

## **MINUTES**

### **ABERDEEN CITY COUNCIL MEETING**

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, May 22, 2023 at 5:30 p.m., regular meeting of the City Council.

#### **CALL TO ORDER**

##### **MEETING ROLL CALL**

Present at roll call were City Council Members Rob Ronayne via teleconference, Erin Fouberg, Charlotte Liebelt, Josh Rife, Alan Johnson, Justin Reinbold, Tiffany Langer, and Mayor Travis Schaunaman. City Council Member David Novstrup was absent.

City Staff present were Joe Gaa, Ron Wager, Robin Bobzien, Brett Bill, Joel Weig, Rich Krokkel, Dave McNeil, and Jordan McQuillen.

##### **PLEDGE OF ALLEGIANCE**

Mayor Schaunaman led the Pledge of Allegiance.

#### **APPROVAL OF AGENDA**

Motion by Reinbold, second by Rife to approve the agenda. Voice vote to approve, all present voting aye, motion carried.

#### **MINUTES**

Motion by Johnson, second by Liebelt to approve the minutes of the May 15, 2023 City Council Meeting, as circulated. Voice vote to approve, all present voting aye, motion carried.

#### **OPEN FORUM**

No one appeared in open forum to address the Council.

#### **CONSENT CALENDAR**

Motion by Ronayne, second by Reinbold to approve the following items on the consent calendar:

SET HEARING DATE – June 5, 2023 at 5:30 P.M. – Special Two-Day Retail On-Sale Liquor License on June 17 and 18, 2023 for Aberdeen Area Arts Council Arts in the Park at Melgaard Park

SET HEARING DATE – June 20, 2023 at 5:30 P.M. – Petition to Vacate Public Right-Of-Way (North Kettering Drive North Of Eighth Avenue NE)

PLATS – (1) Sauerwine Third Addition to the City of Aberdeen in the SW<sup>1</sup>/<sub>4</sub> of Section 7, T123N, R63W of the 5th P.M., Brown County, South Dakota (1501 Eighth Avenue NE and 821 Kettering Drive North – Directly West of Rinse and Go Carwash); (2) Thares Eighth Avenue East Subdivision to the City of Aberdeen in the SW<sup>1</sup>/<sub>4</sub> of Section 8, T123N, R63W of the 5th P.M., Brown County, South Dakota (2615 and 2703 Eighth Avenue NE – Approximately 4 Blocks West of the Brown County Highway Department Shop); (3) Saylor-Swenson First Addition to the City of Aberdeen in the NW<sup>1</sup>/<sub>4</sub> of Section 8, T123N, R63W of the 5th P.M., Brown County, South Dakota (2522, 2602, 2610, 2618 Water View

Drive)

LICENSES – Residential Contractor – Ryan Pederson; Taxi Cab Driver – Robert Gasco  
 LOTTERY NOTICE – Aspire Foundation, Inc. – receive and place on file

REPORTS AND MINUTES FROM CITY BOARDS Aberdeen Airport Board Meeting  
 Minutes; Board of Zoning Adjustment Meeting Minutes; Planning Commission Meeting  
 Minutes – receive and place on file

Voice vote to approve, all present voting aye with Fouberg abstaining, motion carried.

**OLD BUSINESS**

SECOND READING AND FINAL ADOPTION OF ORDINANCE NO. 23-05-02  
 ADJUSTING THE CITY FEE SCHEDULE FOR 2023 SETTING CERTAIN FEES AND  
 CHARGES FOR SERVICES PROVIDED BY THE CITY OF ABERDEEN

Motion by Rife, second by Johnson to approve second reading and final adoption of  
 Ordinance No. 23-05-02 adjusting the City Fee Schedule for 2023 setting certain fees and  
 charges for services provided by the City of Aberdeen. Roll call vote to approve, all present  
 voting aye, motion carried.

SECOND READING AND FINAL ADOPTION OF ORDINANCE NO. 23-05-03  
 SUPPLEMENTING THE 2023 BUDGET FOR VARIOUS PARKS, RECREATION,  
 AND FORESTRY DEPARTMENT ACTIVITIES.

Motion by Reinbold, second by Liebelt to approve second reading and final  
 adoption of Ordinance No. 23-05-03 supplementing the 2023 budget for various Parks,  
 Recreation and Forestry Department activities. Roll call vote to approve, all present voting  
 aye, motion carried.

**NEW BUSINESS**

PUBLIC HEARING AND APPROVAL OF FIRST READING OF ORDINANCE NO.  
 23-05-01 AMENDING THE ZONING REGULATIONS OF THE ABERDEEN CITY  
 CODE REGARDING MULTI-USE STORAGE FACILITIES

Mayor Schaunaman opened a hearing on Ordinance No. 23-05-01 amending the  
 zoning regulations of the Aberdeen City Code regarding Multi-Use Storage Facilities.  
 Planning & Zoning Director Brett Bill stated this amended Ordinance is to create a  
 definition for multi-storage facilities, as well as adding the same terminology into the (I-2)  
 Unrestricted Industrial District and the (C-2) Highway Commercial District and to remove  
 the length, width and height requirements for these types of units to make it easier for  
 development. Discussion held. No public comments were received. Mayor Schaunaman  
 closed the hearing and called for a vote. Reinbold moved, second by Johnson to approve  
 Ordinance No. 23-05-01 amending zoning regulations regarding multi-use storage  
 facilities. Roll call vote, all present voting aye, motion carried.

PUBLIC HEARING AND APPROVAL OF RESOLUTION NO. 23-05-02R FOR  
 ANNEXATION OF CERTAIN PROPERTY DESCRIBED AS LOT 21, BLOCK 11,

WYLIE PARK ESTATES FIRST ADDITION (1416 WILLOW DRIVE)

Mayor Schaunaman opened a hearing on Resolution No. 23-05-02R for annexation of certain property described as Lot 21, Block 11, Wylie Park Estates First Addition in the N½ of Section 11, T123N, R64W of the 5th P.M., Brown County, South Dakota (1416 Willow Drive). Planning & Zoning Director Brett Bill stated Dennis and Marilyn Maloney are requesting to annex a 69-foot by 140-foot vacant lot adjacent to their home. Discussions held. No public comments were received. Mayor Schaunaman closed the hearing and called for a vote. Rife moved, second by Johnson to approve Resolution No. 23-05-02R for annexation of Lot 21, Block 11, Wylie Park Estate First Addition (1416 Willow Drive). Roll call vote, all present voting aye with Ronayne abstaining, motion carried.

PUBLIC HEARING AND APPROVAL OF TRANSFER OF RETAIL ON-SALE LIQUOR LICENSE FROM HAYJON, INC. DBA MAIN STREET PROJECT, 917 MAIN STREET SOUTH, TO HAYJON, INC. DBA ROHLY'S CASINO, 1524 SIXTH AVENUE SW, UNIT B

Mayor Schaunaman opened a hearing on an application for the transfer of Retail On-Sale Liquor License from Hayjon, Inc. dba Main Street Project, 917 Main Street South, to Hayjon, Inc. dba Rohly's Casino, 1524 Sixth Avenue SW, Unit B. No public comments were received. Discussions held. Mayor Schaunaman closed the hearing and called for a vote. Langer moved, second by Reinbold to approve the transfer of Retail On-Sale Liquor License from Hayjon, Inc., 917 Main Street South to Hayjon, Inc., 1524 Sixth Avenue SW, Unit B. Roll call vote, all present voting aye, motion carried.

APPROVAL OF THE PURCHASE OF A NEW ROTARY MOWER FROM TITAN MACHINERY IN THE AMOUNT OF \$29,500.00

City Engineer Robin Bobzien requested approval of the purchase for a new rotary mower from Titan Machinery in the amount of \$29,500.00. Discussion was held. Ronayne moved, second by Rife to approve the purchase of a new rotary mower from Titan Machinery. Roll call vote to approve, all present voting aye, motion carried.

APPROVAL OF PAY REQUEST #1 FOR ACCESSIBLE QUADRANTS PROJECT TO CWF MASONRY & CONSTRUCTION IN THE AMOUNT OF \$54,400.68

City Engineer Robin Bobzien requested approval of payment #1 for Accessible Quadrants Project to CWF Masonry & Construction in the amount of \$54,400.68. Discussion held. Johnson moved, second by Reinbold to approve payment #1 to CWF Masonry & Construction in the amount of \$54,400.68. Roll call vote to approve, all present voting aye, motion carried.

REQUEST TO PURCHASE 2023-2024 FUELS OFF OF STATE CONTRACTS FOR THIS AREA

City Engineer requested to purchase the 2023 – 2024 fuel off of State Contracts

based on market value for our area instead of doing bids. Discussions held. Motion by Liebelt, second by Johnson to approve the purchase of the 2023 – 2024 fuel from State Contracts. Roll call vote to approve, all present voting aye, motion carried.

**ACCEPTANCE OF A RECON INTERCEPTOR POLICE BICYCLE FROM STEVEN LUST AUTOMOTIVE**

Police Chief Dave McNeil stated this bicycle will be used to patrol the community in a unique way and will be used at special events and community policing projects and requested acceptance of a Recon Interceptor Police Bicycle from Steven Lust Automotive. Motion by Johnson, second by Langer to approve the acceptance of the bicycle. Discussions held. Roll call vote to approve, all present voting aye, motion carried.

**PRESENTATION OF QUARTERLY UPDATE FOR THE ABERDEEN CHAMBER OF COMMERCE**

Lisa Anderson, Marketing and Collaboration with Aberdeen Chamber of Commerce, presented the breakdown of 2023 promotion funds for hometown support, relocation and workforce recruitment. Discussion was held.

**REVIEW AND APPROVAL OF CLAIMS AND PAYROLL**

Motion by Liebelt, second by Reinbold to approve payment of the bills listed for May 22, 2023 and payroll for the period from May 7, 2023 through May 20, 2023.

Bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: Aberdeen Chamber of Commerce 20.00; Marco Technologies, LLC 129.59; Dakota Pump & Control 3,925.39; Flexible Pipe Tools & Equipment 367.45; Direction Automation, LLC 1,036.86; Kessler's, Inc. 117.00; Mac's, Inc. 82.58; RDO Equipment 2,020.00; Midstates Group 121.00; Schwan Welding & Boiler 1,487.12; Keith Sharisky 80.00; Paula Nelson 54.00; Fastenal Company 49.03; Dependable Sanitation 116.00; Hub City Radio 1,685.00; NVC 456.28; First Interstate Bank 91,191.72; Action Pest Control 315.00; SD One Call 196.00; Civic Plus, LLC 2,388.29; Menards, Inc. 159.23; Matheson Tri-Gas, Inc. 75.60; Boys & Girls Club 100,000.00; Pomp's Tire Service 28.62; Locators & Supplies, Inc. 241.88; Brett Bill 54.00; DSS Image Apparel 206.50; Aramark Uniform SVC 377.56; David Dosch 54.00; Lisa Fischer 158.00; CWF Masonry & Construction 54,400.68; Dacotah Bank (TIF #26) 227,724.43; Atlas Carbon, LLC 36,837.90; Stephanie Sorensen 1,300.00; Runnings Supply, Inc. 500.83; Verizon Wireless 64.80; Step Saver, Inc. 5,375.00; Robert Talmage 80.00; Semisi Malolo 80.00; RMB Environmental Laborator 1,400.00;

Payroll for the period from May 7, 2023 through May 20, 2023 and city share of social security, old age & survivor's insurance, retirement, health and life insurance: EFTPS 154,087.66; SD Retirement 88,371.48; Governing Body 3,435.71; City Manager 8,559.43; City Attorney 7,684.22; Finance 19,307.48; HR 8,337.01; Building 1,933.77; Computer

5,305.82; Planning/Zoning 16,928.71; Engineering 15,291.73; Police 149,785.62; Fire 132,707.80; Housing/Building 6,736.80; Street 35,148.31, Neumann, Cody 17.00/hr.; Traffic 10,235.80, Rice, Devin 17.50/hr.; Solid Waste 27,841.07, Snell, Alex; Transportation/Ride Line 21,807.00; Library 28,973.06; Economic Development 2,711.20; Parks, Rec & Forestry 145,663.86, Rernleitner, Roberta 16.75/hr., Scepaniak, Summer 13.00/hr., Fischer, Landen 14.25/hr., Moeller, Hailey 14.50/hr., Prehn, Maxwell 13.25/hr., March, Madison 14.00/hr., Bell, Charles 14.00/hr., Head, Tasha 13.00/hr., Becker, Nehemiah 15.25/hr., Rott, Ava 14.50/hr., Haskins, Stanley 14.25/hr., Vogel, Coen 14.25/hr., Kolb, Allen 14.00/hr., Meyerink, Monte 13.00/hr., Moe, Evelyn 12.25/hr., Staebner, Kjersten 12.00/hr., Widner, Violet 14.00/hr., Meehan, Ella 12.00/hr., Dallmann, Katelynn 14.00/hr., Frank, Ciara 12.00/hr., Hjermstad, Mykah 12.00/hr., Holscher, Abe 13.00/hr., Weig, Mackenzie 14.00/hr., Ahlberg, Anna 14.00/hr., Edwards, Addyson 14.00/hr., Glodrey, Morgan 12.00/hr., Hauge, Addison 12.00/hr., Lier, Jaycie 14.00/hr., Losure, Sophie 14.00/hr., Nelson, Stella 12.00/hr., Ramey, Juna 14.00/hr., Schultz, Samuel 14.00/hr., Sharp, Isaiah 13.00/hr., Smith, Morgan 14.00/hr., Young, Cade 14.00/hr., Arunasalam, Derek 12.00/hr., Rawden, Kalli 12.00/hr., Martin, Madison 12.25/hr., Comstock, Carly 12.25/hr., Bengs, Imogene 12.50/hr., Joosten, Lauren 12.25/hr., Thorstad, Addyson 12.25/hr., Mitzel, Anna 12.25/hr., Thompson, Amy 16.25/hr., Gross, Jenny 14.00/hr., Conklin, Corina 12.25/hr., Jorgenson, Andrew 14.50/hr., Quinn, John 14.25/hr., Hase, Andrew 13.25/hr., Holt, Chloe 12.25/hr., Bettmann, Aubree 12.25/hr., Blackburn, Reagan 12.25/hr., Danielson, Faith 12.25/hr., DeVries, Abigail 12.25/hr., Madsen, Eva 12.25/hr., Hulscher, Ruth 12.25/hr., Thayer, Renee 15.25/hr., Cybulski, Logan 14.25/hr., Ermer, Elliot 14.25/hr., Grieben, Parker 15.00/hr., Haugen, Kiera 14.25/hr., Haugen, Zachary 15.25/hr., Hluchy, Michael 14.25/hr., Hoeft, Sophia 14.25/hr., Kettering, Alexis 14.25/hr., Martinez, Isabella 15.00/hr., Rux, Mitchell 15.00/hr., Thorstenson, Taryn 14.25/hr., Holzkamm, Katrina 12.25/hr., Holzkamm, Lynn 16.00/hr., Sharp, Bradley 16.25/hr., Goetz, Gabe 13.00/hr., Pietz, Abigail 13.75/hr., Fipps, Cassidy 14.25/hr., Neiber, Chase 14.00/hr., Clemens, Nickolas 13.00/hr., Voegele, Alec 13.00/hr., Brace, Jaden 13.50/hr., Airport 19,261.48, Lock, Kevin 16.29/hr.; Pipe 34,069.65; Water Treatment 21,335.84, Logue, Albert 26.47/hr.; Meter 1,834.17; Water Reclamation 22,588.68; Pump 10,276.42, Weinmeister, Riley 17.50/hr. Roll call vote to approve, all present voting aye with Fouberg abstaining from Dacotah Bank's, motion carried.

### **CITY MANAGER'S REPORT**

City Manager Joe Gaa stated Parks Department will spray for mosquitoes on May 23, 2023. There is no City Council meeting on May 29, 2023 and City offices will be closed in observance of Memorial Day. Councilmember Ronayne stated that he participated in a meeting with Rod Tobin, legal counsel with the Aberdeen Development Corporation (ADC), and other ADC members who stated their desire to have one City Council liaison instead of two due to confidentiality concerns and ADC's understanding that other boards

have one liaison. Ronayne stated he was invited to participate in meetings without signing a non-disclosure agreement and that the ADC would prefer his representation as the sole liaison. City Attorney Wager stated that two liaisons are appointed to most boards, including the ADC, and their duty is to observe and report matters of concern to the City Council. Discussion was held.

### **EXECUTIVE SESSION**

Motion by Reinbold, second by Johnson to move into executive session at 6:17 p.m. to discuss contract negotiations pursuant to SDCL § 1-25-2(4). Voice vote to approve, all present voting aye, motion carried.

Motion by Johnson, second by Reinbold to move out of executive session at 6:31 p.m. Voice vote to approve, all present voting aye, motion carried.

### **SD WATER AND ENVIRONMENT FUND STATE WATER RESOURCES MANAGEMENT SYSTEM GRANT AGREEMENT**

Motion by Reinbold, second by Rife to approve the SD Water and Environment Fund State Water Resources Management System Grant Agreement.

### **ADJOURNMENT**

There being no further business, motion by Johnson, second by Rife to adjourn the meeting. Voice vote to adjourn, all present voting aye, motion carried. The meeting adjourned at 6:32 p.m.

Prepared by Amanda Kamphuis for the Finance Office. /s/ Jordan McQuillen, Finance Officer