

MINUTES
ABERDEEN CITY COUNCIL WORK SESSION

City Council met for a work session on Monday, April 4, 2022, at 4:30 p.m. in City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, for a discussion on proposed Ordinance No. 22-03-02 prohibiting chronic nuisances and criminal activity public nuisances. Present at roll call were City Council Members Rob Ronayne, Mark Remily, Dave Lunzman, Alan Johnson, Justin Reinbold, Tiffany Langer, and Mayor Travis Schaunaman. City Council Member Clint Rux was absent and City Council Member Josh Rife arrived at 4:48 p.m. City Staff present were Joe Gaa, Ron Wager, Brett Bill, Jordan McQuillen, and Dave McNeil. After the discussion, motion by Reinbold, second by Remily to adjourn the meeting. Voice vote to approve, all present voting aye, motion carried.

MINUTES
ABERDEEN CITY COUNCIL MEETING

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, April 4, 2022 at 5:30 p.m., regular meeting of the City Council.

CALL TO ORDER

MEETING ROLL CALL

Present at roll call were City Council Members Rob Ronayne, Mark Remily, Dave Lunzman, Josh Rife, Alan Johnson, Justin Reinbold, Tiffany Langer, Clint Rux by teleconference, and Mayor Travis Schaunaman.

City Staff present were Joe Gaa, Ron Wager, Robin Bobzien, Brett Bill, Jordan McQuillen, Dave McNeil, Mark Hoven, Joel Weig, and Mariah Mougey.

PLEDGE OF ALLEGIANCE

Mayor Schaunaman led the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion by Remily, second by Ronayne to approve the agenda. Voice vote to approve, all voting aye, motion carried.

MINUTES

Motion by Johnson, second by Remily to approve the minutes of the March 28, 2022 City Council Meeting, as circulated. Voice vote to approve, all voting aye, motion carried.

OPEN FORUM

No one appeared in open forum to address the Council.

CONSENT CALENDAR

Motion by Reinbold, second by Remily to approve the following items on the consent calendar:

NOMINATING PETITIONS – Erin Fouberg for City Council Member-NE District, five-year term; Andy Schaunaman for City Council Member-NE District, five-year term; Charlotte

Liebelt for City Council Member–NW District, five-year term; Jon Boon McNutt for City Council Member-NW District, five-year term; Kyle Walz for City Council Member-SE District, five-year term

SET HEARING DATE – of April 18, 2022 at 5:30 p.m. for a Special One-Day Retail On-Sale Liquor License on May 12, 2022 for Aberdeen Area Chamber of Commerce’s Business After Hours at Steven Lust Automotive, 1314 – 6th Avenue, SW and for a New Retail On-Off Sale Malt Beverage & SD Farm Wine License for Hub City Softball Association, Inc. dba Players Field South Softball Complex Concession, 3815 – 8th Avenue, NE

SET HEARING DATE – of April 25, 2022 at 5:30 p.m. for a proposed Ordinance No. 22-04-01 modifying the procedure to amend Chapter 60 – Zoning of the Aberdeen City Code and for a proposed Ordinance No. 22-04-02 transferring Planning Commission in the Aberdeen City Code from Administration to Zoning

SET HEARING DATE – of April 25, 2022 at 5:30 p.m. for petitions to rezone: (1) Rezone property described as ADC 2019-1 First Subdivision to the City of Aberdeen (4811 Maloney Avenue, NE) from (I-2) Unrestricted Industrial District to (M) Municipal, State, and County Use District; (2) Rezone property described as Wetland Lot A and Wetland Lot B, Aberdeen Industrial Park East Addition (4705 and 4710 Capital Avenue, NE) from (I-2) Unrestricted Industrial District to (M) Municipal, State, and County Use District; (3) Rezone property described as Lot 1, Safeguard/ADC Subdivision in Aberdeen (2830 Industrial Avenue, NE) from (I-2) Unrestricted Industrial District to (M) Municipal, State, and County Use District

COMMUNITY EVENT PERMIT – for the Yelduz Shriners’ Circus to be held on April 13 – 16, 2022 at the Aberdeen Civic Arena, 203 South Washington Street, pending review and approval by City Departments

Voice vote to approve, all voting aye, motion carried.

OLD BUSINESS

ORDINANCE NO. 22-03-03

Motion by Johnson, second by Reinbold to approve second reading and final adoption of Ordinance No. 22-03-03 to rezone the property described as Lots 5 – 6, Block 41, Thomas Addition to Aberdeen in the NW ¼ of Sec. 24, T123N, R64W of the 5th P.M., Brown County, South Dakota (920 South Main Street) from (C-3) Central Business District to (R-3) High Density Residential District. Roll call vote to approve, all voting aye, motion carried.

ORDINANCE NO. 22-03-04

Motion by Ronayne, second by Lunzman to approve second reading and final adoption of Ordinance No. 22-03-04 to rezone the property described as Lot 1, Cambridge Addition to the City of Aberdeen in the SW ¼ of Sec. 7, T123N, R63W of the 5th P.M., Brown County, South Dakota (1501 – 8th Avenue, NE) from (C-2) Highway Commercial District to (R-3) High Density Residential District. Roll call vote to approve, all voting aye, motion carried.

NEW BUSINESS**HEARING ON SPECIAL ONE-DAY LIQUOR LICENSE FOR BOYS AND GIRLS CLUB**

Mayor Schaunaman opened a hearing on a request for a Special One-Day Retail On-Sale Liquor License on April 23, 2022 for Boys and Girls Club of Aberdeen Area dba Winefest Renaissance, 1121 – 1st Avenue, SE. No public comments were received so Mayor Schaunaman closed the hearing. Motion by Reinbold, second by Ronayne to approve the issuance of a Special One-Day Liquor License on April 23, 2022 for the Boys and Girls Club of Aberdeen Area at 1121 – 1st Avenue, SE. Voice vote to approve, all voting aye, motion carried.

PERMIT FOR CANNABIS DISPENSARY AT 411 SOUTH 2ND STREET

City Manager Joe Gaa presented an application for a permit for a cannabis dispensary at 411 South 2nd Street for BWD Aberdeen, LLC dba BesaMe Wellness. Motion by Remily, second by Langer to approve, pursuant to Sec. 60-360 of the Aberdeen City Code, issuance of a permit to BWD Aberdeen, LLC, dba BesaMe Wellness, to operate a cannabis dispensary at 411 South Second Street in compliance with applicable state and local laws and regulations. Roll call vote to approve, Ronayne, Remily, Lunzman, Rife, Johnson, Langer, Rux, and Mayor Schaunaman voting aye, Reinbold abstaining, motion carried.

RESOLUTION NO. 22-04-01R FOR SUBMITTAL OF GRANT APPLICATION TO LWCF FOR CONSTRUCTION OF PLAYGROUND AT MANOR PARK

Parks, Recreation, and Forestry Director Mark Hoven requested authorization to submit a grant application to the Land and Water Conservation Fund (LWCF) to assist in financing the construction of a playground at Manor Park at an estimated cost of \$150,000.00. Hoven said that the amount of the grant awarded could be 50% of the project cost and Resolution No. 22-04-01R needed to be approved by the City Council to commit 2023 funds for the grant process. Motion by Remily, second by Rife to approve of Resolution No. 22-04-01R to submit a grant application to the LWCF for the construction of a playground at Manor Park and authorize the City Manager to sign the grant application. Voice vote to approve, all voting aye, number of ayes 9, number of nays 0, motion carried.

RESOLUTION NO. 22-04-01R

**RESOLUTION TO APPROVE SUBMITTING A GRANT APPLICATION
TO THE LAND AND WATER CONSERVATION FUND TO CONSTRUCT
AN ACCESSIBLE PLAYGROUND IN MANOR PARK FOR THE CITY OF
ABERDEEN, SOUTH DAKOTA**

WHEREAS, the United States of America and the State of South Dakota have authorized the making of grants from the Land and Water Conservation Fund (LWCF) to aid in financing the acquisition and/or construction of specific public outdoor recreation projects; and

WHEREAS, the City of Aberdeen has plans to construct a playground in Manor Park;

WHEREAS, playground construction is an acceptable use under the grant requirements; and

WHEREAS, approved LWCF grants must be supported by at least a 50% local match.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the City of Aberdeen approves submitting an LWCF grant application to construct a playground in Manor Park and agrees providing the necessary local matching funds.

FURTHERMORE, the City Manager is authorized to sign and submit the grant application.

ADOPTED AND PASSED BY THE COUNCIL OF THE CITY OF ABERDEEN, South Dakota on this 4th day of April, 2022.

FINANCE OFFICER POSITION SEARCH PROCESS PARAMETERS

City Manager Joe Gaa explained the finance officer position search process parameters and requested approval to launch the position search process on April 5, 2022. Motion by Reinbold, second by Johnson to approve the finance officer search process parameters. Voice vote to approve, all voting aye, motion carried.

CONTRACT WITH IMEG FOR 10TH AVENUE, SE BRIDGE DESIGN

City Engineer Robin Bobzien requested approval to enter into a contract for engineering services with IMEG for the design of the 10th Avenue, SE bridge in the amount of \$120,000.00. Motion by Lunzman, second by Remily to enter into a contract with IMEG for the design of the 10th Avenue, SE bridge in the amount of \$120,000.00 and authorize the City Manager to sign the contract contingent upon City Attorney's review. Roll call vote to approve, Ronayne, Remily, Lunzman, Rife, Johnson, Reinbold, Langer, Rux voting aye, Mayor Schaunaman abstaining, motion carried.

BID FOR STREET MAINTENANCE CONCRETE REPAIR I PROJECT

City Engineer Robin Bobzien explained the bid received for the Street Maintenance Concrete Repair I Project and recommended awarding the bid to CWF Masonry & Construction in the amount of \$237,577.76. Motion by Johnson, second by Remily to award the bid for the Street Maintenance Concrete Repair I Project to CWF Masonry & Construction in the amount of \$237,577.76 and authorize the City Manager and Finance Officer to sign all necessary documents after approval by the City Attorney. Roll call vote to approve, all voting aye, motion carried.

BIDS FOR ANNUAL CONCRETE WORK

City Engineer Robin Bobzien explained the bids received for the Annual Concrete Work and recommended awarding the bid to CWF Masonry & Construction in the amount of \$149,147.61. Motion by Ronayne, second by Remily to award the bid for the Annual Concrete Work to CWF Masonry & Construction in the amount of \$149,147.61 and authorize the City Manager and Finance Officer to sign all necessary documents after

approval by the City Attorney. Roll call vote to approve, all voting aye, motion carried.

BIDS FOR ACCESSIBLE SIDEWALK QUADRANT IMPROVEMENTS PROJECT

City Engineer Robin Bobzien explained the bids received for the Accessible Sidewalk Quadrant Improvements Project and recommended awarding the bid to CWF Masonry & Construction in the amount of \$132,207.27. Motion by Rife, second by Johnson to award the bid for the Accessible Sidewalk Quadrant Improvements Project to CWF Masonry & Construction in the amount of \$132,207.27 and authorize the City Manager and Finance Officer to sign all necessary documents after approval by the City Attorney. Roll call vote to approve, all voting aye, motion carried.

REVIEW AND APPROVAL OF CLAIMS AND PAYROLL

Motion by Lunzman, second by Ronayne to approve payment of the bills listed for April 4, 2022 and payroll for the period from March 27, 2022 through April 9, 2022.

Bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: US Bank Corp. Trust 1,033,160.00; Wells Fargo Commercial 287,535.81; US Bank Corp. Trust 41,981.76; US Bank 90,000.00; Northwestern Energy 150,000.00; Northern Electric 7,000.00; SD Fire Chiefs Assn. 100.00; American Assn. Airport Execs. 1,128.60; Artz Equipment Co. 8.47; Helms & Associates 7,104.00; MARCO Technologies 6,861.42; RDO Equipment Co. 6,116.04; Aberdeen News 957.04; Dakota Pump & Control 6,810.00; Langs's TV & Appliance 1,299.99; Cole Papers Inc. 201.98; Farm Power Mfg. Inc. 242.44; Graham Tire Co. 466.98; Auto Value Parts/Hedahls 3,009.03; Nelson Sales & Service LLC 4.39; Kesslers Inc. 121.09; Lawson Products Inc. 720.10; Steven Lust Automotive 1,370.54; MAC's Inc. 24.01; B & B Contracting 48,188.29; Dakota Supply Group 273.24; Graymont LLC 25,141.26; Safety Service Inc. 111.60; SHARE Corp. 647.91; Sherwin-Williams Co. 49.11; Crawford Trucks & Equipment 2,910.78; Stan Houston Equipment Inc. 349.20; Town & Country Lumber Inc. 37.35; Diesel Machinery Inc. 2,890.85; Fastenal Company 55.09; Totally Tubular Mfg 49.85; Metering & Technology Solutions 32,574.17; MacQueen Emergency Group 46.52; Aberdeen Community Theatre 5,000.00; Pressure Washer Central 213.16; Cartney Bearing Co. 14.43; Titan Access Productivity 285.50; US Postal Service 2,119.66; Larson Data Communications 813.00; Northwestern Energy 14,907.48; McMaster-Carr Supply Co. 441.13; Otis Elevator Company 1,576.56; Century Business Products 9.12; Menards Inc. 2,610.16; Dakota Fluid Power Inc. 622.58; AT & T 2,201.05; Ferguson Waterworks 158.64; IAFC 1,315.00; ATCO International 1,005.40; Matheson Tri-Gas Inc. 330.80; POMP's Tire Service 1,064.41; AXON Enterprise Inc. 50,000.04; Premier Specialty Vehicles 54.90; Dakota Oil 345.93; Advance Auto Parts 184.91; North Central Rental/Leasing 22,139.85; ARAMARK Uniform Service 206.53; Applied Concepts Inc. 6,851.00; Butler Machinery Co. 331.76; Sanitation Products Inc. 1,164.28; Geffdog Designs 170.00; Crescent Electric Supply 338.23; Brant

Winter 220.00; Builders Firstsource Inc. 601.14; Linde Gas & Equipment Inc. 22.44; INSPIRE Counseling 60.00; Taylor Healthcare Products 1,141.46; Guardian Life Ins. Co. 1,177.32; United Parcel Service 36.00; NAPA Central 71.97; Systems Integrators 2,265.00; NEDFFA 25.00; Sign Solutions USA, LLC 1,459.32; Northern Plains Psych. 300.00; Office Depot 44.99; Henry Schein Inc. 85.38; Blackstrap Inc. 2,373.53; Runnings Supply Inc. 878.18; Interstate Battery 251.90; Custom Installation Solutions 2,282.00; AVERA Education & Staffing 200.00; HR Green Inc. 11,226.59; Protec Roofing 780.00; Gary's Engine & Repair Inc. 95.08.

Payroll for the period from March 27, 2022 through April 9, 2022 and city share of social security, old age & survivor's insurance, retirement, health and life insurance: EFTPS 133,140.12; SD Retirement 83,044.85; Governing Body 3,351.93; City Manager 8,364.07; City Attorney 7,573.95; Finance 11,316.80; HR 8,005.60, Building 1,887.35; Computer 5,076.62; Planning/Zoning 16,499.36; Engineering 14,526.20; Police 143,589.84; Fire 122,648.81, Housing/Building 7,233.75; Street 33,353.81, Traffic 4,365.60, Brad Holm 23.97 hr; Solid Waste 21,042.74; Transportation/Ride Line 19,595.33; Library 30,033.34; Parks, Rec & Forestry 98,177.52, Greta Beyers 11.25 hr, Emilee Brunson 11.25 hr, Dennis Dahme 14.25 hr, Zoe Douglas 12.25 hr, Shannon Evans 13.25 hr, Charles Forrest 13.75 hr, Bella Hartman 11.25 hr, Joshua Hellwig 14.00 hr, Abbilyn Kaan 11.25 hr, Lisa Link 11.50 hr, Anna Malchow 11.25 hr, Katelyn Mehlhaff 11.25 hr, Morgan Mews 12.00 hr, Gary Olson 13.00 hr, Arista Padfield 13.00 hr, Bailey Pietz 14.50 hr, Allison Ray 11.25 hr, Thomas Sahli 13.25 hr, Grace Schwan 11.25 hr, Veronica Scott 11.25 hr, Kiya Stillman 11.50 hr, Ben Swanson 13.50 hr., Rebecca Severson 15.50 hr, Cassie Webb 11.25 hr, Haley Webb 11.50 hr., Airport 15,705.99, Randy Zens 27.46 hr; Pipe 25,865.25; Water Treatment 21,405.31; Meter 1,780.80; Water Reclamation 21,231.92; Pump 8,030.23.

Roll call vote to approve, all voting aye, motion carried.

CITY MANAGER'S REPORT

City Manager Joe Gaa gave recognition to the Aberdeen Fire Department for receiving the Gold Level Award for Loss Control/Safety Achievement from the Worker's Compensation Fund through the SD Public Assurance Alliance and SD Municipal League.

ADJOURNMENT

There being no further business, motion by Ronayne, second by Rife to adjourn the meeting. Voice vote to adjourn, all voting aye, motion carried. The meeting adjourned at 5:50 p.m.

Prepared by Mary Campton for the Finance Office. /s/ Jordan McQuillen, Finance Officer.