

MINUTES**ABERDEEN CITY COUNCIL WORK SESSION**

City Council held a work session on August 9, 2021 at 5:00 p.m. in City Council Chambers, 123 South Lincoln Street, Municipal Building, to review and discuss the proposed 2022 City Budget. Present at the work session were City Council Members Rob Ronayne, Mark Remily, Josh Rife, Alan Johnson, Justin Reinbold, Clint Rux, and Mayor Travis Schaunaman. City Council Members Dave Lunzman and Tiffany Langer were absent. City Staff present were Joe Gaa, Robin Bobzien, Karl Alberts, Dave McNeil, Mark Hoven, Jordan McQuillen, Shirley Arment, Joel Weig, Brett Bill, and Rich Krokkel. No action was taken by the Council.

ABERDEEN CITY COUNCIL MEETING

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, August 16, 2021 at 5:30 p.m., regular meeting of the City Council.

CALL TO ORDER**MEETING ROLL CALL**

Present at roll call were City Council Members Rob Ronayne, Dave Lunzman, Josh Rife, Alan Johnson, Justin Reinbold, Tiffany Langer, Clint Rux, and Mayor Travis Schaunaman. City Council Member Mark Remily was absent.

City Staff present were Joe Gaa, Ron Wager, Robin Bobzien, Brett Bill, Karl Alberts, Dave McNeil, Bob Braun, Rich Krokkel, Joel Weig, and J R Huebner.

PLEDGE OF ALLEGIANCE

Mayor Schaunaman led the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion by Reinbold, second by Lunzman to remove Item #6F – Recommendation on Bids for Sheetpile Dam Repairs on Elm River from the agenda and approve the agenda as amended. Voice vote to approve, all present voting aye, motion carried.

MINUTES

Motion by Rux, second by Ronayne to approve the minutes of the August 2, 2021 City Council Meeting, as circulated. Voice vote to approve, all present voting aye, motion carried.

OPEN FORUM

Dennis Nelson, VFW Commander Post 17, was in attendance to present the Firefighter of the Year Award and a \$200.00 check to City Firefighter Nathan Sturgeon. Casey Weismantel, Convention & Visitor's Bureau Executive Director, was present to discuss the Military Veterans Preservation Association Convoy that was in Aberdeen toward the end of July.

CONSENT CALENDAR

Motion by Ronayne, second by Rux to approve the following items on the consent

calendar:

SET HEARING DATE – of September 7, 2021 at 5:30 p.m. for a new Retail On-Off Sale Malt Beverage & SD Farm Wine License for Eagle River, LLC dba Street Corner Urban Market, 715 North 10th Street

FIREWORKS DISPLAY PERMIT – for Lew’s Fireworks Inc.

LICENSES – Sidewalk Contractor – Paladin Concrete; Sidewalk Contractor – Deuel Construction; Solicitor/Canvasser – Midwest Distributing Inc.

COMMUNITY EVENT PERMIT – “Portra/Delzer Party” on September 11, 2021 at 3011 – 8th Avenue, NE

LOTTERY NOTICE – Sacred Heart Catholic Church Bazaar – receive and place on file

REQUEST FOR STREET USE – North Kline Street to North Jay Street to 12th Avenue, NE then East on North Dakota Street for the Roncalli Homecoming Parade on September 10, 2021

REQUEST FOR WORK SESSION – to discuss medical cannabis on August 23, 2021 at 4:30 p.m. in City Council Chambers

Voice vote to approve, all present voting aye, motion carried.

NEW BUSINESS

ORDINANCE NO. 21-08-02

Planning/Zoning Director Brett Bill presented Ordinance No. 21-08-02 amending Chapter 12 – BUILDING AND BUILDING REGULATIONS of the City Code to add Chapter 29 of the adopted International Building Code for first reading. Motion by Ronayne, second by Rife to approve first reading of Ordinance No. 21-08-02. Roll call vote to approve, all present voting aye, motion carried.

RESOLUTION NO. 21-08-02R

City Finance Officer Karl Alberts presented Resolution No. 21-08-02R dissolving Tax Increment Financing (TIF) District No. 4. Motion by Johnson, second by Rux to approve Resolution No. 21-08-02R as follows:

RESOLUTION TO DISSOLVE TAX INCREMENT FINANCING

DISTRICT NO. 4 AND ALLOCATE REMAINING FUNDS

WHEREAS, the City Council of the City of Aberdeen, South Dakota, on October 27, 2003, created by resolution Tax Increment Financing District Number 4 of the City of Aberdeen with boundaries designated as follows:

East 70 feet of Lots 3, 4, and 5, Block 7, Original Plat to the City of Aberdeen,
Brown County, South Dakota

WHEREAS, the creation of said Tax Increment District did significantly enhance the value of substantially all real property within the District and immediately adjacent thereto;

WHEREAS, all project costs have been paid and the City has been completely repaid for all funding provided to the project;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ABERDEEN, SOUTH DAKOTA AS FOLLOWS: That Tax Increment Financing District Number 4 be dissolved in accordance with South Dakota Codified Law (SDCL) 11-9-46 and any moneys remaining be allocated as specified by SDCL 11-9-45.

Roll call vote to approve, all present voting aye, number of ayes 8, number of nays 0, motion carried.

PURCHASE OF FLEET VEHICLES FROM PIERSON FORD-LINCOLN INC.

City Manager Joe Gaa requested authorization to purchase a 2022 Ford F-250 pickup and a 2022 Ford F-350 pickup from Pierson Ford-Lincoln Inc. for a total price of \$68,427.00. Gaa explained that in May the orders of three Dodge pickups were cancelled due to production shortages and the City had to seek pricing quotes for the three pickup models from local dealers. Quotes were received from Pierson Ford-Lincoln Inc. and Lust Chevrolet for a ¾ ton and 1-ton pickup models only and the most responsive quote was from Pierson Ford-Lincoln Inc. for a total price of \$68,427.00. Motion by Reinbold, second by Johnson to approve the purchase of the two 2022 Ford pickups from Pierson Ford-Lincoln Inc. for \$68,427.00. Roll call vote to approve, all present voting aye, motion carried.

ALLOCATION OF FUNDS FOR RESIDENT RECRUITMENT AND MARKETING

City Manager Joe Gaa requested authorization to allocate up to \$150,000.00, as matching funds, for resident recruitment and marketing efforts. Gaa explained that the SD Governor's Office of Economic Development is making funds available to communities for recruitment of out of state workers in an effort to address a statewide workforce shortage. Gaa stated that proposals are being accepted in two categories: Direct Employee Incentives and Marketing Campaigns. Gaa has worked with Aberdeen Development Corporation and the Aberdeen Area Chamber of Commerce to develop a work force recruitment strategy that addresses both categories. Mike Bockorny, CEO of the Aberdeen Development Corporation, was present to explain the employee incentives that will be administered by the Aberdeen Development Corporation and Gail Ochs, Director of Aberdeen Area Chamber of Commerce, was present to explain the marketing efforts that will be coordinated by the Chamber. Motion by Ronayne, second by Rife to authorize the allocation of up to \$150,000.00, as matching funds, for resident recruitment and marketing efforts. Roll call vote to approve, all present voting aye, motion carried.

BIDS FOR ROADWAY DEICING SALT

City Engineer Robin Bobzien explained the bids received for the Roadway Deicing Salt and recommended to award the bid to Blackstrap Inc. for 2,000 tons of salt at a price of \$161,980.00. Motion by Johnson, second by Rux to award the bid to Blackstrap Inc. in the amount of \$161,980.00 for 2,000 tons of salt and authorize the City Manager and Finance Officer to sign all necessary documents after approval by the City Attorney. Roll call vote to approve, all present voting aye, motion carried.

CHANGE ORDER/PAYMENT FOR NORTH DAKOTA ST. ROADWAY IMPROVEMENTS

City Engineer Robin Bobzien requested approval of Change Order #1 in the amount of \$59,348.04 and Payment #3 in the amount of \$239,032.24 to Reede Construction for work on the North Dakota St. Roadway Improvements Project. Motion by Rux, second by Lunzman to approve Change Order #1 in the amount of \$59,348.04 and Payment #3 in the amount of \$239,032.24 to Reede Construction for work on the project. Roll call vote to approve, all present voting aye, motion carried.

CHANGE ORDER/PAYMENT FOR THIRD AVENUE, SE RECONSTRUCTION

City Engineer Robin Bobzien requested approval of Change Order #1 in the amount of \$66,903.50 and Payment #1 in the amount of \$412,975.01 to B & B Contracting, Inc. for work on the Third Avenue, SE Reconstruction Project. Motion by Rife, second by Rux to approve Change Order #1 in the amount of \$66,903.50 and Payment #1 in the amount of \$412,975.01 to B & B Contracting, Inc. for work on the project. Roll call vote to approve, all present voting aye, motion carried.

AIRPORT IMPROVEMENT PROJECT RESCUE GRANT OFFER

Transportation Director Rich Krokkel requested approval and authorization for the City Manager to sign an AIP #3-46-0001-46-2021 Airport Rescue Grant Offer Agreement in the amount of \$1,145,711.00 from the Federal Aviation Administration (FAA) and SD Department of Transportation (SDDOT) Aeronautics. Motion by Johnson, second by Ronayne to approve and authorize the City Manager to sign and execute the Grant Offer Agreement in the amount of \$1,145,711.00 from the FAA and SDDOT Aeronautics. Roll call vote to approve, all present voting aye, motion carried.

AIRPORT IMPROVEMENT PROJECT ACQUIRE SNOW REMOVAL EQUIPMENT FINANCIAL AGREEMENT

Transportation Director Rich Krokkel requested approval and authorization for the City Manager to sign a Federal and State Financial Agreement for the AIP #3-46-0001-44-2021 to acquire a MB4 Snow Blower and a MB Deicing Truck both 100% federally funded. Motion by Ronayne, second by Lunzman to approve and authorize the City Manager to sign the Federal and State Financial Agreements and all necessary documents for the AIP project. Roll call vote to approve, all present voting aye, motion carried.

PAYMENT REQUESTS FOR AIRPORT IMPROVEMENT PROJECTS

Transportation Director Rich Krokkel requested approval of the following payments for work on Airport Improvement Projects: Payment #9 – #3-46-0001-46-2022 GA Apron Project – Helms & Associates, in the amount of \$2,649.02; Payment #21 – AIP #3-46-0001-43-2021 Taxiway Geometry – Helms & Associates, in the amount of \$40,968.35; Payment #3 – AIP #3-46-0001-43-2021 Taxiway Geometry – Sharpe Enterprises, in the amount of \$721,403.20. Motion by Johnson, second by Reinbold to approve and authorize the City

Manager to sign the payment requests for work on the Airport Improvement Projects. Roll call vote to approve, all present voting aye, motion carried.

REVIEW AND APPROVAL OF CLAIMS AND PAYROLL

Motion by Rux, second by Lunzman to approve payment of the bills listed for August 16, 2021 and payroll for the period from August 1, 2021 through August 14, 2021.

Bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: SD Dept. of Revenue 15,752.85; Elavon 4,000.00; Card Connect 8,000.00; Infintech 2,000.00; 121 Benefits 344.40; Aberdeen Development Corp. 63.13; Aberdeen Corp. 78.99; Mainstream Realty 192.81; Tammy Ohipps 83.95; Julie Schaller 45.25; James Reeve 39.59; Estate of Linda Marko 73.32; McKenzie Bierman 67.19; Mary Cross 46.67; Chow Main Properties 332.72; CSJ, LLC 96.35; Frost Development Inc. 35.84; US Bank Corp. Trust 17,334.95; Midwest Alarm Company 625.92; Praxair Distribution Inc. 995.72; Lisa Osman 256.00; Rhodes Anderson Agency 50.00; Helms & Associates 61,014.72; MARCO Technologies LLC 640.85; RBL Designs 11,614.35; RDO Equipment Co. 818.11; Brown County Landfill 30.20; Aberdeen News 108.00; Northern Plains Animal Health 57.91; Leidholt Electric LLC 2,732.93; Hawkins Inc. 2,840.00; Dakota Electronics 706.84; Lang's TV & Appliance 1,080.96; Don's Builders Hardware 399.50; Performance Oil & Lubricant 268.10; Entenmann-Rovin Co. 384.90; Cole Papers Inc. 2,035.52; Farm Power Mfg Inc. 26.86; D. Ervasti Sales Co., LLC 1,646.44; Jensen Rock & Sand Inc. 95,611.94; Global Imports Inc. 60.22; Graham Tire Co. 988.11; Grote Roofing Co. Inc. 193.88; Auto Value Parts/Hedahls 1,444.01; CASH-WA Distributing 5,917.91; House of Glass, Inc. 2,078.95; J & N Seeding 57,476.00; Nelson Sales & Service, LLC 54.05; H F Jacobs & Son 222.68; Kesslers Inc. 35.52; Steven Lust Automotive 227.73; MAC's Inc. 277.64; Michael Todd & Co. Inc. 3,537.95; Sewer Duck Inc 320.00; Sanford Health Occupational 2,323.00; Farnams Genuine Parts 92.75; Northern Electric 6,446.44; Overhead Door 217.35; Kromer Company 359.64; Dakota Supply Group 3,955.04; Midstates Group 4,054.85; Cross Country Freight 102.02; Safety Service Inc. 696.00; SHARE Corp. 1,526.11; Fay's Refrigeration Service 228.53; Sherwin-Williams Co. 2,007.39; Crawford Trucks & Equipment 1,511.51; Stan Houston Equipment, Inc. 880.19; Joseph Peterson 254.00; Melledy Rostad 283.00; Western Area Power Adm. 10,588.10; Wright & Sudlow 89,923.42; Julie Aitchison 256.00; Aberdeen Lawn Care 1,625.00; Diesel Machinery Inc. 12.03; Gale/Cengage Learning 721.19; Mission Mgmt. Information 1,165.00; Fastenal Company 463.18; Totally Tubular Mfg. 20.32; Banner Associates Inc. 18,370.50; ADAPCO Inc. 5,674.90; Airside Solutions, Inc. 763.67; Michael J. Jilek 94.00; Olson's Pest Technicians 400.00; Southern Police Institute 14,875.00; Joel Lynn Carda 225.00; Navigate360, LLC 695.00; Braxton Farmen 112.00; Grace Gasperich 135.00; Alicia Peterson 182.00; Collin Stuebner 50.00; Veseris 1,920.00; Karlen Electric, Inc. 122.45; Arant Creative Group 450.00;

Micah Baldwin 130.00; James Beilke 110.00; Leah Carda 130.00; Naomi Davis 160.00; Justin Desens 135.00; Tom Wanttie 186.00; Tim Reed 2,271.00; Lucas James Galvin 110.00; Alexa Husby 60.00; Sophia Madsen 100.00; Jackson Rott 120.00; SD Dept. of Health 220.00; Masyn Schutter 20.00; Jessemy Sharp 130.00; Dylan Unruh 170.00; Wendy Vangent 60.00; Dependable Sanitation, Inc. 28,231.42; Dakota Ink & Toner 169.97; Cooper Aerial Surveys Co. 18,138.00; Sarah Suko 256.00; NDLEEA 1,220.00; Truck Center Companies, Inc. 124,542.00; B & H Masonry 765.00; Br. Co. Sheriff's Office 51.50; Harr Motors 125.00; Production Monkeys.com 1,434.20; Pressure Washer Central 86.10; James Torbert 208.00; Kris Konickson 208.00; Fordham Signs 7,638.28; WISP Services LLC 60.00; PEPSI-COLA 5,516.06; Cartney Bearing Co. 197.56; Coca-Cola Refreshments 426.00; Justine Charles 364.00; Caleb Crosby 126.00; Pauer Sound & Music Inc. 277.43; Dawn Menning 146.65; Titan Access Productivity 1,384.55; Hub City Radio 1,775.00; Executive Management 526.74; Jim Panerio 256.00; Climate Control 5,351.94; Beacon Athletics 509.24; Dakota Outdoors 95.00; Pro Hydro-Testing 32.00; West Payment Center 685.48; Barton Heating & A/C Inc. 208.98; Jenny Gross 192.00; John's Tree Service 1,500.00; Virginia Lewis 286.00; Dakota Broadcasting LLC 1,070.00; Northwestern Energy 417.44; Kyle Fadness 112.00; Vermont Systems Inc. 638.00; Creative Coatings 11,500.50; Livestock Specialist Inc. 319.32; Northern Valley Communications 85.65; MTI Distributing 6,737.26; Kirk's Auto 3,005.43; SS Plumbing & Heating 74.55; Lien Transportation Co. 19,645.92; McMaster-Carr Supply Co. 142.39; Norby Golf Course Design Inc. 4,000.00; Midland Lease Division 250.91; Pontem Software 1,500.00; Ryan's Carpet Cleaning 542.50; Kimberly Carda 208.00; Otis Elevator Company 1,306.75; Joye Ward 256.00; Ace Refrigeration 655.86; Quill Corp. 126.98; Federal Express Corp. 40.55; Ken's Superfair Foods 10,070.92; O'Reilly Auto Parts 174.51; Galeton Gloves 176.04; Sertoma Club 50.00; SD Secretary of State 30.00; Jerome Wild 191.25; John Davis 100.00; Century Business Products 500.65; West River Beverage Inc. 3,253.00; Menards Inc. 6,308.21; NW Blade 195.00; Dennis McDermott 256.00; Julie Borr 286.00; Bound Tree Medical LLC 1,995.57; Overdrive Inc. 6,000.00; Michael Roemmich 56.00; The Brookings Register 179.00; Convention Visitors Bureau 37,436.32; A Child Is Missing 400.00; Dakota Fluid Power Inc. 240.00; McQuillen Creative Group Inc. 1,495.00; Midwest Mini Melts 6,681.50; Borns Group 1,415.67; Killoran Trucking & Brokerage 24,964.99; Sara Weischedel 224.00; OCLC, Inc. 974.36; Impact Janitorial 4,063.61; AT & T Cell 415.36; Midwest Playscapes, Inc. 8,758.00; John Patzlaff 350.00; Jeremy Schutter 208.00; Pete Lien & Sons, Inc. 14,138.09; Double D Body Shop 496.25; NCL of Wisconsin 70.24; Confluence 1,500.00; Ferguson Waterworks 2,683.82; David's Lawn & Snow 100.00; Matheson Tri-Gas Inc. 62.51; Aberdeen Shuttle 44.50; The UPS Store 68.66; Gretchen Sharp 156.00; POMP's Tree Service 193.69; L & T Lawn Care, LLC 37.50; Lew's Fireworks, Inc. 11,000.00; GPS Industries, LLC 864.00; SD Humanities Council 25.00; MV Sport-MV Corp. Inc. 2,427.27; Van Diest Supply Co. 5,221.75; Dakota News

1,557.68; Lynn Card Company 127.00; Camby's Pass Inc. 1,237.93; Carlson & Stewart Refrigeration 463.78; Stephanie Raap 256.00; Paul Dutt 64.00; Kelly Wieser 252.00; Sharpe Enterprises, Inc. 721,403.20; DSS Image Apparel 279.00; Advance Auto Parts 148.45; Lance Hammrich 56.00; Harves Sport Shop 2,969.98; Ingram Library Services 3,249.89; Vollan Oil Co. 12,997.32; Rivards Turf & Forage 402.77; Janway Company USA, Inc. 995.00; Madyson Fleckenstein 60.00; Joshua Hellwig 140.00; Kaitlynn Loos 130.00; Plunkett's Pest Control 230.67; Pro Ag Supply Inc. 9,809.78; Aberdeen Chrysler Center 2,030.32; Midwest Tape 153.49; Sue Gates 208.00; ARAMARK Uniform Service 1,731.54; Brad Jung 364.00; Titan Machinery 97.05; Butler Machinery Co. 534.27; JGE Rental Equipment 102.00; GRAINGER 174.25; Sanitation Products Inc. 19.54; Geffdog Designs 319.95; Glanzer Home Repair 3,061.23; Matt Leidholt 56.00; Crescent Electric Supply 75.19; BAN-KOE Systems, Inc. 1,715.00; Arctic Glacier USA, Inc. 1,779.15; Lucas Fredrick 219.00; Midwest Pump & Tank 657.63; Coast to Coast Solutions 858.77; Associated Supply Co. Inc. 7,670.60; Colton Schaefer 48.00; Wendy Thorson 50.00; Josh Miller 134.00; Scott Glodt 199.00; Tanner Schabot-Shultis 96.00; Tabitha Schmidt 99.00; Angela Sharp 143.00; K & A Log Furniture, LLC 4,930.00; Collin Klebsch 2,100.00; Thomas Conmay 134.00; A-1 Sanitation 714.32; Mega Construction LLC 3,196.00; Tri-State Water, Inc. 68.50; United Parcel Service 39.52; SD Planners Association 240.00; Robyn Ewalt 117.00; At Cleaning 2,156.25; Aberdak Club 150.00; CWF Masonry & Construction 3,969.39; Jump Zone Inflatables 875.00; Lyla Agius Designs 768.95; Jackie Witlock 58.38; Aldous Ulvog 40.00; Haar Plumbing & Heating Inc. 90.53; Kandi Smith 575.00; Autozone 595.25; Jonathon Murdy 3,592.82; AGTEGRA Cooperative 786.23; The Slide Experts, Inc. 46,626.50; Runnings Supply Inc. 2,920.04; Interstate Battery 245.90; Custom Installation Solutions 10,069.38; Cardconnect 325.00; Dakotah Paper Co. 1,609.09; Megan Ripplinger 136.35; Helen Martian 27.69; Humana Health Care Plans 109.98.

Payroll for the period from August 1, 2021 through August 14, 2021 and city share of social security, old age & survivor's insurance, retirement, health and life insurance: EFTPS 152,205.48; SD Retirement 81,916.50; Governing Body 3,192.28; City Manager 8,426.96; City Attorney 6,928.95; Finance 15,264.21; HR 8,145.60, Building 1,797.78; Computer 4,874.42; Planning/Zoning 15,752.95; Engineering 15,785.99; Police 141,867.55; Fire 121,183.34, Joshua Miller 18.44 hr; Building Insp. 6,886.55; Street 32,952.23; Traffic 7,664.97; Solid Waste 28,644.70; Transportation/Ride Line 18,407.90; Library 27,889.71, Kristin Ottenbacher 14.00 hr, Charity Zetterlund 14.00 hr; Parks, Rec & Forestry 180,141.60, Airport 16,103.95; Pipe 29,029.98; Water Treatment 19,904.89; Meter 1,711.10; Water Reclamation 22,855.12, Michael Tofflemire 20.68 hr; Pump 9,651.80. Roll call vote to approve, all voting aye, with Rux abstaining on a payroll payment for Mitchell Rux, motion carried.

CITY MANAGER'S REPORT

City Manager Joe Gaa congratulated Nathan Sturgeon for receiving the Firefighter of the Year Award and gave employee recognition to Police Chief McNeil, for 29 years of service with the Aberdeen Police Department, and Carl Herr, for 28 years of service with the Human Resource Department.

ADJOURNMENT

There being no further business, motion by Rux, second by Lunzman to adjourn the meeting. Voice vote to adjourn, all present voting aye, motion carried. The meeting adjourned at 6:14 p.m.

Prepared by Mary Campton for the Finance Office. /s/ Karl Alberts, Finance Officer.