

MINUTES**ABERDEEN CITY COUNCIL MEETING**

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, July 13, 2020 at 5:30 p.m., regular meeting of the Board of City Council Members, Mayor Travis Schaunaman presiding. Present at roll call were City Council Members Mark Remily, Dave Lunzman, Josh Rife, Alan Johnson, Jeff Reinbold, Tiffany Langer, and Clint Rux. City Council Member Rob Ronayne was absent. City Staff present were Joe Gaa, Ron Wager, Robin Bobzien, Brett Bill, Karl Alberts, Dave McNeil by teleconference, Tom Wanttie by teleconference, Bob Braun, and Rich Krokkel by teleconference.

Mayor Schaunaman led the Pledge of Allegiance.

MINUTES

Motion by Johnson, second by Rux to approve the minutes of the City Council Meeting of July 6, 2020, as circulated. Upon roll call vote, all present voting aye, motion carried.

OPEN FORUM - No one was present.

CONSENT CALENDAR

Motion by Remily, second by Reinbold to approve the following items on the consent calendar:

RENEWAL OF MALT BEVERAGE & SD FARM WINE LICENSE – for Family Dollar Stores of SD LLC at 412 – 6th Avenue, SW from July 1, 2020 to June 30, 2021.

REQUEST FOR PERMISSION – to serve and permit consumption of alcoholic beverages at the Wylie Park Pavilion on September 5, 2020 for a Perry/Novosad Wedding Reception.

All present voting aye, motion carried.

NEW BUSINESS**RESOLUTION NO. 20-07-01R**

City Planning/Zoning Director Brett Bill presented a petition from the City of Aberdeen, SD to vacate the public right-of-way described as the entire 66' wide Tenth Street South public right-of-way between Second Avenue SW and Third Avenue SW, adjacent to Lots 1 and 24, Block 34, and Lots 12 and 13, Block 33, West Aberdeen and the 16' wide public alley right-of-way located between Ninth Street South and Eleventh Street South adjacent to Lots 1 – 24, Block 34, and Lots 1 – 24, Block 33, West Aberdeen, located in the SE ¼ of Section 14, T123N, R64W of the 5th P.M., Aberdeen, Brown County, SD (902 Third Avenue, SW). Motion by Johnson, second by Lunzman to approve Resolution No. 20-07-01R to vacate the public right-of-way as requested. Upon roll call vote, all present voting aye, number of ayes 8, number of nays 0, motion carried.

RESOLUTION NO. 20-07-03R

City Finance Officer Karl Alberts presented Resolution No. 20-07-03R authorizing

the execution of contractual documents with the State of South Dakota for the receipt of CARES Act Funds to address the COVID-19 Public Health Crisis. Motion by Remily, second by Rux to approve of Resolution No. 20-07-03R. Upon roll call vote, all present voting aye, motion carried.

RESOLUTION NO. 20-07-03R

A RESOLUTION AUTHORIZING THE EXECUTION OF CONTRACTUAL DOCUMENTS WITH THE STATE OF SOUTH DAKOTA FOR THE RECEIPT OF CARES ACT FUNDS TO ADDRESS THE COVID-19 PUBLIC HEALTH CRISIS

WHEREAS, pursuant to section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020) (the "CARES ACT"), the State of South Dakota has received federal funds that may only be used to cover costs that: (a) are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); (b) were not accounted for in the budget most recently approved as of March 27, 2020, for the State of South Dakota; and (c) were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020; and

WHEREAS, the City of Aberdeen acknowledges that the State of South Dakota, in its sole discretion, may retain full use of these funds for the purposes delineated in the CARES Act; and

WHEREAS, the City of Aberdeen acknowledges that in order to provide financial assistance to counties and municipalities in South Dakota, the State of South Dakota, in its sole discretion, may allocate CARES Act funds on a statewide basis to reimburse counties and municipalities as delineated herein; and

WHEREAS, the City of Aberdeen seeks funding to reimburse eligible expenditures incurred due to the public health emergency with respect to COVID-19; and

WHEREAS, the City of Aberdeen acknowledges that any request for reimbursement of expenditures will only be for expenditures that were not accounted for in the budget for the City of Aberdeen most recently approved as of March 27, 2020; and

WHEREAS, the City of Aberdeen acknowledges that it will only seek reimbursement for costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Aberdeen that the City Manager of Aberdeen may execute any and all documents as required by the State in order to receive CARES Act funds.

IT IS FURTHER RESOLVED that any request for reimbursement will be only for those costs authorized by the State that: (1) Are necessary expenditures incurred due to the public health emergency with respect to COVID-19; (2) Were not accounted for in the City budget most recently approved as of March 27, 2020; and (3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

IT IS FURTHER RESOLVED that the City will not request reimbursement from the State under the CARES Act for costs for which the City previously received reimbursement, or for which the City has a reimbursement request pending before another source.

The foregoing Resolution was adopted at a regular meeting of the Council on the 13th day of July, 2020. Number of AYES: 8; Number of NAYS: 0.

HEARING ON SPECIAL LIQUOR LICENSE

Mayor Schaunaman opened a hearing on a request for a Special Four-Day Liquor License for the Aberdeen Downtown Association's Events on July 18th, August 6th, and August 28th and 29th on South Main Street with requests for Community Event Permits for the same. No one was present in opposition to the requests so Mayor Schaunaman closed the hearing. Motion by Remily, second by Rife to approve the Special Liquor License and Community Event Permits for Aberdeen Downtown Association's Event on July 18th, August 6th, and August 28th and 29th. Upon roll call vote, Remily, Lunzman, Rife, Johnson, Reinbold, Rux, and Mayor Schaunaman voting aye, Langer abstaining, motion carried.

BID ON OLD BUILDING TUCK-POINTING AND BRICK REPLACEMENT

Water Treatment Superintendent Bob Braun requested approval to award the bid for the 2020 Old Building Tuck-Pointing and Brick Replacement Project at the Water Treatment Plant to Mid-Continental Restoration Company in the amount of \$46,859.00. Motion by Remily, second by Johnson to award the bid to Mid-Continental Restoration Company in the amount of \$46,859.00 for the project. Upon roll call vote, all present voting aye, motion carried.

PAYMENT/CHANGE ORDER FOR N. DAKOTA ST. RECONSTRUCTION

City Engineer Robin Bobzien requested approval of a payment in the amount of \$110,901.19 and a change order in the amount of \$173,250.00 to Reede Construction for work on the North Dakota Street Reconstruction Project. Motion by Rux, second by Lunzman to approve Payment #3 in the amount of \$110,901.19 and Change Order #3 in the amount of \$173,250.00 to Reede Construction for work on the project. Upon roll call vote, all present voting aye, motion carried.

BIDS ON VEHICLE LIFT SUPPORT AND STANDS FOR RIDE LINE

Aberdeen Ride Line Manager Tom Wanttie requested approval to award the bid on the Vehicle Lift Support and Stands for Ride Line to D & J Equipment Sales Service, LLC in the amount of \$40,549.08 and authorize the payment to D & J Equipment Sales Service, LLC upon delivery of the equipment. Motion by Johnson, second by Remily to award the bid to D & J Equipment Sales Service, LLC in the amount of \$40,549.08 and approved the payment in that amount to D & J Equipment Sales Service, LLC upon delivery of the equipment. Upon roll call vote, all present voting aye, motion carried.

PROPOSAL FOR CULTURAL SERVICES FOR AIRPORT

Transportation Director Rich Krokkel asked the Council to accept a proposal from

Metcalf Archeological Consultants, Inc. for Cultural Resource Inventory and Architectural Recording for the Airport at an estimated cost of \$39,615.00. Motion by Johnson, second by Lunzman to accept the proposal from Metcalf Archeological Consultants, Inc. to conduct cultural services for the Airport. Upon roll call vote, all present voting aye, motion carried.

AGREEMENT FOR ASSISTANCE WITH SNOW REMOVAL EQUIPMENT PURCHASE FOR AIRPORT

Transportation Director Rich Krokkel requested authorization for the City Manager to sign a letter of agreement with Helms & Associates for assistance with the purchase of snow removal equipment for the Airport. Motion by Johnson, second by Rux to approve and authorize the City Manager to sign the letter of agreement with Helms & Associates for professional services in the purchase of snow removal equipment for the Airport. City Attorney Ron Wager asked the Council to approve the agreement and for authorization to negotiate the limitation of liability upwards from \$50,000.00, if possible. All present voting aye, motion carried.

CHANGE ORDER/PAYMENT FOR AIRPORT TAXIWAY IMPROVEMENTS

Transportation Director Rich Krokkel requested approval of a change order in the amount of \$26,254.30 for the AIP #3-46-0001-40-2019 Taxiway Improvements Project and payment request in the amount of \$235,923.77 to Reede Construction for work on the project. Motion by Rux, second by Johnson to approve Change Order #2 in the amount of \$26,254.30 and Payment #3 in the amount of \$235,923.77 to Reede Construction for work on the project. Upon roll call vote, all present voting aye, motion carried.

PAYMENTS FOR WORK ON AIRPORT PROJECTS

Transportation Director Rich Krokkel asked approval and authorization for the City Manager to sign the following payment requests for work on Airport Improvement Projects: Payment #23 - AIP-#3-46-0001-39-2018 Airport Master Plan/Airport Layout Plan – Helms & Associates, in the amount of \$4,031.36; Payment #21 – AIP #3-46-0001-40-2019 Reconstruction of Taxiway ‘C’ – Helms & Associates, in the amount of \$30,373.97; Payment #9 – AIP #3-46-0001-41-2020 Reconstruction of General Aviation Apron – Helms & Associates, in the amount of \$15,641.03. Motion by Lunzman, second by Reinbold to approve Payment #23 in the amount of \$4,031.36, Payment #21 in the amount of \$30,373.97, and Payment #9 in the amount of \$15,641.03 to Helms & Associates for work on the Airport Improvement Projects. Upon roll call vote, all voting aye, motion carried.

BILLS

Motion by Remily, second by Rux to approve payment of the bills listed for July 13, 2020, and any additions thereto, such bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: US Bank Corp. 75,486.16; Northwestern Energy 86,948.21; SD Dept. of Revenue 17,220.69; Dependable

Sanitation, Inc. 23,171.94; Wells Fargo Commercial 285,221.73; Olympic Sales Inc. 24,515.00; Landy Pagan 22.12; Gary Aderhold 189.07; Dea Hayes 744.24; Jason Post 58.00; United Parcel Service 112.28; AT & T 128.24; Matheson Tri-Gas Inc. 63.70; MARCO, Inc. 101.54; Airside Solutions, Inc. 567.18; Midwest Alarm Company 294.96; American News 1,076.00; Praxair Distribution Inc. 311.50; Helms & Associates 30,776.68; MARCO Technologies LLC 56.06; Bonnie Bitz 3,920.00; Tessman Company 11,364.42; RDO Equipment Co. 34.16; Br. Co. Treasurer 416,500.00; Northern Plains Animal Health 49.50; Leidholt Electric LLC 3,772.55; Don's Builders Hardware 570.65; Heartland Paper Company 230.84; Eddie's Northside Sinclair 10.00; Exhaust Pros 126.45; Cole Papers Inc. 2,487.97; Farm Power Mfg Inc. 35.18; Jensen Rock & Sand Inc. 219.46; Graham Tire Co. 150.65; Auto Value Part Stores/Hedahls 971.34; CASH-WA Distributing 2,208.49; House of Glass, Inc. 9,478.79; Nelson Sales & Service, 32.28; H F Jacobs & Son 829.25; Kesslers Inc. 81.21; Automatic Building Controls 446.00; MAC's Inc. 368.79; Designs Devilliers 1,185.00; Farnams Genuine Parts 412.59; Dakota Supply Group 3,262.84; Midstates Group 1,112.00; Avera St. Luke's Hospital 5,336.50; Fay's Refrigeration Service 1,474.27; Mobridge Tribune 275.00; Northwest Pipe Fittings 86.82; Sherwin-Williams Co. 711.75; Stan Houston Equipment, Inc. 235.80; Weismantel Rent All 1,000.00; Hannah Lagerquist 46.73; Aberdeen Lawn Care 340.00; Baker & Taylor Inc. 158.74; Amy Trujillo 281.10; Mission Mgmt Information 1,315.00; Fastenal Company 380.15; Totally Tubular Mfg 172.85; ADAPCO Inc. 29,721.29; Moody's Investor Services, Inc. 13,500.00; Angerhofer Concrete Products 783.00; Aberdeen Home Inspections 150.00; Dan & Jerry's Greenhouses Inc. 3,617.00; Gertens 3,787.50; Target Specialty Products 9,470.59; Civil Air Patrol Magazine 245.00; Metering & Technology Solutions 100.81; Dependable Sanitation, Inc. 2,112.52; B & H Masonry 510.00; Bryan Rock Products 523.73; Pressure Washer Central 79.04; WISP Services LLC 60.00; PEPSI-COLA 806.46; COCA-COLA Refreshments 178.50; Pauer Sound & Music Inc. 21.00; Titan Access Acct/Productivity Plus Acct 177.88; Hub City Radio 500.00; Executive Management 105.31; Beacon Athletics 496.48; Eric Vetter 70.29; Parkview Nursery Inc. 694.89; Mid-Am Research Chemical 2,485.54; Dakota Broadcasting LLC 620.00; Northern Valley Communications 29.88; MTI Distributing 13,621.89; Lien Transportation Co. 6,584.25; Bismarck Tribune 348.00; Aberdeen Aqua Addicts 1,250.00; ACE Refrigeration 227.97; Ken's Superfair Foods 2,938.04; Opperman Inc. 1,450.67; O'Reilly Auto Parts 55.98; SD Secretary of State 375.00; John Voegel 60.00; Kris McCafferty 34.79; Century Business Products 203.95; West River Beverage Inc. 652.95; Menards 4,629.31; Carol Weber Green 3,000.00; Sioux Falls Regional Airport 350.00; Dakota Fluid Power Inc. 574.09; McQuillen Creative Group Inc. 47.50; Midwest Mini Melts 622.50; Sherwin-Williams Co. 7,503.00; Grand Forks Herald 143.75; Sperry Stump Removal 8,830.00; Wylie Thunder Road 494.00; Borns Group 151.49; OCLC, Inc. 955.25; Ferguson Waterworks 2,206.34; Matheson Tri-Gas Inc. 391.46; Aberdeen Shuttle 86.00; POMP's Tire

Service, Inc. 665.71; Van Diest Supply Co. 924.50; Dakota News 1,977.80; Aberdeen Christian School Inc. 300.00; American Solutions for Business 33.77; Dakota Transit Association 625.00; Advance Auto Part 297.89; Ryan Smith 13.00; Ingram Library Services 1,251.13; Volland Oil Co. 3,818.17; Lamar Companies 500.00; Plunkett's Pest Control 221.79; Aberdeen Plumbing & Heating Inc. 4,355.42; Pro Ag Supply Inc. 220.76; Midwest Tape 255.60; Midcontinent Communications 468.20; ARAMARK 5,274.67; US Bank Corp 1,100.00; JGE Rental Equipment 730.00; GRAINGER 340.44; Geffdog Designs 548.02; Ameripride Services Inc. 1,644.89; Crescent Electric Supply 88.83; Artic Glacier USA, Inc. 792.88; SDTLA 100.00; Midwest Pump & Tank 576.52; Weissmans Designs For Dance 53.77; Associated Supply Co. Inc. 98.23; K & A Log Furniture, LLC 595.00; Huelife 12,449.62; G & R Controls Inc. 569.43; Tri-State Water, Inc. 81.00; Swanson Electric 75.51; At Cleaning 1,268.75; ALTEC Industries Inc. 1,250.84; Hub City Monument 1,505.00; Hillyard Sioux Falls 1,785.67; Jackie Witlock 45.57; Haar Plumbing & Heating, Inc. 85.20; Kandi K Smith 287.50; Performance Dust Control 2,850.00; Autozone 269.64; Jonathon Murdy 2,500.00; AGTEGRA Cooperative 5,408.34; Runnings Supply Inc. 4,416.06; Cardconnect 150.00; Country Scribe Publishing 28.45; Patti Baumann 95.85; Marc Bitz 42.60; Laurel McNickle 42.60; Clark Thares 42.60. Upon roll call vote, all present voting aye, motion carried.

CITY MANAGER'S REPORT

Joe Gaa gave the City Manager's Report including the Council Chamber arrangement.

OTHER

City Attorney Ron Wager clarified zoning board authority issues. City Engineer Robin Bobzien gave updates pertaining to street projects on South 3rd Street by Melgaard Road, on 5th Avenue, SE, and on North Harrison Street.

ADJOURN

There being no further business, motion by Johnson, second by Remily to adjourn the meeting. All present voting aye, motion carried. Meeting adjourned at 6:00 p.m.

Prepared by Mary Campton for the Finance Office.



Finance Officer