

MINUTES

ABERDEEN CITY COUNCIL MEETING

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, October 4, 2021 at 5:30 p.m., regular meeting of the City Council.

CALL TO ORDER

MEETING ROLL CALL

Present at roll call were City Council Members Rob Ronayne, Mark Remily, Dave Lunzman, Josh Rife, Justin Reinbold, Tiffany Langer, Clint Rux, and Mayor Travis Schaunaman. City Council Member Alan Johnson was absent. City Staff present were Joe Gaa, Ron Wager, Robin Bobzien, Brett Bill, Karl Alberts, Dave McNeil, Jeremiah Maxfield, Bob Braun, and Joel Weig.

PLEDGE OF ALLEGIANCE

Mayor Schaunaman led the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion by Lunzman, second by Rux to approve the agenda. Voice vote to approve, all present voting aye, motion carried.

MINUTES

Motion by Ronayne, second by Rife to approve the minutes of the September 27, 2021 City Council Meeting, as circulated. Voice vote to approve, all present voting aye, motion carried.

OPEN FORUM

No one appeared in open forum to address the Council.

CONSENT CALENDAR

Motion by Reinbold, second by Remily to approve the following items on the consent calendar:

SET HEARING DATE – of October 18, 2021 at 5:30 p.m. for a Transfer of Retail On-Sale Liquor License with Video Lottery License from Ronald Erickson dba Airport Café & Lounge, 4707 E. Hwy. 12 to Airport Fuel, LLC dba Airport Fuel-Holiday, 4707 E. Hwy. 12; Transfers of Package Off-Sale Liquor License and Retail On-Off Sale Malt Beverage & SD Farm Wine License from Erickson & Meier Inc. dba Airport Travel Center, 4707 E. Hwy, 12 to Airport Fuel, LLC dba Airport Fuel-Holiday, 4707 E. Hwy. 12

SET BID DATE – of October 26, 2021 at 2:00 p.m. for bids on 2022 Water Treatment Chemicals

REQUEST FOR COMMUNITY EVENT PERMIT – for Pheasant Phestival on October 14 – 16, 2021 at Malchow Plaza sponsored by the Aberdeen Convention & Visitors Bureau/Market On The Plaza/Aberdeen Downtown Association

REQUEST FOR STREET USE – for Lamont Companies' Roof Removal Project on 10 Block of Third Avenue, SE at the Circus Bar on October 5 - 7, 2021

LOTTERY NOTICES – Catholic Daughters of the Americas; Sidney L. Smith Post #24 of the American Legion – receive and place on file

PROCLAMATION – “Lions Club of Aberdeen Centennial Celebration Day” – October 8, 2021

Voice vote to approve, all present voting aye, motion carried.

OLD BUSINESS

ORDINANCE NO. 21-09-01

Motion by Remily, second by Reinbold to approve second reading and final adoption of Ordinance No. 21-09-01 amending the zoning regulations of the Aberdeen City Code regarding cannabis establishments. Roll call vote to approve, all present voting aye, motion carried.

ORDINANCE NO. 21-09-04

Motion by Lunzman, second by Rux to approve second reading and final adoption of Ordinance No. 21-09-04 amending Chapter 50 – Taxation of the Aberdeen City Code regarding refunds of certain sales and use taxes. Roll call vote to approve, all present voting aye, motion carried.

NEW BUSINESS

RESOLUTION NO. 21-10-02R

Mayor Schaunaman explained Resolution No. 21-10-02R supporting new legislative districts for the City of Aberdeen and Brown County. Motion by Ronayne, second by Reinbold to approve first reading and passage of Resolution No. 21-10-02R urging the current House and Senate committees of the South Dakota Legislature, entrusted with recommending new legislative boundaries, to establish no more than two districts within the boundaries of Brown County and to split the City of Aberdeen equally between the two districts. Roll call vote to approve, all present voting aye, number of ayes 8 and number of nays 0, motion carried.

RESOLUTION NO. 21-10-02R

RESOLUTION SUPPORTING NEW LEGISLATIVE
DISTRICTS FOR THE CITY OF ABERDEEN

WHEREAS, Brown County has grown to a population of 38,301 and is the fourth most populous county in South Dakota according to the 2020 census numbers; and

WHEREAS, according to that same census, the City of Aberdeen has grown to a population of 28,495 persons, making it the third most populous city in South Dakota and nearly 75% of the total Brown County population; and

WHEREAS, since 2011, Brown County has been divided into three separate legislative districts and has had between three and five legislators who reside within the county during this time; and

WHEREAS, for many years prior to 2011, Brown County had portions of two

legislative districts and had six legislative members who resided in the county; and

WHEREAS, it is critical that both Brown County's rural and municipal populations receive representation in the state legislature; and

WHEREAS, only one Brown County district is not mathematically possible, while three Brown County districts would significantly water down representation; and

WHEREAS, Brown County and the City of Aberdeen would be best represented by two legislative districts, with each district including a portion of Brown County unincorporated and a portion of the City of Aberdeen.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF ABERDEEN, SD, that the City Council does hereby urge the current House and Senate committees of the South Dakota Legislature, entrusted with the duty of recommending new legislative boundaries, to establish no more than two districts within the boundaries of Brown County and to split the City of Aberdeen equally and join those divisions with unincorporated areas of Brown County so both may be adequately represented by two districts.

The foregoing Resolution was approved after first reading and passed at a regular meeting of the Aberdeen City Council on the 4th day of October, 2021.

REQUEST FOR PRE-PAYMENT OF THREE BONDS

City Finance Officer Karl Alberts requested approval of the pre-payment of the Series 2010 Sales Tax Revenue (Campground) Bonds, Series 2013 Sales Tax Revenue (Aquatics Center) Bonds, and Series 2015 Sales Tax Revenue (Public Safety) Bonds of approximately \$7,335,000 with cash and budget of \$1,214,115 available for the 2021 principle and interest payments and \$1,497,000 available in debt service reserves for these bonds. Alberts stated that pre-payment of these bonds would save approximately \$500,000 in interest expense and reduce the City's debt limit by approximately \$4,662,700. Also, Alberts said that the cash in the remaining amount of \$4,703,000 to pre-pay the bonds is proposed to come from the Special Sales Tax Fund which has a cash balance of \$9,464,594 as of December 31, 2020. Motion by Remily, second by Ronayne to approve of the pre-payment of Series 2010 Sales Tax Revenue Bonds, Series 2013 Sales Tax Revenue Bonds, and Series 2015 Sales Tax Revenue Bonds as recommended by the Finance Officer. Roll call vote to approve, all present voting aye, motion carried.

ACCEPTANCE OF GRANT AWARD FROM EDA FOR WATER TOWER PROJECT

City Manager Joe Gaa asked for acceptance of a \$2,000,000 grant award from the Economic Development Administration (EDA) for funding toward the construction of a water tower to be located in the industrial park in the NE corner of Aberdeen. Gaa stated that the City will be responsible for the remaining cost of the project estimated at \$2,000,000 to \$2,500,000. Gaa said that the first step in the process will be to solicit proposals from engineering firms to complete the project design and then construction could start in 2022. Motion by Remily, second by Ronayne to accept the \$2,000,000 grant award from the EDA

and authorize the City Manager to sign the grant documents. Roll call vote to approve, all present voting aye, motion carried.

FLOODPLAIN MANAGEMENT DISCUSSION

City Engineer Robin Bobzien discussed the Floodplain Management Plan for the City. No action was taken by the Council.

BIDS FOR 2021-2022 SNOW REMOVAL SERVICES

City Engineer Robin Bobzien requested approval of the bids received for the 2021-2022 Snow Removal Services. Motion by Ronayne, second by Rux to approve of all bids for the 2021-2022 Snow Removal Services, rent equipment as needed in order of price, and authorize the City Manager and Finance Officer to sign the necessary documents after approval by the City Attorney. Roll call vote to approve, all present voting aye, motion carried.

DECLARE POLICE LIGHT BARS SURPLUS PROPERTY

Police Chief Dave McNeil requested permission to declare four Police Department light bars with control heads surplus property and allow these items to be given to the Warner Volunteer Fire Department and the Aberdeen Rural Fire Protection District. Motion by Lunzman, second by Remily to declare the Police Department light bars with control heads surplus property to be given to the Warner Volunteer Fire Department and the Aberdeen Rural Fire Protection District. Voice vote to approve, all present voting aye, motion carried.

REVIEW AND APPROVAL OF CLAIMS AND PAYROLL

Motion by Rife, second by Lunzman to approve payment of the bills listed for October 4, 2021 and payroll for the period from September 26, 2021 through October 9, 2021.

Bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: US Bank 41,129.28; Wells Fargo Commercial 287,958.05; Aberdeen Chamber of Commerce 20.00; Aberdeen Development Corp. 14,166.67; MARCO Technologies LLC 289.21; RDO Equipment Co. 184.30; Aberdeen News 638.60; Hawkins Inc. 55.34; Performance Oil & Lubricants 144.00; Auto Value Parts/Hedahls 58.23; House of Glass, Inc. 156.20; Joel Weig 206.51; Nelson Sales & Service, LLC 57.10; MAC's Inc. 19.75; Sanford Health Occupational 3,901.00; Farnams Genuine Parts 106.81; Dakota Supply Group 201.77; Midstates Group 67.00; Sherwin-Williams Co. 298.95; Western Area Power Adm. 500.00; Haug Plumbing & Heating 765.31; Macqueen Emergency Group 1,122.00; Flsmidth Krebs Inc. 2,042.96; American Sniper Assoc. 29.00; Automationdirect.com Inc. 56.50; Toysmith 299.52; Northwestern Energy 22,060.52; McMaster-Carr Supply Co. 328.03; Towing Plus 775.00; SD One Call 453.60; Prairie Tool Company 100.00; Kiwanis Club 200.00; Menards Inc. 440.65; Aqua Pure Inc. 2,349.00; AT & T Cell 1,599.19; Pete Lien & Sons, Inc. 14,238.90; David's Lawn & Snow 125.00; Toyne, Inc. 47.68; Konica

Minolta Premier Finance 126.85; Brett Bill 463.77; MVTL Laboratories Inc. 1,041.00; Ashley Furniture Outlet 1,019.94; Aberdeen Chrysler Center 193.60; Aramark Uniform Service 417.70; Geffdog Designs 100.00; Lexisnexis Risk Solutions 150.00; J Gross Equipment 26.10; Builders Firstsource, Inc. 396.93; Environmental Toxicity Control 875.00; Guardian Life Ins. Co. 940.13; United Parcel Service 42.29; Northern Plains Psych 650.00; Office Depot 389.17; Chris Brick 340.00; Sarge's Mobile Blasting Service 24,000.00; AGTEGRA Cooperative 783.05; Runnings Supply Inc. 806.40; Brady Woehl 112.00; HR Green, Inc. 1,567.57.

Payroll for the period from September 26, 2021 through October 9, 2021 and city share of social security, old age & survivor's insurance, retirement, health and life insurance: EFTPS 139,270.55; SD Retirement 83,703.78; Governing Body 3,192.28; City Manager 7,942.02; City Attorney 7,261.84; Finance 15,228.14; HR 8,145.60, Building 1,797.76; Computer 4,847.61; Planning/Zoning 15,755.96; Engineering 13,843.92; Police 151,608.79; Fire 120,043.21; Housing/Building 6,886.55; Street 32,233.73; Traffic 6,317.51; Solid Waste 23,208.04; Transportation/Ride Line 17,808.87; Library 28,362.93; Parks, Rec & Forestry 103,316.79, Jaxon Block 10.75 hr and 12.00 hr, Laney Burckhard 10.00 hr, Elyse Cuttic 10.00 hr, Taylor Johnson 11.75 hr, Tevin Johnson 10.00 hr and 11.75 hr, Brooke Maier 10.00 hr, Jackson McCafferty 10.00 hr, Jordan Menken 10.50 hr, Jonah Stolp 12.50 hr and 11.50 hr, Gabe Swanson 11.00 hr and 12.75 hr, Kennady Thompson 10.75 hr; Airport 17,343.47; Pipe 26,170.98; Water Treatment 24,932.87; Meter 1,705.80; Water Reclamation 21,979.16; Pump 7,596.88. Roll call vote to approve, all present voting aye, motion carried.

CITY MANAGER'S REPORT

City Manager Joe Gaa reported on the SDML Annual Conference to be held on October 5 – 8, 2021 in Spearfish and gave employee recognitions to Jordan Majeske for 5 years of services with the Police Department, Chad Commet for 5 years of service with the Street Department, and Kevin Vanderwarka for 10 years of service with the Water Reclamation Department.

ADJOURNMENT

There being no further business, motion by Rux, second by Reinbold to adjourn the meeting. Voice vote to adjourn, all present voting aye, motion carried. The meeting adjourned at 6:06 p.m.

Prepared by Mary Campton for the Finance Office. /s/ Karl Alberts, Finance Officer.