

**PARK & RECREATION BOARD MEETING
Eagles Nest
August 4, 2021 – 12:00 NOON**

President David Sandvig called the meeting to order at 12:00 pm.

Members Present: Jake Cramond, Doug Farrand, Tom Kuck, David Sandvig and Elizabeth Schwab. Also, present was Joe Gaa, City Manager and Ron Wager, City Attorney.

Meeting Minutes: Tom Kuck made a motion to accept the minutes. Motion seconded by Doug Farrand. All present voting aye. Motion carried.

Financial Statements: July financials were reviewed.

Bills: Bills received in the past month and merchant card processing fees for next month were reviewed. Such audited bills and fees for services, supplies, repairs, and maintenance for the Park, Recreation and Forestry Department will be included in the department bills approved hereafter by the City Council and set forth in the minutes of the City Council.

Doug Farrand made a motion to approve payment of all bills presented, to approve merchant card processing fees for next month, and to authorize the President and Secretary to issue a requisition for a warrant upon the Finance Officer to spend Park and Recreation monies for payment of such bills and fees. Motion seconded by Tom Kuck. All present voting aye. Motion carried.

Order of Business:

Consider Change Order #1 for Manor Park Pickleball Project: Mark Hoven informed the board of the changes to the project in the amount of (\$3,192.43). Doug Farrand made a motion to approve Change Order #1 for the Manor Park Pickleball Court Project in the reduction of fees in the amount of (\$3,192.43). The motion was seconded by Elizabeth Schwab. All present voting aye. Motion carried.

Presentation from CVB: Casey Weismantel from the Aberdeen CVB spoke to the board and thanked them and the Wylie Park Staff for all the help in putting on their latest event and presented Mark Hoven with a thank you gift.

Report on Mosquitoes: Tyler Bierman presented information to the board on the Mosquito program and the techniques being used this summer.

Director Updates: Mark Hoven updated the board on the progress of various summer projects and possible projects for the future.

Executive Session to Consult with Legal Counsel about Contractual Matters. (SDCL §1-25-2(3). No Board Action Can Occur during Executive Session but Board Action may Follow Executive Session. Doug Farrand made a motion to enter Executive Session. The motion was seconded by Elizabeth Schwab. All present voting aye. Motion carried. Tom Kuck made a motion to adjourn the executive session. The motion was seconded by Doug Farrand. All present voting aye. Motion carried.

Adjournment: With no further regular business, Elizabeth Schwab made a motion to adjourn the meeting. Motion was seconded by Tom Kuck. All present voting aye. Motion carried. Meeting adjourned.

Submitted by:



Doug Farrand, Secretary



Wende Holzmann, Office Manager

Requisition for warrant upon the Finance Officer, pursuant to Aberdeen City Code, Sec. 36-29, for payment of bills and fees as set forth in the above Minutes:

Signed by:



David Sandvig, President

9/8/2021

Date

Countersigned by:



Doug Farrand, Secretary

9/8/2021

Date