

MINUTES**ABERDEEN CITY COUNCIL WORK SESSION**

City Council met for a work session on August 10, 2020 at 4:30 p.m. in City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, for budget discussions. Present at roll call were City Council Members Mark Remily, Rob Ronayne, Dave Lunzman, Josh Rife, Alan Johnson, Justin Reinbold, Tiffany Langer, Clint Rux, and Mayor Travis Schaunaman. City Staff present were Joe Gaa, Karl Alberts, Robin Bobzien, Jordan McQuillen, Brett Bill, Dave McNeil, and Mark Hoven. Finance Officer Karl Alberts reviewed the 2020 Revenue and 2021 Revenue Projections. City Manager Joe Gaa discussed the five-year Capital Improvement Program, 2021 proposed projects, and budget requests. Motion by Johnson, second by Lunzman to adjourn to the regular Council Meeting at 5:30 p.m. All voting aye, motion carried.

ABERDEEN CITY COUNCIL MEETING

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, August 10, 2020 at 5:30 p.m., regular meeting of the Board of City Council Members, Mayor Travis Schaunaman presiding. Present at roll call were City Council Members Mark Remily, Rob Ronayne, Dave Lunzman, Josh Rife, Alan Johnson, Justin Reinbold, Tiffany Langer, and Clint Rux. City Staff present were Joe Gaa, Ron Wager, Robin Bobzien, Brett Bill, Karl Alberts, Dave McNeil, Mark Hoven, and Rich Krokkel by teleconference.

Mayor Schaunaman led the Pledge of Allegiance.

MINUTES

Motion by Lunzman, second by Remily to approve the minutes of the City Council Meeting of August 3, 2020, as circulated. All voting aye, motion carried.

OPEN FORUM - No one was present.

CONSENT CALENDAR

Motion by Rux, second by Lunzman to approve the following items on the consent calendar:

PROCLAMATION – “American Wind Week” on August 9 - 15, 2020

SET BID DATE – of August 25, 2020 at 2:00 p.m. for a new Refuse Collection Unit for the Public Works Department – Solid Waste Division

SET BID DATE – of August 25, 2020 at 2:00 p.m. for a high speed Rotary Snow Blower for the Aberdeen Regional Airport

SET BID DATE – of August 27, 2020 at 2:00 p.m. for the Taxiway Geometry Improvements Project at the Aberdeen Regional Airport

LICENSE – Taxi Cab Driver – James Sandvig

All voting aye, motion carried.

NEW BUSINESS

HEARING ON ECONOMIC DEVELOPMENT REFUNDING REVENUE BONDS FOR PRESENTATION COLLEGE

Finance Officer Karl Alberts explained the requirement to hold a hearing on the issuance and sale of Economic Development Refunding Revenue Bonds (Series 2020) in an amount not to exceed \$2,565,000 on behalf of Presentation College and asked the Council to consider passing first reading of Ordinance No. 20-08-02 approving the issuance and sale of the bonds. Tom Grimmond, Senior Vice President of Colliers Securities, was present for the hearing. This being the time and place for the hearing, no public comments were received, Mayor Schaunaman closed the hearing. Motion by Remily, second by Ronayne to approve first reading of Ordinance No. 20-08-02. Upon roll call vote, all voting aye, motion carried.

RESOLUTION NO. 20-08-01R - VACATE PUBLIC RIGHT-OF-WAY

City Planning/Zoning Director Brett Bill presented a petition from Cortrust Bank to vacate the public right-of-way for 16 feet x 62 feet portion of public alley right-of-way between Lots 596 and 597, Morning Heights Subdivision and Lot 1, Cortrust Bank Addition to the City of Aberdeen in the NE ¼ of Section 19, T123N, R63W of the 5th P.M., (alley between 611 South Wells Street and 2016 Sixth Avenue, SE). Motion by Ronayne, second by Remily to approve Resolution No. 20-08-01R to vacate the public right-of-way as requested. Upon roll call vote, all voting aye, number of ayes: 9, number of nays: 0, motion carried.

PAYMENT FOR STREET MAINTENANCE CONCRETE REPAIRS II

City Engineer Robin Bobzien requested approval of a payment in the amount of \$95,598.81 to CWF Masonry & Construction for work on the Street Maintenance Concrete Repair II Project. Motion by Johnson, second by Lunzman to approve Payment #1 in the amount of \$95,598.81 to CWF Masonry & Construction for work on the project. Upon roll call vote, all voting aye, motion carried.

WETLAND MONITORING AGREEMENT WITH SEH

Transportation Director Rich Krokkel requested approval to enter into an agreement with SEH for wetland site monitoring near the Willow Creek Lake. Motion by Ronayne, second by Rux to approve and authorize the City Manager to sign the agreement with SEH at an estimated cost of \$8,500.00. Upon roll call vote, all voting aye, motion carried.

PAYMENTS FOR WORK ON AIRPORT PROJECTS

Transportation Director Rich Krokkel asked approval and authorization for the City Manager to sign the following payment requests for work on Airport Improvement Projects: Payment #1 – Assistance with purchase of Snow Removal Equipment for Airport – Helms & Associates in the amount of \$1,812.50; Payment #24 - AIP-#3-46-0001-39-2018 Airport Master Plan/Airport Layout Plan – Helms & Associates in the amount of \$4,686.58; Payment #22 – AIP #3-46-0001-40-2019 Reconstruction of Taxiway ‘C’ – Helms & Associates in the amount of \$62,291.04; Payment #4 – AIP #3-46-0001-40-2019 Taxiway Improvements –

Reede Construction in the amount of \$1,141,796.75; Payment #10 – AIP #3-46-0001-41-2020 Reconstruction of General Aviation Apron – Helms & Associates in the amount of \$5,213.67. Motion by Johnson, second by Lunzman to approve and authorize the City Manager to sign the payment requests for work on the Airport Improvement Projects. Upon roll call vote, all voting aye, motion carried.

BILLS

Motion by Remily, second by Rux to approve payment of the bills listed for August 10, 2020, and any additions thereto, such bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: Northwestern Energy 92,600.20; US Bank 37,490.34; US Bank Corp. Trust – 17,334.95; United Parcel Service 78.03; J & K Mowing Service 233.33; Morrison Construction 6,700.65; AT & T 128.24; MARCO, Inc. 55.30; Western States Fire Protection Co. 440.00; Midwest Alarm Co. 589.92; American News 493.81; Aberdeen Chamber of Commerce 27,515.00; Praxair Distribution Inc. 717.74; Bonnie Bitz 3,890.00; Leidholt Electric LLC 1,408.02; Vosika Fencing 981.00; Don's Builders Hardware 238.00; Heartland Paper Company 2,100.86; Eddie's Northside Sinclair 27.80; Quality Welding Inc. 485.60; Cole Papers Inc. 1,103.06; D Ervasti Sales Co., LLC 764.90; Jensen Rock & Sand Inc. 773.23; Graham Tire Co. 905.32; Auto Value Part Stores/Hedahls 1,021.54; Glenn Bitz 80.00; CASH-WA Distributing 2,395.58; House of Glass, Inc. 2,133.00; H F Jacobs & Son 1,048.77; Kesslers Inc. 116.41; Steven Lust Automotive 135.00; McDonald Supply Co. 51.64; MAC's Inc. 405.97; Farnams Genuine Parts 28.34; Dakota Supply Group 781.75; Midstates Group 1,701.90; Ringgenberg Electric Inc. 477.98; Avera St. Luke's Hospital 5,913.75; Schwan Welding & Boiler 1,523.10; Sherwin-Williams Co. 198.09; Crawford Trucks & Equipment 140.38; Stan Houston Equipment, Inc. 2,598.90; Kay Park Rec Corp. 8,310.00; Town & Country Lumber Inc. 4,819.05; Hannah Lagerquist 86.36; Recorded Books, Inc. 889.37; Aberdeen Lawn Care 425.00; Diesel Machinery Inc. 124.93; Aberdeen Area Arts Council 4,564.00; Baker & Taylor Inc. 317.48; Mission Mgmt. Information 1,900.09; Fastenal Company 234.77; Tom Aman 13,179.91; Carpet Master 2,200.00; Redfield Press 144.00; Tim Reed 4,850.00; Dependable Sanitation, Inc. 4,045.52; Hauff Mid-America Sports 1,043.75; Pepsi-Cola 802.98; Coca-Cola Refreshments 370.00; Titan Access Acct/Productivity Plus Acct 292.57; Hub City Radio 1,100.00; Executive Management 28.82; Parkview Nursery Inc. 105.66; John's Tree Service 450.00; Rick's Heating/Air Condition 282.40; MTI Distributing 7,766.21; Kane Anderson 500.00; Inside Out Architecture, Inc. 4,000.00; Dakota Fence Co. 3,734.00; FAST Corp. 3,774.00; PONTEM Software 1,050.00; Clarks Mosquito Control 3,363.24; Bismarck Tribune 150.00; Fire Safety First 277.50; ACE Refrigeration 162.69; Quill Corp. 63.93; Federal Express Corp. 96.39; Ken's Superfair Foods 3,847.76; Sertoma Club 50,050.00; Century Business Products 165.00; West River Beverage Inc. 2,222.50;

Menards 3,855.09; NW Blade 130.00; Dakota Fluid Power Inc. 214.21; McQuillen Creative Group Inc. 983.75; Midwest Mini Melts 1,037.50; Sargent County Teller 192.00; Borns Group 289.97; Bill Spellman Painting 4,316.29; OCLC, Inc. 955.25; Double D Body Shop 202.10; Ferguson Waterworks 3,361.57; Matheson Tri-Gas Inc. 20.28; Boys & Girls Club of Aberdeen Area 50,000.00; POMP's Tire Service, Inc. 191.34; Lew's Fireworks, Inc. 7,500.00; Dakota News 1,170.96; Dakota Oil 42.61; John Schwab 600.00; DSS Image Apparel 288.00; Advance Auto Parts 79.76; Harves Sport Shop 5,044.06; Ingram Library Services 1,580.09; Erica Carda 570.00; Rivards Turf & Forage 1,253.33; Plunkett's Pest Control 351.79; Aberdeen Plumbing & Heating Inc. 807.07; Pro Ag Supply Inc. 398.02; Midwest Tape 168.34; L & O Acres Transport 975.90; JGE Rental Equipment 204.87; GRAINGER 275.69; Ameripride Services Inc. 1,350.87; Crescent Electric Supply 205.15; BAN-KOE Systems, Inc. 1,715.00; Arctic Glacier USA, Inc. 1,435.42; Builders Firstsource, Inc. 289.24; Harlow's Bus Sales, Inc. 192.04; K & A Log Furniture LLC 3,774.00; G & R Controls Inc. 768.43; Tri-State Water, Inc. 54.44; Robyn Ewalt 216.00; THEARTMEDIA 199.00; CWF Masonry & Construction Inc. 17,385.63; Lyla Agius Designs 736.88; Altec Industries, Inc. 280.70; Hillyard Sioux Falls 123.16; Jackie Witlock 74.97; Kandi K. Smith 287.50; Autozone 451.74; Jonathon Murdy 2,500.00; AGTEGRA Cooperative 7,730.84; Runnings Supply Inc. 3,399.81; Ashley Dunham 150.00; Stephanie Futch 46.86. Upon roll call vote, Rux, Langer, Reinbold, Johnson, Rife, Lunzman, Remily, and Mayor Schaunaman voting aye, Ronayne abstaining, motion carried.

CITY MANAGER'S REPORT

Joe Gaa gave the City Manager's Report including working with the educational institutions, discussing the BMX event, and a reminder to follow CDC preventive measures.

EXECUTIVE SESSION

Motion by Ronayne, second by Rux to move into executive session to consult with legal counsel about potential litigation and contractual matters, to prepare for contract negotiations, and to discuss a personnel matter, pursuant to SDCL §1-25-2(1), (3), and (4). Upon roll call vote, all present voting aye, motion carried. Motion by Ronayne, second by Remily to move out of executive session. All present voting aye, motion carried.

ADJOURN

There being no further business, motion by Ronayne, second by Rux to adjourn the meeting. All present voting aye, motion carried. Meeting adjourned at 6:45 p.m.

Prepared by Mary Campton for the Finance Office.



 Finance Officer