

PARK & RECREATION BOARD MEETING
Eagles Nest
March 3, 2021 – 12:00 NOON

President Matt Prehn called the meeting to order at 12:00 pm.

Members Present: Doug Farrand, Nick Gehrts, Tom Kuck, Bethany Russell, and Matt Prehn. Also present was Joe Gaa, City Manager.

Meeting Minutes: Doug Farrand made a motion to accept the minutes. Motion seconded by Nick Gehrts. All present voting aye. Motion carried.

Financial Statements: February financials were reviewed.

Bills: Bills received in the past month and merchant card processing fees for next month were reviewed. Such audited bills and fees for services, supplies, repairs, and maintenance for the Park, Recreation and Forestry Department will be included in the department bills approved hereafter by the City Council and set forth in the minutes of the City Council.

Nick Gehrts made a motion to approve payment of all bills presented, to approve merchant card processing fees for next month, and to authorize the President and Secretary to issue a requisition for a warrant upon the Finance Officer to spend Park and Recreation monies for payment of such bills and fees. Motion seconded by Bethany Russell. All present voting aye. Motion carried.

Order of Business:

Consider bids for Chemical, Fertilizer and Grass Seed: Mark Hoven presented information to the board on the bids received. This is a per line-item bid. Doug Farrand made a motion to accept the bids for the 2021 chemical, fertilizer, and grass seed order. The motion was seconded by Tom Kuck. All present voting aye. Motion carried. A copy of all bids received are on file in the Parks, Recreation and Forestry Office.

Review and Approval for Policy 1111: Refund and Credit Policy: Mark Hoven and Wende Holzkamm presented information to the board regarding the proposed changes. Bethany Russell made a motion to approve the changes made to Policy 1111-Refund and Credit Policy. The motion was seconded by Tom Kuck. All present voting aye. Motion carried.

Request Authorization to apply for a LWCF Grant for Construction of Playground in the Children's area at the Arboretum: Mark Hoven informed the board of the opportunity to apply for a LWCF Grant that would help in the construction of a playground in the Arboretum. Tom Kuck made a motion to authorize the application for the LWCF Grant. The motion was seconded by Doug Farrand. All present voting aye. Motion carried.

Consider Adopting Resolution Number 2021-0. A Lease agreement with Hub city Soccer to operate the Moccasin Creek Soccer Field Concession Stand for a three-year period. Mark Hoven informed the board that is the same agreement that we have had in the past with the Soccer Association. Nick Gehrts made a motion to adopt Resolution Number 2021-0 renewing the agreement with Hub City Soccer Association for the operation of the Moccasin Creek Soccer Field Concession Stand. The motion was seconded by Bethany Russell. All present voting aye. Motion carried.

Request to Aberdeen City Council to repeal the age limit for fishing at lake Minne-eho. Doug Farrand made a motion supporting the removal of the age limit on fishing at Lake Minne-eho. The motion was seconded by Nick Gehrts. All present voting aye. Motion carried.

Request Aberdeen City Council to amend the Aberdeen City Code regarding bicycles on Recreational Trails: Mark Hoven spoke to the board about the request to allow Class 1 E-bikes on the recreational trail system. Bethany Russell made a motion supporting the change in city ordinance to allow Class 1 e-bikes on the recreational trail system. The motion was seconded by Doug Farrand. All present voting aye. Motion carried.

Request authorization to bid for the construction of Pickleball courts at Manor Park: Mark Hoven informed the board that the grant money had been approved for the construction of the pickleball courts. Doug Farrand made a motion to authorize for bids for the construction of pickleball courts at Manor Park. The motion was seconded by Nick Gehrts. All present voting aye. Motion carried.

Presentation from Jon Murdy and Charles Kornmann on 2021 Golf Operations: Discussion tabled as Jon and Charles were unable to attend the meeting.

Reports from Staff: Mark Hoven and the department supervisors reported on how things are going in their respective areas.

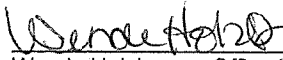
Adjournment: With no further regular business, Nick Gehrts made a motion to adjourn the meeting. Motion was seconded by Bethany Russell. All present voting aye. Motion carried. Meeting adjourned.

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Submitted by:



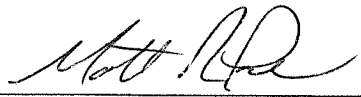
Doug Farrand, Secretary



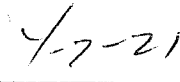
Wende Holzmann, Office Manager

Requisition for warrant upon the Finance Officer, pursuant to Aberdeen City Code, Sec. 36-29, for payment of bills and fees as set forth in the above Minutes:

Signed by:



Matt Prehn, President



Date

Countersigned by:



Doug Farrand, Secretary



Date