

MINUTES

ABERDEEN CITY COUNCIL MEETING

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, May 17, 2021 at 5:30 p.m., regular meeting of the City Council.

CALL TO ORDER

MEETING ROLL CALL

Present at roll call were City Council Members Mark Remily by teleconference, Rob Ronayne, Dave Lunzman, Josh Rife, Alan Johnson, Justin Reinbold, Tiffany Langer, Clint Rux by teleconference, and Mayor Travis Schaunaman.

City Staff present were Joe Gaa, Ron Wager, Robin Bobzien, Brett Bill, Karl Alberts, Dave McNeil, Bob Braun, Rich Krokkel, Chris Brick, Brad Gardner, Barry Dunlavy, and Joel Weig by teleconference.

PLEDGE OF ALLEGIANCE

Mayor Schaunaman led the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion by Ronayne, second by Lunzman to approve the agenda. Upon roll call vote, all voting aye, motion carried.

MINUTES

Motion by Johnson, second by Rife to approve the minutes of the May 3, 2021 City Council Meeting, as circulated. Upon roll call vote, all voting aye, motion carried.

OPEN FORUM

No one appeared in open forum to address the Council.

CONSENT CALENDAR

Motion by Ronayne, second by Lunzman to approve the following items on the consent calendar:

SET BID DATE – of June 15, 2021 at 2:00 p.m. for bids on the construction of the proposed Disinfection System Improvements at the Water Treatment Plant.

LICENSES – Private Security – Andrew Alfaro; Residential Building Contractor – Brian Little dba B & L Flooring, Sheetrock, Interior/Exterior Painting

LOTTERY NOTICE – Hub City Soccer Club – receive and place on file

ASSIGNMENT OF PRIVATE AREA HANGAR LEASE AGREEMENT – from the Estate of Jerome A. Eckrich, Jr. to Aberdeen Professionals, Inc.

PROCLAMATION – “Public Works Week” on May 16 – 22, 2021

Upon roll call vote, all voting aye, motion carried.

OLD BUSINESS

ORDINANCE NO. 21-05-01

Motion by Johnson, second by Ronayne to approve second reading and final adoption of Ordinance No. 21-05-01 amending Chapter 12 – Building and Building Regulations of the

City Code and adopting the 2018 Editions of various technical codes, with local amendments.
Upon roll call vote, all voting aye, motion carried.

HEARING AND PASSAGE OF RESOLUTION NO. 21-05-02R STATING THE INTENT
TO LEASE MUNICIPAL HANGAR TO PRIVATE PERSON

City Attorney Ron Wager explained the re-bid held on May 5, 2021 for the lease of the 60' x 90' steel, aircraft storage hangar at the Aberdeen Regional Airport owned by the City. Wager reported the bids submitted were from Quest Aviation, a FBO, with a high bid of \$25,017 annually and Darrell Hillestad, a non-FBO, with a bid of \$14,100 annually. Wager stated that the Airport Board at its May 6, 2021 meeting voted to make no recommendation to the Council regarding an award of the bid and the Council may award the municipal hangar lease on the basis it deems advisable and may reject any and all bids. To lease the hangar to a private person for a term exceeding 120 days and for an amount exceeding \$500 annual value, Wager clarified that state law requires the Council to adopt a resolution of intent to enter into such a lease and fix a time for public hearing on such a proposed lease. Motion by Ronayne, second by Johnson to approve a Resolution stating the Council's intent to lease a city-owned aircraft hangar to Quest Aviation and fix a public hearing to consider final approval of such lease. Discussion followed. Upon roll call vote, Remily, Lunzman, Rife, and Mayor Schaunaman voting nay, Ronayne, Johnson, and Rux voting aye, Reinbold and Langer abstaining, 4 voting nay, 3 voting aye, 2 abstaining, motion failed. Motion by Lunzman, second by Remily to approve a Resolution stating the Council's intent to lease a city-owned aircraft hangar to Darrell Hillestad and fix a public hearing to consider final approval of such lease. Discussion followed. Adam Altman, representing Quest Aviation, commented that Quest Aviation bid in good faith. Upon roll call vote, Rux, Johnson, and Remily voting nay, Rife, Lunzman, Ronayne, and Mayor Schaunaman voting aye, Langer and Reinbold abstaining, 3 voting nay, 4 voting aye, 2 abstaining, motion carried.

RESOLUTION NO. 21-05-02R

RESOLUTION OF INTENT TO LEASE

MUNICIPAL HANGAR TO DARRELL HILLESTAD

WHEREAS, the City of Aberdeen owns a 60' x 90' steel, aircraft storage hangar at the Aberdeen Regional Airport at 4740 – 6th Ave., SE, Aberdeen, South Dakota (hereafter “Municipal Hangar”); and

WHEREAS, the City is authorized by SDCL §§ 9-12-5.1 and 50-6A-40 to lease its municipally-owned airport property; and

WHEREAS, the City desires to enter into a lease of the Municipal Hangar for a period of five (5) years, with an additional five-year renewal option, to Darrell Hillestad (to be organized as 4436½, LLC), a private person, for an annual rental of \$14,100, upon terms and conditions to be set forth in a Municipal Hangar Lease Agreement that permits his use of the hangar for non-commercial aviation activities; and

NOW, THEREFORE, BE IT RESOLVED that the City of Aberdeen intends to enter into such lease and fixes June 7, 2021, at 5:30 p.m., in City Council Chambers, 123 South Lincoln Street, Municipal Building, in the City of Aberdeen, South Dakota, as the time and place for public hearing on the lease.

BE IT FURTHER RESOLVED that notice of the public hearing shall be published in the official newspaper once, at least ten days prior to the hearing.

BE IT FURTHER RESOLVED that following the public hearing the City Council may proceed to adopt a resolution approving the lease upon the terms and conditions it determines.

The foregoing Resolution was approved after first reading and passed at a regular meeting of the Aberdeen City Council on the 17th day of May, 2021.

Number of AYES: 4; Number of NAYS: 3; Members abstaining: 2.

NEW BUSINESS

PUBLIC HEARING ON VACATION OF PUBLIC ALLEY RIGHT-OF-WAY

City Planning/Zoning Director Brett Bill explained the petition from Hub City Roofing and Dakota Supply Group for a vacation of public alley right-of-way described as the East 216 feet of the 30 foot wide public alley right-of-way adjacent to the South of Lots 2A and 2B, Rohl Subdivision of Lot 2 of Rohl's 1st Addition to the City of Aberdeen, and adjacent to the North of the East 216 feet of Outlot 1, Howard and Hedgers Outlots, and adjacent to the West of Lot 1, First Railroad Addition to the City of Aberdeen in the South ½ of Section 13, T123N, R64W of the 5th P.M., Brown County, South Dakota (East/West Alley South of 118 and 120 First Avenue, NE). Motion by Reinbold, second by Rife to approve Resolution No. 21-05-01R to vacate the public alley right-of-way described as the East/West Alley South of 118 and 120 First Avenue, NE as requested. Upon roll call vote, all voting aye, motion carried.

PURCHASE SERVER FOR POLICE DEPARTMENT

City Finance Officer requested permission to purchase a server from Dakota Electronics for the Police Department at a cost of \$20,920. Motion by Johnson, second by Rife to approve the purchase of one server from Dakota Electronics at a cost of \$20,920. Upon roll call vote, Rux, Langer, Reinbold, Johnson, Rife, Ronayne, Remily, and Mayor Schaunaman voting aye, Lunzman abstaining, motion carried.

ENGINEERING SERVICES AND AVIATION PLANNING

Transportation Director Rich Krokkel requested approval to accept the Helms & Associates' Statement of Qualifications to provide Engineering Services to the Aberdeen Regional Airport for the period from 2021 through 2026. Motion by Rife, second by Reinbold to accept the Statement of Qualifications from Helms & Associates to provide Engineering Services to the Airport for the period from 2021 through 2026. Upon roll call vote, all voting aye, motion carried.

CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL APPROPRIATIONS
ACT GRANT OFFER

Transportation Director Rich Krokkel requested approval of the AIP #3-46-0001-45-2021 Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) Grant Offer in the amount of \$1,010,044. Motion by Ronayne, second by Johnson to approve and authorize the City Manager to sign a Federal and State Agreement for the Airport Coronavirus Response Grant in the amount of \$1,010,044. Upon roll call vote, all voting aye, motion carried.

PAYMENT REQUESTS FOR AIRPORT IMPROVEMENT PROJECTS

Transportation Director Rich Krokkel requested approval of the following payments for work on Airport Improvement Projects: Payment #7 – #3-46-0001-44-2021 Acquire Snow Removal Equipment – Helms & Associates, in the amount of \$337.50; Payment #18 – AIP #3-46-0001-43-2021 Airport Taxiway Geometry – Helms & Associates, in the amount of \$3,309.57; Payment #6 – AIP #3-46-0001-43-2021 GA Apron Project – Helms & Associates, in the amount of \$2,649.02. Motion by Johnson, second by Reinbold to approve and authorize the City Manager to sign the payment requests for work on the Airport Improvement Projects. Upon roll call vote, all voting aye, motion carried.

PAYMENT/CHANGE ORDER FOR STREET MAINTENANCE CONCRETE REPAIR

City Engineer Robin Bobzien requested approval of Payment #1 in the amount of \$70,013.66 and Change Order #1 in the amount of \$900.00 to CWF Masonry & Construction, Inc. for work on the Street Maintenance Concrete Repair Project. Motion by Ronayne, second by Reinbold to approve of Payment #1 in the amount of \$70,013.66 and Change Order #1 in the amount of \$900.00 to CWF Masonry & Construction, Inc. for work on the project. Upon roll call vote, all voting aye, motion carried.

PAYMENT/CHANGE ORDER FOR ACCESSIBLE QUADRANT IMPROVEMENTS

City Engineer Robin Bobzien requested approval of Payment #1 in the amount of \$57,839.94 and Change Order #1 in the amount of \$960.00 to CWF Masonry & Construction, Inc. for work on the Accessible Quadrant Improvements Project. Motion by Lunzman, second by Rife to approve of Payment #1 in the amount of \$57,839.94 and Change Order #1 in the amount of \$960.00 to CWF Masonry & Construction, Inc. for work on the project. Upon roll call vote, all voting aye, motion carried.

REVIEW AND APPROVAL OF CLAIMS

BILLS

Motion by Rife, second by Lunzman to approve payment of the bills listed for May 17, 2021 having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: CWF Masonry & Construction, Inc. 127,853.60; SD Dept. of Revenue 14,223.07; Wellmark Blue Cross/Blue Shield 15,074.30; Elavon

3,750.00; Card Connect 8,000.00; Infintech 2,000.00; US Bank Corp. Trust 17,334.95; Aberdeen Chamber of Commerce 35.00; Aberdeen Development Corp. 14,166.67; Praxair Distribution Inc. 894.48; Artz Equipment Co. 7.79; Helms & Associates 8,530.74; MARCO Technologies LLC 2,252.67; Tarah Heupel 50.00; Bethany Russell 50.00; Tom Kuck 50.00; Tessman Company 1,517.30; Tom Barstad 74.00; RDO Equipment Co. 1,401.88; Brown County Landfill 18,253.84; Brown County Treasurer 84.80; Motorola Solutions Inc. 3,893.75; Linde Inc. 3,755.50; Aberdeen News 422.00; Leidholt Electric LLC 658.85; Dahme Construction 75,270.54; Hawkins Inc. 4,962.50; Dakota Electronics 1,297.10; Don's Builders Hardware 261.00; Eddie's Northside Sinclair 65.00; Quality Welding Inc. 76.00; Performance Oil & Lubricants 198.00; Cole Papers Inc. 1,076.33; Farm Power Mfg Inc. 38.44; Jensen Rock & Sand Inc. 2,326.50; Global Imports Inc. 330.74; Graham Tire Co. 86.68; HACH Co 204.45; Direct Automation LLC 765.00; Auto Value Part Stores/Hedahls 2,143.69; Matt Prehn 200.00; House of Glass, Inc. 18,660.70; Nelson Sales & Service, LLC 467.18; H F Jacobs & Sons 489.42; Kesslers Inc. 192.62; CDW Government Inc. 2,030.22; Lawson Products Inc. 301.23; Steven Lust Automotive 175.92; MAC's Inc. 187.15; Sewer Duck, Inc. 260.00; Sanford Health Occupational Medicine Clinic 5,018.00; B & B Contracting 14,048.49; Farnams Genuine Parts 811.26; Northern Electric 5,209.34; NSU Workstudy 173.92; Centurylink 4,345.70; Parcel Erickson Texaco 175.00; Dakota Supply Group 5,168.07; Midstates Group 14,278.47; Mark Miller 134.00; Cross Country Freight Solutions, Inc. 101.22; Safety Service Inc. 1,220.00; Avera St. Luke's Hospital 1,507.92; Light & Siren 4,087.74; Sherwin-Williams Co. 249.00; Crawford Trucks & Equipment 3,118.13; Sodak Sports 59.96; SD Dept. of Transportation 251.11; Stan Houston Equipment, Inc. 1,589.65; Kay Park Rec. Corp. 1,591.00; Town & Country Lumber Inc. 355.62; Weismantel Rent All 525.00; Western Area Power Adm. 4,160.11; Crouch Recreational, Inc. 42,340.00; Hannah Lagerquist 42.00; Diesel Machinery Inc. 492.96; Baker & Taylor Inc. 187.78; GALE/Cengage Learning 119.71; Mission Mgmt. Information 1,340.09; Fastenal Company 1,473.00; Totally Tubular Mfg. 171.51; Banner Associates Inc. 46,759.45; JAEDA Davis-Golliher 48.00; Plumbing & Heating Wholesale Inc. 2,057.18; Keri Walker 48.00; Dakota Pump Inc. 801.02; Harms Oil Company 21,244.63; Ladner Electric 670.92; Tanner Seaman 168.00; Dependable Sanitation, Inc. 24,436.09; Center Point Large Print 452,40; Western States Fire Protection Co. 440.00; Production Monkeys.com 1,450.82; Pressure Washer Central 186.30; Fordham Signs 96.00; WISP Services LLC 60.00; PEPSI-COLA 552.00; USA Blue Book 7,723.08; D & K Products 6,380.00; Energy Laboratories Inc. 48.00; Justine Charles 168.00; Titan Access Acct/Productivity Plus Acct 839.96; Executive Management 285.77; US Postal Service 245.00; Service Signs Inc. 198.98; Toymsmith 103.68; 1P Media Holdings, Inc. 685.50; West Payment Center 668.17; Parkview Nursery Inc. 2,835.00; UNIVAR Solutions USA Inc. 20,506.88; Jarman's Water Systems 382.50; Dakotaland Autoglass Inc. 157.80; Dorsey & Whitney LLP 16,000.00; Livestock Specialist

Inc. 77.80; Northern Valley Communications 485.68; MTI Distributing 4,333.53; Kirk's Auto 4,436.34; Lien Transportation Co. 6,828.57; Footsteps Counseling 120.00; Avera Heart Hospital of SD 5,596.00; McMaster-Carr Supply Co. 544.76; Midland Lease Division 250.91; Fire Safety First 307.80; Prairie Tool Company 100.00; Civic Plus 3,472.88; Federal Express Corp. 37.57; Century Business Products 388.05; Melissa & Doug, LLC 995.50; Menards 7,623.62; Shannon Broderson 54.00; Bound Tree Medical LLC 2,817.43; Aberdeen Hockey Assn. 450.00; Allegiant Emergency Services, Inc. 1,774.90; Dezurik Inc. 2,088.00; Aqua Pure Inc. 325.00; Convention Visitors Bureau 38,027.25; Dakota Fluid Power Inc. 3,114.37; McQuillen Creative Group Inc. 6,700.39; Forum Communications Co. 143.75; Redlinger Bros Plb. & Htg. 2,397.82; Borns Group 1,533.45; Impact Janitorial 4,173.82; AT & T Cell 415.85; Midstates Playscapes, Inc. 34,934.00; Pete Lien & Sons, Inc. 7,037.55; CONFLUENCE 481.50; Ferguson Waterworks 67,327.16; 3M 4,499.78; ATCO International 346.12; Evergreen Enterprises 259.00; Matheson Tri-Gas Inc. 267.34; Cascadia Apparel 2,402.40; Commtech Inc. 120.00; Chris Holmes 84.84; Tim's Veterinary Service 69.56; Emergency Technical Decon 260.00; Gatekeeper Systems 6,600.00; Lew's Awning and Canvas 4,508.86; John Kirnan 60.00; POMP's Tire Service, Inc. 356.72; Chapman and Cutler LLP 2,500.00; Colliers Securities LLC 29,000.00; Van Diest Supply Co. 24,007.13; Camby's Pass Inc. 2,117.88; Aberdeen Christian School Inc. 300.00; AXON Enterprise, Inc. 50,616.00; GALLS Inc. 184.88; SD Hotel & Lodging Assoc. 95.00; Business Improvement Dist. 48,000.00; Dakota Oil 891.74; David Sandvig 50.00; Advance Auto Parts 132.51; North Central Rental/Leasing 8,796.20; Barcodes Inc. LLC 111.75; Ingram Library Services 1,486.60; Rivards Turf & Forage 9,275.10; Plunkett's Pest Control 451.79; 3D Specialties Inc. 584.25; Pro Ag Supply Inc. 15.45; EDMO Distributors Inc. 1,526.00; Randy Murphy 198.00; Midwest Tape 35.22; Midcontinent Communications 345.00; ARAMARK 1,397.55; Environmental Resource Associates 1,515.42; Titan Machinery 719.49; US Bank Corp. 1,200.00; Butler Machinery Co. 1,969.24; GRAINGER 1,199.66; Sanitaton Products Inc. 538.28; Geffdog Designs 7,411.12; Cooper Animal Clinic 50.45; Ameripride Services, Inc. 158.31; Crescent Electric Supply 167.26; Coast to Coast Solutions 663.83; Associated Supply Co. Inc. 1,247.25; Diamond Dry Cleaning 42.14; A-1 Sanitation 883.80; Tri-State Water, Inc. 24.00; United Parcel Service 286.25; Domino's Pizza 178.34; 121 Benefits 344.40; Melissa Kollman 67.50; Doug Farrand 100.00; CWF Masonry & Construction, Inc. 58,571.33; MAC Tools/D & D Distributing LLC 950.00; Lyla Agius Designs 243.75; Chemco Systems LP 456.67; Carla Jo Krege 32.00; Sara Scepaniak 64.00; Office Depot 163.69; Hillyard Sioux Falls 1,143.55; Jackie Witlock 57.25; Aberdeen BMX 20,000.00; Megan Kusler 176.00; Aldous J Ulvog 240.00; Haar Plumbing & Heating Inc. 16,414.87; Kinetic Leasing, Inc. 27,393.84; Kandi K Smith 287.50; Core & Main LP 198,451.09; Verathon, Inc. 417.04; Henry Schein, Inc. 6,231.43; Autozone 578.83; Jonathon Murdy 2,500.00; AGTEGRA Coop 9,155.90; Anna Jahraus 97.50; Runnings Supply Inc. 6,808.27;

Interstate Battery 713.70; Custom Installation Solutions 17,370.00; Cardconnect 150.00; Nick Gehrts 50.00; Eide Bailly LLP 330.00; Danae Pfitzer 83.41; William Eggena 13.32; Kiana Evans 17.52; Elizabeth Preszler 45.56; Jadon Rohrbach 25.22; Aglaia Ramey 56.08; Drea Bennett 49.05; Gideon Labrosse 28.03; Grace Preszler 24.52; Abigail Andreasen 34.33; Ava Nannenga 45.54; Gabrielle Anderson 34.31; Gabriella Kiesz 59.59; Halle Buckhouse 49.06; Ian Wolf 24.52; Iris Ramey 17.52; Jocelyn Hawkins 31.51; Juna Ramey 11.22; Katarzyna Heidelberger 21.02; Madelyn Holcomb 48.37; Raini Labrosse 38.54; Sophie Spah 17.54; Violet Archambeau 42.05. Upon roll call vote, Rux, Langer, Reinbold, Johnson, Rife, Lunzman, Remily, and Mayor Schaunaman voting aye, Ronayne abstaining, motion carried.

CITY MANAGER'S REPORT

City Manager Joe Gaa gave his report including acknowledgment of the Public Works Week Proclamation and the appreciation to the Public Works staff.

ADJOURNMENT

There being no further business, motion by Johnson, second by Reinbold to adjourn the meeting. Upon roll call vote, all voting aye, motion carried. The meeting adjourned at 6:16 p.m.

Prepared by Mary Campton for the Finance Office. /s/ Karl Alberts, Finance Officer.