

MINUTES

ABERDEEN CITY COUNCIL MEETING

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, July 25, 2022 at 5:30 p.m., regular meeting of the City Council.

CALL TO ORDER

MEETING ROLL CALL

Present at roll call were City Council Members Rob Ronayne, Erin Fouberg, Charlotte Liebelt, Alan Johnson by teleconference, Justin Reinbold, Tiffany Langer, David Novstrup, and Mayor Travis Schaunaman. City Council Member Josh Rife was absent.

City Staff present were Joe Gaa, Ron Wager, Robin Bobzien, Ken Hubbart, Jordan McQuillen, Dave McNeil, and Joel Weig.

PLEDGE OF ALLEGIANCE

Mayor Schaunaman led the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion by Novstrup, second by Reinbold to approve the agenda. Voice vote to approve, all present voting aye, motion carried.

MINUTES

Motion by Liebelt, second by Ronayne to approve the minutes of the July 18, 2022 City Council Meeting, as circulated. Voice vote to approve, all present voting aye, motion carried.

OPEN FORUM

No one appeared in open forum to address the Council.

CONSENT CALENDAR

Motion by Ronayne, second by Reinbold to approve the following items on the consent calendar:

SET BID DATE – of August 16, 2022 at 2:00 p.m. for bids on the Street Maintenance Concrete Repair II Project.

PLATS – 1) M and B Jepsen Addition to the City of Aberdeen in the SE¼ of Sec. 13, T123N, R64W of the 5th P.M., Brown County, South Dakota (319 – 1st Avenue, SE); 2) Dakotaland Subdivision in Aberdeen in the N½ of Sec. 24, T123N, R64W of the 5th P.M., Brown County, South Dakota (224 – 6th Avenue, SE and 611 South Washington Street); 3) Zeller Overpass Addition to the City of Aberdeen in the NW¼ of Sec. 13, T123N, R64W of the 5th P.M., Brown County, South Dakota (101 North 3rd Street); 4) Kastigar-Garrett First Addition to the City of Aberdeen in the S½ of Sec. 18, T123N, R63W of the 5th P.M., Brown County, South Dakota (313 and 317 Park Avenue, SE); 5) Pine Haven Estates Second Subdivision to the City of Aberdeen in the S½ of Sec. 7, T123N, R63W of the 5th P.M., Brown County, South Dakota (1202, 1210, 1218, and 1302 Kettering Drive)

REQUESTS FOR STREET USE – 1) 1st Avenue, SE to Main Street to 15th Avenue, NE and

24th Avenue, NE to 1st Avenue, SE for Aberdeen Family YMCA's ½ Mile, 10K, 5K Munchkin Run, Fun Walk on July 30, 2022; 2) 10 Block on 5th Avenue, SW for Crossfit Rails Competition Event on August 12, 2022

LOTTERY NOTICE – St. Mary's Church – receive and place on file

REPORTS AND MINUTES FROM CITY BOARDS – Aberdeen Airport Board Meeting Minutes; Aberdeen City Planning Commission Meeting Minutes; Board of Zoning Adjustment Meeting Minutes; K.O. Lee Aberdeen Public Library Board of Trustees Meeting Minutes – receive and place on file

Voice vote to approve, all present voting aye, motion carried.

NEW BUSINESS

PUBLIC HEARING AND POSSIBLE FIRST READING OF ORDINANCE NO. 22-07-01 TO REZONE PROPERTY

Mayor Schaunaman opened a hearing on a petition from Skyline Development, LLC to rezone property described as Lots 1 and 2 of Fessenden Addition in the SW¼ of Sec. 8, T123N, R64W of the 5th P.M., Brown County, South Dakota (2403 and 2405 – 8th Avenue, NE) from (R-2) Medium Density Residential District to (C-2) Highway Commercial District. City Planner Ken Hubbart explained that the petitioner is requesting the rezoning of the property to bring it into a district that will allow for commercial development. Discussion was held. Council Members asked City Attorney Ron Wager if a stipulation could be put in place regarding the maintenance of the landscaping on the property at the north edge tree line. No public comments were received so Mayor Schaunaman closed the hearing. Motion by Ronayne, second by Reinbold to table discussion of Zoning Ordinance No. 22-07-01 for one week to the August 1st City Council Meeting. Roll call vote to approve, all present voting aye, motion carried.

SET CITY COUNCIL WORK SESSION FOR PROPOSED 2023 CITY BUDGET

City Manager Joe Gaa requested approval to set a City Council Meeting Work Session on August 8, 2022 at 5:00 p.m. to review the proposed 2023 City Budget. Motion by Ronayne, second by Reinbold to set a City Council Meeting Work Session on August 8, 2022 at 5:00 p.m. to review the 2023 City Budget. Voice vote to approve, all present voting aye, motion carried.

BID FOR MOTOR GRADER RENTALS FOR 2022-2023 SNOW REMOVAL SEASON

City Engineer Robin Bobzien explained the lease process set up every five years to allow for the rental of Motor Graders for the upcoming snow removal year and recommended approving the bid to lease Motor Graders from Butler Machinery at a monthly cost of \$2,350.00 per blade and \$77.00/hr. usage. Motion by Ronayne, second by Novstrup to award the bid for the Motor Grader Rentals for the 2022-2023 Snow Removal Season to Butler Machinery and authorize the City Manager and Finance Officer to sign the necessary documents after approval by the City Attorney.

REVIEW AND APPROVAL OF CLAIMS

Motion by Reinbold, second by Ronayne to approve payment of the bills listed. Bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: Diane Johnson 39.62; John Kasper 41.98; Tom Barondeau 26.28; Herman Properties, LLC 26.25; Patrick Ott 41.25; Dale Geist 41.87; Dana Mack 38.51; Platinum Properties 42.22; Daughters Property LLC 41.44; Ronda Watson 164.62; Sharmayne Hardy 29.07; Tucker Krueger 39.85; Wellmark 172,000.00; Angela Eckart 440.00; MARCO Technologies LLC 174.96; Linde Inc. 7,166.25; Aberdeen News 673.50; Hawkins Inc. 72.09; Dakota Electronics 100.00; Cole Papers Inc. 94.65; Jensen Rock & Sand Inc. 156,929.09; Direct Automation LLC 956.01; Auto Value Parts/Hedahls 426.94; Dakota Supply Group 938.06; Graymont LLC 34,364.79; Midstates Group 513.00; Ringgenberg Electric Inc. 895.41; SHARE Corp. 2,840.04; Crawford Trucks & Equipment 744.30; Stan Houston Equipment Inc. 339.00; Town & Country Lumber Inc. 45.62; Diesel Machinery Inc. 866.18; Banner Associates Inc. 3,488.60; Skyview Construction Co. LLC 15.60; Tony Bisbee 102.00; Harms Heating and Cooling 271.58; Dependable Sanitation 23,891.19; Cartney Bearing Co. 1,354.50; Kyle Fadness 102.00; Jarman's Water Systems 1,944.73; NVC 251.00; Mike Hluchy 102.00; Lien Transportation Co. 10,568.44; Footsteps Counseling 60.00; SD One Call 452.48; Federal Express Corp. 15.89; Claims Associates Inc. 250.00; Flint Hills Resources LP 147,547.33; Century Business Products 70.00; Brick Markers USA 591.54; Brady Berg 200.00; Menards Inc. 250.18; Aqua Pure Inc. 325.00; Convention Visitors Bureau 28,492.52; Dakota Fluid Power Inc. 1,312.17; ATCO International 1,794.70; L & T Lawn Care LLC 387.50; VESSCO Inc. 230.13; Vollan Oil Co. 3,554.84; ARAMARK Uniform Service 80.87; Newman Traffic Signs 373.42; Titan Machinery 1,510.48; Phil Baker 500.00; GRAINGER 859.86; Cooper Animal Clinic PC 270.00; Crescent Electric Supply 169.36; Aberdeen Area Humane Society 5,400.00; Guardian Life Ins. Co. 1,294.98; United Parcel Service 54.93; NAPA Central 9.78; James Valley Coop Telephone Co. 43.47; Malloy Electric 14,342.91; MAC Tools/D & D Distributing 19.99; Atlas Carbon LLC 34,335.00; Core & Main LP 53.32; Stephanie Sorensen PHD 1,300.00; Running Supply Inc. 692.84; Custom Installation Solutions 800.00; ODP Business Solutions LLC 144.99; Custom Truck One Source 3,228.69.

Roll call vote to approve, all present voting aye, motion carried.

CITY MANAGER'S REPORT

City Manager Joe Gaa gave an update on the 2023 Budget proposal and employee recognitions to Brandon Smith for five years of service with the Utility Department, Zach Schwab for five years of service with the Public Works Department, and Tanner Jondahl for twenty years of service with the Aberdeen Police Department.

ADJOURNMENT

There being no further business, motion by Fouberg, second by Ronayne to adjourn the meeting. Voice vote to adjourn, all present voting aye, motion carried. The meeting adjourned at 5:54 p.m.

Prepared by Mary Campton for the Finance Office. /s/ Jordan McQuillen, Finance Officer.