

MINUTES

ABERDEEN CITY COUNCIL MEETING

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, June 28, 2021 at 5:30 p.m., regular meeting of the City Council.

CALL TO ORDER

MEETING ROLL CALL

Present at roll call were City Council Members Rob Ronayne, Mark Remily, Dave Lunzman, Josh Rife, Alan Johnson, Justin Reinbold by teleconference, Tiffany Langer, Clint Rux, and Mayor Travis Schaunaman. City Council Member Alan Johnson was absent.

City Staff present were Joe Gaa, Ron Wager, Robin Bobzien, Brett Bill, Jordan McQuillen, Dave McNeil, Rich Krokell, and Joel Weig by teleconference.

PLEDGE OF ALLEGIANCE

Mayor Schaunaman led the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion by Rux, second by Lunzman to approve the agenda. Roll call vote to approve, all present voting aye, motion carried.

MINUTES

Motion by Remily, second by Rux to approve the minutes of the June 21, 2021 City Council Meeting, as circulated. Roll call vote to approve, all present voting aye, motion carried.

OPEN FORUM

No one appeared in open forum to address the Council.

CONSENT CALENDAR

Motion by Rife, second by Ronayne to approve the following items on the consent calendar:

SET HEARING DATE – of July 6, 2021 at 5:30 p.m. for Special One-Day Retail Liquor License on July 16, 2021 for Safe Harbor Foundation dba Montgomery’s Grand Opening Concert, 3502 Seventh Avenue, SE with an application for a Community Event Permit.

REQUEST FOR STREET USE – Stewart, Nicklaus, Shortridge, and East/West Palmer Drives for Neighborhood 4th of July Parade

LOTTERY NOTICES – American Legion Post 24; Brown County Pet Rescue – receive and place on file

REPORTS AND MINUTES FROM CITY BOARDS – Aberdeen Airport Board Meeting Minutes; Aberdeen City Planning Commission Meeting Minutes; Board of Zoning Adjustment Meeting Minutes; K.O. Lee Aberdeen Public Library Board of Trustees Meeting Minutes; Park & Recreation Board Meeting Minutes – receive and place on file

Roll call vote to approve, all present voting aye, motion carried.

OLD BUSINESS

ORDINANCE NO. 21-06-03

Motion by Remily, second by Lunzman to approve second reading and final adoption of Ordinance No. 21-06-03 leasing a 60' x 90' steel, aircraft storage hangar at the Aberdeen Regional Airport for a period of five (5) years, with an additional five-year renewal option, to Darrell Hillestad (to be organized as 4436 ½, LLC), a private person, for an annual rental of \$14,100, upon terms and conditions to be set forth in a Municipal Hangar Lease Agreement, and authorizing the City Manager to execute the same. Roll call vote to approve, Ronayne, Remily, Lunzman, Rife, Rux, and Mayor Schaunaman voting aye, with Reinbold and Langer abstaining, motion carried.

City Council Member Johnson joined the meeting at 5:34 p.m. by teleconference.

NEW BUSINESS**HEARING ON PETITION TO REZONE PROPERTY**

Mayor Schaunaman opened a hearing on a petition from THE, LLC to rezone property described as Lot 6, Gage's First Replat of Lots 1 to 12, Block 43, Bennett & Thomas Addition to North Aberdeen in the NW ¼ of Section 13, T123N, R64W of the 5th P.M., Brown County, South Dakota (507 North Second Street) from (C-2) Highway Commercial District to (R-3) High Density Residential District. City Planning/Zoning Director Brett Bill explained that the reason for the rezoning request is to bring the property into a zoning district that allows for residential uses. No one was present to testify in opposition to the rezoning request so Mayor Schaunaman closed the hearing. Motion by Rux, second by Rife to approve first reading of Ordinance No. 21-06-01 to rezone the property. Roll call vote to approve, all voting aye, motion carried.

HEARING ON PETITION TO REZONE PROPERTY

Mayor Schaunaman opened a hearing on a petition from THE, LLC to rezone property described as proposed Lot 1, Sixth & Washington SW Addition to the City of Aberdeen in the NW ¼ of Section 24, T123N, R64W of the 5th P.M., Brown County, South Dakota (120 and 124 Sixth Avenue, SE and 610 South Washington Street) from (C-3) Central Business District/(R-4) Special Density Residential District and (R-3) High Density Residential District to (C-3) Central Business District/(R-4) Special Density Residential District. City Planning/Zoning Director Brett Bill explained that the reason for the rezoning request is to eliminate the split zoning that was created as a result of the replatting of the parcel. No one was present to testify in opposition to the rezoning request so Mayor Schaunaman closed the hearing. Motion by Lunzman, second by Remily to approve first reading of Ordinance No. 21-06-02 to rezone the property. Roll call vote to approve, all voting aye, motion carried.

2022 PROMOTION FUND ALLOCATIONS

City Manager Joe Gaa reported on the requests submitted by non-profits in the amount of \$1,322,500 for possible funding from the Promotion Fund and stated that the

anticipated Promotion Fund Revenue for 2022 is \$1,150,000. Gaa explained that this is a preliminary approval of the allocations and the final approval will occur with the adoption of the 2022 City Budget in September. Motion by Ronayne, second by Remily to approve the preliminary 2022 Promotion Fund Allocations as presented. Roll call vote to approve, all voting aye, motion carried.

UPDATE FROM ABERDEEN DOWNTOWN ASSOCIATION BOARD

Spencer Sommers, Aberdeen Downtown Association Board President, updated the Council on the goals of the Aberdeen Downtown Association. Sommers stated that the Aberdeen Downtown Association's purpose is to create vibrancy in the heart of the City of Aberdeen by advocating and educating on behalf of the board members and other downtown property owners. Heath Johnson, member of the Aberdeen Downtown Association, spoke on the need for the growth of housing downtown. The Board's intent is to keep the communication open with the Council.

REVIEW AND APPROVAL OF CLAIMS

BILLS

Motion by Remily, second by Rux to approve payment of the bills listed for June 28, 2021 having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: 121 Benefits 344.40; Wellmark Blue Cross/Blue Shield 182,500.00; Northwestern Energy 150,000.00; Northern Electric 25,000.00; Aberdeen Chamber of Commerce 20.00; Praxair Distribution Inc. 39.67; Aberdeen News 1,569.00; Hawkins Inc. 2,130.00; Dakota Pump & Control 3,315.13; Performance Oil & Lubricants 227.50; Jensen Rock & Sand Inc. 40,586.02; Auto Value Part Stores/Hedahls 383.26; House of Glass, Inc. 162.34; Inman Irrigation 300.00; Ken's Alignment Auto Service 1,200.00; MAC's Inc. 9.66; Farnams Genuine Parts 73.15; Dakota Supply Group 514.44; SHARE Corp. 3,159.66; SD Dept. of Transportation 1,063.39; Diesel Machinery Inc. 866.18; Fastenal Company 93.10; Totally Tubular Mfg 23.46; ADAPCO Inc. 27,360.00; Olson's Pest Technicians 400.00; Pressure Washer Central 169.00; PEPSI-COLA 1,080.60; SD Dept. Health Lab 379.00; US Postal Service 250.00; Univar Solutions USA Inc. 31,200.20; Jarman's Water Systems 120.00; McMaster-Carr Supply Co. 123.48; SD One Call 419.16; Menards 227.91; Convention Visitors Bureau 25,856.32; Dakota Fluid Power Inc. 306.07; Double D Body Shop 6,111.89; David's Lawn & Snow 170.00; Thingtech 200.00; POMP's Tire Service, Inc. 772.49; General Traffic Controls, Inc. 840.00; Business Improvement District 11,450.75; Dakota Oil 340.80; Hase Plumbing & Heating 2,880.02; Jordan Brooks 196.00; Mychal Rydeen 140.00; Pro Ag Supply Inc 1,868.27; Applied Concepts, Inc. 223.00; GRAINGER 80.20; Jefferson Partners LP 281.27; LexisNexis Risk Solutions 150.00; Harlow's Bus Sales Inc. 60.19; Guardian Life Ins. 1,081.95; United Parcel Service 207.73; At Cleaning 1,531.25; SD Network Against Family Violence/Sexual Assault 200.00; Andrea

Schwan 164.92; AGTEGRA Coop 3,668.61; Runnings Supply Inc. 250.08. Roll call vote to approve, all voting aye, motion carried.

CITY MANAGER'S REPORT

City Manager Joe Gaa mentioned being invited to speak at community meetings and enjoyed the opportunity to meet with the people of the community.

EXECUTIVE SESSION

Motion by Ronayne, second by Rux to move into executive session to discuss a personnel matter pursuant to SDCL §1-25-2(1). Roll call vote to approve, all voting aye, motion carried. Motion by Ronayne, second by Rife to move out of executive session. Roll call vote to approve, all voting aye, motion carried.

AMENDMENT TO CITY MANAGER'S EMPLOYMENT AGREEMENT

Motion by Ronayne, second by Rux to approve an amendment to the Employment Agreement of Joseph A. Gaa, City Manager, which establishes a supplemental pension plan, a schedule for annual salary increases, and an automobile allowance, and deletes obsolete language, and authorize the Mayor to execute such amended employment agreement with Mr. Gaa, and thereafter place such agreement on file with the Finance Officer. Roll call vote to approve, all voting aye, motion carried.

ADJOURNMENT

There being no further business, motion by Remily, second by Rife to adjourn the meeting. Roll call vote to adjourn, all voting aye, motion carried. The meeting adjourned at 7:08 p.m.

Prepared by Mary Campton for the Finance Office. /s/ Jordan McQuillen, Deputy Finance Officer.