

MINUTES

ABERDEEN CITY COUNCIL MEETING

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, November 7, 2022 at 5:30 p.m., regular meeting of the City Council.

CALL TO ORDER

MEETING ROLL CALL

Present at roll call were City Council Members Rob Ronayne, Erin Fouberg, Charlotte Liebelt, Josh Rife, Alan Johnson by teleconference, Justin Reinbold, Tiffany Langer, David Novstrup, and Mayor Travis Schaunaman.

City Staff present were Joe Gaa, Ron Wager, Stuart Nelson, Brett Bill, Jordan McQuillen, Dave McNeil, Joel Weig, Bob Braun, and John Weaver.

PLEDGE OF ALLEGIANCE

Mayor Schaunaman led the Pledge of Allegiance.

APPROVAL OF AGENDA

Mayor Schaunaman asked for approval to make two changes to the agenda: 1) add a \$29,273.00 payment for Pierson Ford Lincoln Mercury and 2) change the language under the first item of New Business from Crosswalk Art to Utility Box Art. Motion by Novstrup, second by Reinbold to approve the agenda as amended with the two changes. Voice vote to approve, all voting aye, motion carried.

MINUTES

Motion by Liebelt, second by Rife to approve the minutes of the October 24, 2022 City Council Meeting, as circulated. Voice vote to approve, all voting aye, motion carried.

OPEN FORUM

No one appeared in open forum to address the Council.

CONSENT CALENDAR

Motion by Reinbold, second by Ronayne to approve the following items on the consent calendar:

SET HEARING DATE – of November 21, 2022 at 5:30 p.m. for the transfer of Retail On-Off Sale Malt Beverage & SD Farm Wine License from Hub City Axe Throwing LLC dba Hub City Axe Throwing, 3315 – 6th Avenue, SE, Suite 10 to Hub City Axe Throwing LLC dba Hub City Axe Throwing, 210 South Main Street

REQUEST FOR PROPOSALS (RFP) – for Water Treatment Scada System Upgrades

PETITION OF VOLUNTARY ANNEXATION – for Lots 5 – 13, Block 13, Wylie Park Estates 5th Addition; Lot 4, except East 25 Feet and Lots 5 – 21, except East 25 Feet of Lot 21, Block 10, Wylie Park Estates 5th Addition; Lot 2, except East 56.5 Feet and Lots 3 – 15 and Lots 18 – 20, Block 11, Wylie Park Estates 5th Addition (1414 and 1415 Maple Drive, 1416 Poplar Drive, 1416 Willow Drive – refer to City Attorney, City Engineer, and the Planning/Zoning Director for review and recommendations

LICENSES – Residential Building Contractor – Kevin Lesoski; Residential Building Contractor – Mike Sheets; Taxi Cab Driver – Krystel Demery

PROCLAMATION – “Lung Cancer Awareness Month” – November 2022

Voice vote to approve, all voting aye, motion carried.

OLD BUSINESS

ORDINANCE NO. 22-10-06 – SECOND READING AND FINAL ADOPTION

City Attorney Ron Wager reported to the Council that he received confirmation from the Aberdeen Humane Society in support of Ordinance No. 22-10-06 amending Chapter 8 – Animals and Fowl of the City Code and recommended approval of the second reading and final adoption of the ordinance. Motion by Rife, second by Langer to approve second reading and final adoption of Ordinance No. 22-10-06 amending Chapter 8 – Animals and Fowl of the City Code. Roll call vote to approve, all voting aye, motion carried.

ACTION ON PROPOSED 2023 ECONOMIC DEVELOPMENT SERVICES TABLED UNTIL NOVEMBER 21, 2022 COUNCIL MEETING

City Attorney Ron Wager informed the Council that Mayor Schaunaman would be abstaining on the agenda item for the proposed 2023 Economic Development Services and Deputy Mayor Alan Johnson would be presiding over the discussion of this item. Deputy Mayor Johnson said that the Aberdeen Development Corporation was allowed to submit an Economic Development Proposal to the Council by November 3rd for consideration at the November 7th City Council Meeting and asked City Manager Joe Gaa to explain the options for the Economic Development Services. Motion by Rife, second by Langer to table the discussion of the proposed 2023 Economic Development Services to the November 21st City Council Meeting. Discussion followed. Voice vote to approve, all 8 members voting aye, Mayor Schaunaman abstaining, motion carried. Deputy Mayor Johnson returned the presiding officer duties to Mayor Schaunaman.

NEW BUSINESS

UTILITY BOX ART AGREEMENT WITH ABERDEEN CHAMBER OF COMMERCE AND APPROVAL OF RESOLUTION NO. 22-11-03R

City Manager Joe Gaa presented an Utility Box Art Agreement with the Aberdeen Chamber of Commerce and Resolution No. 22-11-03R authorizing the City Manager to enter into the agreement. Lisa Anderson of the Aberdeen Chamber of Commerce was present for the discussion. Motion by Ronayne, second by Langer to approve Resolution No. 22-11-03R authorizing the City Manager to enter into an Utility Box Art Agreement with the Aberdeen Chamber of Commerce for the installation, maintenance, and removal of utility box art. Roll call vote to approve, all voting aye, number of ayes 9, number of nays 0, members abstaining 0, motion carried.

RESOLUTION NO. 22-11-03R

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN

AGREEMENT WITH THE ABERDEEN CHAMBER OF COMMERCE FOR THE
INSTALLATION AND MAINTENANCE OF UTILITY BOX ART

WHEREAS, the Aberdeen Chamber of Commerce desires to install utility box art on City owned utility boxes; and

WHEREAS, the City of Aberdeen is responsible for the repair and maintenance of publically owned traffic signals and related equipment; and

WHEREAS, the Aberdeen Chamber of Commerce agreed to install and maintain utility box art on City owned utility boxes located within City right-of-ways; and

WHEREAS, the City Council desires to enter into an Utility Box Art Agreement with the Aberdeen Chamber of Commerce related to the installation and maintenance of utility box art.

BE IT HEREBY RESOLVED by the Aberdeen City Council that the City Manager is authorized to execute an Utility Box Art Agreement with the Aberdeen Chamber of Commerce for utility box art installation and maintenance, in a form approved by the City Attorney.

The foregoing Resolution was adopted at a regular meeting of the Aberdeen City Council on the 7th day of November, 2022.

PUBLIC HEARING ON PETITION TO REZONE AND FIRST READING OF
ORDINANCE NO. 22-10-04

Mayor Schaunaman opened a hearing on a petition from Jim and Cheryl Sayler and the Rivett Family Trust to rezone the property described as Lot 1, Prairie's Edge Fourteenth Addition to the City of Aberdeen in the NW¹/₄, Section 8, T123N, R63W (2618 Water View Drive and 3102 – 24th Avenue, NE) from (R-2) Medium Density Residential District/(A-1) Agricultural District/(A-2) Green Belt District to (R-2) Medium Density Residential District and (A-2) Green Belt District. City Planning/Zoning Director Brett Bill explained that the petitioners are requesting this rezoning of property to eliminate split zoning that was created by a replat of the property. No public comments were received so Mayor Schaunaman closed the hearing. Motion by Ronayne, second by Rife to approve first reading of Ordinance No. 22-10-04 to rezone the property as requested. Roll call vote to approve, Novstrup, Langer, Johnson, Rife, Liebelt, Fouberg, Ronayne, and Mayor Schaunaman voting aye, Reinbold abstaining, motion carried.

PUBLIC HEARING AND APPROVAL OF SPECIAL FIVE-DAY LIQUOR LICENSE
FOR ACT2, INC.

Mayor Schaunaman opened a hearing on an application for a Special Five-Day On-Sale Liquor License on November 16 – 20, 2022 for ACT2, Inc. at the Aberdeen Community Theatre, 417 South Main Street. No public comments were received so Mayor Schaunaman closed the hearing. Motion by Rife, second by Reinbold to approve the issuance of a Special Five-Day On-Sale Liquor License on November 16 – 20, 2022 for ACT2, Inc. at 417 South

Main Street. Voice vote to approve, all voting aye, motion carried.

PUBLIC HEARING AND APPROVAL OF RETAIL MALT BEVERAGE LICENSE FOR GOLDEN TICKET CINEMAS INC.

Mayor Schaunaman opened a hearing on an application for a New Retail On-Off Sale Malt Beverage & SD Farm Wine License for Golden Ticket Cinemas Inc. at Golden Ticket Cinemas Aberdeen 9, 3315 – 6th Avenue, SE, Suite 4. After the discussion, Mayor Schaunaman closed the hearing. Motion by Ronayne, second by Novstrup to approve of a New Retail On-Off Sale Malt Beverage & SD Farm Wine License for Golden Ticket Cinemas Inc. at the Golden Ticket Cinemas Aberdeen 9, 3315 – 6th Avenue, SE, Suite 4. Voice vote to approve, all voting aye, motion carried.

DECLARE MEDICAL EQUIPMENT AND SUPPLIES SURPLUS PROPERTY FOR TRANSFER TO NONPROFIT CORPORATION

Fire Department Chief Joel Weig requested approval to declare medical equipment and supplies surplus property and allow the transfer of such property to Disaster Medical Solutions, a nonprofit corporation, for humanitarian purposes. Motion by Reinbold, second by Fouberg to approve the request from the Fire Department to declare medical equipment and supplies surplus property and transfer of such property to Disaster Medical Solutions. Voice vote to approve, all voting aye, motion carried.

SD DOT SECTION 5339 FUNDING AGREEMENT FOR ABERDEEN RIDE LINE

City Manager Joe Gaa requested approval to sign the SD Department of Transportation Section 5339 Funding Agreement in the amount of \$237,000 for FY2023 Projects for Aberdeen Ride Line. Motion by Ronayne, second by Johnson to authorize the City Manager to sign the SD Department of Transportation Section 5339 Funding Agreement for Aberdeen Ride Line. Roll call vote to approve, all voting aye, motion carried.

APPOINTMENT OF JAMES FISCHER TO ABERDEEN AIRPORT BOARD

City Manager requested approval of the appointment of James Fischer to the Aberdeen Airport Board for a term ending June 30, 2023. Motion by Johnson, second by Liebelt to approve the appointment of James Fischer to the Aberdeen Airport Board for a term ending June 30, 2023. Voice vote to approve, all voting aye, motion carried.

RECOMMENDATION ON WATER TREATMENT CHEMICAL BID FOR CARBON

Water Treatment Superintendent Bob Braun recommended approving the bid from Atlas Carbon LLC for the Water Treatment Chemical-Powdered Activated Carbon at a 2023 price of \$0.91/lb. Motion by Ronayne, second by Reinbold to accept the Water Treatment Chemical Bid for Carbon from Atlas Carbon LLC at a price of \$0.91/lb. Roll call vote to approve, all voting aye, motion carried.

PAYMENT FOR STREET MAINTENANCE CONCRETE REPAIR II PROJECT

Assistant City Engineer Stuart Nelson requested approval of Payment #1 in the amount of \$188,649.94 to CWF Masonry & Construction for work on the Street Maintenance

Concrete Repair II Project. Motion by Ronayne, second by Liebelt to approve of Payment #1 in the amount of \$188,649.94 to CWF Masonry & Construction for the Street Maintenance Concrete Repair II Project. Roll call vote to approve, all voting aye, motion carried.

REVIEW AND APPROVAL OF CLAIMS AND PAYROLL

Motion by Liebelt, second by Rife to approve payment of the bills listed for November 7, 2022 and payroll for the period from October 23, 2022 through November 5, 2022.

Bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: Pierson Ford-Lincoln-Mercury 29,273.00; Paymentech LLC 3,250.00; US Bank 28,920.90; US Bank Corp. Trust 17,334.95; Wellmark Blue Cross/Blue Shield 172,000.00; Jack McKiver 153.32; Cory Gollnick 37.39; Aberdeen Housing 338.45; Platinum Properties 41.29; Linda Kirkpatrick 42.34; Cory Gollnick 72.76; Jody Roberts 52.85; Dakota Funeral Homes Inc. 8.37; Northwestern Energy 150,000.00; Northern Electric 7,500.00; Tamara Ellis 33.34; David G. Hottmann 1,494.00; Dakota Custom Turf 2,500.00; Jennifer Ring 87.07; Rhodes Anderson Agency 1,102.73; MARCO Technologies LLC 505.41; RBL Designs 460.70; Tessman Company 610.76; RDO Equipment Co. 4,037.95; Br. Co. Landfill 226.34; Br. Co. Treasurer 48.40; Indexx Distribution Inc. 325.11; Linde Inc. 895.00; Aberdeen News 999.84; Dakota Doors Inc. 148.98; Northern Plains Animal Health 41.02; Leidholt Electric LLC 1,708.63; Hawkins Inc. 4,634.00; Dakota Electronics 14,434.00; Lang's TV & Appliance 944.98; Don's Buiklders Hardware 632.80; Cole Papers Inc. 1,239.77; Farm Power Mfg. Inc. 38.16; Jensen Rock & Sand Inc. 75,251.88; Graham Tire Co. 3,187.96; Farm & Home Publishers Ltd. 65.00; Auto Value Parts/Hedahls 2,531.56; Heiman Inc. 163.87; HKG Architects Inc. 1,950.00; Glenn Bitz 2,475.00; House of Glass Inc. 3,132.38; Inman Irrigation 250.00; Nelson Sales & Service LLC 248.53; Jacobs Construction 2,227.90; Kesslers Inc. 748.26; Automatic Building Controls 467.00; Lawson Products Inc. 58.18; Steven Lust Automotive 2,214.18; M-B Companies Inc. 260.03; MAC's Inc. 249.81; Robin O'Neill 250.52; Sewer Duck Inc. 850.00; Playground Guardian 1,800.00; Pantorium 16.00; Dakota Supply Group 847.71; Graymont LLC 27,450.38; Midstates Group 1,083.00; Rockmount Research & Alloys 648.63; Safety Service Inc. 111.25; Avera St. Luke's Hospital 9,815.58; SHARE Corp. 3,777.43; Sherwin-Williams Co. 862.35; Crawford Trucks & Equipment 190.69; SD Dept. of Transportation 6,350.45; Stan Houston Equipment Inc. 297.59; Town & Country Lumber Inc. 5,638.61; Diesel Machinery Inc. 153.54; SD Dept. Environment/Natural Resources 10,050.00; Baker & Taylor Inc. 949.79; GALE/Cengage Learning 208.73; SD Water & Wastewater 60.00; Mission Mgmt. Information 685.00; Fastenal Company 730.27; Great Northern Environment 8,770.60; Totally Tubular Mfg. 205.69; Angerhofer Concrete Product 1,000.00; Plumbing & Heating Wholesale 1,037.57; Jerke Irrigation 3,061.23; MacQueen Emergency Group 5,384.94; Ladner Electric 8,861.89;

Carpet Master 2,376.63; Dependable Sanitation 3,218.62; Ashley Geist-Cusick 408.00; Center Point Large Print 143.22; Century Link 2,073.57; OneNeck It Solution 1,559.31; Pressure Washer Central 36.60; WISP Services LLC 60.00; PEPSI-COLA 82.00; Nerwsbank Inc. 4,625.00; USA Blue Book 4,988.08; Cartney Bearing Co. 14.43; SD Dept. Health Lab 926.00; Caleb Crosby 378.00; Pauer Sound & Music Inc. 45.00; Dawn Menning 63.00; Titan Access Productivity 903.41; Hub City Radio 400.00; Executive Management 28.82; Endress & Hauser 1,400.00; Climate Control 1,078.52; Beacon Athletics 555.64; Pierson Ford-Lincoln-Mercury 37,889.39; Jarman's Water Systems 421.35; Dakotaland Autoglass Inc. 202.60; Creative Coatings 7,374.60; MTI Distributing 3,660.30; Kirk's Auto 1,352.03; Mike Hluchy 165.75; McMaster-Carr Supply Co. 830.58; ASL Foundation 758.54; Civic Plus 4,944.81; Federal Express Corp. 6.25; Ken's Superfair Foods 284.96; SD Secretary of State 30.00; Jerome Wild 829.50; Century Business Products 2,559.98; Menards Inc. 5,811.39; Shannon Broderson 76.00; Bound Tree Medical LLC 2,815.02; A Child Is Missing 500.00; Dakota Fluid Power Inc. 212.13; McQuillen Creative Group Inc. 460.00; Sperry Stump Removal 5,385.00; Blick Art Materials 71.33; Borns Group 5,678.96; Killoran Trucking & Brokerage 23,104.72; AT & T 2,504.91; Midwest Playscapes Inc. 14,962.00; Safe Harbor 2,500.00; Double D Body Shop 6,086.23; Sheryl Erickson 1,211.25; Ferguson Waterworks 2,000.02; Recreation Supply Co. 664.49; NSU Finance & Administration 15.00; Matheson Tri-Gas Inc. 239.97; POMP's Tire Service 1,019.89; Clubcar Connect 864.00; Combined Bldg. Specialties 1,770.00; MSA Safety Sales LLC 967.00; Abdn Downtown Assoc. 85,000.00; Jordan Majeske 134.00; Shower Tower Inc. 90.95; SD Historical Society 55.00; Advance Auto Parts 223.13; Gregory Brooks 80.00; Karli Stubbe 34.00; Jordan Menken 136.00; Barcodes Inc. 128.98; Coates Piano Service 1,810.00; Ingram Library Services 2,320.10; Vollan Oil Co. 33,278.77; Steve Markley 40.00; Plunkett's Pest Control 389.33; Patricia Brosz 1,031.25; Olympic Sales Inc. 337.06; Randy Murphy 209.00; Tom Suedmeier 380.00; Midwest Tape 84.73; Aramark Uniform Services 1,968.19; Morrison Construction 30,190.74; ICMA 1,053.00; US Bank Corp. 1,320.00; Butler Machinery Co. 196.50; GRAINGER 4,939.66; Sanitation Products Inc. 930.29; Zoll Medical Corp. 1,850.00; Alex Harper 104.00; Geffdog Designs 1,968.36; The Library Store 149.98; Country Concrete/Landscaping 355.50; Midwest Pump & Tank 435.18; LexisNexis Risk Solutions 150.00; J Gross Equipment 82.42; Makynna Snow 56.00; Christine Stoltenberg 84.00; K & A Log Furniture LLC 118.75; Fast Fiberglass LLC 14,516.50; Stryker Sles Corp. 273.70; Linde Gas & Equipment Inc. 286.18; G & R Controls Inc. 2,750.00; Tri-State Water Inc. 70.00; United Parcel Service 74.26; Swanson Electric 5,320.05; Kanopy Inc. 92.00; NAPA Central 315.40; Sansio Inc. 910.00; Robyn Ewalt 102.00; Eframson Electric Inc. 35,517.09; IHeartMedia 90.00; Aberdak Club 217.50; Stuart Donaldson 57.89; CWF Masonry & Construction 188,649.94; Lyla Agius Designs 1,162.50; Chemco Systems LP 2,227.66; Insurance Plus 1,556.55; Carla Jo Krege 152.00; Hillyard 43.83; Jackie Witlock 349.28;

Megan Kusler 380.00; Haar Plumbing & Heating, Inc. 1,127.57; Core & Main LP 2,830.84; Sarge's Mobile Blasting Service 800.00; Motion Picture Lic. Corp. 1,080.23; Quest Hospitality Suppliers 5,238.84; Apple Books 1,575.78; Verathon Inc. 972.43; Blackstrap Inc. 13,984.02; Autozone 425.17; Jonathon Murdy 3,595.29; AGTEGRA Cooperative 7.20; Shannon Chemical Corp. 16,772.60; Runnings Supply Inc. 2,985.92; Interstate Battery 144.95; Jon Murdy-Reimb. Expenses 8,854.99; Custom Installation Solutions 777.50; Cardconnect 325.00; Triplec Pros Window Cleaning 564.00; HR Green Inc. 16,126.19; ODP Business Solutions LLC 520.15; Engineering Perf Solutions 400.00; IMEG 5,375.00; AED Superstore 315.60; Wolf Bronze LLC 1,285.00; Hope Stappler 260.00; Two Way Solutions Inc. 3,562.89; Jason Malecek 2,000.00; Robert Talmage 2,000.00; Semisi Malolo 2,000.00; Brandon Smith 180.00; Welding Repair LLC 577.74; Melanie Rae Malsom 255.00; Patrick Irwin 1,300.29; Kyla Fesler 19.50; Kylee Carlson 256.75; Kristin Boeshans 21.00; Nick Eilts 66.90; Frontier Precision Inc. 16,951.68; Brandon Kinder 279.50; Gino Sagginario 169.00;

Payroll for the period from October 23, 2022 through November 5, 2022 and city share of social security, old age & survivor's insurance, retirement, health and life insurance: EFTPS 136,610.50; SD Retirement 84,677.14; Governing Body 3,351.93; City Manager 8,364.06; City Attorney 7,224.37; Finance 15,254.02; HR 8,005.61, Building 1,887.37; Computer 5,076.62; Planning/Zoning 16,499.35; Engineering 14,526.20; Police 142,463.33; Fire 125,376.99, Housing/Building 7,233.75; Street 33,044.46, Traffic 8,206.39; Solid Waste 22,034.22; Transportation/Ride Line 20,391.08, Baumgartner, Laurie 18.27/hr; Library 29,328.35; Parks, Rec & Forestry 102,478.55, Schlawin, Jessica 18.00/hr, Simon, Daylin 12.25/hr, Bryant, Tevan 12.00/hr, Arsenault, Emily 18.00/hr, Raap, Aiden 12.00/hr, Scheel, Lauren 12.00/hr, Poppen, Kailyn 12.25/hr; Airport 18,437.21; Pipe 26,171.86; Water Treatment 22,277.05, Holzer, Christopher 21.19/hr; Meter 1,780.80; Water Reclamation 22,226.07; Pump 7,050.98.

Roll call vote to approve, Novstrup, Langer, Rinbold, Johnson, Rife, Liebelt, Fouberg, and Ronayne voting aye, Mayor Schaunaman abstaining, motion carried.

CITY MANAGER'S REPORT

City Manager Joe Gaa reported that City Hall Offices will be closed on Friday for Veterans Day and gave employee recognitions for 5-years of service - Bill Feiock and Roxane Moss; 15-years of service - Mike Lester, Mark Grote, and Jamie Langerock; and 25 years of service - Trent Anderson.

ADJOURNMENT

There being no further business, motion by Liebelt, second by Ronayne to adjourn the meeting. Voice vote to adjourn, all voting aye, motion carried. The meeting adjourned at 6:04 p.m.

Prepared by Mary Campton for the Finance Office. /s/Jordan McQuillen, Finance Officer.