

## **MINUTES**

### **ABERDEEN CITY COUNCIL MEETING**

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, October 17, 2022 at 5:30 p.m., regular meeting of the City Council.

#### **CALL TO ORDER**

##### **MEETING ROLL CALL**

Present at roll call were City Council Members Rob Ronayne, Erin Fouberg, Charlotte Liebelt, Josh Rife, Alan Johnson by teleconference, Justin Reinbold, Tiffany Langer, David Novstrup, and Mayor Travis Schaunaman.

City Staff present were Joe Gaa, Ron Wager, Robin Bobzien, Brett Bill, Jordan McQuillen, Dave McNeil, Joel Weig, and Rich Krokkel.

##### **PLEDGE OF ALLEGIANCE**

Mayor Schaunaman led the Pledge of Allegiance.

#### **APPROVAL OF AGENDA**

Motion by Reinbold, second by Rife to approve the agenda. Voice vote to approve, all voting aye, motion carried.

#### **MINUTES**

Motion by Liebelt, second by Reinbold to approve the minutes of the October 3, 2022 City Council Meeting, as circulated. Voice vote to approve, all voting aye, motion carried.

#### **OPEN FORUM**

Jeff Hayes spoke on the need for enforcement of the city ordinance regarding animals on private property and boulevards.

#### **CONSENT CALENDAR**

Motion by Ronayne, second by Novstrup to approve the following items on the consent calendar:

2021 City of Aberdeen Financial Statements – SD Department of Legislative Audit acceptance of report

2021 Airport Passenger Facility Charge Report – SD Department of Legislative Audit acceptance of report

SET HEARING DATE – of November 7, 2022 at 5:30 p.m. – Petition to rezone property described as Lot 1, Prairie’s Edge 14<sup>th</sup> Addition to the City of Aberdeen in the NW¼ of Section 8, T123N, R63W (2618 Waterview Drive) from (R-2) Medium Density Residential District/(A-1) Agricultural District/(A-2) Green Belt District to (R-2) Medium Density Residential District and (A-2) Green Belt District

LICENSE – Residential Building Contractor – Leon Voeller dba Blue Valley Construction

LOTTERY NOTICES – Sidney L. Smith American Legion Post 24; Yelduz Foot Patrol – receive and place on file

Voice vote to approve, all voting aye, motion carried.

**OLD BUSINESS****ORDINANCE NO. 22-10-01 – SECOND READING AND FINAL ADOPTION**

Motion by Reinbold, second by Ronayne to approve second reading and final adoption of Ordinance No. 22-10-01 supplementing the 2022 Budget for various Parks, Recreation, and Forestry Department activities. Roll call vote to approve, all voting aye, motion carried.

**NEW BUSINESS****ORDINANCE NO. 22-10-05 – FIRST READING**

City Finance Officer Jordan McQuillen presented Ordinance No. 22-10-05 supplementing the 2022 Budget for various unanticipated projects, activities, and expenses. Motion by Ronayne, second by Rife to approve first reading of Ordinance No. 22-10-05 as presented. Roll call vote to approve, all voting aye, motion carried.

**APPROVAL OF 2022 BUDGETED TRANSFERS**

City Finance Officer Jordan McQuillen requested authorization for the Finance Office to perform 2022 Budgeted Transfers between funds as needed and provided for in Ordinance No. 21-09-02 “2022 Annual Appropriation”. Motion by Reinbold, second by Ronayne to approve the 2022 Budgeted Transfers between funds as requested by the Finance Officer. Roll call vote to approve, all voting aye, motion carried.

**RESOLUTION NO. 22-10-01R – ESTABLISH CONSOLIDATED BOARD OF EQUALIZATION AND DESIGNATE MEMBER**

Motion by Langer, second by Liebelt to approve Resolution No. 22-10-01R to establish a Consolidated Board of Equalization pursuant to SDCL §10-11-66 and designate Mayor Travis Schaunaman as the member and Council Member Rob Ronayne as the alternate member of the City Council to serve on the Consolidated Board of Equalization from April - May, 2023. Roll call vote to approve, all voting aye, number of ayes 9, number of nays 0, members abstaining 0, motion carried.

**RESOLUTION NO. 22-10-01R**

**A RESOLUTION TO ESTABLISH A CONSOLIDATED BOARD  
OF EQUALIZATION PURSUANT TO SDCL §10-11-66  
THROUGH SDCL §10-11-77**

BE IT RESOLVED that a Consolidated Board of Equalization as authorized by SDCL §10-11-66 shall be established pursuant to the Resolution of the Governing Boards of Brown County, City of Aberdeen, and the Aberdeen School District 6-1. The Consolidated Board of Equalization as created by this Resolution shall be authorized to exercise all powers contained in SDCL §10-11.

BE IT FURTHER RESOLVED that three members from the Brown County Commission, one member of the Aberdeen City Council, and one member of the Aberdeen School District 6-1 School Board shall constitute a Consolidated Board of Equalization as

provided by SDCL §10-11-66.

BE IT FURTHER RESOLVED that the Aberdeen City Council, Brown County Commission, and the Aberdeen School District 6-1 shall be responsible for the per diem, salary, and mileage costs of the respective members that serve on the Consolidated Board of Equalization. Brown County Commission shall be responsible for the ordinary and customary expenses associated with the equalization of property including appeals to the State Board of Equalization. The financial responsibilities contained in this resolution shall remain unless either the Aberdeen City Council, Brown County Commission, or the Aberdeen School District 6-1 shall request that they be modified prior to December 1<sup>st</sup> of each year.

THIS RESOLUTION shall be binding upon the Aberdeen City Council, Aberdeen, South Dakota and upon each governing body adopting this Resolution according to law. The foregoing Resolution was adopted at a regular meeting of the Aberdeen City Council on the 17<sup>th</sup> day of October, 2022.

**PUBLIC HEARING AND APPROVAL OF RESOLUTION NO. 22-10-02R APPROVING LEASE OF AIRPORT HANGAR AREAS TO PRIVATE PERSONS FOR FIVE YEARS**

Mayor Schaunaman opened a hearing on proposed leases of airport hangar areas to private persons for 5 years beginning in 2023. City Attorney Ron Wager explained the lease process and asked the Council for approval of Resolution No. 22-10-02R leasing hangar areas at the Aberdeen Regional Airport for a period of five years to private persons and for annual rental amounts. No public comments were received so Mayor Schaunaman closed the hearing. Motion by Johnson, second by Ronayne to approve Resolution No. 22-10-02R leasing hangar areas at the Airport for a period of five years beginning January 1, 2023 to private persons and annual rental amounts identified therein, upon further terms and conditions to be set forth in a Private Hangar Lease Agreement or Executive Hangar Lease Agreement which permits use of the hangars for non-commercial aviation activities, and authorizing the City Manager to execute the same. Roll call vote to approve, Ronayne, Fouberg, Liebelt, Rife, Johnson, Langer, Novstrup, and Mayor Schaunaman voting aye, Reinbold abstaining, number of ayes 8, number of nays 0, members abstaining 1, motion carried.

**RESOLUTION NO. 22-10-02R  
RESOLUTION APPROVING LEASES OF  
AIRPORT LAND FOR HANGAR AREAS**

WHEREAS, the City Council adopted Resolution No. 22-09-03R stating its intent to lease municipally-owned property to private persons for terms exceeding 120 days and for rental amounts exceeding \$500.00 annual value, such terms and rental amounts invoking the requirements of SDCL §9-12-5.2; and

WHEREAS, the notice of hearing was published as required by law and the public

hearing on the proposed leases was held by the City Council in City Council Chambers, 123 South Lincoln Street, Municipal Building, in the City of Aberdeen, South Dakota, on the 17<sup>th</sup> day of October, 2022 at 5:30 p.m., when and where any persons interested in the leases had an opportunity to appear and be heard prior to any action on such leases.

NOW, THEREFORE, BE IT RESOLVED that, after public hearing and due consideration of any comments of persons interested in such leases, the Council hereby approves the leases of the property owned by the City of Aberdeen described as hangar areas at the Aberdeen Regional Airport, at 4740 – 6<sup>th</sup> Ave., SE, Aberdeen, South Dakota, for a period of five (5) years beginning January 1, 2023, to the following private persons:

Aberdeen Professionals	Hangar #16
Arment/Wirebaugh	Hangar #17
Bellikka, Neil	Hangar #26
Berg, William	Hangar #5
Berg, William	Hangar #30
Beving, Morgan	Hangar #20
Braun, Kevin/Richelle	Hangar #3
Gengerke, Ryan d/b/a Hard Deck Aviation	Hangar #4
Hillestad, Darrell	Hangar #6
Huber, Weylin	Hangar #8
Johnson, Rolf	Hangar #21
Knie, Dean	Hangar #13
Knie, Dean	Hangar #14
Lamont, Chris – Lamont Companies	Hangar #29
Outka, Wade	Hangar #12
Theobald, Daryl	Hangar #7
Theobald, Daryl	Hangar #9
Werth, Roger	Hangar #23

BE IT FURTHER RESOLVED that the hangar area leaseholds shall be based upon rental amounts for the footprint of the hangar structure of \$0.25 per square foot in Year 2023, \$0.27 per square foot in Year 2024, \$0.29 per square foot in Year 2025; \$0.31 per square foot in Year 2026, and \$0.33 per square foot in Year 2027; and for the footprint of the approach, fifty percent (50%) of the per square foot rental for the tenant's hangar structure; and upon further terms and conditions to be set forth in a Private Hangar Lease Agreement or Executive Hangar Lease Agreement that permits use of the hangars primarily for non-commercial aviation activities.

BE IT FURTHER RESOLVED that the City Manager is authorized to execute all documents necessary to finalize such leases.

The foregoing Resolution was approved after first reading and passed at a regular meeting of the Aberdeen City Council on the 17<sup>th</sup> day of October, 2022.

**PUBLIC HEARING AND APPROVAL OF SPECIAL LIQUOR LICENSE AND COMMUNITY EVENT PERMIT FOR ABERDEEN DOWNTOWN ASSOCIATION AND ABERDEEN OKTOBERFEST**

Mayor Schaunaman opened a hearing on a request for a Special One-Day Retail On-Sale Liquor License on November 5, 2022 for Aberdeen Downtown Association at the Aberdeen Civic Arena, 203 South Washington Street, in conjunction with the Aberdeen Oktoberfest Event. No public comments were received so Mayor Schaunaman closed the hearing. Motion by Reinbold, second by Novstrup to approve of a Special One-Day Retail Liquor License for Aberdeen Downtown Association and a Community Event Permit for Aberdeen Oktoberfest for their event on November 5, 2022 at the Aberdeen Civic Arena, 203 South Washington Street. Roll call vote to approve, all voting aye, motion carried.

**FAA GRANT APPLICATION FOR FEDERAL ASSISTANCE ON AIRPORT RUNWAY 13/31 PAVEMENT REHABILITATION AND LIGHTING IMPROVEMENTS PROJECT**

Transportation Director Rich Krokkel requested approval to proceed with a Federal Aviation Administration Grant application for funding assistance on the Airport AIP #3-46-0001-49 and AIP #3-46-0001-50 Runway 13/31 Pavement Rehabilitation and Lighting Improvements Project and authorization for the City Manager to sign all documents related to the project. Krokkel said that the grant pre-application under the Airport Improvement Program (AIP) is for funds in the amount of \$1,111,111.10 and under the Bipartisan Infrastructure Law (BIL) for funds in the amount of \$1,728,888.90. The 2023 project costs are estimated at \$2,840,000.00 of which funding is 90% Federal, 6.5% State, and 3.5% Local. Motion by Johnson, second by Rife to proceed with Federal Aviation Administration (FAA) Grant application initiation request for federal assistance and to authorize the City Manager to sign all required documents to proceed and for execution of the grant award and offer from the Federal Aviation Administration and State Agreement with the DOT Aeronautics for Runway 13/31 Pavement Rehabilitation and Lighting Improvements. Roll call vote to approve, all voting aye, motion carried.

**PAYMENTS FOR AIRPORT IMPROVEMENT PROJECTS**

Transportation Director Rich Krokkel requested approval of the following payments for Airport Improvement Projects: 1) Payment #35 – AIP #3-46-0001-43-2021 Taxiway Geometry – Helms & Associates, in the amount of \$27,961.41; 2) Payment #9 – AIP #3-46-0001-43-2021 Taxiway Geometry – Sharpe Enterprises, in the amount of \$30,540.37; 3) Payment #19 – AIP #3-46-0001-47-2022 GA Apron Reconstruction – Helms & Associates, in the amount of \$2,127.11; 4) Payment #1 – AIP #3-46-0001-48-2022 Runway 13/31 Rehabilitation/Lighting Improvements – Helms & Associates, in the amount of \$9,983.92. Motion by Johnson, second by Reinbold to approve and authorize the City Manager to sign

the payment requests for work on the Airport Improvement Projects. Roll call vote to approve, all voting aye, motion carried.

#### **BIDS FOR CITY HALL CHILLER REPLACEMENT**

City Engineer Robin Bobzien requested approval to award the bid for the City Hall Chiller Replacement Project to CDJ Electric Plumbing & Heating, Inc. in the amount of \$113,384.00. Motion by Rife, second by Novstrup to award the bid for the City Hall Chiller Replacement to CDJ Electric Plumbing & Heating, Inc. in the amount of \$113,384.00 and authorize the City Manager and Finance Officer to sign all the necessary documents after approval by the City Attorney. Roll call vote to approve, Ronayne, Fouberg, Liebelt, Rife, Johnson, Reinbold, Novstrup, and Mayor Schaunaman voting aye, Langer abstaining, motion carried.

#### **CHANGE ORDER/PAYMENT REQUEST FOR SOUTH ROOSEVELT STREET SANITARY SEWER IMPROVEMENTS**

City Engineer Robin Bobzien requested approval of Change Order #1 in the amount of \$47,721.54 and Payment #2 in the amount of \$216,330.47 to Dahme Construction for work on the South Roosevelt Street Sanitary Sewer Improvements Project. Motion by Ronayne, second by Novstrup to approve of Change Order #1 in the amount of \$47,721.54 and Payment #2 in the amount of \$216,330.47 to Dahme Construction for the South Roosevelt Street Sanitary Sewer Improvements. Roll call vote to approve, all voting aye, motion carried.

#### **REVIEW AND APPROVAL OF CLAIMS AND PAYROLL**

Motion by Johnson, second by Reinbold to approve payment of the bills listed for October 17, 2022.

Bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: Elavon 3,250.00; SD Dept. of Revenue 28,190.36; US Bank 56,292.27; US Bank Corp. Trust 257,118.75; McKiver, Jack 153.32; Gollnick, Cory 37.39; Aberdeen Housing 338.45; Platinum Properties 41.29; Kirkpatrick, Linda 42.34; Gollnick, Cory 72.76; Roberts, Jody 52.85; Dakota Funeral Homes Inc. 8.37; Wells Fargo Commercial 287,115.15; Northwestern Energy 150,000.00; Northern Electric 7,500.00; Susan Knodel 64.23; Jayden Biegler 200.00; Logan Cybulski 200.00; Elliott Ermer 200.00; Cassidy Fipps 200.00; Clayton Grueneich 28.00; Kiera Haugen 200.00; Sophia Hoeft 200.00; Jordan Jensen 200.00; Alexis Ketterling 200.00; Kenneth Kriech 125.00; Isabelle Loecker 200.00; Lochlan Quinn 200.00; Aiden Raap 200.00; Libby Scepaniak 200.00; Taryn Thorstenson 200.00; Sheila Smith 81.75; Dakota Custom Turf 1,828.00; Aberdeen Development Corp. 36,270.41; Aberdeen School Dist. 2,275.00; Justice Fire & Safety Inc. 1,618.25; Rhodes Anderson Agency 50.00; Helms & Associates 50,154.56; MARCO Technologies LLC 140.65; RBL Designs 3,200.00; RDO Equipment Co. 1,952.04; Brown County Landfill 19,476.60; Linde

Inc. 6,864.00; Aberdeen News 1,373.80; Dakota Doors Inc. 313.26; Northern Plains Animal Health 300.00; Leidholt Electric LLC 294.46; Dahme Construction 216,330.47; Hawkins Inc. 1,584.00; Dakota Electronics 21,745.00; Lang's TV & Appliance 1,859.99; Vosika Fencing 1,678.50; Don's Builders Hardware 198.00; One Source 45.00; Eddie's Northside Sinclair 125.00; Quality Welding Inc. 269.48; Cole Papers Inc. 7,831.35; D. Ervasti Sales Co. LLC 1,867.01; Jensen Rock & Sand Inc. 93,156.12; Graham Tire Co. 1,225.30; Farm & Home Publishers Ltd. 325.00; Direct Automation LLC 765.00; Auto Value Parts/Hedahls 1,535.44; House of Glass Inc. 997.66; Nelson Sales & Service LLC 166.16; Kesslers Inc. 119.10; Automatic Building Controls 2,362.25; Steven Lust Automotive 246.52; MAC's Inc. 284.26; Sewer Duck Inc. 787.50; Sanford Health Occupational 1,878.00; Northern Electric 6,154.02; CenturyLink 4,627.35; SD Magazine 25.00; Dakota Supply Group 844.80; Graymont LLC 22,263.76; Midstates Group 11,357.95; Ringgenberg Electric Inc. 1,333.08; Fay's Refrigeration Service 193.88; Crawford Trucks & Equipment 606.42; SD Dept. of Transportation 1,070.83; SD Dept. of Transportation 6,405.09; SD Dept. of Transportation 2,400.00; SD Police Chiefs' Association 484.50; Stan Houston Equipment Inc. 223.40; Steel Structures of Aberdeen 25.00; Town & County Lumber Inc. 6,561.24; Weismantel Rent All 1,175.00; Western Area Power Adm. 7,677.31; Wright & Sudlow 650.00; Hannah Lagerquist 25.20; Aberdeen Lawn Care 315.00; Diesel Machinery Inc. 356.28; Baker & Taylor Inc. 1,085.74; DEMCO Inc. 128.79; GALE/Cengage Learning 223.12; Fastenal Company 135.09; Wooden Mallet Custom 195.00; Banner Associates Inc. 7,682.23; Angerhofer Concrete Product 47.00; Airside Solutions Inc. 134.83; Civil Air Patrol Magazine 255.00; Plumbing & Heating Wholesale 1,199.95; Taylor Music 285.00; Dakota Pump Inc. 1,161.04; Ladner Electric 1,584.10; Tim Reed 5,623.00; SD Dept. of Health 115.00; Dependable Sanitation 4,538.25; Brown County Sheriff's Office 8,667.00; Harr Motors 125.00; Hauff Mid-American Sports 596.80; Aberdeen Community Theatre 7,650.00; SD Sportscene 250.00; WISP Services LLC 60.00; PEPSI-COLA 264.06; M & T Fire & Safety Inc. 186.10; Alexis LaFave 255.00; GRAYBAR 1,065.38; Energy Laboratories Inc. 103.70; Pauer Sound & Music Inc. 40.00; Titan Access Productivity 219.50; Hub City Radio 11,779.91; Executive Management 457.95; David A. Vilhauer 180.00; Pierson Ford-Lincoln-Mercury 975.53; West Payment Center 366.81; Parkview Nursery Inc. 581.76; Dakota Broadcasting LLC 300.00; Jarman's Water Systems 421.35; Northern Valley Communication 1,539.06; MTI Distributing 11,996.91; Mike Hluchy 200.00; Lien Transportation Co. 11,021.45; Glacial Lakes & Prairies Tour 925.00; Dakota Concrete Raising 1,550.00; Fire Safety First 711.25; ACE Refrigeration 677.28; QUILL Corp. 562.24; Federal Express Corp. 217.46; Ken's Superfair Foods 2,300.83; Dale Jensen's Plumbing & Heating 90.00; SD Secretary of State 30.00; Flint Hills Resources LP 19,490.84; Century Business Products 742.74; West River Beverage Inc. 255.00; Menards Inc. 8,762.75; Taste of Home Books 38.32; Shannon Broderson 171.00; Bound Tree Medical LLC 409.72; Overdrive Inc. 3,177.94; Aqua Pure

Inc. 325.00; Convention Visitors Bureau 47,557.27; Dakota Fluid Power Inc. 165.20; McQuillen Creative Group Inc. 1,207.50; Midwest Mini Melts 2,848.00; Renaissance Artist 723.08; Blick Art Materials 218.16; Borns Group 1,953.03; OCLC Inc. 1,018.79; IMPACT Janitorial 2,110.25; AT & T Cell 419.86; Ferguson Waterworks 1,362.40; Recreation Supply Co. 66.19; Advantage Police Supply 349.00; David's Lawn & Snow 80.00; Matheson Tri-Gas Inc. 83.94; POMP's Tire Service 4,130.68; LG Everist Inc. 4,543.17; L & T Lawn Care LLC 175.00; My Turn Playsystems 125.33; Clubcar Connect 864.00; MV Sport-MV Corp. Inc. 1,806.01; Locators & Supplies Inc. 415.00; Camby's Pass Inc. 189.68; SD Hotel & Lodging Association 180.00; Dakota Oil 3,334.30; Holiday Inn 450.00; Sharpe Enterprises Inc. 80.10; Sharpe Enterprises Inc. 30,540.37; Brett Bill 390.91; Advance Auto Parts 262.41; HASE Plumbing & Heating 120.00; Karli Stubbe 68.00; Jordan C. Menken 17.00; Huff Construction Inc. 10,061.31; Donau Carbon US LLC 39,054.93; Ingram Library Services 4,163.37; Vollan Oil Co. 35,087.12; Rivards Turf & Forage 1,717.51; Janway Company USA Inc. 296.00; Plunkett's Pest Control 406.69; Pro Ag Supply Inc. 416.88; Randy Murphy 76.00; Tom Suedmeier 247.00; Midwest Tape 299.99; Midcontient Communications 1,046.96; ARAMARK Uniform Services 2,644.58; Morrison Construction 21,999.16; Fun Express, LLC 937.92; Butler Machinery Co. 333.29; GRAINGER 599.04; Sanitation Products Inc. 1,591.07; Geffdog Designs 1,821.98; Jefferson Partners LP 1,336.73; Cooper Animal Clinic 14.84; Bowers Tree Service 5,200.00; Crescent Electric Supply 208.58; Arctic Glacier USA Inc. 475.12; SDTLA 100.00; Midwest Pump & Tank 1,832.27; Innovative Interfaces Inc. 438.84; Builders Firstsource Inc. 146.34; Makynna Snow 70.00; Diamond Dry Cleaning 10.00; Christine Stoltenberg 14.00; K & A Log Furniture LLC 1,057.50; Linde Gas & Equipment Inc. 112.85; G & R Controls Inc. 135.00; Guardian Life Ins. Co. 959.19; Tri-State Water Inc. 71.25; United Parcel Service 73.67; Domino's Pizza 151.80; Swanson Electric 79.59; Kanopy, Inc. 95.00; NAPA Central 405.60; Midland Scientific Inc. 285.31; 121 Benefits 340.30; Eframson Electric Inc. 11,676.95; At Cleaning 1,281.25; Northern Plains Psych. 195.00; Convergent Technologies LLC 360.00; IHEARTMEDIA 310.00; Aberdak Club 187.50; CWF Masonry & Construction 34,482.72; Carlo Jo Krege 57.00; Jackie Witlock 98.65; Aberdeen BMX 20,000.00; Megan Kusler 209.00; Haar Plumbing & Heating, Inc. 2,035.29; Kandi K. Smith 287.50; Core & Main LP 4,472.08; Quest Hospitality Suppliers 3,928.60; Autozone 165.02; Jonathon Murdy 3,854.69; AGTEGRA Cooperative 50.00; Cummins Inc. 770.00; Runnings Supply Inc. 3,426.72; Interstate Battery 119.95; Cardconnect 325.00; Triplec Pros Window Cleaning 1,925.00; HR Green Inc. 7,455.12; Dacotah Paper Co. 728.60; Anna Moser 41.81; Diamond Vogel 2,997.50; Language Line Services 2,905.27; Hope Stappler 65.00; E-Imagedata 4,877.00; Connections Inc. 400.20; ESO Solutions Inc. 860.00; Gary's Engine & Repair Inc. 400.28; Grace Nelson 255.00.

Roll call vote to approve, Ronayne, Fouberg, Liebelt, Rife, Johnson, Reinbold, Langer, Novstrup voting aye, Mayor Schaunaman abstaining, motion carried.



**CITY MANAGER'S REPORT**

City Manager Joe Gaa reported on the opening of South Roosevelt Street with temporary paving, the Convention & Visitors Bureau welcoming hunters, and the success of the Central High School Girls Soccer Team.

**OTHER**

Kevin Harr of the Masonic Lodge spoke in regards to the replacement of windows at the Masonic Lodge, 505 South Main Street, and the requirements for historically registered property.

**ADJOURNMENT**

There being no further business, motion by Reinbold, second by Ronayne to adjourn the meeting. Voice vote to adjourn, all voting aye, motion carried. The meeting adjourned at 6:04 p.m.

Prepared by Mary Campton for the Finance Office. /s/ Jordan McQuillen, Finance Officer.