

PARK & RECREATION BOARD MEETING
ARCC – ARCC Library Auditorium
July 8 – 12:00 NOON

President Matt Prehn called the meeting to order at 12:00 pm.

Members Present: Doug Farrand, Tom Kuck, Matt Prehn, Bethany Russell, David Sandvig and Tara Heupel via phone. Also in attendance was Joe Gaa, City Manager and Josh Rife, City Councilman.

Meeting Minutes: Doug Farrand made a motion to accept the minutes. Motion seconded by Bethany Russell. All present voting aye. Motion carried.

Financial Statements: Financials for June were reviewed.

Bills: Bills received in the past month and merchant card processing fees for next month were reviewed. Such audited bills and fees for services, supplies, repairs, and maintenance for the Park, Recreation and Forestry Department will be included in the department bills approved hereafter by the City Council and set forth in the minutes of the City Council.

Doug Farrand made a motion to approve payment of all bills presented, to approve merchant card processing fees for next month, and to authorize the President and Secretary to issue a requisition for a warrant upon the Finance Officer to spend Park and Recreation monies for payment of such bills and fees. Motion seconded by Bethany Russell. All present voting aye. Motion carried.

Order of Business:

Election of Officers: For the office of President, Matt Prehn was nominated. For the office of Vice President, David Sandvig was nominated. For the office of Secretary/Treasurer Doug Farrand was nominated. Bethany Russell made a motion to approve all nominations. The motion was seconded by Tom Kuck. All present voting aye. Motion carried.

Consider change order Number 2 for the softball complex. Mark Hoven informed the board of the requested changes for the softball complex totaling \$88,037.00. David Sandvig made a motion to approve change order number 2 for the amount of \$88,037.00. The motion was seconded by Doug Farrand. All present voting aye. Motion carried.

Consider bids for Lee Park Drainage Improvements: Mark Hoven made a recommendation to reject all bids received and rebid the project as two separate bids. Doug Farrand made a motion to reject the bids received and authorized the department to rebid the project as two separate bids. The motion was seconded by Bethany Russell. All present voting aye. Motion carried. All bids received are on file in the Parks and Recreation Office.

Consider Updates to Revenue Handling Policy 1141. Mark Hoven presented information to the board on the requested changes to the policy. Bethany Russell made a motion to accept the changes to Revenue Handling Policy 1141. The motion was seconded by David Sandvig. All present voting aye. Motion carried.

Authorization to apply for a Land and Water Conservation Grant: Mark Hoven presented information on the Land and Water grant that is available to apply for. David Sandvig made a motion to authorize the application for the Land and Water Conservation Grant. The motion was seconded by Doug Farrand. All present voting aye. Motion carried.

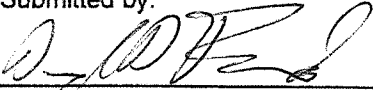
Consider Fee Waivers: Mark Hoven presented information to the board on the request for a fee waiver for the Zoo Bar Softball Tournament at Moccasin Creek. Tom Kuck made a motion to approve the fee waiver the use of the fields for the Zoo Bar Softball Tournament at Moccasin Creek. The motion was seconded by Bethany Russell. All present voting aye. Motion carried.

Directors Report: Mark Hoven presented information to the board on the progress of the storm damage clean up, the progress of the pickleball courts, and the new playgrounds being constructed and that we were awarded a mosquito grant again this year. Jackie Witlock spoke on the reopening of the Senior Center. Nick Eilts spoke on the reopening of the YAPatorium. Gene Morsching spoke on how summer activities were going.


Adjournment: With no further regular business, David Sandvig made a motion to adjourn the meeting. Motion was seconded by Bethany Russell. All present voting aye. Motion carried. Meeting adjourned.

**PARK & RECREATION BOARD MEETING
ARCC – ARCC Library Auditorium
June 3 – 12:00 NOON**

Submitted by:



Doug Farrand, Secretary



Wende Holzmann, Office Manager

Requisition for warrant upon the Finance Officer, pursuant to Aberdeen City Code, Sec. 36-29, for payment of bills and fees as set forth in the above Minutes:

Signed by: 

Matt Prehn, President

8/5/2020
Date

Countersigned by: 

Doug Farrand, Secretary

8.5.2020
Date