

**MINUTES**

**ABERDEEN CITY COUNCIL MEETING**

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, July 19, 2021 at 5:30 p.m., regular meeting of the City Council.

**CALL TO ORDER**

**MEETING ROLL CALL**

Present at roll call were City Council Members Rob Ronayne, Mark Remily, Dave Lunzman, Josh Rife, Alan Johnson, Justin Reinbold, Tiffany Langer, Clint Rux, and Mayor Travis Schaunaman.

City Staff present were Joe Gaa, Ron Wager, Robin Bobzien, Brett Bill, Karl Alberts, Dave McNeil, Rich Krokkel, and Joel Weig by teleconference.

**PLEDGE OF ALLEGIANCE**

Mayor Schaunaman led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Motion by Rux, second by Rife to approve the agenda. Voice vote to approve, all voting aye, motion carried.

**MINUTES**

Motion by Johnson, second by Reinbold to approve the minutes of the July 6, 2021 City Council Meeting, as circulated. Voice vote to approve, all voting aye, motion carried.

**OPEN FORUM**

No one appeared in open forum to address the Council.

**CONSENT CALENDAR**

Motion by Remily, second by Lunzman to approve the following items on the consent calendar:

ESCORT ROUTE for Military Vehicle Preservation Association (MVPA) on July 28, 2021  
RENEWAL OF RETAIL ON-OFF SALE MALT BEVERAGE & SD FARM WINE LICENSES – from July 1, 2021 to June 30, 2022 for OCHO Inc. dba Casino Korner Suite C, 707 North Second Street Suite C, RB #3205 and Family Dollar Stores of SD, LLC dba 412 Sixth Avenue, SW, RB #27537

SET HEARING DATE – of August 2, 2021 at 5:30 p.m. for Special One-Day Retail Liquor License on August 12, 2021 for the Aberdeen Area Chamber of Commerce’s Business After Hours dba Pierson-Ford-Lincoln Inc., 701 Auto Plaza Drive

LICENSE – Transient Merchant – Doug Bullerman of Son-D-Farms

REQUESTS FOR STREET/TRAIL USE – First Avenue, State Street, Railroad Avenue, Main Street, Fifteenth Avenue, and Bike Trails for the Aberdeen Family YMCA Bull Run on July 31, 2021; Mid-Block on Eighth Avenue, SE to South Main Street for One Legged Pheasant Brewery’s Hot Rod & Custom Bike Parking on every Friday in August and September, 2021

LOTTERY NOTICES – Aberdeen Area Veterans Inc., ASPIRE Foundation, Make-A-Wish Foundation of SD – receive and place on file

Voice vote to approve, all voting aye, motion carried.

### **NEW BUSINESS**

#### **ORDINANCE NO. 21-07-01**

City Attorney Ron Wager explained Ordinance No. 21-07-01 amending Chapter 2 – Administration of the Aberdeen City Code following voter approval of the revised Aberdeen Home Rule Charter and state law changes. Wager stated that it is necessary to update several sections of Chapter 2 to be in alignment with similar language in the Revised Charter and make proposed changes to be consistent with the new state law. Wager requested a minor amendment for the insertion of a comma in Sec. 2-223 after the word “agencies” and recommended the adoption of Ordinance No. 21-07-01 for first reading. Motion by Ronayne, second by Langer to approve the amendment for the insertion of a comma in Sec. 2-223 after the word “agencies”. Voice vote to approve, all voting aye, motion carried. Motion by Ronayne, second by Reinbold to approve first reading of Ordinance No. 21-07-01 amending Chapter 2 – Administration of the Aberdeen City Code. Roll call vote to approve, all voting aye, motion carried.

#### **JOINT FUNDING AGREEMENT WITH USGS**

City Engineer Robin Bobzien requested approval of a Joint Funding Agreement with US Geological Survey (USGS) for a Water Resource Investigation during the period from October 1, 2021 through September 30, 2022. Bobzien stated that the City has utilized the USGS for working on the process of finding additional raw water sources and also monitoring the river and well levels. Motion by Rux, second by Johnson to approve the Joint Funding Agreement with US Geological Survey for the Water Resource Investigation. Voice vote to approve, all voting aye, motion carried.

#### **REQUEST TO PURCHASE COMPUTER SOFTWARE**

City Finance Officer Karl Alberts requested permission to purchase the latest version of the Tyler Technologies Incode 10 Software and related services for City Departments at a total cost of \$83,138.00. Motion by Johnson, second by Reinbold to approve the purchase of the Tyler Technologies Incode 10 Software and services at a cost of \$83,138.00. Roll call vote to approve, all voting aye, motion carried.

#### **CHANGE ORDER FOR AIRPORT TAXIWAY GEOMETRY PROJECT**

Transportation Director Rich Krokkel requested approval of Change Order #1, a decrease in the contract amount of -\$31,603.00, for Sharpe Enterprises working on the AIP #3-46-0001-43-2021 Airport Taxiway Geometry Project. Motion by Ronayne, second by Johnson to approve of Change Order #1 in the amount of -\$31,603.00 for Sharpe Enterprises for work on the Airport Improvement Project. Roll call vote to approve, all voting aye, motion carried.

PAYMENT REQUESTS ON AIRPORT IMPROVEMENT PROJECTS

Transportation Director Rich Krokkel requested approval of the following payments for work on Airport Improvement Projects: Payment #2 – #3-46-0001-43-2021 Taxiway Geometry – Sharpe Enterprises, in the amount of \$618,108.35; Payment #20 – AIP #3-46-0001-43-2021 Taxiway Geometry – Helms & Associates, in the amount of \$56,645.57; Payment #31 – AIP #3-46-0001-40-2019 Taxiway ‘C’ – Helms & Associates, in the amount of \$730.40; Payment #8 – AIP #3-46-0001-46-2022 GA Apron Project – Helms & Associates, in the amount of \$1,766.02. Motion by Johnson, second by Ronayne to approve and authorize the City Manager to sign the payment requests for work on the Airport Improvement Projects. Roll call vote to approve, all voting aye, motion carried.

**REVIEW AND APPROVAL OF CLAIMS AND PAYROLL**

Motion by Lunzman, second by Rife to approve payment of the bills listed for July 19, 2021 and payroll for the period from July 4, 2021 through July 17, 2021.

Bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: SD Dept. of Revenue 14,301.00; Wellmark Blue Cross/Blue Shield 30,880.82; 121 Benefits 340.30; Rigg, Mairghread 65.73; Worlie, April 68.01; Dingman, Jason 107.45; Detches, Nicole 29.40; Darling, Steve 41.98; Anderson, Cory 7.78; Hagadone, Dorothy 15.91; Koch, Vickie 25.42; Her Many Horses, Raelynn 40.77; Van Dover, Tyler 29.46; Aberdeen Chamber of Commerce 26,020.00; Aberdeen Development Corp. 14,166.67; Aberdeen School Dist. 2,275.00; Praxair Distribution Inc. 401.62; Helms & Associates 70,744.74; MARCO Technologies LLC 1,186.28; RBL Designs 5,190.00; Tessman Company 1,631.37; Vetch Auto Body Repair 1,810.00; RDO Equipment Co. 1,981.89; Brown County Landfill 20,656.98; A M Leonard Inc. 703.73; Linde Inc. 7,903.20; Aberdeen News 3,417.49; Tube Pro Inc. 1,740.00; Dakota Electronics 21,466.00; Vosika Fencing 23,903.31; Don’s Builders Hardware 138.00; Eddie’s Northside Sinclair 150.00; Quality Welding Inc. 104.10; Cole Papers Inc. 6,267.46; Jensen Rock & Sand Inc. 69,150.45; Graham Tire Co. 526.50; Grote Roofing Co. Inc. 133.67; Direct Automation LLC 5,330.54; Auto Value Part Stores/Hedahls 1,966.43; CASH-WA Distributing 7,591.38; House of Glass, Inc. 149.54; Inman Irrigation 710.98; DOI-USGS 22,560.00; H F Jacobs & Son 738.53; Kesslers Inc. 283.95; CDW Government Inc. 1,798.05; Lawson Products Inc. 215.20; Steven Lust Automotive 173.03; MAC’s Inc. 323.89; RDO Equipment 6.61; Sewer Duck Inc. 375.00; Sanford Health Occupational 2,653.00; Avera Home Medical Equipment 396.80; Designs Devilliers 1,246.05; B & B Contracting 4,388.03; Farnams Genuine Parts 1,274.97; Northern Electric 5,539.89; CenturyLink 4,337.54; A & B Business Solutions 45.66; Kromer Company 153.11; Dakota Supply Group 5,491.17; Midstates Group 9,481.45; Rockmount Research & Alloys, Inc. 164.15; Avera St. Luke’s Hospital 10,759.16; Schwan Welding & Boiler 281.20; SHARE Corp. 247.85; Mobridge Tribune 299.00; Sherwin-Williams Co.

78.51; Crawford Trucks & Equipment 776.69; Keith Sharisky 196.00; Sound Decisions 101.74; Stan Houston Equipment, Inc. 192.40; Arika Kline 269.94; Town & Country Lumber Inc. 2,030.08; Weismantel Rent All 3,151.12; Western Area Power Adm. 10,129.55; Wright & Sudlow 144.00; Hannah Lagerquist 42.84; Aberdeen Lawn Care 340.00; Aberdeen Area Arts Council 200.00; Baker & Taylor Inc. 320.40; DEMCO Inc. 137.70; GALE/Cengage Learning 312.69; Fireblast 451 Inc. 13,215.98; Mission Mgmt. Information 1,545.09; Duane Donat 75.00; Fastenal Company 3,123.39; Totally Tubular Mfg. 34.89; Banner Associates Inc. 21,481.36; Angerhofer Concrete Products 1,351.00; Airside Solutions, Inc. 882.66; Plumbing & Heating Wholesale, Inc. 262.54; Mattern Electric 723.45; Taylor Music 157.00; Jerke Irrigation 121.64; Ramy Turf Products 1,595.00; MacQueen Emergency Group 371.85; Ladner Electric 515.82; Aberdeen Exchange Club 93.03; Dependable Sanitation Inc. 27,665.96; Center Point Large Print 225.30; Bryan Rock Products 15,681.05; Aberdeen Community Theatre 7,425.00; Pressure Washer Central 124.38; WISP Services LLC 60.00; PEPSI-COLA 281.33; M & T Fire & Safety Inc. 324.81; Village Bowl 165.00; Cartney Bearing Co. 42.46; Coca-Cola Refreshments 449.50; Energy Labs Inc. 48.00; SD Dept. Health Lab 47.00; Caleb Crosby 8.50; Pauer Sound & Music Inc. 365.00; Titan Access Productivity 817.53; Executive Management 538.06; Service Signs Inc. 204.08; Pierson Ford-Lincoln-Mercury 70.71; West Payment Center 685.48; Stacy Vrchota 214.00; Traffic Control Corp. 510.00; Dakota Broadcasting LLC 1,250.00; Univar Solutions USA Inc. 38,163.79; Northwestern Energy 322.15; Kyle Fadness 180.00; Luke Nelson 242.00; Livestock Specialist Inc. 398.76; Northern Valley Communications 3,714.81; MTI Distributing 4,605.18; Kirk's Auto 3,932.46; Inside Outside Architecture, Inc. 1,490.00; Lien Transportation Co. 1,515.73; AFFINIS 1,802.92; McMaster-Carr Supply Co. 302.66; Midland Lease Division 250.91; Duininck, Inc. 176,110.90; Bismarck Tribune 169.00; Otis Elevator Company 593.00; Fire Safety First 822.40; Ace Refrigeration 1,421.88; Quill Corp. 120.92; Ken's Superfair Foods 12,852.59; Fire Safety USA Inc. 497.00; Claims Associates Inc. 250.00; Cardinal Tracking Inc. 5,304.08; Century Business Products 307.06; Brick Markers USA 177.00; Joshua Ochsner 214.00; West River Beverage Inc. 2,459.50; The Boston Fern 644.90; Menards Inc. 8,536.14; Bound Tree Medical LLC 3,933.57; Overdrive Inc. 397.93; American Ramp Company 13,373.22; Teledyne Instruments, Inc. 395.00; Aqua Pure Inc. 325.00; Michael Roemmich 214.00; Convention Visitors Bureau 33,402.50; Sioux Falls Regional Airport 385.00; Dakota Fluid Power Inc. 2,704.01; Midwest Mini Melts 6,659.00; Forum Communications Co. 143.75; Wylie Thunder Road 760.00; Sargent County Teller 228.00; Borns Group 1,597.32; Killoran Trucking & Brokerage Inc. 6,327.90; OCLC, Inc. 955.25; Impact Janitorial 5,376.27; AT & T 2,052.15; Midwest Playscapes Inc. 5,960.00; Montam Charters & Tours 2,300.00; Pete Lien & Sons, Inc. 13,975.86; Eric Paul 180.00; Double D Body Shop 23.79; Ferguson Waterworks 848.33; Recreation Supply Co. 6,681.35; ATCO International 317.08; Matheson Tri-Gas Inc. 82.28; Gardner Locksmith 60.00; Haider

Construction, Inc. 2,458.17; POMP's Tire Service, Inc. 1,853.20; L & T Lawn Care, LLC 62.50; Dept. of Ag & Natural Resources 10,050.00; MV Sport-MV Corp Inc. 2,163.37; Van Diest Supply Co. 3,263.85; Dakota News 132.42; Alex Pro Firearms, LLC 130.08; Marilyn Kohles 57.12; Twist Cone 100.00; Spee-Dee Delivery Service, Inc. 148.25; Fresh Talent 1,250.00; Hansen Video Services 460.00; Randy Krueger 500.00; SD Public Assurance Alliance 443,715.36; Camby's Pass Inc. 1,164.42; The Child's World 21.95; In Capable Hands 2,350.00; Noah Riemer Productions LLC 2,000.00; Noah Sonie 1,000.00; DeBoer Construction 271,855.35; Carlson & Stewart Refrigeration Inc. 5,982.76; Prairie Hills Transit 150.00; Chad Nilson 214.00; Galls Inc. 32.43; Dakota Oil 1,484.74; KQLX-FM-KXGT 300.00; Sharpe Enterprises, Inc. 618,108.35; Advance Auto Parts 147.33; Hase Plumbing & Heating 1,440.00; North Central Rental/Leasing 4,429.00; Gregory Brooks 140.00; Landon Binfet 392.00; Turf Addict 1,435.00; Ingram Library Services 3,282.04; Vollan Oil Co. 21,241.85; Lamar Companies 500.00; R & R Specialties Inc. 238.65; Rivards Turf & Forage 3,100.00; Janway Company USA, Inc. 130.00; Plunkett's Pest Control 351.79; J R Huebner 214.00; Pro Ag Supply Inc. 220.00; Feld Fire 342.60; Midwest Tape 71.93; Brick's TV & Appliance 334.94; Midcontinent Communications 1,366.56; ARAMARK 2,553.57; SD Newspaper Association 171.58; US Bank Corp. 600.00; Butler Machinery Co. 2,299.65; GRAINGER 391.41; Sanitation Products Inc. 289.75; Darcy Schock 214.00; Geffdog Designs 149.98; Cooper Animal Clinic 500.88; Arctic Glacier USA, Inc. 1,555.54; Midwest Pump & Tank 442.59; 080 Leasing 166.28; Associated Supply Co. Inc. 15,394.62; Harlow's Bus Sales, Inc. 122.15; Diamond Dry Cleaning 8.00; Stantec Consulting Services, Inc. 13,221.00; A-1 Sanitation 612.04; G & R Controls Inc. 473.80; Environmental Toxicity Control 1,350.00; Legacy Design Group, LLC 848.00; Mega Construction LLC 3,196.00; Preston Gruwell 15.96; Tri-State Water, Inc. 82.25; United Parcel Service 365.70; NSU Foundation 500,000.00; Efraimson Electric, Inc. 1,204.82; IHEARTMEDIA 199.00; Aberdak Club 180.00; CWF Masonry & Construction Inc. 54,126.87; Bruce Kleinsasser 612.00; MAC Tools/D & D Distributing LLC 76.00; Office Depot 50.32; Hillyard Sioux Falls 235.86; Jackie Witlock 61.07; Bibliothica, LLC 10,284.00; Haar Plumbing & Heating, Inc. 1,398.25; Kandi K Smith 287.50; Hennepin County Fire Chief's Association 425.00; Core & Main LP 371.90; AUTOZONE 857.33; Jonathon Murdy 3,806.78; AGTEGRA Coop. 2,448.59; Runnings Supply Inc. 5,582.07; Cardconnect 500.00; Triplec Pros Window Cleaning 375.00; Dakota Game Fish, Inc. 580.00; Verizon Wireless 33.36; Gary's Engine & Repair Inc. 304.30; Kirk Zastoupil 26.00; Molded Fiberglass 127.80; Jody Ninneman 80.94; Penny Veskrna 31.21; Carly Evans 113.28.

Payroll for the period from July 4, 2021 through July 17, 2021 and city share of social security, old age & survivor's insurance, retirement, health and life insurance: EFTPS 170,440.75; SD Retirement 86,692.04; Governing Body 3,192.28; City Manager 7,821.11; City Attorney 6,974.10; Finance 15,149.35; HR 8,145.60, Building 1,797.77; Computer

4,843.26; Planning/Zoning 15,752.96; Engineering 16,745.35; Police 164,538.20; Fire 127,430.67, Building 6,886.55; Street 33,354.70; Traffic 6,691.70; Solid Waste 28,257.92; Transportation/Ride Line 18,823.64; Library 28,804.71, Ashlee Strong 9.45 hr; Parks, Rec. & Forestry 225,692.38, Reece Ermer 10.75 hr, Gabriel Goetz 33.80 lesson, Laney Gonsor 26.00 lesson, Jenna Joachim 26.00 lesson, Tevin Johnson 10.75 hr, Jerome Letcher 5,500.00 season, Emily Ringgenberg 31.20 lesson, Tia Swiontek 11.00 hr, Alice Vogel 33.60 lesson; Airport 18,126.01; Pipe 29,054.95; Water Treatment 21,200.00; Meter 1,917.70; Water Reclamation 22,953.63; Pump 9,828.44. Roll call vote to approve, all voting aye, with Rux abstaining on a payroll payment for Mitchell Rux, motion carried.

### **CITY MANAGER'S REPORT**

City Manager Joe Gaa reported on the 2022 budget schedule and gave employee recognitions to Peggi Badten for 31 years of service at the Wastewater Plant and to City Engineer Robin Bobzien for 27 years of service with the City of Aberdeen.

### **ADJOURNMENT**

There being no further business, motion by Rux, second by Reinbold to adjourn the meeting. Voice vote to adjourn, all voting aye, motion carried. The meeting adjourned at 5:53 p.m.

Prepared by Mary Campton for the Finance Office. /s/ Karl Alberts, Finance Officer.