

**PARK & RECREATION BOARD MEETING
ARCC – Eagles Nest
May 6 – 12:00 NOON**

President Matt Prehn called the meeting to order at 12:00 pm.

Members Present: Nick Gehrts, Doug Farrand, Tom Kuck and Matt Prehn. David Sandvig via Zoom also attended. Also present was Lynn Lander, City Manager and Josh Rife, City Councilman.

Meeting Minutes: Doug Farrand made a motion to accept the minutes. Motion seconded by Nick Gehrts. All present voting aye. Motion carried.

Financial Statements: Financials for April were reviewed.

Bills: Bills received in the past month and merchant card processing fees for next month were reviewed. Such audited bills and fees for services, supplies, repairs, and maintenance for the Park, Recreation and Forestry Department will be included in the department bills approved hereafter by the City Council and set forth in the minutes of the City Council.

Nick Gehrts made a motion to approve payment of all bills presented, to approve merchant card processing fees for next month, and to authorize the President and Secretary to issue a requisition for a warrant upon the Finance Officer to spend Park and Recreation monies for payment of such bills and fees. Motion seconded by Bethany Russell. All present voting aye. Motion carried.

Order of Business:

Consider bids for softball complex: Mark Hoven informed the board of the bids received on the project, recommending accepting the bid from B&B Contracting for \$4,394,486.61. Doug Farrand made a motion to accept the bid from B&B Contracting. The motion was seconded by Nick Gehrts. All present voting aye. Motion carried. All bids received are on file in the Parks & Recreation Office.

Consider Change Order #1 for softball complex: Mark informed the board on the proposed changes. The changes will decrease the price of the contract by \$634,506.90. Tom Kuck made a motion to accept the change order in the amount of (\$634,506.90). The motion was seconded by Bethany Russell. All present voting aye. Motion carried.

Consider bids for Park Equipment: Mark Hoven presented information to the board on the bids received for the new playground equipment. This was a per line item bid. Tom Kuck made a motion to accept the bid on Schedule A from My Turn Play Systems, and accept the bids on Schedule B Items 1,2, 3 and 5 from Midwest Playscapes, Item 4 from Wausau Tile and rejecting all bids on Item 6. The motion was seconded by Nick Gehrts. All present voting aye. Motion carried.

Request authorization to advertise for bids for Phase 1 of the Lee Park Golf Course Renovation project. Mark Hoven presented information to the board on the request for authorization to bid for Phase 1 of the plan. Doug Farrand made a motion to authorize for bids to be advertised for Phase 1 of the Lee Park Renovation plan. The motion was seconded by Bethany Russell. All present voting aye. Motion carried.

Request authorization to bid irrigation materials for new softball complex: Mark Hoven presented information to the board on the request for authorization to bid for irrigation materials for the new complex. Nick Gehrts made a motion to authorize for bids for the irrigation materials for the softball complex. The motion was seconded by Bethany Russell. All present voting aye. Motion carried.

Request authorization to apply for CARES Act Grant and a Mosquito Grant: Mark Hoven presented information to the board on the grants. Doug Farrand made a motion to authorize the department to apply for the CARES Act Grant and the Mosquito Grant. The motion was seconded by Nick Gehrts. All present voting aye. Motion carried.

Coronavirus Update. Mark Hoven, Gene Morsching, and Travis Lemer informed the board on the status of the department during this time and how the planning for the summer programming is progressing.

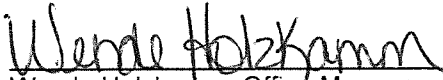
Adjournment: With no further regular business, Tom Kuck made a motion to adjourn the meeting. Motion was seconded by Doug Farrand. All present voting aye. Motion carried. Meeting adjourned.

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Submitted by:



Doug Farrand, Secretary



Wende Holzkamm, Office Manager

Requisition for warrant upon the Finance Officer, pursuant to Aberdeen City Code, Sec. 36-29, for payment of bills and fees as set forth in the above Minutes:

Signed by: 

Matt Prehn, President

6/3/20
Date

Countersigned by:


Doug Farrand, Secretary

6/03/2020
Date