

MINUTES

ABERDEEN CITY COUNCIL MEETING

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, July 17, 2023 at 5:30 p.m., regular meeting of the City Council.

CALL TO ORDER

MEETING ROLL CALL

Present at roll call were City Council Members Erin Fouberg, Charlotte Liebelt, Josh Rife, Alan Johnson, Justin Reinbold, Tiffany Langer via teleconference, David Novstrup, and Mayor Travis Schaunaman. City Council Member Rob Ronayne was absent.

City Staff present were Joe Gaa, Ron Wager, Robin Bobzien, Brett Bill, Joel Weig, Rich Krokkel, Dave McNeil, Ken Hubbart, and Jordan McQuillen.

PLEDGE OF ALLEGIANCE

Mayor Schaunaman led the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion by Johnson, second by Reinbold to approve the agenda with an amendment to remove New Business item 7A, first reading of Ordinance No. 23-07-02 amending the Aberdeen City Code to prohibit nuisance exhibition of vehicle exhaust. Voice vote to approve, all present voting aye, motion carried.

MINUTES

Motion by Fouberg, second by Rife to approve the minutes of the July 10, 2023 City Council Meeting, as circulated. Voice vote to approve, all present voting aye, motion carried.

OPEN FORUM

No one appeared in open forum to address the Council.

CONSENT CALENDAR

Motion by Liebelt, second by Novstrup to approve the following items on the consent calendar:

SET BID DATE – of August 1, 2023 at 2:00 P.M. – 2023 New Booster Station Pumps and Motors for Public Works Department – Utility Water Division

SET BID DATE – of August 1, 2023 at 2:00 P.M. – 2300 Tons Roadway Deicing Salt for 2023-2024

REQUEST FOR STREET USE – Brown County Fair Foundation 5K on August 19, 2023

LICENSE – Excavator License – Brian Little/B&L Flooring Contracting, LLC

FINANCIAL CLOSE-OUT REPORT – for Aberdeen Regional Airport Rwy 13/31 Rehabilitation and Lighting Improvements Design

LOTTERY NOTICES – Aberdeen Area Child Protection Team; 4J Foundation – receive and place on file

Voice vote to approve, all present voting aye, motion carried.

OLD BUSINESS

SECOND READING AND FINAL ADOPTION OF ORDINANCE NO. 23-07-01
AMENDING THE ABERDEEN CITY CODE REGARDING SNOW REMOVAL

Motion by Johnson, second by Liebelt to approve second reading and final adoption of Ordinance No. 23-07-01 amending the Aberdeen City Code regarding snow removal. Roll call vote to approve, all present voting aye, motion carried.

NEW BUSINESS

CHANGE ORDER/PAYMENT FOR THE KLINE STREET STORM SEWER
IMPROVEMENTS PROJECT

City Engineer Robin Bobzien requested approval of Change Order No. 3, a decrease in the contract amount of (-\$8,750.95), and approval of Payment No. 5 in the amount of \$10,568.25 to B&B Contracting for work on the Kline Street Storm Sewer Improvements Project. Motion by Rife, second by Reinbold to approve Change Order No. 3 in the amount of (-\$8,750.95) and Payment No. 5 in the amount of \$10,568.25 to B&B Contracting for work on the project. Roll call vote to approve, all present voting aye, motion carried.

PAYMENT NO. 1 AND FINAL FOR FINAL LIFT STATION SCREW PUMPS REPAIR

City Engineer Robin Bobzien requested approve of Payment No. 1 and final in the amount of \$42,499.12 to Rice Lake West for final lift station screw pumps repair. Discussion held. Motion by Reinbold, second by Liebelt to approve Payment No. 1 and final in the amount of \$42,499.12 to Rice Lake West for work on the project. Roll call vote to approve, all present voting aye, motion carried.

PROPOSAL FOR THE ACCEPTANCE TESTING SERVICES QUALITY ASSURANCE
FOR P-501 CONCRETE ON THE AIP GA APRON RECONSTRUCTION PROJECT

Transportation Director Rich Krokkel requested approval of the proposal submitted by Aaron Swan & Associates in the amount of \$35,052.00 for the Acceptance Testing Services Quality Assurance for P-501 Concrete on the AIP GA Apron Reconstruction Project. Motion by Johnson, second by Novstrup to approve and authorize City Manager to sign the proposal submitted by Aaron Swan & Associates in the amount of \$35,052.00 for the Acceptance Testing Services Quality Assurance for P-501 Concrete. Roll call vote to approve, all present voting aye, motion carried.

PROPOSALS FOR THE ACCEPTANCE TESTING SERVICES QUALITY ASSURANCE
ON P-401 ASPHALT AND P-501 CONCRETE ON THE AIP RWY 13/31
REHABILITATION AND LIGHTING IMPROVEMENTS PROJECT

Transportation Director Rich Krokkel requested approval of the two proposals submitted by Aaron Swan & Associates on the AIP Rwy 13/31 Rehabilitation and Lighting Improvements Project: 1) Acceptance Testing Services Quality Assurance on the P-401 Asphalt in the amount of \$24,470.00 and 2) Acceptance Testing Services Quality Assurance on the P-501 Concrete in the amount of \$21,336.00. Motion by Johnson, second by Rife to approve and authorize City Manager to sign the proposals submitted by Aaron Swan &

Associates in the amounts of \$24,470.00 and \$21,336.00 for Acceptance Testing Services Quality Assurance on the P-401 Asphalt and P-501 Concrete. Roll call vote to approve, all present voting aye, motion carried.

PAYMENT REQUESTS FOR AIRPORT IMPROVEMENT PROJECTS

Transportation Director Rich Krokkel requested approval of the following payments for work on Airport Improvements Projects: Payment No. 17 – AIP 3-46-0001-47-2022 GA Apron Reconstruction, Ph. 1 to Helms & Associates in the amount of \$58,198.90; Payment No. 2 – AIP 3-46-0001-47-2022 GA Apron Reconstruction, Ph. 1 to Sharpe Enterprises in the amount of \$506,432.88; Payment No. 3 To Amendment No. 1 – AIP 3-46-0001-49-2023 Rwy 13/31 Rehabilitation and Lighting Improvements to Helms & Associates in the amount of \$989.78; Payment No. 4 – AIP 3-46-0001-49-2023 Rwy 13/31 Rehabilitation and Lighting Improvements to Helms & Associates in the amount of \$25,504.02; Payment Estimate No. 1B – AIP 3-46-0001-49-2023 Rwy 13/31 Rehabilitation and Lighting Improvements to Eframson Electric in the amount of \$43,694.10; and Pay Estimate No. 1A – AIP 3-46-0001-50-2023 Rwy 13/31 Rehabilitation and Lighting Improvements to Reede Construction in the amount of \$196,795.35. Motion by Johnson, second by Novstrup to approve and authorize City Manager to sign the six payment requests for work on Airport Improvement Projects. Roll call vote to approve, all present voting aye, motion carried.

REVIEW AND APPROVAL OF CLAIMS AND PAYROLL

Motion by Reinbold, second by Liebelt to approve payment of the bills listed for July 17, 2023 and payroll for the period from July 2, 2023 through July 15, 2023.

Bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: Amber Beckham 271.90, The Rough & Tumble 350.00, American News 296.40, Animal Care Clinic 40.00, Helms & Associates 102,677.78, Marco Technologies 110.20, RBL Designs 16,672.00, Tessman Company 5,272.07, RDO Equipment Co 25,271.90, Brown County Landfill 40.02, Brown County Treasurer 16.70, Northern Plains Animal 475.00, Leidholt Electric LLC 133.50, Dakota Riggers & Tool 451.76, Tube Pro Inc 1,675.00, Hawkins Inc 80.00, Dakota Electronics 6,390.60, Vosika Fencing 2,969.36, Don's Builders Hardware 1,623.70, Eddie's Northside Sinclair 70.00, Quality Welding Inc 92.22, Cole Papers Inc 7,597.67, Jensen Rock & Sand Inc 4,524.80, Graham Tire Co 1,216.01, Direct Automation LLC 1,126.72, Auto Value Parts/Hedahls 918.25, Cash-Wa Distributing 5,739.10, House of Glass Inc 2,487.97, R & R Products Inc 290.56, Nelson Sales & Service LLC 289.93, Jacobs Construction 30,664.98, Ken's Alignment Auto 176.55, Kesslers Inc 188.98, Lawson Products Inc 68.60, Steven Lust Automotive 176.19, Mac's Inc 720.17, Sewer Duck Inc 762.50, Grote Sheet Metal Inc 281.25, Designs Devilliers 974.90, B & B Contracting 10,568.25, A & B Business

Solutions 426.00, Pantorium 16.00, Dakota Supply Group 3,403.83, Midstates Group 8,688.00, Safety Service Inc 761.25, Avera St Luke's Hospital 5,755.55, Fay's Refrigeration LLC 278.48, Mobridge Tribune 400.30, Crawford Trucks & Equipment 3,701.06, Sd Department Of Labor 487.00, Stan Houston Equipment Inc 1,380.60, Town & Country Lumber Inc 33.08, Baker & Taylor Inc 125.56, Demco Inc 80.68, Gale/Cengage Learning 143.15, Mission Mgmt Information 8,160.72, Fastenal Company 77.34, Great Northern 1,293.55, Aberdeen Awards 7.00, Totally Tubular 178.87, Qualification Targets 268.96, Midland Publications 225.00, ADAPCO Inc 2,161.44, Plumbing & Heating Wholes 927.46, Taylor Music 120.00, Deere & Company 11,324.41, Redfield Press 144.00, Tim Reed 549.00, Dependable Sanitation 35,470.25, Ashley Geist-Cusick 408.00, Brown Co Sheriff's Office 12,102.00, Center Point Large Print 401.49, Hauff Mid-America Sports 1,690.20, Production Monkeys 900.00, Aberdeen Community 9,500.00, Fordham Signs 3,280.60, Pepsi - Cola 5,440.04, M & T Fire & Safety 473.86, USA Blue Book 13,227.36, Sleuth Software 2,093.00, Village Bowl 150.00, Coca-Cola Bottling Co 383.00, Zackary Krage 140.00, Northeast Mental Health C 7.50, Caleb Crosby 275.00, Pauer Sound & Music Inc 3,893.15, Hub City Radio 4,686.35, Executive Management 104.00, David A Vilhauer 390.00, Climate Control 314.95, Pierson Ford-Lincoln-Merc 1,422.82, West Payment Center 383.74, Uline 988.82, Barton Heating & A/C Inc 227.37, Mid-Am Research Chemical 9,909.40, Dakota Broadcasting LLC 500.00, Livestock Specialist Inc 315.50, Northern Valley Communications 469.72, MTI Distributing 8,439.32, Kirk's Auto 3,569.22, Quest Development, LLC 117,731.72, Avera Heart Hospital Of 271.00, Pontem Software 1,050.00, Reede Construction Inc 196,795.35, Action Pest Control 357.00, Ace Refrigeration 389.64, Federal Express Corp 34.22, Ken's Superfair Foods 12,321.28, O'Reilly Auto Parts 142.82, Jerome Wild 225.00, Century Business Products 1,327.06, West River Beverage Inc 3,054.00, The Boston Fern 800.00, Menards Inc 7,376.83, NW Blade 193.80, Overdrive Inc 444.48, The Brookings Register 179.00, Convention Visitors Bureau 47,999.16, Dakota Fluid Power Inc 111.22, McQuillen Creative Group 868.75, Midwest Mini Melts 5,922.00, Forum Communications Co 143.75, Sperry Stump Removal 5,765.00, Sargent County Teller 240.00, Borns Group 171.36, Blue Valley Sod Inc 15,081.00, Killoran Trucking & Broke 14,027.38, OCLC Inc 13,763.83, Impact 2,780.16, At & T 419.86, Montam 3,000.00, Pete Lien & Sons Inc 14,544.08, Double D Body Shop 2,143.69, NCL of Wisconsin 712.18, Ferguson Waterworks 2,954.92, David's Lawn & Snow 120.00, Matheson Tri-Gas Inc 216.18, Gardner Locksmith 575.00, John Kirnan 304.93, Pomp's Tire Service 516.58, L G Everist Inc 2,787.91, L&T Lawn Care LLC 150.00, My Turn Playsystems 153,600.00, Clubcar Connect 1,728.00, Van Diest Supply Co 1,911.00, Camby's Pass Inc 96.70, Galls Inc 674.93, Abdn Downtown Assoc 20,000.00, Dakota Oil 481.10, Thermo Fisher Scientific 966.00, Kqlx -Fm-Kxgt 300.00, Matt Parrott 879.82, Sharpe Enterprises Inc 506,432.88,

DSS Image Apparel 510.00, Advance Auto Parts 133.32, Gander Island Consulting 1,800.00, Carter Deyo 140.00, Cole Kissner 140.00, MVTL Laboratories Inc 465.30, Ashley Furniture Outlet 4,010.37, Ingram Library Services 2,854.94, Vollan Oil Co 18,906.23, Gene Morsching 56.00, Rivards Turf & Forage 2,066.57, Brooke Thielbar 180.00, Jan Riggins 9.35, Plunkett's Pest Control 391.57, Aberdeen Chrysler Center 2,623.11, Midwest Tape 494.06, Midcontinent Communications 115.42, Aramark Uniform Svc 2,522.13, Morrison Const 24,256.52, Intoximeters Inc 429.00, Us Bank Corp St Paul 600.00, JGE Rental Equipment LLC 275.00, Grainger 660.87, Geffdog Designs 4,136.16, Cooper Animal Clinic P.C. 80.61, Ban-Koe Systems Inc 1,928.00, Arctic Glacier USA Inc 2,046.52, Midwest Pump & Tank 48.80, Barb Imberi 140.00, JGE Inc 102.16, O8o Leasing 131.90, Builders FirstSource 188.10, Joshua Opp 200.00, Associated Supply Co 13,368.08, Good Sam Media LLC 8,740.80, Diamond Dry Cleaning 7.59, K&A Log Furniture LLC 4,268.00, Linde Gas & Equip Inc 869.03, Kiesler Police Supply 17,125.00, Tri-State Water Inc 61.50, Domino's Pizza 377.83, Swanson Electric 836.74, Kanopy, Inc 121.00, Napa Central 201.44, Sansio Inc 956.00, Midland Scientific Inc 284.79, Eframson Electric Inc 44,229.82, Jarrod Zaruba 15.00, Jordan Lemke 169.99, Hub City Roofing Inc 38,935.00, CWF Masonry & Construction 28,169.65, Traffic Solutions Inc 29.00, Lyla Agius Designs 292.50, Chemco Systems LP 3,447.47, Jackie Witlock 92.91, Bibliothica LLC 10,284.00, Haar Plumbing & Heating, 3,706.82, Autozone 149.97, Jonathon Murdy 3,638.85, Runnings Supply Inc 2,327.90, Ultimate Graphics 350.00, Interstate Battery Arling 144.95, Cardconnect 325.00, Triplec Pros Window Clean 564.00, Doty & Sons Concrete Prod 7,970.00, Dacotah Paper Co 539.25, Ditch Witch Undercon 621.39, Odp Business Solutions LLC 78.80, Language Line Services 308.18, Eric Donut 100.00, Step Saver Inc 5,375.00, Amy Heinz 100.00, Connections Inc 397.30, Sportaflex LLC 120.42, Aberdeen Sandblasting & P 6,090.00, Cleanfreaks & Co 1,530.00, Knife River-South Dakota 2,087.26, Trigon Turf Sciences 822.90, Canine Country Club 137.75, Madison Aguirre 513.38, Jessica Christiansen 200.00, Brady Haar 275.00, Elizabeth Hofer 275.00, Jay Kirschenmann 100.00, Sierra Lebeau 300.00, Robert Seaton 275.00, Stan Shelnut 100.00, Patrick Woods 100.00, American Mosquito 155.00, K&S Plumbing Inc 112.25, Collinsflags.Com 710.79, Jerry's Transmission Serv 304.10, Trident Process Inc 1,856.57, Potters Industries LLC 26,880.00, Andrew Kolb 9,000.00, Rice Lake West 42,499.12, Zamperla Inc 130,500.00, CenturyLink/Lumen 16,483.06, SD Dept of Revenue 616.55.

Payroll for the period from July 2, 2023 through July 15, 2023 and city share of social security, old age & survivor's insurance, retirement, health and life insurance: EFTPS 181,981.32; SD Retirement 91,057.36; Governing Body 3,435.71; City Manager 8,562.57; City Attorney 7,544.50; Finance 15,228.68; HR 8,279.80; Building 1,933.75; Computer 5,305.82; Planning/Zoning 16,917.75; Engineering 16,553.55; Police 157,383.96; Fire 140,225.63, Schuldt, Eric 24.33/hr., Deyo, Carter 21.59/hr.; Housing/Building 6,736.80;

Street 38,300.43; Traffic 9,456.10; Solid Waste 28,707.58; Transportation/Ride Line 19,140.14, Kriz, Jennette 20.67/hr.; Library 29,699.67; Economic Development 1,794.14; Parks, Rec & Forestry 265,235.04; Airport 18,922.50; Pipe 34,876.76; Water Treatment 21,224.85, Steiger, Justin 25.18/hr., Bauer, II, Walt 23.97/hr., Griese, Dustin 27.12/hr.; Meter 1,825.60; Water Reclamation 34,898.48; Pump 10,522.57. Roll call vote to approve, all present voting aye with Josh Rife abstaining to Gracie Rife payroll and Mayor Schaunaman abstaining to the bills portion, motion carried.

CITY MANAGER'S REPORT

City Manager Joe Gaa discussed the 2024 budget process and recognized the July milestones for the following City employees: 5 years – Amanda Kamphuis/Finance; 10 years – Jordan McQuillen/Finance; 15 years – Luke Nelson/Fire.

ADJOURNMENT

There being no further business, motion by Liebelt, second by Reinbold to adjourn the meeting. Voice vote to adjourn, all present voting aye, motion carried. The meeting adjourned at 5:50 p.m.

Prepared by Amanda Kamphuis for the Finance Office. /s/ Jordan McQuillen, Finance Officer