

MINUTES

ABERDEEN CITY COUNCIL MEETING

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, May 1, 2023 at 5:30 p.m., regular meeting of the City Council.

CALL TO ORDER

MEETING ROLL CALL

Present at roll call were City Council Members Erin Fouberg, Charlotte Liebelt, Josh Rife, Justin Reinbold, Tiffany Langer, David Novstrup, and Rob Ronayne. City Council Member Alan Johnson and Mayor Schaunaman were absent. City Council Member Rob Ronayne presided over the meeting.

City Staff present were Joe Gaa, Robin Bobzien, Brett Bill, Joel Weig, Rich Krokkel, Cathy McNickle, Paula Nelson, Megan Kukowski, and Jordan McQuillen.

PLEDGE OF ALLEGIANCE

City Council Member Rob Ronayne led the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion by Reinbold, second by Novstrup to approve the agenda. Voice vote to approve, all present voting aye, motion carried.

MINUTES

Motion by Novstrup, second by Rife to approve the minutes of the April 24, 2023 City Council Meeting, as circulated. Voice vote to approve, all present voting aye, motion carried.

OPEN FORUM

Casey Weismantel with the Aberdeen Area Convention and Visitors Bureau announced that National Travel and Tourism Week is May 7-13, 2023.

CONSENT CALENDAR

Motion by Liebelt, second by Novstrup to approve the following items on the consent calendar:

SET HEARING DATE – May 15, 2023 at 5:30 P.M. – Special One-Day Retail On-Sale Liquor License on May 25, 2023 for Aberdeen Downtown Association Spring Wine Walk on South Main Street from Sixth Avenue SE to Railroad Avenue SE

SET HEARING DATE – May 22, 2023 at 5:30 P.M. – Transfer of Retail On-Sale Liquor License from Hayjon, Inc. dba Main Street Project, 914 Main Street South to Hayjon, Inc. dba Rohly's Casino, 1524 Sixth Avenue SW, Unit B

SET HEARING DATE – May 22, 2023 at 5:30 P.M. to consider Ordinance No. 23-05-01 amending the Zoning Regulations of the Aberdeen City Code Regarding Multi-Use Storage Facilities

SPECIAL ONE-DAY RETAIL ON-SALE LIQUOR LICENSE – on June 3, 2023 Stacy Gossman dba Nacho Business for Waliser/Wipf Wedding at Wylie Park Pavilion, 2306

24th Avenue NW

AMENDED CERTIFICATE – Resolution No. 23-03-07R for Annexation of Property – Lot H1 legal description corrected to Lot H8

LOTTERY NOTICE – Receive and place on file: DTOM 22/0 Foundation

2022 UNAUDITED FINANCIAL REPORT FOR THE CITY OF ABERDEEN – Receive and place on file. City Finance Officer Jordan McQuillen explained the various financial reports.

Voice vote to approve, all present voting aye, motion carried.

OLD BUSINESS

SECOND READING AND FINAL ADOPTION OF ORDINANCE NO. 23-04-01 TO REZONE PROPERTY LOCATED AT 115 BROWN COUNTY 19 SOUTH

Motion by Liebelt, second by Rife to approve second reading and final adoption of Ordinance No. 23-04-01 to rezone property described as Lots 1&2, Steele’s Quarter First Addition, NW¼ of the SW¼ of Section 16, T123N, Range 63W, (115 Brown County 19 South), from (I-2) Unrestricted Industrial District to a (C-2) Highway Commercial District. Roll call vote to approve, all present voting aye, motion carried.

SECOND READING AND FINAL ADOPTION OF ORDINANCE NO. 23-04-03 AMENDING THE ABERDEEN CITY CODE TO DECLARE NUISANCE VACANT BUILDINGS AS PUBLIC NUISANCES

Brett Bill stated there were no changes since first reading on April 24, 2023. Motion by Reinbold, second by Liebelt to approve second reading and final adoption of Ordinance No. 23-04-03 amending the City Code to Declare Nuisance Vacant Buildings as Public Nuisances. Roll call vote to approve, all present voting aye, motion carried.

NEW BUSINESS

PUBLIC HEARING AND APPROVAL OF TRANSFER OF RETAIL LIQUOR LICENSE TO 5-STAR MANAGEMENT, LLC

City Council Member Rob Ronayne opened a hearing on an application for the transfer of Retail On-Sale Liquor License from Jondahl, Inc. dba Silver Dollar Bar, 119 South Main Street, to 5-Star Management, LLC dba Silver Dollar Bar, 119 South Main Street. No public comments were received. City Council Member Rob Ronayne closed the hearing and called for a vote. Motion by Rife, second by Reinbold to approve the transfer of Retail On-Sale Liquor License from Jondahl, Inc. to 5-Star Management, LLC at 119 South Main Street. Voice vote to approve, all present voting aye, motion carried.

PUBLIC HEARING AND APPROVAL OF TRANSFER OF PACKAGE LIQUOR LICENSE TO EAGLE RIVER, LLC

City Council Member Rob Ronayne opened a hearing on an application for the transfer of Package Off-Sale Liquor License from Jondahl, Inc. dba Silver Dollar Bar, 119 South Main Street, to Eagle River, LLC dba Street Corner Urban Market/Mulligans, 715

North Tenth Street. No public comments were received. City Council Member Rob Ronayne closed the hearing and called for a vote. Motion by Rife, second by Novstrup to approve the transfer of Package Off-Sale Liquor License from Jondahl, Inc. to Eagle River, LLC at 715 North Tenth Street. Voice vote to approve, all present voting aye, motion carried.

PUBLIC HEARING AND APPROVAL OF SPECIAL LIQUOR LICENSE FOR ABERDEEN CHAMBER OF COMMERCE

City Council Member Rob Ronayne opened a hearing on applications for Special One-Day Retail On-Sale Liquor Licenses for Aberdeen Area Chamber of Commerce's Business After Hours Events on May 11, 2023 at Farm Credit Services, 4835 Sixth Avenue SE, August 10, 2023 at Pierson Ford, 701 Auto Plaza Drive, and September 7, 2023 at Schwan Financial, 401 South Vivian Street. No public comments were received. City Council Member Rob Ronayne closed the hearing and called for a vote. Motion by Reinbold, second by Langer to approve the Special One-Day Liquor Licenses for the Aberdeen Area Chamber of Commerce on May 11, 2023 at Farm Credit Services, 4835 Sixth Avenue SE, August 10, 2023 at Pierson Ford, 701 Auto Plaza Drive, and September 7, 2023 at Schwan Financial, 401 South Vivian Street. Voice vote to approve, all present voting aye, motion carried.

RECOMMENDATION TO TENTATIVELY AWARD BID FOR ABERDEEN REGIONAL AIRPORT RUNWAY 13/31 REHABILITATION & LIGHTING IMPROVEMENTS TO REEDE CONSTRUCTION AND EFRAIMSON ELECTRIC

Transportation Director Rich Krokkel requested to tentatively award the AIP Project #3-46-001-43-2023 Runway 13-31 Rehabilitation & Lighting Improvement bids to Reede Construction on Bid Schedule A, A1, and A2, to Eframson Electric on Bid Schedule B, and to authorize City Manager to sign the FAA Grant Offer and all necessary paperwork for the contract documents. Motion by Novstrup, second by Reinbold to tentatively award bids for the Runway 13/31 Rehabilitation & Lighting Improvements Project with Reede Construction on Schedules A, A1, and A2 in the amount of \$2,446,089.50, with Eframson Electric on Schedule B in the amount of \$470,861.75, and to authorize the City Manager to sign all necessary documents.

APPROVAL OF PAYMENT FOR THE WORK ON THE SOUTH DAKOTA STREET RECONSTRUCTION PROJECT

City Engineer Robin Bobzien requested approval of payment #1 for the work on the South Dakota Street Reconstruction Project to Reede Construction in the amount of \$283,500.00 and to authorize City Manager to sign the pay request. Motion by Reinbold, second by Liebelt to approve payment #1 on the South Dakota Street Reconstruction Project to Reede Construction in the amount of \$283,500.00 and to authorize City Manager to sign the pay request. Roll call vote to approve, all present voting aye, motion carried.

APPROVAL OF PAYMENT FOR THE WORK ON THE EIGHTH AVENUE NE
PAVEMENT REHAB PROJECT

City Engineer Robin Bobzien requested approval of payment #1 for the work on the Eighth Avenue NE Pavement Rehab Project to Reede Construction in the amount of \$108,000.00 and authorize City Manager to sign the pay request. Motion by Novstrup, second by Reinbold to approve payment #1 on the Eighth Avenue NE Pavement Rehab Project to Reeded Construction in the amount of \$108,000.00 and authorize City Manager to sign the pay request. Roll call vote to approve, all present voting aye, motion carried.

APPROVAL OF QUOTE FROM TRIDENT PROCESS, INC. FOR A REPLACEMENT
REDUCER GEARBOX AT THE WATER TREATMENT PLANT

City Manager Joe Gaa requested approval of the quote from Trident Process, Inc. to repair the reducer gearbox at the Water Treatment Plant. Motion by Rife, second by Novstrup to approve the quote from Trident Process, Inc. for a replacement reducer gearbox at the Water Treatment Plant. Voice vote to approve, all present voting aye, motion carried.

POSSIBLE AUTHORIZATION TO ALLOCATE FUNDS FOR MARKETING AND
RESIDENT RECRUITMENT EFFORTS.

City Manager Joe Gaa stated that the City Council approved resolution 20-12-01 in 2020, which set aside funds for future economic development efforts. This proposal would allocate funds for marketing and resident recruitment to assist with economic development. Economic Development Manager Megan Kukowski described a marketing campaign and presented a video intended to attract small businesses and residents to Aberdeen. Motion by Rife, second by Reinbold to approve the authorization to allocate funds for marketing and resident recruitment efforts. Motion failed for lack of vote. Discussion was held regarding duplicating efforts of other community organizations and utilizing multiple campaigns. Aberdeen Chamber of Commerce CEO Gail Ochs and Marketing Director Lisa Anderson described the 2020 community branding identified as “Changing the Game” and existing workforce recruitment efforts of the Chamber. Motion by Langer to postpone consideration of \$20,000.00 for marketing and promotion efforts. Motion failed due to lack of a second. Further discussion was held. Motion by Novstrup, second by Langer to postpone consideration of the proposal in its entirety until the May 15, 2023, regular City Council meeting. Motion by Foubert, second by Langer to amend the motion to allow time for collaboration and meetings to occur between City Staff and other community organizations. Voice vote to approve the amendment, six voting aye, one voting nay, motion carried. Ronayne called for the vote for the main motion to postpone consideration until May 15, 2023, voice vote to approve, 6 voting aye, one voting nay, motion carried.

REVIEW AND APPROVAL OF CLAIMS AND PAYROLL

Motion by Rife, second by Liebelt to approve payment of the bills listed for May 1,

2023 and payroll for the period from April 23, 2023 through May 6, 2023.

Bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: Wellmark BCBS 212,000.00; US Bank Corp Trust 17,334.95; Northwestern Energy 150,000.00; Northern Electric 10,000.00; US Bank 69,951.57; Aberdeen School District 2,275.00, Marco Technologies LLC 66.00, Lang's Tv & Appliance 669.97, Graham Tire Co 200.00, Auto Value Parts/Hedahls 731.06, Heiman Inc 860.00, CDW Government Inc 2,632.84, Steven Lust Automotive 62.38, Mac's Inc 9.51, A&B Business Solutions 7,400.00, Dakota Supply Group 148.12, Midstates Group 5,019.00, Crawford Trucks & Equip 443.13, Stan Houston Equipment I 23.65, Master Blaster 446.23, Cartney Bearing Co 125.40, Hoven Auto Repair 2,328.70, B&H Photo-Video 7,801.85, US Postal Service 2,561.69, Climate Control 1,750.97, Barton Heating & A/C Inc 2,386.05, Reede Construction Inc 391,500.00, Century Business Product 39.28, Menards Inc 9.19, Convention Visitors Bure 24,868.48, AT&T Cell 2,047.38, Matheson Tri-Gas Inc 147.04, General Traffic Controls 147.00, Aberdeen Downtown Assoc 12,877.84, Aberdeen Chrysler Center 292.68, Aramark Uniform SVC 135.63, Butler Machinery Co 2,401.44, Sanitation Products Inc 2,175.36, Geffdog Designs 583.36, Cooper Animal Clinic P.C 121.96, JGE Inc 3,084.12, G&R Controls Inc 2,750.00, Guardian Life Ins Co 1,495.34, Mac Tools/D&D Distribution 198.00, Blackstrap Inc 4,411.97, Runnings Supply Inc 14.53, ODP Business Solutions 274.86, ESO Solutions Inc 3,115.00, Magic Joe 250.00, National Medal of Honor 1,416.45, Megan Kukowski 16.35

Payroll for the period from April 23, 2023 through May 6, 2023 and city share of social security, old age & survivor's insurance, retirement, health and life insurance: EFTPS 147,705.36; SD Retirement 90,376.36; Governing Body 3,435.71; City Manager 8,556.27; City Attorney 7,514.13; Finance 17,446.50; HR 8,279.81; Building 1,933.76; Computer 5,368.09; Planning/Zoning 16,917.75; Engineering 15,064.40; Police 153,936.54; Fire 129,106.62; Housing/Building 6,736.80; Street 38,619.37; Traffic 8,543.57, Burks, James 17.50/hr.; Solid Waste 28,558.37; Transportation/Ride Line 20,908.19, Little, Ann Marie 14.04/hr.; Library 29,092.73; Economic Development 2,711.20; Parks, Rec & Forestry 105,930.46, Goethals, Carson 12.00/hr., Bjorgaard, Courtney 12.00/hr., Stolp, Micah 12.00/hr., Scott, Veronica 12.50/hr., Kaan, Abbilyn 12.50/hr., Moeller, Alana 12.25/hr., Holscher, Stephanie 13.25/hr., Dreyer, Carter 13.00/hr., Stillman, Kiya 12.75/hr., Frey, Angel 12.25/hr., Block, Jaxon 14.50/hr., Udell, Kira 12.25/hr., Swanson, Bennie 14.75/hr., Sahli, Thomas 14.50/hr., Walks, Aislinn 13.50/hr., Haskell, Hallie 12.00/hr., Malsbury, Braelynn 12.00/hr., Stewart, Kyley 12.00/hr., Heuttl, Ella 12.00/hr., Pietz, Bailey 15.75/hr., Holmes, Cole 13.75/hr., Bahr, Ashtyn 14.25/hr., Lopez, Zachariah 14.25/hr., Raap, Sadie 14.50/hr., Rott, Jackson 14.50/hr., Heier, Gavin 13.50/hr., Sumption, Grace 12.25/hr., Uttermark, Sophia 15.00/hr., Severson, Rebecca 17.75/hr., LaFave, Alexis 15.50/hr., Maas, Miranda

15.00/hr., Nelson, Grace 15.50/hr., Peterson, Chase 15.75/hr., Fischbach, Noah 15.00/hr., Strong, Ashlee 12.00/hr., Wollman, Kaitlyn 12.00/hr., Kluver, Allison 13.00/hr., Frink, Aspy 12.00/hr., Dignan, Jonah 13.00/hr., Fischbach, Quintin 13.00/hr., Hanson, Zachary 13.50/hr., Carda, Kaitlyn 12.00/hr., Whittlinger, Amelia 13.00/hr., Aman, Leroy 15.00/hr.; Airport 19,293.57; Pipe 31,055.26; Water Treatment 23,906.07; Meter 1,825.60; Water Reclamation 23,626.32; Pump 9,395.89; Utilities Sewer Hettich, Larry 18.00/hr. Roll call vote to approve, all voting aye, motion carried.

CITY MANAGER'S REPORT

City Manager Joe Gaa reported the approved Ordinance No. 23-04-02 regarding golf carts on the streets of the city. Permits will be issued starting May 22, 2023 at the Aberdeen Police Department. City of Aberdeen April Milestone Awards: Darlene Dutenhoeffler – 5 years; Dustin Kamphuis – 10 years; Rich Krokkel – 10 years; Barry Dunlavy – 15 years; and Cara Perrion – 25 years; Calls for Promotion Fund Requests are available now online.

ADJOURNMENT

There being no further business, motion by Liebelt, second by Rife to adjourn the meeting. Voice vote to adjourn, all voting aye, motion carried. The meeting adjourned at 6:31 p.m.

Prepared by Amanda Kamphuis for the Finance Office. /s/ Jordan McQuillen, Finance Officer.