

PARK & RECREATION BOARD MEETING
Eagles Nest
July 6, 2022 – 12:00 NOON

President David Sandvig called the meeting to order at 12:00 pm.

Members Present: Doug Farrand, Tarah Heupel, Kristan Morris, and David Sandvig.

Meeting Minutes: Tarah Heupel made a motion to accept the minutes. Motion seconded by Doug Farrand. All present voting aye. Motion carried.

Financial Statements: May and June financials were reviewed.

Bills: Bills received in the past month and merchant card processing for next month were reviewed. Such audited bills and fees for services, supplies, repairs, and maintenance for the Parks, Recreation and Forestry Department will be included in the department bills approved hereafter by the City Council and set forth in the minutes of the City Council.

Doug Farrand made a motion to approve payment of all bills presented, to approve merchant card processing fees for next month, and to authorize the President and Secretary to issue a requisition for a warrant upon the Finance Officer to spend Park and Recreation monies for payment of such bills and fees. Motion seconded by Kristan Morris. All present voting aye. Motion carried.

Order of Business:

Election of Officers: For the office of president, Kristan Morris made a motion to nominate David Sandvig. Motion was seconded by Tarah Heupel. All present voting aye. Motion carried. For the office of Secretary, Kristan Morris made a motion to nominate Doug Farrand. Motion was seconded by Tarah Heupel. All present voting aye. Motion carried. For the office of Vice President, Kristan Morris made a motion to nominate Tarah Heupel. The motion was seconded by Doug Farrand. All present voting aye. Motion carried.

Consider request from Sertoma Club to hold a Fundraiser in Storybook Land on September 8th. Mark Hoven informed the board about the request received from Sertoma to have a fundraising event inside of Storybook Land on September 8th. All proceeds from the fundraiser will be donated to Storybook Land. Recommending that the event be approved. Doug Farrand made a motion to approve the request from the Sertoma Club for the fundraising event to be held on September 8th, 2022. The motion was seconded by Tarah Heupel. All present voting aye. Motion carried.

Review of the Proposed 2023 Budget. Mark Hoven reviewed the proposed budget with the board.

Request Authorization to Bid for Landscape Materials for 2023. Mark Hoven informed the board this was our annual bid for landscape materials. Doug Farrand made a motion authorizing the department to bid for landscape materials for 2023. The motion was seconded by Kristan Morris. All present voting aye. Motion carried.

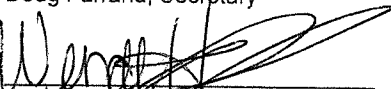
Update form Mosquito Control Operations. Tyler Bierman presented information to the board on how the mosquito control operations are progressing for the summer.

Adjournment: With no further regular business, Tarah Heupel made a motion to adjourn the meeting. Motion was seconded by Doug Farrand. All present voting aye. Motion carried. Meeting adjourned.

Submitted by:



Doug Farrand, Secretary



Wende Holzkaemh, Office Manager

Requisition for warrant upon the Finance Officer, pursuant to Aberdeen City Code, Sec. 36-29, for payment of bills and fees as set forth in the above Minutes:

Signed by:



David Sandvig, President

8/3/2022

Date

Countersigned by:



Doug Farrand, Secretary

8/3/2022

Date