

**MINUTES**

**ABERDEEN CITY COUNCIL MEETING**

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, April 26, 2021 at 5:30 p.m., regular meeting of the City Council.

**CALL TO ORDER**

**MEETING ROLL CALL**

Present at roll call were City Council Members Mark Remily by teleconference, Rob Ronayne, Dave Lunzman, Josh Rife, Alan Johnson, Justin Reinbold, Tiffany Langer, Clint Rux, and Mayor Travis Schaunaman.

City Staff present were Joe Gaa, Ron Wager, Robin Bobzien, Brett Bill, Karl Alberts, Dave McNeil, Mark Hoven, and Aaron Kiesz.

**PLEDGE OF ALLEGIANCE**

Mayor Schaunaman led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Motion by Johnson, second by Ronayne to approve the agenda. Upon roll call vote, all voting aye, motion carried.

**MINUTES**

Motion by Rux, second by Reinbold to approve the minutes of the April 12 and 19, 2021 City Council Meetings, as circulated. Upon roll call vote, all voting aye, motion carried.

**OPEN FORUM**

No one appeared in open forum to address the Council.

**CONSENT CALENDAR**

Motion by Ronayne, second by Lunzman to approve the following items on the consent calendar:

SET BID DATE – of May 11, 2021 at 2:00 p.m. for bids on a Refuse Collection Unit for Public Works Department – Solid Waste Division

CANCELLATION OF HEARINGS - for April 26, 2021 at 5:30 p.m. for the following petitions to rezone: Rezone the property described as Erdmann 1<sup>st</sup> Subdivision (302 and 320 South Fourth Street and 416 Fourth Avenue, SW) from (I-2) Unrestricted Industrial District and (C-3) Central Business District/(R-4) Special Density Residential District to (C-3) Central Business District/(R-4) Special Density Residential District; Rezone the property described as Rohl Subdivision (118 and 120 First Avenue, NE) from (C-3) Central Business District to (I-2) Unrestricted Industrial District.

SET HEARING DATE – of May 17, 2021 at 5:30 p.m. for a petition to vacate public right-of-way described as the East 216 Feet of 30 Feet wide alley right-of-way adjacent to the South of Lots 2A and 2B, Rohl Subdivision of Lot 2 of Rohl's 1<sup>st</sup> Addition to the City of Aberdeen, and adjacent to the North of the East 216 Feet of Outlot 1, Howard and Hedgers

Outlots, and adjacent to the West of Lot 1, First Railroad Addition to the City of Aberdeen in the South ½ of Section 13, T123N, R64W of the 5<sup>th</sup> P.M., Brown County, SD (East/West Alley South of 118 and 120 First Avenue, NE)

PLATS – 1) Erdmann 1<sup>st</sup> Subdivision to the City of Aberdeen in the SW ¼ of Section 13, T123N, R64W of the 5<sup>th</sup> P.M., Brown County, SD (302 and 320 South Fourth Street and 416 Fourth Avenue, SW); 2) Erickson-Teigen Addition to the City of Aberdeen in the NW ¼ of the SW ¼ of Section 16, T123N, R63W of the 5<sup>th</sup> P.M., Brown County, SD (4015 Steele Avenue, SE); 3) HAPI 2021-1 Subdivision to the City of Aberdeen in the SE ¼ of Section 13, T123N, R64W of the 5<sup>th</sup> P.M., Brown County, SD (310 South Arch Street); 4) Meadowlark Acres Third Addition to Aberdeen in the NW ¼ of Section 22, T123N, R63W of the 5<sup>th</sup> P.M., Brown County, SD (East of the Weather Station on Brown County Highway 14)

LICENSE – Residential Building Contractor – Gino Domenick Sagginario dba GS Construction

REQUEST TO SERVE AND PERMIT – the consumption of alcoholic beverages at the Wylie Park Pavilion on May 1, 2021 for a Salberg Wedding including approval of a Special Liquor License for Stacy Gossman of Scotty’s to sell alcoholic beverages at the Salberg Wedding.

REQUEST TO SERVE AND PERMIT – the consumption of alcoholic beverages at the Wylie Park Pavilion on June 5, 2021 for a Perman Wedding Reception.

REPORTS AND MINUTES FROM CITY BOARDS – Aberdeen Airport Board Meeting Minutes; Aberdeen City Planning Commission Meeting Minutes; Board of Zoning Adjustment Meeting Minutes; K.O. Lee Aberdeen Public Library Board of Trustees Meeting Minutes.

Upon roll call vote, all voting aye, motion carried.

### **OLD BUSINESS**

#### **ORDINANCE NO. 21-04-04**

Motion by Ronayne, second by Rux to approve second reading of Ordinance No. 21-04-04 amending the landscape standards for new construction and parking lots. Discussion followed. Motion by Ronayne, second by Reinbold to amend Sec. 56-214(2)(e) as recommended by City Forester Aaron Kiesz to read as follows: Planting islands must have sufficient ground cover of blue grass, fescue, or similar sod grasses, insert “with organic mulch placed within a two-foot radius of each tree and shrub,” or have three inches of organic mulch such as woodchips, bark, or other type of organic mulch with a professional weed barrier fabric placed under the mulch. Landscape rock with a professional weed barrier fabric placed underneath may be used, and delete the phrase “so long as organic mulch is used within a two-foot radius of each tree and shrub.” After further discussion, the motion was withdrawn by Ronayne. The Council decided to move the discussion of Ordinance No. 21-

04-04 toward the end of the agenda and directed City Attorney Ron Wager to provide a revised version of the Sec. 56-214(2)(e) amendment to the ordinance.

**ORDINANCE NO. 21-04-07**

Motion by Rux, second by Ronayne to approve second reading and final adoption of Ordinance No. 21-04-07 supplementing the 2021 Budget for various unanticipated projects, activities, and expenses. Upon roll call vote, all voting aye, motion carried.

**NEW BUSINESS**

**HEARING ON PETITION TO REZONE PROPERTY**

Mayor Schaunaman opened a hearing on a petition from the City Manager for the City of Aberdeen to rezone property described as Lot 1, Keller Addition to the City of Aberdeen in the SE ¼, Section 14, T123N, R64W of the 5<sup>th</sup> P.M., Brown County, SD (824 Third Avenue, SW) from (R-3) High Density Residential District to (M) Municipal, State, and County Use District. City Planning/Zoning Director Brett Bill explained that the reason for the rezoning request is to bring the property into a zoning district that will allow for its future use as a parking lot for the existing City shop. No other public comments were received so Mayor Schaunaman closed the hearing. Motion By Johnson, second by Rife to approve first reading of Ordinance No. 21-04-03 to rezone the property. Upon roll call vote, all voting aye, motion carried.

**HEARING ON PETITION TO REZONE PROPERTY**

Mayor Schaunaman opened a hearing on a petition from Eldon Wahl and Rochelle Gosvener to rezone property described as the East ½ of the South 80 Feet of Lot 16, Lawson's First Replat of Block 10, Woolverton Addition to the City of Aberdeen, in the NE ¼ of Section 24, T123N, R64W of the 5<sup>th</sup> P.M., Brown County, SD (819 Tenth Avenue, SE) from (R-3) High Density Residential District to (C-1) Neighborhood Commercial District. City Planning/Zoning Director Brett Bill explained that the reason for the rezoning request is to bring the property into a zoning district that will allow for a takeout food and ice cream establishment. Brett Bill stated that the Aberdeen Planning Commission denied the petition to rezone at their April 20, 2021 Meeting and also recommended denial of this rezoning request. Mayor Schaunaman closed the hearing. Motion by Rux, second by Ronayne to deny the request to rezone the property. Upon roll call vote, all voting aye, motion carried.

**REVIEW AND APPROVAL OF CLAIMS AND PAYROLL**

Motion by Rife, second by Lunzman to approve payment of the bills listed for April 26, 2021, and payroll for the period from April 11, 2021 through April 24, 2021.

Bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: Aberdeen School Dist. 15,000.00; Bonnie Bitz 3,890.00; Brown County Landfill 16.40; Linde Inc. 4,051.50; Dahme Construction 4,691.29; Hawkins Inc. 2,130.00; Cole Papers Inc. 335.74; Farm & Home Publishers Ltd. 57.00; Auto Value Part

Stores/Hedahls 2.99; MAC's Inc. 25.94; Sanford Health Occupational Medicine Clinic 49.00; Farnams Genuine Parts 15.57; Midstates Group 1,732.50; Best Western Ramkota 300.00; Aberdeen Catholic Schools 1,867.85; Schwan Welding & Boiler 518.00; Banner Associates Inc. 28,092.93; Dakota Ink & Toner 179.96; Cartney Bearing Co. 20.70; Northeast Mental Health Center 180.00; Titan Access Acct/Productivity Plus Acct 129.00; US Postal Service 2,037.04; Pierson Ford-Lincoln Mercury 53.59; NBS Calibrations 174.00; Jarman's Water Systems 382.50; Northern Valley Communications 380.88; SD One Call 235.20; Quill Corp. 190.85; Sanford Health 606.00; Menards 516.45; Taste of Home Books 38.32; Matthew Bender & Co., Inc. 68.08; Aqua Pure Inc. 15,787.00; Borns Group 4,802.89; Pete Lien & Sons, Inc. 13,911.28; SD Dept. of Public Safety 2,590.00; Aberdeen Shuttle 99.00; SD Assoc. Code Enforcement 150.00; Marilyn Kohles 69.30; GALLS Inc. 76.23; Business Improvement Dist. 7,624.60; Ingram Library Services 314.65; Janway Company USA, Inc. 160.00; Midwest Tape 82.45; ARAMARK 201.97; Geffdog Designs 697.64; The Library Store 173.97; Cooper Animal Clinic, PC 348.70; Knight Towing 215.00; Aberdeen Blinds, LLC 851.40; Harlow's Bus Sales, Inc. 48.87; G & R Controls Inc. 6,888.00; Legacy Design Group, LLC 1,109.60; United Parcel Service 101.33; James Valley Coop Telephone Co. 96.03; Office Depot 35.31; Hanna Instruments 222.00; Runnings Supply Inc. 54.84; Sunset Law Enforcement 5,150.50; Frontier Precision, Inc. 5,000.00; Wellmark Blue Cross/Blue Shield 146,000.00; Keith Ryan 41.83; Dakota Property Mgmt. Group 41.95; Lee Sumner 102.17; Dean Slininger 48.60; Gary Aderhold 24.93; Troy Dinger 26.77; Northwestern Energy 150,000.00; Northern Electric 25,000.00.

Payroll for the period from April 11, 2021 through April 24, 2021 and city share of social security, old age & survivor's insurance, retirement, health and life insurance: EFTPS 147,622.28; SD Retirement 82,794.68; Governing Body 3,192.28; City Manager 7,826.95; City Attorney 7,233.63; Finance 15,247.44, Darlene Dutenhoeffler 18.73 hr; HR 8,145.60, Building 1,797.78; Computer 4,834.58; Planning/Zoning 15,758.96; Engineering 13,831.00; Police 148,682.30; Fire 116,733.01, Lance Hammrich 23.61 hr, Geoffrey Stoltenburg 17.56 hr; Housing/Building 6,886.55; Street 30,569.29, George Brotherton 21.19 hr, Michael Lester 26.46 hr; Traffic 5,754.44 ; Solid Waste 21,492.95, Jordan Henry 16.00 hr, Ty Horner 16.00 hr, Peyton Nelson 16.00 hr, Peter Skon 16.25 hr; Transportation/Ride Line 18,664.88, Library 27,884.58, Hanna Anderson 9.43 hr, Colby Hanson 9.45 hr, Dylan LaHammer 10.00 hr; Parks, Rec. & Forestry 98,235.26, Scott Albrecht 11.00 hr, Kathryn Andersen 10.75 hr, Abby Berry 10.00 hr, Madalyn Bettmann 10.25 hr, Greta Beyers 10.00 hr, Jaxon Block 10.25 hr, Jaeden Crady 10.75 hr, Zoe Douglas 10.75 hr, Carter Dreyer 10.50 hr, Bella Hartman 10.00 hr, Adam Heining 11.50 hr, Lynn Holzkamm, 12.75 hr, Alyson Lang 10.25 hr, Anna Malchow 10.00 hr, Myah Malchow 13.00 hr, Katelyn Mehlhaff 10.00 hr, Jayden Mielke 10.00 hr, Hailey Moeller 11.50 hr, Kaylla Nicholson 11.50 hr, Isabel Olson 10.00 hr, Lachelle Opp 12.75 hr, Peggy Pavlish 10.00/hr, Bailey Pietz 13.00 hr, Dylan Rausch 10.50 hr, Allison

Ray 10.00 hr, Samuel Rohlf 10.00 hr, Sara Scepaniak 11.00 hr, Sarah Schafer 11.00 hr, Claire Schaunaman 10.00 hr, Travis Sharp 12.50 hr, Katelin Stoebner 10.00 hr, Tabitha Walks 13.75 hr, Airport 16,619.97; Pipe 29,341.34, Daniel Kohlen 26.47 hr, Eilert Marken 16.00 hr, Kaden Zimmerman 16.00 hr; Water Treatment 20,028.34, David Flanigan 15.00 hr; Meter 1,695.20; Water Reclamation 21,820.98, James Brick 15.00 hr; Pump 9,028.70, Brady Morgan 16.25 hr, Isaac VanOrman 16.25 hr. Upon roll call vote, all voting aye, motion carried.

#### CONTINUED DISCUSSION OF LANDSCAPE ORDINANCE NO. 21-04-04

City Attorney Ron Wager provided an amended Ordinance No 21-04-04 including the changes to Sec. 56-214(2)(e) to read as follows: “Planting islands must have sufficient ground cover of blue grass, fescue, or similar sod grasses, with organic mulch placed within a two-foot radius of each tree and shrub, or have three inches of organic mulch such as woodchips, bark, or other type of organic mulch with a professional weed barrier fabric placed under the mulch. Landscape rock with a professional weed barrier fabric placed underneath may be used.” Motion by Ronayne, second by Rife to approve the Sec. 56-214(2)(e) amendment as recommended by the City Attorney. Upon roll call vote, all voting aye, motion carried. On the original motion to approve the second reading and final adoption of Ordinance No. 21-04-04 as amended, all voting aye, motion carried.

#### **CITY MANAGER’S REPORT**

City Manager Joe Gaa gave his report which included a discussion on an incident Saturday evening involving the Police Special Weapons and Tactics Team and the cooperation by Trinity Lutheran Church located nearby.

#### **EXECUTIVE SESSION**

Motion by Ronayne, second by Lunzman to move into executive session to consult with legal counsel about proposed or pending litigation or contractual matters, pursuant to SDCL §1-25-2(3). Upon roll call vote, all voting aye, motion carried. Motion by Ronayne, second by Rux to move out of executive session. Upon roll call vote, all voting aye, motion carried.

#### **ADJOURNMENT**

There being no further business, motion by Ronayne, second by Lunzman to adjourn the meeting. Upon roll call vote, all voting aye, motion carried. The meeting adjourned at 6:36 p.m.

Prepared by Mary Campton for the Finance Office. /s/ Karl Alberts, Finance Officer.