

MINUTES

ABERDEEN CITY COUNCIL MEETING

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, June 20, 2023 at 5:30 p.m., regular meeting of the City Council.

CALL TO ORDER

MEETING ROLL CALL

Present at roll call were City Council Members Rob Ronayne, Erin Fouberg via teleconference, Charlotte Liebelt, Josh Rife, Alan Johnson, Justin Reinbold, Tiffany Langer, David Novstrup, and Mayor Travis Schaunaman.

City Staff present were Joe Gaa, Ron Wager, Robin Bobzien, Brett Bill, Joel Weig, Rich Krokkel, Dave McNeil, Ken Hubbart, Jill Mohr, and Cathy McNickle.

PLEDGE OF ALLEGIANCE

Mayor Schaunaman led the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion by Johnson, second by Liebelt to approve the agenda. Voice vote to approve, all voting aye, motion carried.

MINUTES

Motion by Ronayne, second by Reinbold to approve the minutes of the June 5, 2023 City Council Meeting, as circulated. Voice vote to approve, all voting aye, motion carried.

OPEN FORUM

No one appeared in open forum to address the Council.

CONSENT CALENDAR

Motion by Reinbold, second by Ronayne to approve the following items on the consent calendar:

PROCLAMATION – Alzheimer’s & Brain Awareness Month, June 2023

RENEWALS FOR RETAIL ON-OFF SALE MALT BEVERAGE & SD FARM WINE LICENSES – for various businesses from July 2023 – June 2024 – Aberdeen Cue Club, Inc. dba Aberdeen Cue Club, 1603 Sixth Avenue SW; The Crown, LLC dba Danger Von Dempsey’s Pizzeria, 1023 Main Street South; ECCO, LLC/Aberdeen Catering Company dba Engels Event Company, 209 Main Street South; Golden Ticket Cinema dba Golden Ticket Cinema, 3315 Sixth Avenue SE, Suite 4; JLM Golf, LLC dba Lee Park Pro Shop, 1028 Eighth Avenue NW

LICENSES – Excavator Contractor – GeoTek Engineering & Testing Services, Inc.; Sidewalk Contractor – Jason Vilhauer dba LB’s Construction; Sidewalk Contractor – Justin Linville dba Southern Craftsman

REQUEST FOR STREET USE – Aldersgate Church Car Show on June 25, 2023 at the location of Fifth Avenue SE from Lincoln Street South to Washington Street South

LOTTERY NOTICE – Aberdeen Swim Club, Inc. – receive and place on file

HAPI CONTRIBUTION TO SPECIAL FUND

LEASE AGREEMENTS – Airport Lease #82 Agtegra Cooperative; Airport Lease #77
Hard Deck Aviation/Ryan Gengerke – receive and place on file

Voice vote to approve, all voting aye, motion carried.

NEW BUSINESS

PUBLIC HEARING AND APPROVAL OF RESOLUTION NO. 23-06-01R TO
VACATE PUBLIC RIGHT-OF-WAY

Mayor Schaunaman opened a hearing on a request by BWS, LLC and Performance Rentals, LLC to vacate public right-of-way described as the entire 50 feet wide Kettering Drive North public right-of-way, commencing at the north side of Eighth Avenue NE public right-of-way located adjacent to Lot 1, Cambridge Addition, Lot 3, Block 1, Heritage Estates Addition and Lot A, Fischer-Gross 1st Northside Addition in the SW¼ of Section 7, T123N, R63W of the 5th P.M., Aberdeen, Brown County, South Dakota (1501 and 1525 Eighth Avenue NE). City Planning & Zoning Director Brett Bill said that this is an undeveloped right-of-way that the petitioners are requesting to receive with the intention of combining it with their adjacent property to allow for future development. Discussion followed. Mayor Schaunaman closed the hearing and called for a vote. Motion by Johnson, second by Rife to approve Resolution No. 23-06-01R to vacate the public right-of-way located adjacent to 1501 and 1525 Eighth Avenue NE. Roll call vote to approve, all voting aye, motion carried.

AMENDMENT OF THE CITY COUNCIL HANDBOOK

City Attorney Ron Wager stated the City Council, at its regular meeting on June 5, 2023, determined to amend its Council Handbook and directed notice be given as required by Article XXI of the Bylaws of its intention to amend the same. Notice of Intent was published on June 9, 2023. The Amendment includes a new Paragraph G to Article IX to permit abstentions on individual items of routine business, a new Article XVII to establish the procedure to fill a council vacancy, a new Article XVIII to establish the procedure for the Council to declare a forfeiture of office of a councilmember, and to renumber the existing Articles. Motion by Ronayne, second by Johnson to approve the amendment of the City Council Handbook. Roll call vote to approve, all voting aye, motion carried.

AGREEMENT WITH IMEG FOR FINAL DESIGN OF THE TENTH AVENUE
BRIDGE PROJECT

City Engineer Robin Bobzien requested approval of an agreement with IMEG for the final design of the Tenth Avenue Bridge Project. Anticipated bidding fall 2023. Discussion followed. Motion by Rife, second by Reinbold to approve the agreement with IMEG for the final design of the Tenth Avenue Bridge Project. Roll call vote to approve,

all voting aye, motion carried.

CHANGE ORDER/PAYMENT FOR THE EIGHTH AVENUE NE PAVEMENT REHABILITATION PROJECT

City Engineer Robin Bobzien requested approval of a Change Order, a decrease in the contract amount of (-\$39,345.40), and approval of Payment #3 in the amount of \$274,135.77 to Reede Construction for work on the Eighth Avenue NE Pavement Rehab Project. Discussion followed. Motion by Johnson, second by Novstrup to approve the Change Order in the amount of (-\$39,345.40) and Payment #3 in the amount of \$274,135.77 to Reede Construction for work on the project. Roll call vote to approve, all voting aye, motion carried.

PAYMENT FOR THE BROWN COUNTY 19 AND EIGHTH AVENUE NE TRAFFIC SIGNAL PROJECT

City Engineer Robin Bobzien requested approval of Payment #1 in the amount of \$23,316.43 to Ringgenberg Electric for work on the Brown County 19 and Eighth Avenue NE Traffic Signal Project. Discussion followed. Motion by Reinbold, second by Liebelt to approve Payment #1 in the amount of \$23,316.46 to Ringgenberg Electric for work on the project. Roll call vote to approve, all voting aye, motion carried.

PAYMENT REQUESTS FOR AIRPORT IMPROVEMENT PROJECTS

Transportation Director Rich Krokkel requested approval of the following payments for work on Airport Improvement Projects: Payment #41 – AIP #3-46-0001-43-2021 Taxiway Geometry Improvements – Helms & Associates in the amount of \$52.33; Payment #1 – AIP #3-46-0001-47-2022 GA Apron Reconstruction, PH. 1 – Sharpe Enterprises in the amount of \$133,191.45; Payment #16 – AIP #3-46-0001-47-2022 GA Apron Reconstruction, PH. 1 – Helm’s & Associates in the amount of \$32,020.19; Payment #8 – AIP #3-46-0001-48-2022 Rwy 13/31 Rehabilitation and Lighting Project – Helms & Associates in the amount of \$2,995.18; Payment #2 of Amendment #1– AIP #3-46-0001-49-2023 Rwy 13/31 Rehabilitation and Lighting Project – Helms & Associates in the amount of \$3,959.10. Motion by Johnson, second by Rife to approve and authorize the City Manager to sign the five payment requests for work on Airport Improvement Projects. Roll call vote to approve, all voting aye, motion carried.

SELECTION OF AARON SWAN AND ASSOCIATES TO CONDUCT THE QUALITY ASSURANCE (QA) ACCEPTANCE SAMPLING AND TESTING FOR P-501 CEMENT AND ASPHALT PAVEMENT PROJECTS AT THE ABERDEEN REGIONAL AIRPORT

Transportation Director Rich Krokkel requested approval to select Aaron Swan and Associates to conduct the Quality Assurance (QA) Acceptance Sampling and Testing for P-501 Cement and Asphalt Pavement Projects at the Aberdeen Regional Airport over the

next five (5) years. Motion by Johnson, second by Ronayne to approve the selection of Aaron Swan and Associates to conduct QA Acceptance Sampling and Testing for the next five (5) years at the airport. Roll call vote to approve, all voting aye, motion carried.

SDDOT SEC 5311 FUNDING AGREEMENT 812101 AMENDMENT #2 REVISING THE PERIOD OF PERFORMANCE AND FEDERAL MATCH RATE

Transportation Director Rich Krokkel requested approval of SDDOT Sec 5311 Funding Agreement 812101 Amendment #2 to revise the period of performance and revise the federal match rate monetary agreement from \$520,261.58 to \$609,489.72 and to authorize City Manager to sign Amendment #2. Motion by Rife, second by Reinbold to approve and authorize City Manager to sign SDDOT Sec 5311 Funding Agreement 812101 Amendment #2. Roll call vote to approve, all voting aye, motion carried.

REVIEW AND APPROVAL OF CLAIMS AND PAYROLL

Motion by Liebelt, second by Novstrup to approve payment of the bills listed for June 20, 2023 and payroll for the period from June 4, 2023 through June 17, 2023.

Bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: Ireland Ackerson 28.14, Kloey Beckham 44.35, Deacon Doering 7.04, Bentley Muldoon 49.28, Hayden Mussetter 53.50, Kylie Payne 24.63, Hadylin Pitzl 13.38, Ruth Schroeder 38.01, Julia Schwab 21.12, Abigayl Sieh 24.64, Celine Song 36.62, Zar Thu 40.00, Justyna Young 24.64, Marie Gusenius 124.62, Bo Beck 274.00, Midwest Alarm Company 606.96, Aberdeen Development Corp. 30,000.00, American Assn Airport 275.00, Justice Fire & Safety, Inc. 1,504.42, AgSource Cooperative Service 96.93, Rhodes Anderson Agency 50.00, Helms & Associates 51,723.39, Marco Technologies, LLC 1,719.67, Tarah Heupel 50.00, RBL Designs 42,105.10, Tessman Company 7,516.28, Vetch Auto Body Repair 8,140.00, RDO Equipment Co. 2,925.92, Brown County Landfill 21,055.40, Brown County Treasurer 450,000.00, Aberdeen News 1,541.56, Northern Plains Animal Health 142.50, Leidholt Electric, LLC 1,516.10, Dakota Electronics 13,938.31, Lang's TV& Appliance 3,739.92, Vosika Fencing 3,143.14, Quality Welding, Inc. 242.17, Performance Oil 558.87, Cole Papers, Inc. 4,835.23, Farm Power MFG, Inc. 73.90, Jensen Rock & Sand 135,442.61, Graham Tire Co. 2,268.48, Direct Automation, LLC 4,771.98, Auto Value Parts/Hedahls 2,717.45, Cash-Wa Distributing 7,271.02, House of Glass, Inc. 4,123.90, Solien & Larson Engineering 1,467.35, Inman Irrigation 281.55, Nelson Sales & Service 699.99, Jacobs Construction 415.36, SD Redbook Fund 605.50, Kesslers, Inc. 14.97, Lawson Products, Inc. 454.12, Steven Lust Automotive 165.52, M-B Companies, Inc. 9,397.32, Mac's, Inc. 406.41, NB Golf, LLC 512.76, Sewer Duck, Inc. 975.00, Sanford Health Occupation 14,909.00, CenturyLink 1,794.37, Dakota Supply Group 1,479.13, Midstates Group

9,081.14, Ringgenberg Electric, Inc. 61.23, Safety Service, Inc. 282.55, Avera St Luke's Hospital 5,712.72, Schwan Welding & Boiler 1,996.70, Fay's Refrigeration, LLC 4,332.23, Crawford Trucks & Equip 321.67, Stan Houston Equipment, Inc. 830.00, Steel Structures of Aberdeen 867.34, J&K Mowing Service 380.00, Weismantel Rent All 2,150.00, Western Area Power 9,014.40, Finishing Touch Design 2,354.89, Diesel Machinery, Inc. 944.93, SD Dept of Ag & Natural Resources 10,050.00, Baker & Taylor, Inc. 172.16, Gale/Cengage Learning 243.91, Mission Mgmt Information 2,430.09, Fastenal Company 49.45, Great Northern Environment 5,620.60, Banner Associates, Inc. 706,310.00, Angerhofer Concrete Products 890.50, Marie Cleveland 80.00, Crystal Harper 16.50, Target Specialty Products 37,740.00, Civil Air Patrol Magazine 255.00, Plumbing & Heating Wholes 858.66, Jerke Irrigation 1,926.24, Ladner Electric 10,741.69, Harms Heating and Cooling 9,382.62, Tim Reed 549.00, Dependable Sanitation 24,775.30, Center Point Large Print 237.63, Harr Motors 125.00, Oneneck It Solution 2,902.08, Wisp Services, LLC 60.00, Pepsi-Cola 6,033.75, Sleuth Software 1,904.00, D&K Products 6,049.06, Cartney Bearing Co. 59.40, Coca-Cola Bottling Co. 489.00, Titan Access Productivity 2,428.00, Hub City Radio 3,852.05, Executive Management 160.96, Landon Seaman 84.00, Climate Control 1,486.08, West Payment Center 383.74, Parkview Nursery, Inc. 15,873.59, Barton Heating & A/C, Inc. 1,841.34, Dakota Broadcasting, LLC 500.00, Kyle Fadness 180.00, Jarman's Water Systems 2,065.15, Livestock Specialist, Inc. 1,116.43, Downie's Piano Tuning & Repair 170.00, MTI Distributing 142,583.09, Kirk's Auto 3,991.34, Quest Development, LLC 1,072.51, Avera Heart Hospital 1,114.00, Norby Golf Course Design 20,500.00, Dakota Concrete Raising 875.00, Otis Elevator Company 1,702.56, Fire Safety First 2,765.63, Quill Corporation 350.67, Ken's Superfair Foods 6,517.22, Cardinal Tracking, Inc. 9,225.30, SD Secretary of State 30.00, Century Business Products 13,466.12, West River Beverage, Inc. 738.00, Sabrina Padfield 63.75, Menards, Inc. 6,898.81, Taste of Home Books 35.98, Bound Tree Medical, LLC 1,860.94, Overdrive, Inc. 1,162.93, Aqua Pure, Inc. 13,300.00, Convention Visitors Bureau 45,001.88, Dakota Fluid Power, Inc. 221.19, McQuillen Creative Group 3,210.00, Midwest Mini Melts 5,499.00, Sperry Stump Removal 1,820.00, Borns Group 7,928.63, FP Mailing Solutions 232.00, Killoran Trucking & Broke 10,567.37, Spectrum Promotional Products 647.73, OCLC, Inc. 1,018.79, Impact Janitorial 2,115.25, Pete Lien & Sons, Inc. 6,786.71, Eric Paul 180.00, NCL of Wisconsin 342.93, Ferguson Waterworks 170,343.16, Recreation Supply Co. 815.95, Schmidt Construction, Inc. 19,117.19, David's Lawn & Snow 395.00, Nick Nilson 120.00, ATCO International 1,322.95, Matheson Tri-Gas, Inc. 196.44, The UPS Store 59.11, Gardner Locksmith 80.00, CommTech, Inc. 300.00, Gatekeeper Systems 4,600.00, Pomp's Tire Service 347.10, L&T Lawn Care, LLC 212.50, My Turn Playsystems 7,200.00, Clubcar Connect 864.00, MV Sport-MV Corp,

Inc. 3,580.80, Van Diest Supply Co. 1,201.75, Camby's Pass, Inc. 3,138.66, In Capable Hands 2,500.00, Noah Riemer Prod, Inc. 2,500.00, Matt's Tree Service 400.00, Aberdeen Christian School 750.00, Galls, Inc. 165.56, Push, Pedal, Pull 3,388.56, Zimco Supply Co. 4,705.07, David Sandvig 200.00, Sharpe Enterprises, Inc. 133,191.45, Advance Auto Parts 14.69, Hase Plumbing & Heating 6,000.00, Karlen Specialties 5,501.30, Turf Addict 448.30, MVTL Laboratories, Inc. 465.30, Ingram Library Services 4,084.09, Vollan Oil Co. 8,649.06, Janway Company USA, Inc. 1,779.00, Jan Riggins 45.88, Plunkett's Pest Control 548.80, Kelvin Boschee 250.00, Pro Ag Supply, Inc. 166.71, Aberdeen Chrysler Center 1,737.96, Midwest Tape 39.99, Midcontinent Communications 115.42, Aramark Uniform SVC 2,734.53, Titan Machinery-Abdn 29,500.00, Area IV Senior Nutrition 6,000.00, Pullman Well Drilling, Inc. 5,240.52, Butler Machinery Co. 299.50, JGE Rental Equipment, LLC 1,600.00, J&R Janitorial 80.00, Grainger 952.11, Sanitation Products, Inc. 5,786.32, Bomar Soft Playgrounds, Inc. 5,355.00, Geffdog Designs 4,029.31, Cooper Animal Clinic P.C. 28.68, Crescent Electric Supply 619.30, Coast to Coast Solutions 578.41, Clayton Innis 84.00, Knight Towing 630.00, Barb Imberi 490.00, JGE, Inc. 5,391.17, Builders FirstSource, Inc. 80.13, Associated Supply Co., Inc. 16,531.74, Diamond Dry Cleaning 48.72, Stryker Sales Corp. 2,362.25, Linde Gas & Equip, Inc. 718.97, KEI 1,188.22, G&R Controls, Inc. 3,881.32, Eitan Group North America 1,178.85, Muth Electric 63,278.25, Mega Construction, Inc. 34,636.69, Tri-State Water, Inc. 92.00, Domino's Pizza 172.82, Kanopy, Inc. 94.00, Napa Central 566.88, Sarah Knie 28.16, Midland Scientific, Inc. 642.45, NSU Foundation 500,000.00, Efraimson Electric, Inc. 1,464.27, Burdette Security & Tech 2,254.95, Doug Farrand 100.00, Iheartmedia 99.00, Aberdak Club 572.50, Stuart Donaldson 72.00, Great Plains Bank 34,370.14, CWF Masonry & Construction 45,317.38, Jump Zone Inflatables 240.00, Lyla Agius Designs 1,407.40, SDNAFVSA 200.00, Jackie Witlock 107.31, Aldous J Ulvog 225.00, Haar Plumbing & Heating 889.70, John Kolb 120.00, Sarge's Mobile Blasting S 750.00, Plains Commerce Bank 45,442.58, Autozone 532.73, Jonathon Murdy 3,638.85, Runnings Supply, Inc. 11,313.51, Ultimate Graphics 600.00, Interstate Battery Arling 446.85, Jon Murdy-Reim Expense 1,390.00, Triplec Pros Window Clean 1,925.00, Anna Moser 125.00, Jake Cramond 50.00, Kristan Morris 50.00, Language Line Services 187.52, Connections, Inc. EAP 400.20, Eickhof Columbaria, Inc. 307.73, Matt Hill 120.00, Aberdeen Sandblasting 3,000.00, KC Entertainment Services 500.00, Platinum Auto Spa 24.39, Pro Concrete Raising, LLC 637.50, Pioneer Research 451.93, Cleanfreaks & Co. 810.00, Midwest Decorative Stone 18,139.68, Olson Sod Farms, LLC 4,923.00, Dakota Prairie Youth Orch 1,600.00, Shania Bienvenu 201.00, Robert Prentice 850.00, Classy Cakes 1,152.00, Nick Gerhts 50.00, Dewey Tullar 50.00, Knife River-South Dakota 15,161.45, Brian Omland 2,500.00, Trigon Turf Sciences 427.53, Stacie Hallenbeck 61.71,

Mid American Signal, Inc. 17,498.00, Jorge Morales 120.00, William Eggena 24.64, Kiana Evans 17.60, Grace Preszler 40.11, Ava Nannenga 54.91, Sophie Spah 21.12, Violet Archambeau 28.16, Abigail Kirk 13.36, Andrew Schwab 38.73, Charlie Wager 63.35, Cordelia Kitto 46.63, Emma Hayes 50.68, Kealy Descamps 7.04, Lumen Harper 21.12, Platinum Properties 42.74, Tom Barondeau 219.95, Wayne Boschee 21.96, Jon Malsom Rentals (#22) 16.85, Jon Malsom Rentals (#18) 11.05, Elizabeth Colon 35.65, Daughters Property 148.61, Thomas Undlin 37.62.

Payroll for the period from June 4, 2023 through June 17, 2023 and city share of social security, old age & survivor's insurance, retirement, health and life insurance: EFTPS 180,868.80; SD Retirement 87,988.28; Governing Body 3,435.71; City Manager 8,556.27; City Attorney 7,574.87; Finance 15,009.56; HR 8,204.82; Building 1,933.75; Computer 5,267.50; Planning/Zoning 16,917.75; Engineering 17,347.22; Police 154,835.92; Fire 127,320.17, Krenz, Jacob 17.28/hr., Farrell, Jennah 17.28/hr., Fromm, Isaac 17.28/hr., Meier, Brantson 17.28/hr., Schlotman, Hunter 17.28/hr., Moser, Kody 17.28/hr.; Housing/Building 6,736.80; Street 35,868.82; Traffic 9,963.35; Solid Waste 28,279.03; Transportation/Ride Line 20,778.74; Library 28,699.46, Nieman, Makayla 11.00/hr.; Economic Development 2,711.20; Parks, Rec & Forestry 282,802.87, Geier, Drew 13.00/hr., Berndt, Mason 12.00/hr., Bosma, Becker 13.00/hr., Rehder, Brayden 13.00/hr., Rife, Oliver 13.25/hr., Lemer, Parker 13.50/hr., Podoll, Trevor 15.00/hr., Krysowaty, Wayne 14.00/hr., Rux, Daniel 16.25/hr., Weyland, Michael 13.00/hr., Dockter, Jocelyn 12.25/hr., Knoll, Teresa 14.00/hr.; Airport 19,121.45; Pipe 37,229.31; Water Treatment 21,347.58; Meter 1,985.34; Water Reclamation 25,634.79, Vetch, Jason 21.72/hr.; Pump 11,576.54. Roll call vote to approve, all voting aye with Ronayne abstaining to Plains Commerce Bank, motion carried.

CITY MANAGER'S REPORT

City Manager Joe Gaa addressed the previous week's low water pressure/no water due to the waterline replacement on Dakota Street and First Avenue and thanked the Public Works Department for their quick action to restore the water. Due to this waterline replace, more water restrictions have been posted for this week.

The City of Aberdeen hosted their first High School Girls' Softball Tournament, and it was a success. Discussions were held and the High School Activities Association decided to keep all three classes here in Aberdeen for the future.

UPDATED ON ROOSEVELT STREET SOUTH PROJECT

City Engineer Robin Bobzien discussed the progress on the Roosevelt Street South Project. Once the cement work and bike path operations are completed, the road will be opened back up. Street lights will still need to be installed and this portion is projected to be completed prior to the start of public school.

EXECUTIVE SESSION

Motion by Reinbold, second by Johnson to move into executive session at 6:00 p.m. to discuss a personnel matter pursuant to SDCL §1-25-2(1). Voice vote to approve, all voting aye, motion carried.

Motion by Johnson, second by Langer to move out of executive session at 6:51 p.m. Voice vote to approve, all voting aye, motion carried.

ADJOURNMENT

There being no further business, motion by Langer, second by Reinbold to adjourn the meeting. Voice vote to adjourn, all voting aye, motion carried. The meeting adjourned at 6:52 p.m.

Prepared by Amanda Kamphuis for the Finance Office. /s/ Cathy McNickle, Deputy Finance Officer