

PARK & RECREATION BOARD MEETING
Eagles Nest
February 3, 2021 – 12:00 NOON

President Matt Prehn called the meeting to order at 12:00 pm.

Members Present: Doug Farrand, Nick Gehrts, Tom Kuck, Bethany Russell, and Matt Prehn. Also present was Joe Gaa, City Manager and Josh Rife, City Council Liaison.

Meeting Minutes: Doug Farrand made a motion to accept the minutes. Motion seconded by Nick Gehrts. All present voting aye. Motion carried.

Financial Statements: January financials were reviewed.

Bills: Bills received in the past month and merchant card processing fees for next month were reviewed. Such audited bills and fees for services, supplies, repairs, and maintenance for the Park, Recreation and Forestry Department will be included in the department bills approved hereafter by the City Council and set forth in the minutes of the City Council.

Nick Gehrts made a motion to approve payment of all bills presented, to approve merchant card processing fees for next month, and to authorize the President and Secretary to issue a requisition for a warrant upon the Finance Officer to spend Park and Recreation monies for payment of such bills and fees. Motion seconded by Bethany Russell. All present voting aye. Motion carried.

Order of Business:

Authorization for bids: Chemical, Fertilizer and Grass Seed: Mark Hoven presented information to the board on the proposed bid. Doug Farrand made a motion to authorize to bid for the 2021 chemical, fertilizer, and grass seed order. The motion was seconded by Nick Gehrts. All present voting aye. Motion carried.

Request Authorization to Apply for a South Dakota Arts Council Grant for the Storybook Land Festival: David Eckert presented information to the board regarding the grant opportunity available from the South Dakota Arts Council. Tom Kuck made a motion to authorize the department to apply for the South Dakota Arts Council Grant. The motion was seconded by Bethany Russell. All present voting aye. Motion carried.

Review Campground Registration Policy: Dawn Thorstenson informed the board of the proposed changes for the Wylie Campground reservation process and reviewed existing registration policy.

Update of the Revised Capital Outlay Budget: Mark Hoven informed the board of the changes that were made to the departments capital outlay budget.

Update on Grant Applications: Mark Hoven informed the board that the grant request for the inclusive playground had been approved. The grant funds for the pickleball courts still have not received the final approval, so the funds have not been released yet. The Baird Park RTP grant funds were approved. There are new rounds of RTP grants and Land and Water grants that will be available soon to apply for.

Reports from Staff: Mark Hoven and the department supervisors reported on how things are going in their respective areas.

Adjournment: With no further regular business, Doug Farrand made a motion to adjourn the meeting. Motion was seconded by Bethany Russell. All present voting aye. Motion carried. Meeting adjourned.

Submitted by:



Doug Farrand, Secretary



Wende Holzmann, Office Manager

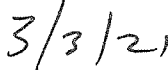
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Requisition for warrant upon the Finance Officer, pursuant to Aberdeen City Code, Sec. 36-29, for payment of bills and fees as set forth in the above Minutes:

Signed by:



Matt Prehn, President

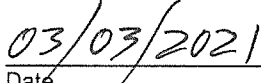


Date

Countersigned by:



Doug Farrand, Secretary



Date