

PARK & RECREATION BOARD MEETING
Eagles Nest
June 2, 2021 – 12:00 NOON

President Matt Prehn called the meeting to order at 12:00 pm.

Members Present: Doug Farrand, Tom Kuck, David Sandvig and Matt Prehn. Also present was Joe Gaa, City Manager.

Meeting Minutes: David Sandvig made a motion to accept the minutes. Motion seconded by Doug Farrand. All present voting aye. Motion carried.

Financial Statements: May financials were not available.

Bills: Bills received in the past month and merchant card processing fees for next month were reviewed. Such audited bills and fees for services, supplies, repairs, and maintenance for the Park, Recreation and Forestry Department will be included in the department bills approved hereafter by the City Council and set forth in the minutes of the City Council.

Doug Farrand made a motion to approve payment of all bills presented, to approve merchant card processing fees for next month, and to authorize the President and Secretary to issue a requisition for a warrant upon the Finance Officer to spend Park and Recreation monies for payment of such bills and fees. Motion seconded by Tom Kuck. All present voting aye. Motion carried.

Order of Business:

Consider 2022 Budget for Parks, Recreation and Forestry Department: Mark Hoven presented the proposed 2022 budget to the board. Doug Farrand made a motion to approve the 2022 Budget. The motion was seconded by David Sandvig. All present voting aye. Motion carried.

Authorize to bid for 2022 Landscaping Materials: Aaron Kiesz informed the board this is the annual bid for the needed materials for 2022. Tom Kuck made a motion to approve to bid for the 2022 Landscaping Materials. The motion was seconded by Doug Farrand. All present voting aye. Motion carried.


Election of Officers: For the office of President: Doug Farrand made a motion nominate David Sandvig for president. The motion was seconded by Tom Kuck. All present voting aye. Motion carried. For the office of Vice President David Sandvig nominated Tom Kuck. The motion was seconded by Doug Farrand. All present voting aye. Motion carried. For the office of Secretary/Treasurer David Sandvig made a motion to nominate Doug Farrand. The motion was seconded by Tom Kuck. All present voting aye. Motion carried.

Reports from Staff: Mark Hoven and the department supervisors reported on how things are going in their respective areas.

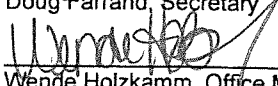
Mark Hoven presented Matt Prehn with a plaque for his hard work and dedication to the Parks, Recreation & Forestry Department over the past 10 years.

Adjournment: With no further regular business, David Sandvig made a motion to adjourn the meeting. Motion was seconded by Tom Kuck. All present voting aye. Motion carried. Meeting adjourned.

Submitted by:




Doug Farrand, Secretary



Wende Holzkamm, Office Manager

Requisition for warrant upon the Finance Officer, pursuant to Aberdeen City Code, Sec. 36-29, for payment of bills and fees as set forth in the above Minutes:

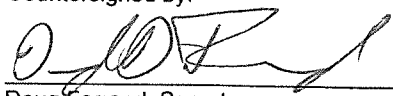
Signed by:



David Sandvig, President

7-7-2021
Date

Countersigned by:



Doug Farrand, Secretary

7-7-2021
Date