSMISSION LINE AND WATER TOWER PROJECT

City Engineer Robin Bobzien requested to enter into a contract for engineering design services with Helms & Associates for the East Side Water Transmission Line and Water Tower Project in the amount of \$238,000 on an actual cost plus fixed fee basis. Bobzien said the timeline for the project would be one year for the investigation and design services and bidding possibly taking place next year in December. Bobzien estimates the actual project costs to be between \$4,000,000 and \$5,000,000. Motion by Johnson, second by Ronayne to enter into a contract with Helms & Associates in the amount of \$238,000 to provide design services for the East Side Water Transmission Line and Water Tower Project. Roll call vote to approve, all present voting aye, motion carried.

FAA GRANT APPLICATION FOR AIP #3-46-0001-47-2022 GA APRON PROJECT

Transportation Director Rich Krokkel requested approval of a Federal Aviation Administration (FAA) Grant application for the AIP #3-46-0001-47-2022 Construction of GA Apron Reconstruction, Phase 1B Project at a project cost of \$3,650,000. The FAA will fund 90% and the SD Department of Transportation Aeronautics will fund 3.5% of the total project cost. Motion by Ronayne, second by Remily to approve and authorize the City Manager to sign all required documents to proceed with the grant application and execution of the grant offer from US DOT Federal Aviation Administration and State Agreement with the SD DOT Aeronautics for the construction of the Airport GA Apron Reconstruction, Phase 1B Project. Voice vote to approve, all present voting aye, motion carried.

CHANGE ORDER FOR AIP #3-46-0001-43-2021 TAXI GEOMETRY IMPROVEMENTS

Transportation Director Rich Krokkel requested approval of Change Order #2, a decrease of (-\$22,986) in the contract amount, for Sharpe Enterprises, Inc. for the AIP #3-46-0001-43-2021 Taxi Geometry Improvement Project. Motion by Reinbold, second by Remily

to approve of Change Order #2, a decrease of (-\$22,986) in the contract amount, for Sharpe Enterprises, Inc. for work on the project. Council Member Rife left the meeting at 5:58 p.m. Roll call vote to approve, all present voting aye, motion carried.

PAYMENTS FOR AIRPORT IMPROVEMENT PROJECTS

Transportation Director Rich Krokkel requested approval of the following payments for work on Airport Improvement Projects: Payment #6 – #3-46-0001-43-2021 Taxiway Geometry – Sharpe Enterprises, in the amount of \$47,212.05; Payment #3SA – AIP #3-46-0001-43-2021 Taxiway Geometry – Sharpe Enterprises, in the amount of \$729,165.42; Payment #24 – AIP #3-46-0001-43-2021 Taxiway Geometry – Helms & Associates, in the amount of \$8,199.38; Payment #2 – AIP #3-46-0001-43-2021 GA Apron Engineering – Helms & Associates, in the amount of \$19,635.63; Payment - AIP #3-46-0001-43-2021 Concrete Testing – American Engineering Testing, in the amount of \$6,915.00. Motion by Ronayne, second by Remily to approve and authorize the City Manager to sign the payment requests for work on the Airport Improvement Projects. Roll call vote to approve, all present voting aye, motion carried.

REVIEW AND APPROVAL OF CLAIMS AND PAYROLL

Motion by Rux, second by Remily to approve payment of the bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: 121 Benefits 332.10; SD Dept. of Revenue 14,213.23; DTC 162,395.00; US Bank Corp. Trust 17,334.95; Wellmark Blue Cross/Blue Shield 91,298.45; Vic Fischbach 43.52; Avera St. Luke's 269.47; Physicians Plaza 136.29; Lori Langford 112.36; Linda Anderson 49.44; Erickson & Meier Inc. 57.76; Aberdeen Housing 377.04; J. Hunstad 49.59; Stonewine Properties 25.94; Joan Lammon 57.67; Emily Bohle 61.54; Roger Gray 66.52; Ty Reinke 126.00; Dakota Custom Turf 2,200.00; Aberdeen Chamber of Commerce 240.00; Justice Fire & Safety Inc. 1,181.48; Rhodes Anderson Agency 987.73; Helms & Associates 30,264.06; MARCO Technologies LLC 312.04; RBL Designs 35,225.00; RDO Equipment Co. 200.00; Brown County Landfill 22,467.88; Girton Adams Company 679.00; Linde Inc. 8,008.65; Aberdeen News 1,680.77; Dakota Doors Inc. 119.85; Northern Plains Animal Health 153.46; Leiboldt Electric LLC 14,747.66; Hawkins Inc. 1,420.00; Dakota Electronics 266.84; Lang's TV & Appliance 35.00; Don's Builders Hardware 120.20; Quality Welding Inc. 106.57; Performance Oil & Lubricants 176.40; Cole Papers Inc. 1,635.07; Farm Power Mfg. Inc. 256.23; Jensen Rock & Sand Inc. 21,143.98; Graham Tire Co. 5,621.11; HACH Co. 131.71; Auto Value Parts/Hedahls 1,356.04; Rapid Fire Protection Inc. 300.00; House of Glass Inc. 1,120.30; Joel Weig 28.00; Inman Irrigation 88.41; Nelson Sales & Service LLC 191.85; H F Jacobs & Son 763.14; Ken's Alignment Auto Service 60.00; Kesslers Inc. 20.00; Steven Lust Automotive 132.36; McDonald Supply Co. 310.86; MAC's Inc. 271.69; Michael Todd & Co. Inc. 2,587.20; Sewer Duck Inc. 365.00; Sanford Health Occupational 2,529.00;

B & B Contracting 2,244.90; Double A Plumbing LLC 201.51; Farnams Genuine Parts 213.00; Northern Electric 5,459.21; NSU Workstudy 259.94; CenturyLink 4,331.07; Overhead Door Co. 306.12; Pantorium 117.00; Dakota Supply Group 1,078.91; Midstates Group 1,469.76; Avera St. Luke's Hospital 9,665.30; SHARE Corp. 5,240.82; Northwest Pipe Fittings 92.54; Ditch Witch of SD Inc. 249.51; Crawford Trucks & Equipment 641.91; SD Dept. of Transportation 15,167.62; Stan Houston Equipment Inc. 2,700.88; Brad Ziegler 126.00; Town & Country Lumber Inc. 84.86; Western Area Power Adm. 7,260.09; Woodman Refrigeration Co. Inc. 118.00; Wright & Sudlow 4,576.25; Hannah Lagerquist 41.58; Aberdeen Lawn Care 340.00; Diesel Machinery Inc. 1,872.29; Mission Mgmt. Information 645.09; Totally Tubular Mfg. 762.80; Banner Associates Inc. 32,397.00; Master Blaster 159.72; Alison Kusler 84.00; Gametime 8,702.74; Mattern Electric 705.27; Badger Meter Inc. 578.46; Metering & Technology Solutions 2,168.92; Olson's Pest Technicians 800.00; Harms Oil Company 24,511.22; Ladner Electric 734.50; Redfield Press 144.00; Tim Reed 2,398.00; SD Campground Owner Assn. 525.00; SD Animal Industry Board 100.00; Dependable Sanitation 26,617.49; Harr Motors 125.00; CenturyLink 828.89; Towneplace Suites 288.00; Titan Machinery 281.25; Fordham Signs 684.00; WISP Services LLC 60.00; M & T Fire & Safety Inc. 4,689.55; Energy Laboratories Inc. 48.00; SD Dept. Health Lab 1,216.00; Northeast Mental Health Center 180.00; Pauer Sound & Music Inc. 41.00; Dawn M. Menning 97.50; Titan Access Productivity 465.55; Gopher 1,191.53; Dell Marketing LP 4,644.28; Executive Management 504.83; B & H Photo-Video 1,829.81; Beacon Athletics 3,265.00; Pierson Ford-Lincoln-Mercury 22.95; West Payment Center 685.48; AT & T Modem 415.36; Dakota Broadcasting LLC 1,875.00; Dakotaland Autoglass Inc. 15.86; Livestock Specialist Inc. 213.75; NVC 14,476.23; MTI Distributing 772.99; Kirk's Auto 4,002.64; McMaster-Carr Supply Co. 74.79; Glacial Lakes & Prairies Tourism 125.00; Michelle Bacon 438.75; Fire Safety First 30.00; Quill Corp. 127.69; O'Reilly Auto Parts 62.20; Sertoma Club 71.25; Century Business Products 200.52; Brady Berg 140.00; Menards Inc. 2,616.23; Shannon Broderson 152.00; Bound Tree Medical LLC 5,342.81; Overdrive Inc. 656.58; Aqua Pure Inc. 3,800.00; Convention Visitors Bureau 51,851.47; Dakota Fluid Power Inc. 502.23; McQuillen Creative Group Inc. 440.00; Borns Group 1,284.03; FP Mailing Solutions 321.00; Killoran Trucking & Brokerage 9,293.36; Impact Janitorial 4,507.76; Pete Lien & Sons Inc. 6,954.07; Sheryl Erickson 810.00; Confluence 5,094.39; Ferguson Waterworks 464.25; Recreation Supply Co. 1,068.53; US Plastic Corp. 212.66; David's Lawn & Snow 115.00; Matheson Tri-Gas Inc. 22.94; Aberdeen Shuttle 40.00; POMP's Tire Service 338.35; Rich Krokkel 54.00; L & T Lawn Care LLC 62.50; GPS Industries, LLC 864.00; Van Diest Supply Co. 2,508.98; Carlson & Stewart Refrigeration 2,537.25; American Solutions For Business 489.00; SD Hotel & Lodging Assoc. 95.00; SD Underground Inc. 2,551.03; Breanne Anderson-Mueller 156.00; Sharpe Enterprises Inc. 776,377.47; School of EMS 4,750.00; Advance Auto Parts 37.64; HASE Plumbing &

Heating 145.00; Dakota Potters Supply 145.51; North Central Rental Leasing 7,808.92; Jordan C. Menken 96.00; MVTL Laboratories Inc. 336.50; Ingram Library Services 1,955.89; Vollan Oil Co. 29,450.32; R & R Specialties Inc. 3,047.95; Steve Markley 40.00; Patricia Brosz 825.00; Sign Solutions USA 1,862.00; State Bar of South Dakota 1,115.00; Best Carpet Cleaning 703.00; Randy Murphy 494.00; Tom Suedmeier 456.00; Aberdeen Chrysler Center 499.00; American Engineering Testing 6,915.00; Midwest Tape 281.05; Midcontinent Communications 345.00; ARAMARK Uniform Service 1,487.96; Brown County Weed & Pest 228.13; Titan Machinery 108.00; US Bank Corp. 1,200.00; New Deal Deicing 9,598.74; Butler Machinery Co. 3,623.81; GRAINGER 1,571.06; Sanitation Products Inc. 323.48; Geffdog Designs 110.00; Jefferson Partners LP 653.42; Anne Schroeder 52.00; Crescent Electric Supply 2,294.58; J Gross Equipment 103.94; Builders Firstsource Inc. 117.98; Rebecca Allen 104.00; Makynna Snow 104.00; Christine Stoltenberg 182.00; A-1 Sanitation 715.98; Killmer Electric Co. 84.39; Linde Gas & Equipment Inc. 122.73; FLOTEC Inc. 589.32; KEI 787.35; Aberdeen Flying Service 34.85; Environmental Toxicity Control 1,350.00; Tri-State Water Inc. 73.00; United Parcel Service 204.16; James Valley Coop 102.24; Robyn Ewalt 183.75; At Cleaning 706.25; Hub City Roofing Inc. 235.00; Nutri-Systems Corp. 233.80; CWF Masonry & Construction Inc. 60,047.52; Lyla Agius Designs 967.50; Carla Jo Krege 234.00; Andrea Schwan 714.36; Jackie Witlock 114.58; NAS Industrial 23,542.61; Megan Kusler 162.00; Motion Picture Lic. Corp. 617.42; Quest Hospitality Suppliers 436.60; Autozone 257.58; Jonathon Murdy 3,529.36; AGTEGRA Cooperative 19.60; Shannon Chemical Corp. 15,145.60; The Slide Experts Inc. 1,000.00; Runnings Supply Inc. 2,734.87; HR Green Inc. 4,801.56; Dacotah Paper Co. 300.36; Aberdeen Floral LLC 206.00; Brandon Kinder 242.00; Gino Sagginario 130.00; Parker Lemer 50.00. Roll call vote to approve, all present voting aye, motion carried.

CITY MANAGER'S REPORT

City Manager Joe Gaa reported on the re-districting meeting on Thursday, November 18, 2021, the closure of City Hall on Friday, November 19, 2021, and the snow removal process for the 2021-2022 season.

ADJOURNMENT

There being no further business, motion by Rux, second by Reinbold to adjourn the meeting. Voice vote to adjourn, all present voting aye, motion carried. The meeting adjourned at 6:06 p.m.

Prepared by Mary Campton for the Finance Office. /s/ Karl Alberts, Finance Officer.