

**PARK & RECREATION BOARD MEETING  
ARCC – Eagles Nest  
August 5 – 12:00 NOON**

Vice President David Sandvig called the meeting to order at 12:00 pm.

**Members Present:** Doug Farrand, Nick Gehrts, Tom Kuck, Matt Prehn, and David Sandvig. Also, in attendance was Joe Gaa, City Manager and Ron Wager, City Attorney.

**Meeting Minutes:** Doug Farrand made a motion to accept the minutes. Motion seconded by Nick Gehrts. All present voting aye. Motion carried.

**Financial Statements:** Financials for July were reviewed.

**Bills:** Bills received in the past month and merchant card processing fees for next month were reviewed. Such audited bills and fees for services, supplies, repairs, and maintenance for the Park, Recreation and Forestry Department will be included in the department bills approved hereafter by the City Council and set forth in the minutes of the City Council.

Tom Kuck made a motion to approve payment of all bills presented, to approve merchant card processing fees for next month, and to authorize the President and Secretary to issue a requisition for a warrant upon the Finance Officer to spend Park and Recreation monies for payment of such bills and fees. Motion seconded by Nick Gehrts. All present voting aye. Motion carried.

**Order of Business:**

**Consider Bids for Lee Park Drainage Improvements:** Mark Hoven presented information to the board on the bids received for the two bids for drainage improvement projects. David Sandvig made a motion to accept the bid from Dahme Construction Company in the amount of \$82,740.49 for the Lee Park Pond Maintenance Improvements. The motion was seconded by Doug Farrand. All present voting aye. Motion carried. Nick Gehrts made a motion to accept the bid from Duinck, Inc. in the amount of \$177,800 for the Lee Park Course Restoration project. The motion was seconded by Doug Farrand. All present voting aye. Motion carried. A copy of all bids received are on file in the Parks and Recreation Office.

**Consider bids for 2021 Landscaping:** Aaron Keisz presented information to the board on the bids received for the annual landscaping order. This bid will be awarded on a per line item basis. David Sandvig made a motion to accept the bids on the 2021 landscaping order. The motion was seconded by Nick Gehrts. All voting aye. Motion carried. A copy of all bids received are on file in the Parks and Recreation Office.

**Consider Change orders on 15<sup>th</sup> Ave Trail Project:** Mark Hoven presented information to the board on the change order in amount of \$6600.15 to complete the 15<sup>th</sup> Ave Trail Project. Doug Farrand made a motion to accept the change orders in the amount of \$6600.15. the motion was seconded by Nick Gehrts. All present voting aye. Motion carried.


**Directors Report:** Mark Hoven presented information to the board on the progress of the softball fields. Gene Morsching presented information on how the summer activities went. Tyler Bierman presented information on the 2020 mosquito control activities.

**Executive Session:** A motion was made to enter Executive Session by David Sandvig. The motion was seconded by Doug Farrand. All present voting aye. Motion carried. A motion was made by Nick Gehrts to exit the Executive Session. The motion was seconded by Doug Farrand. All present voting aye. The regular meeting was resumed.

**Adjournment:** With no further regular business, Tom Kuck made a motion to adjourn the meeting. Motion was seconded by Doug Farrand. All present voting aye. Motion carried. Meeting adjourned.


Submitted by:

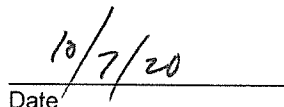
  
Doug Farrand, Secretary

  
Wende Holzmann, Office Manager

**Requisition for warrant upon the Finance Officer, pursuant to Aberdeen City Code, Sec. 36-29, for payment of bills and fees as set forth in the above Minutes:**

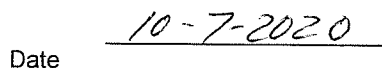
Signed by:

  
Matt Prehn, President

  
Date

Countersigned by:

  
Doug Farrand, Secretary

  
Date