

## WORK SESSION

City Council held a work session on March 2, 2020 at 4:30 p.m. in City Council Chambers with the Aberdeen Area Chamber of Commerce's Leadership Aberdeen 2020 Class. Present were Mayor Travis Schaunaman and City Council Members Mark Remily, Rob Ronayne, Dave Lunzman, Josh Rife, Alan Johnson, David Bunsness, and Clint Rux. No action was taken by the Council.

## CITY COUNCIL PROCEEDINGS

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, March 2, 2020 at 5:30 p.m., regular meeting of the Board of City Council Members, Mayor Travis Schaunaman presiding. Present at roll call were City Council Members Mark Remily, Rob Ronayne, Dave Lunzman, Josh Rife, Alan Johnson, David Bunsness, and Clint Rux. City Council Member Dennis "Mike" Olson was absent. City Staff present were Lynn Lander, Ron Wager, Robin Bobzien, Brett Bill, Karl Alberts, and Dave McNeil.

Mayor Schaunaman led the Pledge of Allegiance.

### MINUTES

Motion by Bunsness, second by Remily to approve the minutes of the City Council Meeting of February 24, 2020, as circulated. All present voting aye, motion carried.

### OPEN FORUM

Keith Sharisky of the Aberdeen Fire Department was present to discuss the preparation for the coronavirus. Shelley Westra-Heier, Executive Director of Aberdeen Downtown Association, presented an update report on Aberdeen Downtown Association and BID District marketing activities and efforts. Lisa Anderson, Director of Public Relations, Committees & Programs for the Aberdeen Chamber of Commerce, was present to discuss the rebranding project.

### CONSENT CALENDAR

Motion by Remily, second by Ronayne to approve the following items on the consent calendar:

SET BID DATE – of March 17, 2020 at 2:00 p.m. for bids on Accessible Sidewalk Quadrant Improvements Project (CONC-2020-4) and bids on 2020 Street Maintenance Concrete Repair Project (CONC-2020-1).

REQUEST PERMISSION – to serve and permit the consumption of alcoholic beverages at the Wylie Park Pavilion on May 22, 2020 for a Pence/Eastman Wedding

REQUEST PERMISSION – to serve and permit the consumption of alcoholic beverages at the Wylie Park Pavilion on October 3, 2020 for a Northrop Wedding Reception

LOTTERY NOTICES – Disabled American Veterans; DTOM 22/0 Foundation; May Overby PTA – receive and place on file.

All present voting aye to approve, Rux abstaining, motion carried.

NEW BUSINESS

RESOLUTION NO. 20-03-01R

City Manager Lynn Lander explained a non-binding Resolution prepared expressing the intent of the Council to provide \$120,000 in total funding for the Aberdeen BMX capital campaign by allocating \$20,000 from the Promotion Fund on an annual basis for six years beginning in 2017 to 2022. Motion by Rux, second by Johnson to approve Resolution No. 20-03-01R as follows:

RESOLUTION OF INTENT REGARDING ANNUAL PROMOTION FUND

ALLOCATIONS TO THE ABERDEEN BMX BUILDING CAMPAIGN

WHEREAS, the City of Aberdeen self-imposes a municipal 1% tax upon the gross receipts of sales for the promotion and advertising of the city, its facilities, attractions, and activities, which revenues the City identifies as the "Promotion Fund"; and

WHEREAS, the City annually makes allocations of Promotion Funds to eligible local organizations whose facilities, attractions, and activities promote and advertise the city and thereby stimulate economic development; and

WHEREAS, the Aberdeen BMX is an eligible local organization who has applied for and received Promotion Fund allocations; and

WHEREAS, Aberdeen BMX instituted a building campaign to raise funds starting in 2017 to construct a new facility in Aberdeen and has secured donations and pledges; and

WHEREAS, the City Council finds that the Aberdeen BMX building campaign to construct a new facility is almost complete in Aberdeen and will promote the city and stimulate economic development; and

WHEREAS, Aberdeen BMX seeks an additional \$20,000 to complete unfinished needs for the new facility; and

WHEREAS, Aberdeen BMX has requested the City Council express its resolution of intent to support their building campaign by making annual allocations from the Promotion Fund of \$20,000 for the 6 year period from fiscal year 2017 through fiscal year 2022; and

WHEREAS, the City Council desires to support such request to the extent authorized by law and based upon current budgetary projections and funding availability;

NOW, THEREFORE, BE IT HEREBY RESOLVED that the City of Aberdeen, by and through its elected City Council, supports the Aberdeen BMX building campaign and anticipates allocating \$20,000 from the Promotion Fund on an annual basis to the Aberdeen BMX for the building campaign for a period of six years beginning in 2017; and

IT IS FURTHER RESOLVED that the Mayor and City officers are authorized to provide such assurances and execute such documents as may assist the Aberdeen BMX in obtaining financing consistent with this resolution of intent but shall not bind the City to an irrevocable or non-modifiable pledge, obligation, or encumbrance upon future Promotion

Fund allocations; and

IT IS FURTHER RESOLVED that this resolution shall not be deemed a pledge of a non-ad valorem tax revenue bond in anticipation of collection of the 1% gross receipts tax.

Roll call vote to approve: Remily, Ronayne, Lunzman, Rife, Johnson, Bunsness, and Rux voting aye, Mayor Schaunaman abstaining, 7 voting aye, no nays, motion carried.

#### BID RECOMMENDATION ON SALE OF 2008 BOBCAT SKIDSTEER

City Finance Officer Karl Alberts explained the sealed bids received for a 2008 Model S220 Bobcat Skidsteer that the Airport had surplused for sale and recommended the Council accept the high bid from Diesel Machinery, Inc. in the amount of \$13,500. Motion by Bunsness, second by Johnson to accept the high bid from Diesel Machinery, Inc. in the amount of \$13,500 for the Skidsteer. Roll call vote to approve: Rux, Bunsness, Johnson, Rife, Lunzman, Ronayne, Remily, and Mayor Schaunaman voting aye, motion carried.

#### BID RECOMMENDATION ON SALE OF 1989 BOBCAT SKIDSTEER

City Finance Officer Karl Alberts explained the sealed bids received for a 1989 Model 743 Bobcat Skidsteer that the Fire Department had surplused for sale and recommended the Council accept the high bid from Gerald Struck in the amount of \$7,110. Motion by Bunsness, second by Remily to accept the high bid from Gerald Struck in the amount of \$7,110 for the Skidsteer. Roll call vote to approve: Remily, Lunzman, Rife, Johnson, Bunsness, Rux, and Mayor Schaunaman voting aye, Ronayne abstaining, motion carried.

#### BID RECOMMENDATION ON WATERMAINS, FRAMES/GRATES, AND PIPES

City Engineer Robin Bobzien explained the bids received for the Watermains, Frames/Grates, Hydrants, and Sewer Pipe for the Public Works – Utility Division and recommended awarding the bids for Schedule A to Core & Main LLP in the amount of \$61,589.03; Schedule B to Core & Main LLP in the amount of \$3,522.20; Schedule C to Ferguson Waterworks in the amount of \$9,748.74; and Schedule D to Milbank Winwater Works in the amount of \$8,964.90. Motion by Johnson, second by Remily to award the bids for Schedules A, B, C, and D as recommended and authorize the City Manager and Finance Officer to sign all the necessary documents after approval by the City Attorney. Roll call vote to approve: Rux, Bunsness, Johnson, Rife, Lunzman, Ronayne, Remily, and Mayor Schaunaman voting aye, motion carried.

#### REQUEST TO PURCHASE ASPHALT PAVING MACHINE

City Engineer Robin Bobzien requested permission to purchase an Asphalt Paving Machine from RDO Equipment Co. of Aberdeen, SD in the amount of \$182,200 for the Public Works – Street Department through a Sourcewell/NJPA Bid. Motion by Rux, second by Johnson to approve the purchase of a Leeboy 8520 machine from RDO Equipment in the amount of \$182,200 and authorize the City Manager and Finance Officer to sign all necessary documents after approval by the City Attorney. Roll call vote to approve: Remily, Ronayne,

Lunzman, Rife, Johnson, Bunsness, Rux, and Mayor Schaunaman voting aye, motion carried.

#### BILLS

Motion by Johnson, second by Lunzman to approve payment of the bills listed for March 2, 2020, and any additions thereto, such bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: Northwestern Energy 20,773.04; Wellmark Blue Cross/Blue Shield 164,000.00; Civic Plus 3,307.50; SD Division of Motor Vehicles 63.60; NVC 29.14; AT & T 128.24; Harley Beck 354.00; Thomas Conmay 354.00; Tara Davis 354.00; Josh Miller 354.00; Mariah Mougey 178.00; Nathan Sturgeon 250.00; Tanner Venard 354.00; Brant Winter 250.00; Matheson Tri-Gas Inc. 86.46; UPS 207.38; SD One Call 38.08; Jeromy Thorstenston 44.00; Pat Schlotte 44.00; Robin Hornseth 44.00; Morrison Construction 6,916.10; AT & T 1,195.42. Roll call vote to approve: Rux, Bunsness, Johnson, Rife, Lunzman, Ronayne, Remily, and Mayor Schaunaman voting aye, motion carried.

#### PAYROLL

Motion by Ronayne, second by Bunsness to approve the payroll for the period from February 16, 2020 through February 29, 2020 and city share of social security, old age & survivor's insurance, retirement, health and life insurance: Wells Fargo 132,641.32; SD Retirement 79,934.88; Governing Body 3,192.28; City Manager 8,563.42; City Attorney 7,200.14; Finance 14,847.83; HR 7,946.20, Building 1,753.75; Computer 4,708.30; Planning/Zoning 15,659.45; Engineering 13,495.00; Police 135,941.76; Fire 113,568.11, Nathaniel Wiege 15.14 hr; Housing/Building 6,718.55; Street 32,031.46; Traffic 5,336.49; Solid Waste 22,215.59; Transportation/Ride Line 20,060.78, Danny Bentz 12.00 hr; Library 27,404.49; Parks, Rec & Forestry 95,484.90, Airport 16,263.74; Pipe 25,506.87; Water Treatment 20,135.80; Meter 1,654.40; Water Reclamation 21,233.18; Pump 8,824.85. Roll call vote to approve: Remily, Ronayne, Lunzman, Rife, Johnson, Bunsness, Rux, and Mayor Schaunaman voting aye, motion carried.

#### CITY MANAGER'S REPORT

Lynn Lander gave the City Manager's Report including City Engineer Robin Bobzien reporting on the load limit restrictions.

#### OTHER

The Council talked about creating a subcommittee to restart the process for the annual evaluations of the City Finance Officer and City Attorney positions.

#### ADJOURN

There being no further business, motion by Ronayne, second by Bunsness to adjourn the meeting. All present voting aye, motion carried.

Prepared by Mary Campton for the Finance Office.

 \_\_\_\_\_, Finance Officer