

MINUTES**ABERDEEN CITY COUNCIL WORK SESSION**

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, September 28, 2020 at 4:30 p.m., work session for the Board of City Council Members.

Present at roll call were City Council Members Mark Remily by teleconference, Rob Ronayne, Dave Lunzman, Josh Rife, Justin Reinbold, Tiffany Langer, Clint Rux, and Mayor Schaunaman. City Council Member Alan Johnson was absent.

City Staff present were Joe Gaa, Ron Wager, Karl Alberts, Robin Bobzien, Brett Bill, Rich Krokkel, Jordan McQuillen, Dave McNeil by teleconference, and Tom Wanttie by teleconference.

DISCUSSION OF COUNCIL MEETINGS SCHEDULE

Discussion was held on the frequency of City Council Meetings. City Manager Joe Gaa recommended reducing the meetings to the first and third weeks of the month and special meetings or work sessions on the fourth week. The Council was in favor of trying the first, third, and fourth Mondays of the month for the meetings. No formal action was taken.

REVIEW DRAFT OF CITY COUNCIL HANDBOOK

City Attorney Ron Wager discussed the draft of the City Council Handbook as a substitute for Robert's Rules for meeting order.

COUNCIL COMMENTS

Discussion followed on proposed action steps to be taken to adopt any changes as recommended.

ADJOURN

Motion by Ronayne, second by Reinbold to adjourn to the regular City Council Meeting at 5:30 p.m. All present voting aye, motion carried.

Prepared by Mary Campton for the Finance Office.



Finance Officer

ABERDEEN CITY COUNCIL MEETING

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, September 28, 2020 at 5:30 p.m., regular meeting of the Board of City Council Members.

CALL TO ORDER**MEETING ROLL CALL**

Present at roll call were City Council Members Mark Remily by teleconference, Rob Ronayne, Dave Lunzman, Josh Rife, Justin Reinbold, Tiffany Langer, Clint Rux, and Mayor

Travis Schaunaman. City Council Member Alan Johnson was absent.

City Staff present were Joe Gaa, Ron Wager, Robin Bobzien, Brett Bill, Karl Alberts, Dave McNeil by teleconference, Jordan McQuillen, and Rick Krokkel by teleconference.

PLEDGE OF ALLEGIANCE

Mayor Schaunaman led the Pledge of Allegiance.

MINUTES

Motion by Rux, second by Lunzman to approve the minutes of the September 21, 2020 City Council Meeting, as circulated. Upon roll call vote, all present voting aye, motion carried.

PROCLAMATION

Mayor Schaunaman read and proclaimed October, 2020 as “Careers In Construction Month”.

OPEN FORUM

No one appeared in open forum to address the Council.

OLD BUSINESS

ORDINANCE NO. 20-09-01

Hearing was held on second reading and final adoption of Ordinance No. 20-09-01 to rezone property described as Lot 8, Block 1, Refuge Retreats Addition from (C-2) Highway Commercial District to (M) Municipal, State, and County Use District (1706 – 8th Avenue, NE). Motion by Ronayne, second by Rife to approve second reading and final adoption of Ordinance No. 20-09-01. Upon roll call vote, all present voting aye, motion carried.

ORDINANCE NO. 20-09-02

Hearing was held on second reading and final adoption of Ordinance No. 20-09-02 to rezone property described as Lot 1, Block 2, Refuge Retreats Addition from (C-2) Highway Commercial District and (R-2) Medium Density Residential District/(R-4) Special Density Residential District to (C-2) Highway Commercial District (1708 – 8th Avenue, NE). Motion by Lunzman, second by Rux to approve second reading and final adoption of Ordinance No. 20-09-02. Upon roll call vote, all present voting aye, motion carried.

CONSENT CALENDAR

Motion by Langer, second by Reinbold to approve the following items on the consent calendar:

2019 AUDITED FINANCIAL STATEMENTS - for the City of Aberdeen – place on file
2019 AUDITED PASSENGER FACILITY CHARGE REPORT - for the Aberdeen Regional Airport – place on file

REQUEST PERMISSION – for Safe Harbor to hang purple T-Shirts on the Second Street Overpass on October 5 – 12, 2020 as part of Domestic Violence Awareness

REQUEST PERMISSION – for Carly Pochop of Colorful Creations and the Aberdeen Development Corporation to allow the painting of a mural on the north side of the building at

506 South Main Street.

LOTTERY NOTICES – Dacotah Prairie Museum Foundation; Little Lambs Preschools – receive and place on file

REPORTS AND MINUTES FROM CITY BOARDS – Aberdeen Airport Board Meeting Minutes; Board of Zoning Adjustment Meeting Minutes; K.O. Lee Aberdeen Public Library Board of Trustees Meeting Minutes – receive and place on file

LICENSE – Residential Building Contractor – Brandon Mulvenna

Upon roll call vote, all present voting aye, motion carried.

NEW BUSINESS

PRESENTATION OF PLAQUE

Kyle Oswald of Aberdeen BMX presented a plaque thanking the Council for their assistance and support with the BMX Hub City Nationals held in the City. Mayor Schaunaman accepted the plaque on behalf of the Council.

BIDS FOR 2020-2021 SNOW REMOVAL SERVICES

City Engineer Robin Bobzien requested approval to accept all bids received for 2020-2021 Snow Removal Services and to allow the rental of equipment as needed in order of price. Motion by Ronayne, second by Rux to accept all the bids for the Snow Removal Services, approve the rental of equipment in order of price, and authorize the City Manager and Finance Officer to sign the necessary documents after approval by the City Attorney. Upon roll call vote, all present voting aye, motion carried.

PAYMENT/CHANGE ORDER FOR 15TH AVE. STORM SEWER IMPROVEMENTS

City Engineer Robin Bobzien requested approval for Payment #2 in the amount of \$452,975.77 and Change Order #1 in the amount of \$18,755.00 to B & B Contracting for work on the 15th Avenue Storm Sewer Improvements Project. Motion by Rux, second by Langer to approve Payment #2 in the amount of \$452,975.77 and Change Order #1 in the amount of \$18,755.00 to B & B Contracting for work on the project. Upon roll call vote, all present voting aye, motion carried.

BILLS

Motion by Rife, second by Reinbold to approve payment of the bills listed for September 28, 2020, and any additions thereto, such bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: Wellmark Blue Cross/Blue Shield \$205,388.98; Nationwide Employee Benefits 230.14; Elavon Merchant Services 3,000.00; Card Connect 6,000.00; Infintech 1,500.00; Business Improvement Dist. 60,440.20; Aberdeen Area Arts Council 4,903.38; Heartland Paper Company 320.58; UPS 173.67; J & K Mowing Service 241.67; US Dept. of Energy 500.00; HF Jacobs & Son 910.21; HR Green, Inc. 3,187.59; Morrison Construction 23,910.30; HACH Co. 1,132.00; Heiman Inc. 103.60; Titan Access Acct. 2,208.72. Upon roll call vote,

all present voting aye, motion carried.

PAYROLL

Motion by Rux, second by Ronayne to approve the payroll for the period from September 13, 2020 through September 26, 2020 and city share of social security, old age & survivor's insurance, retirement, health and life insurance: Wells Fargo 131,776.62; SD Retirement 78,199.78; Governing Body 3,192.28; City Manager 7,594.80; City Attorney 6,715.71; Finance 14,772.60; HR 7,946.21, Building 1,753.75; Computer 4,762.84; Planning/Zoning 15,229.01; Engineering 13,668.16; Police 130,461.10, Jordan Majeske 27.80 hr; Fire 110,129.76, Parker Aman 15.51 hr, Alex Garvin 17.55 hr; Housing/Building 6,718.55; Street 31,949.38; Traffic 5,439.05; Solid Waste 20,748.61; Transportation/Ride Line 17,980.23, Library 27,593.41; Parks, Rec & Forestry 106,254.01, Avery Bad Mocassin 11.50 hr, Jaxon Block 11.50 hr, Madison Brink 11.75 hr, Benjamin Hayden 11.50 hr, John Kludt 11.50 hr, Jackson Ness 11.50 hr, William Olander 12.00 hr, Lachelle Opp 12.25 hr, Chase Petersen 11.50 hr, Christopher Ray 11.75 hr, Jonah Stolp 12.00 hr, Sawyer Stroschein 11.50 hr, Gabe Swanson 12.50 hr, Mason Thompson 11.50 hr, William Waldner 11.75 hr; Airport 16,941.30; Pipe 27,230.26; Water Treatment 19,426.99; Meter 1,850.86; Water Reclamation 23,720.01; Pump 8,146.72. Upon roll call vote, all present voting aye, motion carried.

CITY MANAGER'S REPORT

City Manager Joe Gaa gave the City Manager's Report which included public input on mask use during the pandemic and the hospital occupancy rates for COVID patients.

ADJOURN

There being no further business, motion by Ronayne, second by Lunzman to adjourn the meeting. Upon roll call vote, all present voting aye, motion carried. Meeting adjourned at 5:51 p.m.

Prepared by Mary Campton for the Finance Office.



Finance Officer