

## CITY COUNCIL PROCEEDINGS

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, February 18, 2020 at 5:30 p.m., regular meeting of the Board of City Council Members, Mayor Travis Schaunaman presiding. Present at roll call were City Council Members Rob Ronayne, Dave Lunzman, Josh Rife, David Bunsness, Dennis "Mike" Olson, and Clint Rux. City Council Members Mark Remily and Alan Johnson were absent. City Staff present were Lynn Lander, Ron Wager, Robin Bobzien, Brett Bill, Karl Alberts, Dave McNeil, and Mark Hoven.

Mayor Schaunaman led the Pledge of Allegiance.

MINUTES

Motion by Bunsness, second by Lunzman to approve the minutes of the City Council Meeting of February 10, 2020, as circulated. All present voting aye, motion carried.

OPEN FORUM

Casey Weismantel and Rita Moe provided information on the Convention & Visitor's Bureau activities. Katherine Grandstrand was introduced as a new Convention & Visitor's Bureau staff member.

OLD BUSINESSORDINANCE NO. 20-02-02

Motion by Bunsness, second by Rux to approve second reading and final adoption of Ordinance No. 20-02-02 approving the issuance and provisions for repayment of Refunding Bonds (Series 2020) for the Clean Water SRF Loans CW#1A, CW#2, CW#1NPS, and CW#3. Roll call vote to approve: Ronayne, Lunzman, Rife, Bunsness, Olson, Rux, and Mayor Schaunaman voting aye, motion carried.

CONSENT CALENDAR

Motion by Ronayne, second by Lunzman to approve the following items on the consent calendar:

SET BID DATE – of March 3, 2020 at 2:00 p.m. for bids on the 2020 Annual Concrete Work Project (CONC-2020-3)

LICENSE – Private Security – Christopher Johnson

LOTTERY NOTICE – SPURS Therapeutic Riding Center – receive and place on file

All present voting aye, motion carried.

NEW BUSINESSORDINANCE NO. 20-02-01

City Manager Lynn Lander explained Ordinance No. 20-02-01 relating to the issuance of additional non-ad valorem sales tax revenue bonds in an aggregate principal amount not to exceed \$4,260,000 to pay the cost for the softball complex. Lander stated that sources of funds for payment of the sales tax bonds would come from former ARCC bond payments of about \$3,410,000 over a 20-year period and an annual allocation of \$50,000

from Park, Recreation & Forestry Department Sales Tax. Parks, Recreation & Forestry Director Mark Hoven was present for the discussion. Motion by Bunsness, second by Ronayne to approve first reading of Ordinance No. 20-02-01 as presented. Roll call vote to approve: Rux, Olson, Bunsness, Rife, Lunzman, Ronayne, and Mayor Schaunaman voting aye, motion carried.

#### PURCHASE OF DESKTOPS AND NOTEBOOKS

City Finance Officer Karl Alberts presented a request from Computer Services to purchase desktops in the amount of \$25,740 from Dell, notebooks with docking stations in the amount of \$6,948 from HP, and workstations in the amount of \$4,630.22 from CDWG. Motion by Bunsness, second by Rux to approve the purchase of the desktops and notebooks in the total amount of \$37,318.22 from Dell, HP, and CDWG as requested by Computer Services. Roll call vote to approve: Ronayne, Lunzman, Rife, Bunsness, Olson, Rux, and Mayor Schaunaman voting aye, motion carried.

#### HEARING ON WINE AND MALT BEVERAGE LICENSES

Mayor Schaunaman opened a hearing on a request for a Retail On-Off Sale Wine and Cider License and Retail On-Off Sale Malt Beverage and SD Farm Wine License for Teton Group, LLC dba Fairfield Inn and Suites, 2901 – 6<sup>th</sup> Avenue, SE. No one was present in opposition to the license requests so Mayor Schaunaman closed the hearing. Motion by Olson, second by Ronayne to approve the Retail On-Off Sale Wine and Cider License and Retail On-Off Sale Malt Beverage and SD Farm Wine License for Teton Group, LLC at 2901 – 6<sup>th</sup> Avenue, SE contingent upon the City issuing a certificate of occupancy to the business owner. Roll call vote to approve: Rux, Olson, Bunsness, Rife, Lunzman, Ronayne, and Mayor Schaunaman voting aye, motion carried.

#### HEARING ON WINE LICENSE

Mayor Schaunaman opened a hearing on a request for a Retail On-Off Sale Wine and Cider License for Revive Day Spa, Inc. dba Revive Day Spa, 301 South Main Street. No one was present in opposition to the license request so Mayor Schaunaman closed the hearing. Motion by Ronayne, second by Bunsness to approve the Retail On-Off Sale Wine and Cider License for Revive Day Spa, Inc. at 301 South Main Street. Roll call vote to approve: Ronayne, Lunzman, Rife, Bunsness, Olson, Rux, and Mayor Schaunaman voting aye, motion carried.

#### BILLS

Motion by Rife, second by Lunzman to approve payment of the bills listed for February 18, 2020, and any additions thereto, such bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: American News 3,645.66; Aberdeen Chamber of Commerce 155.00; Aberdeen Development Corp. 14,166.67; Aberdeen School Dist. 15,000.00; Praxair Distributing Inc. 146.70; MARCO

Technologies LLC 892.15; Lighthouse Uniform Co. 37.05; RDO Equipment Co. 12,416.54; Brown County Landfill 17,288.28; Brown County Treasurer 99.00; Dakota Doors Inc. 316.32; Clark Engineering Corp. 805.00; Overhead Door 403.01; Cradys Radiator Shop 90.00; Hawkins Inc. 7,906.35; Dakota Electronics 2,186.25; Lang's TV & Appliance 153.23; Lynn L. Hanson 1,334.00; Eddie's Northside Sinclair 4,770.00; Performance Oil & Lubricants 319.00; Cole Papers Inc. 779.46; Farm Power Mfg Inc. 41.04; Becker Arena Products Inc. 164.98; Jensen Rock & Sand Inc. 11,152.50; Graham Tire Co. 1,060.68; HACH Co. 353.83; Direct Automation LLC 870.27; Auto Value Part Stores 1,932.78; Matt Prehn 32.00; House of Glass, Inc. 7,762.65; Joel Weig 60.00; Nelson Sales & Service, LLC 1,439.95; NTOA 1,444.00; SD Redbook Fund 30.00; Kesslers Inc. 59.68; CDW Government Inc. 508.23; Automatic Building Controls 609.00; Steven Lust Automotive 239.94; Mack's Auto, Inc. 143.41; MAC's Inc. 257.09; Sanford Health Occupational Medicine Clinic 1,625.00; B & B Contracting 8,755.00; Clubhouse Hotel & Suites 1,176.00; Farnams Genuine Parts 84.84; Pantorium 13.00; Dakota Supply Group 391.63; Graymont LLC 5,071.22; Midstates Group 5,436.38; Cross Country Freight Solutions, Inc. 92.41; Avera St. Luke's Hospital 277.05; SHARE Corp. 4,570.76; Crawford Trucks & Equipment 8,494.64; SD Police Chief's Association 181.53; Diesel Machinery Inc. 6,014.46; Fastenal Company 401.90; Praxair, Inc. 2,310.00; Blair Scoular 48.00; SD SHRM 498.00; Crystal Harper 9.75; American Planning Assn. 625.00; Brad Gardner 226.00; Homes Are Possible Inc. 8,277.52; Olson's Pest Technicians 1,200.00; Dakota Pump Inc. 3,832.40; Harms Oil Company 17,891.22; MacQueen Emergency Group 443.43; Mitchell 649.45; Northern Truck Equipment Corp. 4,631.85; Dependable Sanitation Inc. 23,534.22; Dakota Ink & Toner 390.45; HARR Motors 1,760.00; NE Council of Government 1,500.00; M & T Fire & Safety Inc. 1,080.00; USA Blue Book 412.67; Cartney Bearing Co. 140.20; Energy Lab Inc. 48.00; Gracelynn Miller 12.00; SD Dept. Health Lab 479.00; Caleb Crosby 84.00; Pauer Sound & Music Inc. 673.99; Dawn M. Menning 45.00; Titan Access Acct 2,889.83; Automationdirect.com Inc. 172.00; Executive Mangement 230.44; B & H Photo-Video 1,353.23; Bruce Brown Flooring 3,825.00; Barry Dunlavy 226.00; Larson Data Communications 922.35; West Payment Center 560.05; SD Dept. of Revenue 9,468.06; Univar USA Inc. 816.00; The Sewing Shoppe 58.00; Richardson, Wyly, Wise, Sauck & Hieb 520.00; Dakotaland Autoglass Inc. 31.70; MTI Distributing 353.42; Kirk's Auto 1,936.88; Lien Transportation Co. 13,173.75; Aberdeen Police Dept. 5.34; McMaster-CARR Supply Co. 98.25; Dr. Steve Redmond 500.00; Midland Lease Division 250.91; Premier Auto 5,138.75; Jon Droege 393.75; CNA Surety 200.00; Fire Safety First 174.83; Civic Plus 849.66; Quill Corp. 513.14; Lynn Lander 151.32; O'Reilly Auto Parts 20.47; SD Secretary of State 30.00; Karl Alberts 28.00; Brady Berg 196.00; Menards 3,487.94; Aberdeen University/Civic Symphony 2,000.00; Fred Ludwig Trucking 2,608.25; Marshall-Bond Pumps Inc. 1,618.25; Shannon Broderson 90.00; Bound Tree Medical LLC 5,918.04; SD

Building Officials 65.00; Michael Roemmich 334.98; Convention Visitors Bureau 28,635.86; Dakota Fluid Power Inc. 820.05; Borns Group 1,724.07; Killoran Trucking & Brokerage Inc. 8,516.83; Impact Janitorial 2,490.46; AT & T Cell 442.49; Pete Lien & Sons, Inc. 14,320.78; Volk Upholstery 50.00; Eric Paul 196.00; Stryker Sales Corp. 7,962.72; NCL of Wisconsin 229.06; Tyler Technologies 1,062.50; SD Dept. of Public Safety 180.00; Matheson Tri-Gas Inc. 734.59; SRF Consulting Group, Inc. 530.07; The UPS Store 39.92; Gardner Locksmith 145.00; POMP's Tire Service, Inc. 318.95; SD Assoc. Code Enforcement 40.00; Building Sprinkler Inc. 550.00; SD Public Assurance Alliance 101.15; Konica Minolta Premier Finance 126.85; Chad Nilson 46.00; GALLS Inc. 1,094.98; Allied 100, LLC 3,159.36; JK Sales & Towing 2,190.00; Dakota Oil 121.91; VESSCO Inc. 3,370.00; Dakota Brush 39.00; Bill Feiock 66.00; Dakota Potters Supply 1,532.68; North Central Rental/Leasing 39,890.00; Tyson Paulson 144.00; Analytical Environmental Laboratories 600.00; Grand Forks Fire Equipment, LLC 4,459.97; Swatmod LLC 1,465.00; Hercules Tow Ropes Inc. 2,306.91; Karli Stubbe 91.00; Jordan C. Menken 52.00; Huff Construction Inc. 3,105.00; MVTL Laboratories Inc. 454.50; Vollan Oil Co. 2,982.92; Stuart Nelson 66.00; Steve Markley 198.00; J R Huebner 74.00; Aberdeen Plumbing & Heating Inc. 86.56; Midcontinent Communications 680.00; Municipal Street Maintenance 35.00; Gavin Voss 96.00; Curt Fredrickson 288.00; Butler Machinery Co. 3,390.64; Michael Thomle 109.88; District IV EMT's 100.00; Geffdog Designs 2,612.64; Cooper Animal Clinic, PC 835.86; Dubois Chemicals, Inc. 14,567.28; David Dosch 226.00; Cassidy Keller 12.00; Ameripride Services Inc. 942.01; Crescent Electric Supply 32.84; Allison Sommerville 60.00; Knight Towing 8,840.00; J Gross Equipment 1,433.24; Harlow's Bus Sales, Inc. 474.52; Josh Miller 28.00; Diamond Dry Cleaning 28.47; Sight and Sound 4,274.94; Richard Gooding 10.01; A-1 Sanitation 674.04; 121 Benefits 804.00; Spencer S. Aberle 80.00; Robyn Ewalt 180.00; Northern Plains Psychological 300.00; Aberdak Club 1,402.50; Lyla Agius Designs 146.25; SD Network Against Family Violence & Sexual Assault 200.00; Cala Jo Krege 30.00; Sara Scepaniak 105.00; Matthew Rohrbach 111.00; Daniel Orr 48.00; Luke Bunke 96.00; Office Depot 731.58; Tyler Oliver 120.00; Bradley J. Cihak 48.00; Megan Kusler 90.00; Haar Plumbing & Heating, Inc. 106.43; Chris Brick 226.00; Target Solutions 5,491.98; Henry Schein, Inc. 335.91; Blackstrap Inc. 26,377.82; Autozone 11.58; AGTEGRA Cooperative 1,902.32; Dakota Transit Providers 201.25; Shannon Chemical Corp. 3,134.94; Runnings Supply Inc. 3,326.19; Interstate Battery 955.70; MES Companies 1,289.50; Custom Installation Solutions 662.00; Amazon Capital Services 295.87; Travis Schaunaman 213.32; Sierra Rose Kokales 60.00; William Schultz 106.50; Northwestern Energy 73,962.75; NVC 394.34; Northern Electric 6,493.36; CenturyLink 4,112.28; City Treasurer 300.00; Global Rental Co. Inc. 92,500.00; Verathon, Inc. 477.31; Stryker Sales Corp. 19,770.53; Arrow International Inc. 1,115.50; Pierson Ford-Lincoln-Mercury 269.32; Cole Papers Inc. 103.67; MARCO Technologies LLC 25.86; Midwest Alarm Company 282.96; Borns Group

4,690.23; Richard Klein 21.10; Eddie Falcon 33.40; Lucian Jones 480.81. Roll call vote to approve: Rux, Olson, Rife, and Lunzman voting aye, Bunsness, Ronayne, and Mayor Schaunaman abstaining, motion carried.

#### PAYROLL

Motion by Ronayne, second by Olson to approve the payroll for the period from February 2, 2020 through February 15, 2020 and city share of social security, old age & survivor's insurance, retirement, health and life insurance: Wells Fargo 128,767.68; SD Retirement 77,633.54; Governing Body 3,192.28; City Manager 8,563.43; City Attorney 7,040.50; Finance 14,874.25; HR 7,946.20, Building 1,753.75; Computer 4,809.94; Planning/Zoning 15,659.45; Engineering 13,501.29; Police 126,793.84, Bradley Wolf 26.46 hr, Fire 109,437.95, Housing/Building 6,718.55; Street 32,411.21; Traffic 5,299.61; Solid Waste 22,295.00; Transportation/Ride Line 19,782.42, Library 28,316.51; Parks, Rec & Forestry 96,085.42, Airport 16,548.29; Pipe 24,633.13; Water Treatment 19,155.31; Meter 1,654.40; Water Reclamation 21,800.23; Pump 7,952.15. Roll call vote to approve: Ronayne, Lunzman, Rife, Bunsness, Olson, Rux, and Mayor Schaunaman voting aye, motion carried.

#### CITY MANAGER'S REPORT

Lynn Lander gave the City Manager's Report including the Airport Master Plan public meeting on Tuesday, February 25<sup>th</sup>, from 6:00 – 8:00 p.m. at the public safety building community room.

#### ADJOURN

There being no further business, motion by Bunsness, second by Ronayne to adjourn the meeting. All present voting aye, motion carried.

Prepared by Mary Campton for the Finance Office.



Finance Officer

#### WORK SESSION

City Council held a work session in City Council Chambers at 6:15 p.m. on Tuesday, February 18<sup>th</sup>, with Dr. Richard Fursman of the executive search firm of HUELIFE to discuss the City Manager's Position. Present at the meeting were Mayor Schaunaman and City Council Members Ronayne, Lunzman, Rife, Bunsness, Olson, and Rux. No action was taken by the Council.

