

**MINUTES****ABERDEEN CITY COUNCIL MEETING**

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, June 22, 2020 at 5:30 p.m., regular meeting of the Board of City Council Members, Mayor Travis Schaunaman presiding. Present at roll call were City Council Members Mark Remily by teleconference, Rob Ronayne, Dave Lunzman, Josh Rife, Alan Johnson, David Bunsness by teleconference, and Clint Rux by teleconference. City Council Member Dennis "Mike" Olson was absent. City Staff present were Joe Gaa, Ron Wager by teleconference, Robin Bobzien by teleconference, Brett Bill by teleconference, Jordan McQuillen, Dave McNeil by teleconference, Chad Nilson by teleconference, Rich Krokkel by teleconference, and Bob Braun.

Mayor Schaunaman led the Pledge of Allegiance.

**MINUTES**

Motion by Lunzman, second by Johnson to approve the minutes of the City Council Meetings of June 11 and 15, 2020, as circulated. Upon roll call vote, all present voting aye, motion carried.

**OPEN FORUM** - No one was present.

**OLD BUSINESS****ORDINANCE NO. 20-06-04**

Motion by Ronayne, second by Rife to approve second reading and final adoption of Ordinance No. 20-06-04 amending Article III, Division 3. Open Burning, of Chapter 24 – Fire Prevention and Protection of the Aberdeen City Code regarding open burning, recreation fires, and portable outdoor fireplaces. Upon roll call vote, all present voting aye, motion carried.

**ORDINANCE NO. 20-06-05**

Motion by Johnson, second by Lunzman to approve second reading and final adoption of Ordinance No. 20-06-05 approving issuance and provisions for repayment of Refunding Bonds (Series 2020B) for the Series 2014A Bonds issued for the remodel of City Hall. Upon roll call vote, all present voting aye, motion carried.

**CONSENT CALENDAR**

Motion by Lunzman, second by Ronayne to approve the following items on the consent calendar:

SPECIAL FOUR-DAY RETAIL SALE MALT BEVERAGE LICENSE – on June 23, 24, and 30, 2020 and July 1, 2020 for Ken's SuperMarkets Inc. dba Player's Field Concessions, 3800 Eighth Avenue, NE in conjunction with a Community Event Permit for Aberdeen Hardball Association's Women's Softball Tournament at Player's Field.

SET HEARING DATE – of June 29, 2020 at 5:30 p.m. for a new Retail On-Off Sale Malt Beverage and SD Farm Wine License for the Aberdeen Hardball Association dba Player's

Field Concessions, 3800 Eighth Avenue, NE

SET HEARING DATE – of July 6, 2020 at 5:30 p.m. for a Special One-Day Retail On-Sale Liquor License on July 9, 2020 for Aberdeen Area Chamber of Commerce’s Business After Hours dba 11<sup>th</sup> Avenue, SE between South Main St. and South Lincoln St. with Community Event Permit Application.

SET HEARING DATE – of July 13, 2020 at 5:30 p.m. for a petition to vacate the public right-of-way described as the entire 66’ wide Tenth Street South public right-of-way located between Second Avenue, SW and Third Avenue, SW adjacent to Lots 1 and 24, Block 34, and Lots 12 and 13, Block 33, West Aberdeen and a 16’ wide public alley right-of-way between Ninth Street South and Eleventh Street South, adjacent to Lots 1 – 24, Block 34, and Lots 1 – 24, Block 33, West Aberdeen in the SE ¼, Section 14, T123N, R64W (902 Third Avenue, SW)

SET BID DATE - of July 7, 2020 at 2:00 p.m. for bids on 2020 Old Building Tuck-Pointing and Brick Replacement Project for the Water Treatment Plant

LICENSE – Plumbing (Special Limited) – Chad Christenson

PLATS – 1) Marken Addition to the City of Aberdeen in the SE ¼ of Section 14, T123N, R64W of the 5<sup>th</sup> P.M., Brown County, SD (316 South 11<sup>th</sup> St.); 2) M Shannon Addition to the City of Aberdeen in the SE ¼ of Section 13, T123N, R64W of the 5<sup>th</sup> P.M., Brown County, SD (507 South Arch St.); 3) Delbert and Pamela Dutenhoffer First Subdivision in the Roosevelt Crystals Subdivision in Aberdeen in the NE ¼ of Section 19, T123N, R63W of the 5<sup>th</sup> P.M., Brown County, SD (2012 Prospect Avenue, SE) with stipulation that petitioner has sidewalks installed along all platted right-of-ways within five years of the plat filing date.

REQUESTS FOR STREET USE – 5<sup>th</sup> Avenue between South Lincoln St. and South Washington St. for First United Methodist Church’s Car Show on June 28, 2020; Neighborhood 4<sup>th</sup> of July Parade - Stewart Drive to Shortridge Drive to Nicklaus Drive to West and East Palmer Circle.

Upon roll call vote, all present voting aye, motion carried.

## **NEW BUSINESS**

### **RESOLUTION NO. 20-06-08R**

City Engineer Robin Bobzien explained Resolution No. 20-06-08R accepting dedication of water main and easement for public use from the Bethlehem Evangelical Lutheran Church of Aberdeen, SD. Motion by Bunsness, second by Ronayne to approve Resolution No. 20-06-08R accepting dedication for public use of the water main and easement identified in the “Agreement for Perpetual Water Main Easement” and to authorize the Mayor or City Manager to execute and record with the Register of Deeds such agreement. Upon roll call vote, all present voting aye, motion carried.

RESOLUTION NO. 20-06-08R

RESOLUTION OF ACCEPTANCE OF WATER MAIN

WHEREAS, Bethlehem Evangelical Lutheran Church of Aberdeen, a South Dakota nonprofit church corporation as owner of the real property at 1620 Milwaukee Ave. NE, Aberdeen, SD, desires without compensation to dedicate a six-inch PVC C900 water main pipeline, and appurtenances, and to grant a perpetual water main easement (hereafter collectively referred to as “water main”) to the City of Aberdeen for use in its municipal water transmission and distribution system, all as set forth in the “Agreement For Perpetual Water Main Easement” attached hereto and incorporated herein by reference; and

WHEREAS, said water main is located wholly within the real property legally described as:

Outlot 2, Block F in the Southeast Quarter of Section 18, Township 123 North, Range 63 West of the 5<sup>th</sup> P.M., except Bethlehem Evangelical Lutheran Church Addition and except Lot H-1 and except Railroad Right of Way, Brown County, South Dakota, according to the plat hereof of record; and

WHEREAS, said water main is in conformance with all requirements mandated by the City Engineer in furtherance of the City’s municipal water transmission and distribution system.

NOW, THEREFORE, BE IT RESOLVED that the City of Aberdeen shall accept ownership of the above water main from the owner and the easement therefor, and thereafter assume the operation and maintenance of the water main.

The foregoing Resolution was approved after first reading and passed at a regular meeting of the Aberdeen City Council on the 22<sup>nd</sup> day of June, 2020. Number of AYES: 8; Number of NAYS: 0; Members abstaining: None.

#### **DISCUSSION ON 2021 PROMOTION FUND ALLOCATIONS**

City Manager Joe Gaa presented two options of the 2021 Promotion Fund Allocations. The first option is at 100% of 2019 revenues collected (\$1,128,000) and the second option is at 85% of 2019 revenues collected (\$959,000). Motion by Bunsness, second by Ronayne to approve using the first option to include in the 2021 budget ordinance in September. Discussion was held. Upon roll call vote, Rux, Bunsness, Johnson, Rife, Lunzman, Ronayne, and Remily voting aye, Mayor Schaunaman abstaining, motion carried.

#### **REQUEST TO SURPLUS VEHICLE**

Police Chief Dave McNeil requested to declare a 2011 Dodge Charger as surplus property to be sold through sealed bids. Motion by Johnson, second by Rife to surplus the 2011 Dodge Charger, VIN #2B3CL1CG0BH554335, as requested by the Police Department to be sold through the sealed bidding process. Upon roll call vote, all present voting aye, motion carried.

#### **APPOINTMENT TO LIBRARY BOARD OF TRUSTEES**

Motion by Bunsness, second by Ronayne to appoint Cindy Senger to the K.O. Lee Aberdeen Public Library Board of Trustees for a three-year term effective July 1, 2020.

Upon roll call vote, all present voting aye, motion carried.

### **CARES ACT AIRPORT GRANT AGREEMENT**

Transportation Director Rich Krokkel requested authorization for the City Manager to sign the CARES ACT Airport Grant Agreement with the SD Department of Transportation for payments up to 100% of the total share of eligible costs for AIP #3-46-0001-41-2020. Motion by Johnson, second by Rife to approve and authorize the City Manager to sign the CARES ACT Airport Grant Agreement with the State for AIP #3-46-0001-41-2020. Upon roll call vote, all present voting aye, motion carried.

### **BIDS FOR SODA ASH SYSTEM IMPROVEMENTS PROJECT**

Water Treatment Superintendent Bob Braun explained the bids received for the 2020 Soda Ash System Improvements Project and recommended approval of the bid from CST Industries Inc. in the amount of \$134,819.00. Motion by Rife, second by Lunzman to award the bid to CST Industries Inc. in the amount of \$134,819.00 and authorize the City Manager and Finance Officer to sign all necessary documents after approval by the City Attorney. Upon roll call vote, all present voting aye, motion carried.

### **BILLS**

Motion by Johnson, second by Rife to approve payment of the bills listed for June 22, 2020, and any additions thereto, such bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: Northwestern Energy 54,071.10; Lee Klitzke 500.00; SD One Call 691.04; Ferguson Waterworks 9,748.74; Dakota Pump Inc. 1,502.02; Morrison Construction 9,065.18; Sanford Health 406.00; Nationwide Employee Benefits 480.51; Business Improvement Dist. 3,252.57; KLAS Group 34,240.02; UPS 161.29; J & K Mowing Service 212.50; NVC 315.47; Verizon Wireless 32.09. Upon roll call vote, all present voting aye, motion carried.

### **PAYROLL**

Motion by Johnson, second by Lunzman to approve the payroll for the period from June 7, 2020 through June 20, 2020 and city share of social security, old age & survivor's insurance, retirement, health and life insurance: Wells Fargo 158,066.00; SD Retirement 78,073.99; Governing Body 3,192.28; City Manager 31,384.59; City Attorney 7,260.71; Finance 14,837.36; HR 7,946.21, Building 1,753.75; Computer 4,712.55; Planning/Zoning 15,659.45; Engineering 15,055.38; Police 133,800.66; Fire 104,018.96, Taylor Brock 15.14 hr, Eric Schuldt 19.86 hr; Housing/Building 6,718.55; Street 35,132.78; Traffic 6,478.34; Solid Waste 26,216.92, Jennifer Clark 13.25 hr, Austin High 13.25 hr; Transportation/Ride Line 17,932.42, Library 26,631.66, Katherine Haas 23.39 hr; Parks, Rec & Forestry 182,076.27, Madeline Comstock 10.75 hr, Rylee Trapp 12.75 hr, Robert Vomacka 11.00 hr; Airport 18,226.86; Pipe 30,734.56; Water Treatment 19,250.23; Meter 1,726.78; Water Reclamation 21,120.25; Pump 10,636.02. Upon roll call, all present voting aye, motion

carried.

**CITY MANAGER'S REPORT**

City Manager Joe Gaa gave an update on plans for budget meetings and conversations with council and staff.

**ADJOURN**

There being no further business, motion by Ronayne, second by Lunzman to adjourn the meeting. All present voting aye, motion carried. Meeting adjourned at 5:54 p.m.

Prepared by Mary Campton for the Finance Office.

A handwritten signature in blue ink, reading "Jordan McFulle", is written over a horizontal line.

Deputy Finance Officer