

## MINUTES

## ABERDEEN CITY COUNCIL MEETING

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, March 30, 2020 at 5:30 p.m., regular meeting of the Board of City Council Members, Mayor Travis Schaunaman presiding. Present at roll call were City Council Members Mark Remily, Rob Ronayne, Dave Lunzman, Josh Rife, Alan Johnson, David Bunsness, Dennis “Mike” Olson, and Clint Rux. City Staff present were Lynn Lander, Ron Wager, Karl Alberts, and Dave McNeil.

Mayor Schaunaman led the Pledge of Allegiance.

MINUTES

Motion by Rux, second by Olson to approve the minutes of the meetings of March 23 and 25, 2020, as circulated. All voting aye, motion carried.

OPEN FORUM

Todd Forkel, CEO of Avera St. Luke’s, Ashley Erickson, CEO of Sanford Aberdeen, and Dr. Alex Falk of Avera St. Luke’s discussed the COVID-19 pandemic and preventive steps that should be taken.

CONSENT CALENDAR

Motion by Johnson, second by Rux to approve the following items on the consent calendar:

NOMINATING PETITION – Dennis “Mike” Olson for City Council Member – SE District for a five-year term – receive and place on file

LICENSE – Home Day Care – Tamela White

REPORTS AND MINUTES FROM CITY BOARDS – Aberdeen Airport Board Meeting Minutes; Board of Zoning Adjustment Meeting Minutes; K.O. Lee Aberdeen Public Library Board of Trustees Meeting Minutes; Park & Recreation Board Meeting Minutes – receive and place on file

All voting aye to approve with Olson abstaining, motion carried.

NEW BUSINESSORDINANCE NO. 20-03-03

City Finance Officer Karl Alberts explained Ordinance No. 20-03-03 supplementing the 2020 Budget for various activities and expenses. Motion by Remily, second by Olson to approve first reading of Ordinance No. 20-03-03 as presented. Roll call vote to approve: Remily, Ronayne, Lunzman, Rife, Johnson, Bunsness, Olson, Rux, and Mayor Schaunaman voting aye, motion carried.

DISCUSSION OF ORDINANCE NO. 20-03-04

Motion by Ronayne, second by Bunsness to table the discussion of Ordinance No. 20-03-04, COVID-19 Emergency Ordinance No. 2, until the Special City Council Meeting on Wednesday, April 1, 2020, at 5:30 p.m. in City Council Chamber. All voting aye, motion

carried.

#### HEARING ON WINE LICENSE REQUEST

Mayor Schaunaman opened a hearing on a request for a Retail On-Off Sale Wine and Cider License for Tiffany Langer LLC dba Pinned Workshop, 322 South Main Street, Suite 2. No one was present in opposition to the license request so Mayor Schaunaman closed the hearing. Motion by Rux, second by Lunzman to approve the Retail On-Off Sale Wine and Cider License for Tiffany Langer LLC at 322 South Main Street. All voting aye, motion carried.

#### REQUEST TO SURPLUS DEFIBRILLATOR

Police Chief Dave McNeil requested that an automated external defibrillator (AED) be declared surplus property for donation to the Boys and Girls Club of Aberdeen. Motion by Ronayne, second by Johnson to approve of the surplus of the defibrillator for donation to the Boys and Girls Club. All voting aye, motion carried.

#### BILLS

Motion by Lunzman, second by Remily to approve payment of the bills listed for March 30, 2020, and any additions thereto, such bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: Nationwide Employee Benefits 703.32; Wellmark Blue Cross/Blue Shield 164,000.00; Infintech 1,500.00; Plug N Play 1,500.00; Dacotah Bank 6,000.00; SDML Workers Compensation 646.00; Business Improvement District 1,333.00; NVC 29.14; UPS 89.49; Brown County Treasurer 16.00; CVB 20,072.36; HR Green, Inc. 5,371.49; Morrison Construction 7,395.83; ETS Corp. 1,750.00. Roll call vote to approve: Rux, Olson, Bunsness, Johnson, Rife, Lunzman, and Remily voting aye, Ronayne and Mayor Schaunaman abstaining, motion carried.

#### PAYROLL

Motion by Bunsness, second by Rux to approve the payroll for the period from March 15, 2020 through March 28, 2020 and city share of social security, old age & survivor's insurance, retirement, health and life insurance: Wells Fargo 126,905.53; SD Retirement 79,157.80; Governing Body 3,192.28; City Manager 8,563.41; City Attorney 6,137.65; Finance 14,799.23; HR 7,946.23, Building 1,753.75; Computer 4,725.24; Planning/Zoning 15,659.44; Engineering 13,683.94; Police 137,980.77; Fire 107,565.54, Housing/Building 6,718.55; Street 31,962.06; Traffic 5,622.52; Solid Waste 22,584.40; Transportation/Ride Line 14,866.40, Library 26,509.21; Parks, Rec & Forestry 77,098.86, Airport 16,588.96, Pipe 24,813.07; Water Treatment 18,257.81; Meter 1,669.91; Water Reclamation 22,269.57; Pump 8,281.84. Roll call vote to approve, Remily, Ronayne, Lunzman, Rife, Johnson, Bunsness, Olson, Rux, and Mayor Schaunaman voting aye, motion carried.

CITY MANAGER'S REPORT

Lynn Lander gave the City Manager's Report including Transportation Director Rich Krokkel's discussion with the FAA about ongoing airport operations.

ADJOURN

There being no further business, motion by Bunsness, second by Rux to adjourn the meeting. All voting aye, motion carried.

Prepared by Mary Campton for the Finance Office.



Finance Officer

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SPECIAL ABERDEEN CITY COUNCIL MEETING

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, April 1, 2020 at 5:30 p.m., special meeting of the Board of City Council Members, Mayor Travis Schaunaman presiding. Present at roll call were City Council Members Remily, Ronayne, Lunzman, Rife, Johnson, Bunsness, Olson, and Rux. City Staff present were Lynn Lander, Robin Bobzien, Brett Bill, and Dave McNeil by teleconference calls, Ron Wager, and Karl Alberts.

Mayor Travis Schaunaman led the Pledge of Allegiance.

OLD BUSINESS

EMERGENCY ORDINANCE NO. 1 – ORDINANCE NO. 20-03-02

Motion by Bunsness, second by Rux to approve second reading and final adoption of COVID-19 Emergency Ordinance No. 1 also known as Ordinance No. 20-03-02 to address a public health crisis by implementing certain measures which have been deemed necessary to slow the community spread of the virus responsible for the COVID-19 disease. Roll call vote to approve: Remily, Ronayne, Lunzman, Rife, Johnson, Bunsness, Olson, Rux, and Mayor Schaunaman voting aye, motion carried.

EMERGENCY ORDINANCE NO. 2 - ORDINANCE NO. 20-03-04

Discussion was held on an Emergency Ordinance No. 2 also known as Ordinance No. 20-03-04, an Emergency Ordinance to address a public health crisis by implementing certain measures which have been deemed necessary to slow the community spread of the virus responsible for the COVID-19 disease. Motion by Ronayne, second by Olson to approve first reading of the Emergency Ordinance No. 2. City Attorney Ron Wager explained amendments to the ordinance as presented by Council Member Ronayne. Motion by Ronayne, second by Bunsness to amend to change paragraphs 2 and 4 to delete the language "and cease operations" and substitute in its place "to on-site sales, but may continue to offer products for sale off-site under the same conditions as bars and restaurants outlined in

Paragraph 1.” and add in Paragraph 5 to read “In addition to the prohibitions and closures ordered in Paragraphs 1 – 4 above, effective 12:01 a.m. on the day following the passage of this ordinance, any public gathering of ten (10) or more people is prohibited (a) where there is not sufficient space to have physical separation of at least six feet between persons who are not immediate family members or members of the same household, or (b) where CDC hygiene practices to reduce the likelihood of spreading the COVID-19 disease are not maintained.” All voting aye, motion carried. Motion by Ronayne, second by Olson to amend to add the word “indoor” between “all” and “recreational” in Paragraph 2 and add in Paragraph 5 to include “Effective 12:01 a.m. on the day following the passage of this ordinance, all tattoo parlors, beauty and hair salons, spas, massage studios, and other similar indoor hands-on personal care facilities are directed to close to on-site services and sales, but may continue to offer products for sale off-site under the same conditions as bars and restaurants outlined in Paragraph 1.” All voting aye, motion carried. Motion by Lunzman, second by Ronayne to amend to add in Paragraph 5 to include “barbershops”. All voting aye, motion carried. Todd Forkel of Avera St. Luke’s and Ashley Erickson of Sanford Aberdeen joined in on the discussion, by teleconference calls, advocating strict measures in regards to this public health crisis. On the original motion to approve first reading of the Emergency Ordinance No. 2 – Ordinance No. 20-03-04 as amended, roll call vote to approve: Rux, Olson, Bunsness, Johnson, Rife, Lunzman, Ronayne, Remily, and Mayor Schaunaman voting aye, motion carried.

#### OTHER BUSINESS

Mayor Schaunaman called for a special meeting of the City Council to be held on Tuesday, April 7, 2020, at 5:30 p.m. in City Council Chambers.

#### ADJOURN

There being no further business, motion by Bunsness, second by Rux that the meeting be adjourned. All voting aye, motion carried.

Prepared by Mary Campton for the Finance Office.



Finance Officer