

MINUTES**ABERDEEN CITY COUNCIL WORK SESSION**

City Council held a work session on August 30, 2021 at 5:30 p.m. in City Council Chambers, 123 South Lincoln Street, Municipal Building, to discuss a draft of zoning regulations regarding medical cannabis. Present at roll call were City Council Members Mark Remily, Dave Lunzman, Josh Rife, Alan Johnson by teleconference, Justin Reinbold by teleconference, Tiffany Langer by teleconference, Clint Rux by teleconference, and Mayor Travis Schaunaman. City Council Member Rob Ronayne was absent. City Staff present were Joe Gaa, Ron Wager, Brett Bill, Karl Alberts, Dave McNeil, Joel Weig by teleconference. City Attorney Ron Wager discussed items that should be considered including Sec. 60-361 “Maximum number of cannabis dispensaries”, Sec. 60-362 “Required separation distances”, Sec. 60-365 “Hours of operation”, and application fees. Motion by Lunzman, second by Remily to adjourn the meeting, all present voting aye, motion carried.

Prepared by Mary Campton for the Finance Office. /s/ Karl Alberts, Finance Officer

ABERDEEN CITY COUNCIL MEETING

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, September 7, 2021 at 5:30 p.m., regular meeting of the City Council.

CALL TO ORDER**MEETING ROLL CALL**

Present at roll call were City Council Members Mark Remily, Dave Lunzman, Josh Rife, Alan Johnson, Justin Reinbold, Clint Rux, and Mayor Travis Schaunaman. City Council Members Rob Ronayne and Tiffany Langer were absent.

City Staff present were Joe Gaa, Ron Wager, Robin Bobzien, Brett Bill, Karl Alberts, Dave McNeil, Bob Braun, Peggi Badten, and Joel Weig.

PLEDGE OF ALLEGIANCE

Mayor Schaunaman led the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion by Johnson, second by Reinbold to approve of the agenda. Voice vote to approve, all present voting aye, motion carried.

MINUTES

Motion by Rux, second by Remily to approve the minutes of the August 23, 2021 City Council Meetings, as circulated. Voice vote to approve, all present voting aye, motion carried.

OPEN FORUM

No one appeared in open forum to address the Council.

CONSENT CALENDAR

Motion by Lunzman, second by Rife to approve the following items on the consent calendar:

SET HEARING DATE – of September 20, 2021 at 5:30 p.m. for the following: Special One-Day Retail On-Sale Liquor License on October 23, 2021 for the Aberdeen Downtown Association dba Aberdeen Oktoberfest at the Aberdeen Civic Arena, 203 South Washington Street; Special One-Day Retail Liquor Licenses for the Aberdeen Area Chamber of Commerce’s Business After Hours – September 23, 2021 at NSU Barnett Center Champions Club Room, 406 – 15th Avenue, SE, October 14, 2021 at Aberdeen Civic Arena, 203 South Washington Street, November 4, 2021 at Dacotah Bank, 308 South Main Street; Special Five-Day Retail Liquor License on September 29 to October 3, 2021 for ACT2, Inc. dba Aberdeen Community Theatre, 415 South Main Street; Transfers of Retail On-Sale Liquor and Package Off-Sale Liquor Licenses from AUD Rentals LLC dba 420 South Main Street to Abraham Hernandez and Catherine Infante dba Lounge 420, 420 South Main Street.

SET BID DATE – of September 21, 2021 at 2:00 p.m. – Bids for 2021-2022 Snow Removal Services

LICENSES – Residential Building Contractor – Ulric Ulvog; Taxi Cab Driver – Jennifer Schaeffer

REQUEST TO SERVE AND PERMIT CONSUMPTION – of alcoholic beverages at the Wylie Park Pavilion on September 25, 2021 for a Nehlich Wedding and Reception

REQUEST FOR STREET USE – 15th Avenue between North Main Street and North Dakota Street on September 29, 2021 for Aberdeen Roncalli Marching Band Competition

LOTTERY NOTICES – Aberdeen Family YMCA; St. Mary’s Church – receive and place on file

Voice vote to approve, all present voting aye, motion carried.

OLD BUSINESS

ORDINANCE NO. 21-08-01

Motion by Remily, second by Johnson to approve second reading and final adoption of Ordinance No. 21-08-01 to rezone property described as the proposed Lot 1, Hub City Roofing Addition in the SW¹/₄ of Section 13, T123N, R64W of the 5th P.M., Brown County, South Dakota (118 and 120 First Avenue, NE; 118 and 122 Railroad Avenue, NE). Roll call vote to approve, all present voting aye, motion carried.

Council Member Langer joined the meeting by teleconference at 5:33 p.m.

NEW BUSINESS

PUBLIC HEARING ON 2022 CITY BUDGET

Mayor Schaunaman opened the hearing regarding the proposed 2022 City Budget. City Manager presented the 2022 budget proposal and recommended approval of first reading of the Budget Ordinance No. 21-09-02. No one was present for public input so Mayor Schaunaman closed the hearing. Motion by Rux, second by Remily to approve first reading of Ordinance No. 21-09-02. Roll call vote to approve, all present voting aye, motion carried.

ORDINANCE NO. 21-09-03

City Finance Officer Karl Alberts presented Ordinance No. 21-09-03 supplementing the 2021 Budget for various Parks, Recreation, and Forestry Department activities. Alberts stated that the ordinance redistributes funds held for Parks, Recreation, and Forestry (PRF) activities in the PRF Gift Fund to fund activity paid for in the PRF Fund and the PRF Enterprise Fund for the second quarter of 2021. Alberts also indicated that the ordinance supplements expenditure authority for departmental budgets and operating transfers. Motion by Rife, second by Johnson to approve first reading of Ordinance No. 21-09-03. Roll call vote to approve, all present voting aye, motion carried.

HEARING ON RETAIL MALT BEVERAGE & SD FARM WINE LICENSE

Mayor Schaunaman opened a hearing on a new Retail On-Off Sale Malt Beverage & SD Farm Wine License for Eagle River, LLC dba Street Corner Urban Market, 715 North 10th Street. No one was present to testify in opposition to the license request so Mayor Schaunaman closed the hearing. Motion by Remily, second by Reinbold to approve of the Retail On-Off Sale Malt Beverage & SD Farm Wine License for Eagle River, LLC at 715 North 10th Street contingent upon inspections and the issuance of a certificate of occupancy by the City. Roll call vote to approve, all present voting aye, motion carried.

CREATION OF REDISTRICTING COMMISSION AND APPOINTMENT OF MEMBERS

City Attorney Ron Wager explained the necessity to adopt a redistricting plan redrawing city council districts following the 2020 decennial census and to establish a Redistricting Commission to perform the duties set forth at Sec. 6.03 of the Aberdeen City Charter. Motion by Johnson, second by Rux to (a) create and establish a Redistricting Commission to perform duties set forth at Sec. 6.03 of the Aberdeen City Charter; (b) grant to such Commission the necessary authority to carry out its duties; (c) direct appointed members to forthwith choose a fifth member who shall be chairperson; (d) direct the Commission to conduct open meetings as required by law to complete its business; (e) direct the Commission to work with the City Attorney and other necessary city staff to comply with the duties imposed upon the Commission for preparation of a draft plan, public hearing(s), and submission of the redistricting plan to the Council; and (f) terminate such Commission upon the adoption of a districting plan. Voice vote to approve, all present voting aye, motion carried.

After discussion on the nomination of persons as members to the Redistricting Commission, motion by Remily, second by Johnson to appoint the following persons as members of the Redistricting Commission: Kristan Morris, Republican-SE District; David Bunsness, Republican-SW District; Kara Fordham, Republican-NW District, and Troy McQuillen, Democrat-NE District. Roll call vote to approve, all present voting aye, motion carried.

DISCUSSION OF PUBLIC INPUT PROCESS REGARDING TWO-WAY MAIN STREET

City Manager Joe Gaa presented a proposal prepared by the Aberdeen Downtown

Association and supported by the downtown district to convert the one-way portion of Main Street to a two-way street. Gaa recommended that input from the general public be encouraged before moving forward with development and consideration of the project. Gaa stated that the purpose of the public comment process is to measure public support and to identify issues of concern regarding the project design. The results of the public comment process will be used to develop a project concept for further consideration. Motion by Langer, second by Rux to approve a citizen comment process for the purpose of gauging public opinion for the concept of reverting the current one-way Main Street to a two-way street. Voice vote to approve, all present voting aye, motion carried.

CHANGE ORDER FOR WATER RECLAMATION FACILITY IMPROVEMENTS

Water Reclamation Superintendent Peggi Badten requested approval of Change Order No. 1 in the amount of \$47,700.00 for work performed in the cold storage building on the Water Reclamation Facility site by Swanberg Construction. Motion by Rux, second by Reinbold to approve of the Change Order No. 1 in the amount of \$47,700.00 for work by Swanberg Construction on the project. Roll call vote to approve, all present voting aye, motion carried.

BID FOR SHEETPILE DAM REPAIRS ON ELM RIVER PROJECT

City Engineer Robin Bobzien explained the bid received for the Sheetpile Dam Repairs on the Elm River Project and recommended to award the bid to B & B Contracting, Inc. in the amount of \$540,000.00. Bobzien said that FEMA will fund up to 75% of the project. Motion by Johnson, second by Remily to award the bid to B & B Contracting, Inc. in the amount of \$540,000.00 and to authorize the City Manager and Finance Officer to sign all the necessary documents after approval by the City Attorney. Roll call vote to approve, all present voting aye, motion carried.

PAYMENT/CHANGE ORDER FOR THIRD AVENUE, SE RECONSTRUCTION

City Engineer Robin Bobzien requested approval of Payment No. 2 in the amount of \$234,291.65 and Change Order No. 2 in the amount of \$27,562.55 to B & B Contracting, Inc. for work on the Third Avenue, SE Street Reconstruction Project. Motion by Johnson, second by Lunzman to approve of Payment No. 2 in the amount of \$234,291.65 and Change Order No. 2 in the amount of \$27,562.55 to B & B Contracting, Inc. for work on the project. Roll call vote to approve, all present voting aye, motion carried.

PAYMENT/CHANGE ORDER FOR ACCESSIBLE QUADRANT IMPROVEMENTS

City Engineer Robin Bobzien requested approval of Payment No. 4 in the amount of \$18,406.94 and Change Order No. 4 in the amount of \$3,224.60 to CWF Masonry & Construction, Inc. for work on the Accessible Quadrant Improvements Project. Motion by Rux, second by Remily to approve of Payment No. 4 in the amount of \$18,406.94 and Change Order No. 4 in the amount of \$3,224.60 to CWF Masonry & Construction, Inc. for work on the project. Roll call vote to approve, all present voting aye, motion carried.

REVIEW AND APPROVAL OF CLAIMS AND PAYROLL

Motion by Rife, second by Rux to approve payment of the bills listed for September 7, 2021 and payroll for the period from August 29, 2021 through September 11, 2021.

Bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: Aberdeen Development Corp. 14,166.67; Praxair Distribution Inc. 430.49; MARCO Technologies LLC 860.09; Bonnie Bitz 4,190.00; RDO Equipment Co. 517.28; Br. Co. Landfill 19,026.12; Linde Inc. 10,198.13; KONE Inc. 1,770.08; Dakota Doors Inc. 100.00; Leidholt Electric LLC 5,616.36; Hawkins Inc. 2,840.00; Dakota Electronics 1,067.00; Dakota Pump & Control 21,684.46; Lang's TV & Appliance 859.99; Vosika Fencing 27.20; Don's Builders Hardware 18.70; Quality Welding Inc. 39.58; Cole Papers Inc. 1,832.23; Flexible Pipe Tool Company 5,199.80; Jensen Rock & Sand Inc. 42,257.51; HACH Co. 166.06; Direct Automation LLC 2,731.36; Auto Value Parts/Hedahls 655.97; House of Glass, Inc. 687.53; Nelson Sales & Service, LLC 48.34; Prairie Lakes Archaeological 1,637.50; Keeleys Inc. 1,278.20; Kesslers Inc. 59.32; Lawson Products Inc. 576.53; McDonald Supply Co. 1.90; MAC's Inc. 286.49; B & B Contracting 234,291.65; Farnams Genuine Parts 500.42; Dakota Supply Group 324.66; Midstates Group 562.00; Safety Service Inc. 49,503.80; SHARE Corp. 3,987.78; Sherwin-Williams Co. 1,185.35; Crawford Trucks & Equipment 1,581.00; SD Dept. of Transportation 316.25; Keith Sharisky 224.00; Wright & Sudlow 6,712.00; Fastenal Company 109.05; Totally Tubular Mfg. 89.73; Qualification Targets 525.38; Master Blaster 35.88; Plumbing & Heating Wholesale 160.34; Metering Technology Solutions 21,469.92; Olson's Pest Technicians 400.00; Harms Oil Company 26,463.88; Tim Reed 1,275.00; Dependable Sanitation, Inc. 54.00; Ti-Zack Concrete, Inc. 1,069.00; UAC 500.00; Conway Shield 12.03; Century Link 85.00; Pressure Washer Central 198.00; USA Blue Book 9,657.74; Cartney Bearing Co. 140.90; Energy Laboratories Inc. 48.00; SD Dept. Health Lab 781.00; Foerster Testing 2,715.00; Automationdirect.com Inc. 331.00; Best Cob LLC 1,040.00; Pierson Ford-Lincoln-Mercury 247.05; Traffic Control Corp. 3,960.00; Jarman's Water Systems 1,062.50; Lien Transportation Co. 6,107.74; McMaster-Carr Supply Co. 395.81; Dakota Concrete Raising 2,754.00; Otis Elevator Company 2,295.24; South Dakota One Call 451.36; Quill Corp. 53.45; O'Reilly Auto Parts 12.36; Flint Hills Resources LP 15,461.64; Karl Alberts 136.08; Menards Inc. 683.72; Dezurik Inc. 7,945.36; Aqua Pure Inc 6,975.00; Dakota Fluid Power Inc. 2,369.96; EZ-Liner 810.50; Killoran Trucking & Brokerage 14,673.27; AT & T Cell 1,298.91; Pete Lien & Sons, Inc. 28,082.45; Double D Body Shop 83.25; Stryker Sales Corp. 29,753.35; NCL of Wisconsin 632.91; David's Lawn & Snow 240.00; ATCO International 1,581.31; Matheson Tri-Gas Inc. 58.16; The UPS Store 18.52; POMP's Tire Service 46.00; Max Stoltenburg 40.00; ARFF Specialists, LLC 4,950.00; L & T Lawn Care, LLC 287.50; Charles Anglin 16.00; Konica Minolta Premier Finance 126.85; Chad Nilson 400.00; Dakota

Oil 537.35; Advance Auto Parts 54.05; Geoff Stoltenburg 224.00; MVTL Lab Inc. 814.25; Vollan Oil Co. 6,074.05; Rivards Turf & Forage 4,268.85; 3D Specialties Inc. 3,548.82; Midcontinent Communications 1,870.18; Aramark Uniform SVC 569.46; Morrison Construction 20,007.09; Titan Machinery 2,828.15; Intoximeters Inc. 540.00; Butler Machinery Co. 325.90; GRAINGER 342.20; Sanitation Products Inc. 27.20; Geffdog Designs 1,361.97; Midwest Pump & Tank 467.81; LexisNexis Risk Solutions 150.00; Knight Towing 405.00; J Gross Equipment 1,165.15; Harlow's Bus Sales, Inc. 27,014.30; Environmental Toxicity Control 1,350.00; United Parcel Service 295.26; At Cleaning 2,318.75; Northern Plains Psych 120.00; CWF Masonry & Construction Inc. 85,309.46; Kent Warrey 224.00; Haar Plumbing & Heating, Inc. 209.85; Safe Transportation Training 14,199.00; Verathon, Inc. 1,582.63; AGTEGRA Cooperative 92.22; Shannon Chemical Corp. 7,572.80; Runnings Supply Inc. 1,514.18; Interstate Battery 487.80; Tara Davis 224.00; Triplec Pros Window Cleaning 1,241.00; HR Green, Inc. 2,531.08; Frontier Precision, Inc. 299.14; Wellmark Blue Cross/Blue Shield 146,000.00; Steven Nemmers 35.00; Don Vetch 25.01; James Reeve 83.98; Linda Murphy 48.53; Catherine Allred 52.99; Ken Schmidt 28.23; Dale Geist 39.37; Jerry Markovetz 41.63; Northwind Machine 32.01; Josephine Snow 27.17; Charles Cole 105.77; Antonio Perez 40.64; D & E Lawn Service 53.24; US Bank 52,472.41; Northwestern Energy 150,000.00; Northern Electric 25,000.00; Swanberg Construction Inc. 53,010.00.

Payroll for the period from August 29, 2021 through September 11, 2021 and City's share of social security, old age & survivor's insurance, retirement, health and life insurance: EFTPS 144,022.82; SD Retirement 83,792.84; Governing Body 3,192.28; City Manager 7,971.26; City Attorney 7,086.93; Finance 15,169.52; HR 8,220.60, Building 1,797.77; Computer 4,866.94; Planning/Zoning 15,752.96; Engineering 13,968.15; Police 151,312.68, Michael Law 30.69 hr; Fire 120,643.49, Housing/Building 6,886.55; Street 31,967.51; Traffic 5,808.51; Solid Waste 22,864.03; Transportation/Ride Line 17,016.24; Library 27,895.54, Irina J; Parks, Rec & Forestry 109,888.36 , Greta Beyers 10.00 hr, Cassandra Mraz 17.50 hr, Anthony Morrissey 14.00 hr, Nancy Ohnstad 12.75 hr, Julia Orr 11.00 hr, Sydney Raap 11.50 hr, Ronald Sieler 11.75 hr, Jessica Sommers 17.75 hr; Airport 15,109.05, Steven Kinzler 20.68 hr; Pipe 31,672.56, Emily Ellingson 19.68 hr; Water Treatment 21,487.40, Dale Thone 17.00 hr; Meter 1,711.10; Water Reclamation 30,732.58; Pump 7,614.06. Roll call vote to approve, all present voting aye, motion carried.

CITY MANAGER'S REPORT

City Manager Joe Gaa gave employee recognitions for years of service to Dawn Thorstenson – 5 years with the Parks, Recreation & Forestry Department; Walt Bauer – 5 years with the Waterworks Department, and Keith Nold – 15 years with the Street Department. Gaa mentioned that the Northern State University Football Stadium will be opening on September 11th.

ADJOURNMENT

There being no further business, motion by Rux, second by Remily to adjourn the meeting. Voice vote to adjourn, all present voting aye, motion carried. The meeting adjourned at 6:01 p.m.

Prepared by Mary Campton for the Finance Office. /s/ Karl Alberts, Finance Officer.