

MINUTES**ABERDEEN CITY COUNCIL MEETING**

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, August 31, 2020 at 5:30 p.m., regular meeting of the Board of City Council Members, Deputy Mayor Rob Ronayne presiding. Present at roll call were City Council Members Mark Remily by teleconference, Dave Lunzman, Josh Rife, Justin Reinbold, Tiffany Langer, and Clint Rux. City Council Member Alan Johnson and Mayor Travis Schaunaman were absent. City Staff present were Joe Gaa, Ron Wager, Robin Bobzien, Brett Bill, Karl Alberts, Dave McNeil by teleconference, Tom Wanttie by teleconference, and Rich Krokkel by teleconference.

Deputy Mayor Ronayne led the Pledge of Allegiance.

MINUTES

Motion by Rux, second by Rife to approve the minutes for the City Council Meeting of August 24, 2020, as circulated. Upon roll call vote, all present voting aye to approve, motion carried.

OPEN FORUM - No one was present.

OLD BUSINESS**ORDINANCE NO. 20-08-01**

Motion by Lunzman, second by Reinbold to approve second reading and final adoption of Ordinance No. 20-08-01 to rezone property described as Lots 4 and 5 and the East 50' of Lot 6, Block 13, Highland Park Addition to Aberdeen in the NW ¼ of Section 23, T123N, R64W of the 5th P.M., Brown County, SD (716 South 14th St.) from (C-2) Highway Commercial District to (R-3) High Density Residential District. Upon roll call vote, all present voting aye to approve, motion carried.

CONSENT CALENDAR

Motion by Rux, second by Lunzman to approve the following items on the consent calendar:

SET HEARING DATE – of September 14, 2020 at 5:30 p.m. for a Special One-Day Retail On-Sale Liquor License on September 24, 2020 for Aberdeen Downtown Association dba Downtown Wine Walk on South Main St. from 6th Avenue to Railroad Avenue.

SET HEARING DATE – of September 21, 2020 at 5:30 p.m. for the following petitions to rezone: Rezone property described as Lot 8, Block 1, Refuge Retreats Addition (1706 – 8th Avenue, NE) from (C-2) Highway Commercial District to (M) Municipal, State, and County Use District; Rezone property described as Lot 1, Block 2, Refuge Retreats Addition (1708 – 8th Avenue, NE) from (C-2) Highway Commercial District and (R-2) Medium Density Residential District/(R-4) Special Density Residential District to (C-2) Highway Commercial District.

REPORTS AND MINUTES FROM CITY BOARDS – Aberdeen Airport Board Meeting

Minutes; Aberdeen City Planning Commission Meeting Minutes; Board of Zoning Adjustment Meeting Minutes; K.O. Lee Aberdeen Public Library Board of Trustees Meeting Minutes – receive and place on file.

Upon roll call vote, all present voting aye to approve, motion carried.

NEW BUSINESS

RESOLUTION NO. 20-08-03R TO ANNEX PROPERTY INTO CITY LIMITS

City Planning/Zoning Director Brett Bill presented a petition from Marilyn Maloney to annex the property described as Lot D, Maloney Subdivision and the adjacent South ½ of vacated Maple Drive public right-of-way in the North ½ of Section 11, T123N, R64W of the 5th P.M., Brown County, SD (1717 Olive Drive) into the city limits. Motion by Rux, second by Lunzman to approve Resolution No. 20-08-03R to annex the described property into the city limits. Upon roll call vote, all present voting aye to approve, number of ayes: 7, number of nays: 0, motion carried.

DISCUSSION OF 2020 AND 2021 PROMOTION FUND ALLOCATIONS

City Manager Joe Gaa discussed the 2020 and 2021 Promotion Fund allocations with the Council. Moved by Reinbold, second by Rux to approve as follows: 1. Consideration of the 2020 Promotion Fund Budget shall be postponed to the Council's meeting of September 8, 2020, at which time the Council shall address the following: A. Possible appropriation from the General Fund to reduce or eliminate the Promotional Fund budget deficit, either as a loan, or a grant; B. Possible reduction or delay in the multiyear Promotion Fund commitments; C. Possible adoption of the City Manager's full reduction model, balanced reduction model or partially funded reduction model, with amendments, as to budget year 2020 only. 2. The Finance Department will circulate to Councilors and the Mayor the Promotion Fund budgets for completion by each Councilor and the Mayor, submission to the Finance Department for computations in the normal manner based upon a reduced 2021 Promotion Fund Budget of \$1,100,000. Upon roll call vote, all present voting aye to approve, motion carried.

BIDS FOR REFUSE COLLECTION UNIT FOR PUBLIC WORKS DEPT.

City Engineer Robin Bobzien explained the bids received for the new Refuse Collection Unit for the Public Works Department - Solid Waste Division. Motion by Rux, second by Langer to award the Refuse Collection Unit Bid-Item #1 – Cab and Chassis in the amount of \$81,650.00 to Crawford Trucks & Equipment, Bid-Item #2 – Refuse Packer Body in the amount of \$59,950.00 less trade allowance of \$35,000.00 to Sanitation Products, declare a 2013 International truck surplus property as the trade-in to Sanitation Products, and authorize the City Manager and Finance Officer to sign the necessary documents after approval by the City Attorney. Upon roll call vote, all present voting aye to approve, motion carried.

CHANGE ORDER/PAYMENT FOR MILL & OVERLAY IMPROVEMENTS

City Engineer Robin Bobzien requested approval of a change order in the amount of \$37,515.90 and payment in the amount of \$534,772.67 to Jensen Rock & Sand for work on the Mill & Overlay Improvements Project. Motion by Lunzman, second by Rife to approve Change Order #3 in the amount of \$37,515.90 and Payment #3 in the amount of \$534,772.67 to Jensen Rock & Sand for the work on the project. Upon roll call vote, all present voting aye to approve, motion carried.

PROPOSAL TO CONDUCT TESTING ON AIRPORT TAXIWAY 'C' PROJECT

Transportation Director Rich Krokkel requested approval of a proposal from American Engineering Testing Inc. to conduct quality assurance testing for P401 (Plant Mix Bituminous Pavements) required on Airport AIP #3-46-0001-040-2019 Taxiway Improvements, Taxiway 'C'. Motion by Rife, second by Rux to approve and authorize the City Manager to sign the proposal from American Engineering Testing, Inc. at an estimated cost of \$15,873.00 for the quality assurance testing on the Airport Taxiway Project. Upon roll call vote, all present voting aye to approve, motion carried.

QUOTE FOR CAMERA SYSTEM FOR RIDE LINE VEHICLES

Ride Line Manager Tom Wanttie requested approval to accept a price quote for a camera system for fourteen Ride Line vehicles from Safety Vision in the amount of \$23,068.63. Motion by Rux, second by Rife to accept the quote from Safety Vision for the purchase of the camera system for the Ride Line vehicles in the amount of \$23,068.63 and authorize the payment to Safety Vision. Upon roll call vote, all present voting aye to approve, motion carried.

PRESENTATION OF REPORT FROM CONVENTION AND VISITORS BUREAU

Casey Weismantel, Executive Director of the Aberdeen Area Convention and Visitors Bureau, presented the Convention and Visitors Bureau's 2nd quarter activities report.

BILLS

Motion by Reinbold, second by Lunzman to approve payment of the bills listed for August 31, 2020, and any additions thereto, such bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: Wellmark Blue Cross/Blue Shield 164,000.00; Nationwide Employee Benefits 230.14; Elavon Merchant Services 3,000.00; Dacotah Bank 6,000.00; Plug N Play 1,500.00; Infintech 1,500.00; Harlow's Bus Sales, Inc. 971.20; Menards 59.90; Dakota Transit Association 300.00; NVC 0.22; SD Dept. of Labor 15,626.12; J & K Mowing 345.83; Dakota Pump Inc. 30,879.00; Hanna Instruments 244.00; Morrison Construction 7,075.75; HR Green, Inc. 1,480.75; Matheson Tri-Gas, Inc. 100.83. Upon roll call vote, Rux, Langer, Reinbold, Rife, Lunzman, and Remily voting aye to approve, Ronayne abstaining, motion carried.

PAYROLL

Motion by Rux, second by Rife to approve the payroll for the period from August 16,

2020 through August 29, 2020 and city share of social security, old age & survivor's insurance, retirement, health and life insurance: Wells Fargo 134,392.93; SD Retirement 78,966.47; Governing Body 3,192.28; City Manager 7,594.80; City Attorney 7,293.75; Finance 14,878.08; HR 7,946.22, Building 1,753.75; Computer 4,716.77; Planning/Zoning 15,659.45; Engineering 13,661.92; Police 138,772.04, Brady Berg 28.50 hr; Fire 109,625.19, Harley Beck 17.12 hr, Tara Davis 15.90 hr, Joshua Ochsner 21.39 hr, Joel Weig 3,735.76/bw; Housing/Building 6,718.55; Street 32,780.84; Traffic 5,469.80; Solid Waste 24,770.43; Transportation/Ride Line 16,791.59, Richard Schmahl 12.00 hr; Library 26,894.95; Parks, Rec & Forestry 108,165.72, Madison Aguirre 17.00 hr, Terrina Barnes 17.50 hr, Raelle Bettmann 10.50 hr, Jeminie Cantalope 9.75 hr, McKayla Carda 17.75 hr, Caleb Crosby 11.00 hr or 12.50 hr, Emily Davis 11.50 hr or 12.25 hr, Elsa Dennert 9.50 hr, Kennedy Dinger 17.75 hr, Alexis Doerr 17.00 hr, Joshua Fesler 10.50 hr, Samantha Fletcher 17.00 hr, Michele Fritz 18.00 hr, Courtnie Gergen 10.25 hr, Haylee Hardin 9.50 hr, Alex Harper 10.50 hr, Ted Heupel 11.00 hr, Anna Jahraus 10.25 hr, 11.00 hr, 14.50 hr, Aaron Johnson II 10.50 hr, Leeland Kirschenman 10.75 hr, India Klipfel 17.00 hr, Andrea Nell 17.25 class, Nancy Ohnstad 12.25 hr, Kristine Orr 17.25 hr, Sydney Raap 10.75 hr, Arionne Reiter 18.00 hr, Rernleitner 10.75 hr, Fionualla Rigg 17.00 class, Jordan Rohrbach 17.75 hr, Ann Scott 10.25 hr, Desiree Sears 11.00 hr, Ronald Sieler 11.00 hr, Jessica Sommers 17.00 hr, William Waldner 10.75 hr, Nicole Wanttie 10.50 hr, Isabelle Weisenburger 17.00 hr, Madeline Zimmerman 9.50 hr, Airport 16,676.43; Pipe 25,331.38; Water Treatment 19,894.24; Meter 1,654.40; Water Reclamation 21,464.29; Pump 7,587.72. Upon roll call vote, all present voting aye to approve, motion carried.

CITY MANAGER'S REPORT

Joe Gaa gave the City Manager's Report and reminded the Council that the resolution to approve the Capital Improvement Plan update and the first hearing on the overall city budget will be held at the upcoming September 8, 2020 meeting.

ADJOURN

There being no further business, motion by Lunzman, second by Langer to adjourn the meeting. Upon roll call vote, all present voting aye to adjourn, motion carried. Meeting adjourned at 6:24 p.m.

Prepared by Mary Campton for the Finance Office.



 Finance Officer