

PARK & RECREATION BOARD MEETING
Eagles Nest
May 5, 2021 – 12:00 NOON

President Matt Prehn called the meeting to order at 12:00 pm.

Members Present: Doug Farrand, Tara Heupel, Tom Kuck, Bethany Russell, David Sandvig and Matt Prehn. Also present was Joe Gaa, City Manager and Josh Rife, City Councilman.

Meeting Minutes: Tarah Heupel made a motion to accept the minutes. Motion seconded by Doug Farrand. All present voting aye. Motion carried.

Financial Statements: April financials were not available.

Bills: Bills received in the past month and merchant card processing fees for next month were reviewed. Such audited bills and fees for services, supplies, repairs, and maintenance for the Park, Recreation and Forestry Department will be included in the department bills approved hereafter by the City Council and set forth in the minutes of the City Council.

Tom Kuck made a motion to approve payment of all bills presented, to approve merchant card processing fees for next month, and to authorize the President and Secretary to issue a requisition for a warrant upon the Finance Officer to spend Park and Recreation monies for payment of such bills and fees. Motion seconded by David Sandvig. All present voting aye. Motion carried.

Order of Business:

Authorization to receive bids for construction of Recreation Trail within Baird Park. Mark Hoven informed the board on the trail construction. David Sandvig made a motion authorizing the receipt of bids for the Recreation Trail to be built in Baird Park. The motion was seconded by Doug Farrand. All present voting aye. Motion carried.

Authorization to amend Jon Murdy golf contract to allow for sale of advertising and to adjust temporary salaries. Mark Hoven informed the board of the proposed changes to the contract. Doug Farrand made a motion to approve the changes in the contract with Jon Murdy. The motion was seconded by Bethany Russell. All present voting aye. Motion carried.

Update from Aaron Kiesz on the changes to the landscape ordinance. Aaron Kiesz informed the board on the changes to the landscape ordinance.

Presentation on Mosquito Control efforts for the coming season by Tyler Bierman, Park Superintendent. Tyler presented information to the board on the upcoming efforts to help control the mosquito population this summer.

Request Authorization to apply for a Mosquito Grant from SD Dept of Health. Mark Hoven informed the board that there is the opportunity to apply for a grant to assist in mosquito control efforts. David Sandvig made a motion to authorize the application to apply for a grant from the Department of Health for mosquito control. The motion was seconded by Tarah Heupel, All present voting aye. Motion carried.


President Matt Prehn thanked Ms. Bethany Russell for her service over the last four years to the Park Board.

Reports from Staff: Mark Hoven and the department supervisors reported on how things are going in their respective areas.

Adjournment: With no further regular business, David Sandvig made a motion to adjourn the meeting. Motion was seconded by Doug Farrand. All present voting aye. Motion carried. Meeting adjourned.

Submitted by:



Doug Farrand, Secretary


Wende Holzmann, Office Manager

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Requisition for warrant upon the Finance Officer, pursuant to Aberdeen City Code, Sec. 36-29, for payment of bills and fees as set forth in the above Minutes:

Signed by:



Matt Prehn, President

6/2/21
Date

Countersigned by:



Doug Farrand, Secretary

6/2/2021
Date