

**MINUTES****ABERDEEN CITY COUNCIL MEETING**

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, January 19, 2021 at 5:30 p.m., regular meeting of the City Council.

**CALL TO ORDER****MEETING ROLL CALL**

Present at roll call were City Council Members Rob Ronayne by teleconference, Dave Lunzman, Josh Rife, Justin Reinbold, Tiffany Langer by teleconference, Clint Rux, and Mayor Travis Schaunaman. City Council Members Mark Remily and Alan Johnson were absent.

City Staff present were Joe Gaa, Ron Wager, Robin Bobzien, Brett Bill, Karl Alberts, Dave McNeil by teleconference, and Rich Krokkel by teleconference.

**PLEDGE OF ALLEGIANCE**

Mayor Schaunaman led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

City Manager Joe Gaa requested the removal of an agenda item under the Consent Calendar: C-3 License for Taxi Cab Driver- Kari Reams. Motion by Rux, second by Reinbold to approve the agenda as amended. Upon roll call vote, all present voting aye, motion carried.

**MINUTES**

Motion by Lunzman, second by Rife to approve the minutes of the January 4, 2021 City Council Meeting, as circulated. Upon roll call vote, all present voting aye, motion carried.

**OPEN FORUM**

No one appeared in open forum to address the Council.

**CONSENT CALENDAR**

Motion by Reinbold, second by Ronayne to approve the following items on the consent calendar:

SET BID DATE – of February 9, 2021 at 2:00 p.m. - Bids for Fleet Vehicles for various City Departments.

SET HEARING DATE – of February 1, 2021 at 5:30 p.m. – Transfers of Retail On-Sale Liquor and Package Off-Sale Liquor Licenses from Teton Development, LLC dba 901 Sixth Avenue, SE-Suite 100 To Teton Development, LLC dba 205 Sixth Avenue, SE-Suite 100.

LICENSES – Retail On-Off Sale Wine and Cider License Renewal for 2021 – Tiffany Langer LLC dba Pinned Workshop, 322 South Main Street-Suite 2; Residential Building Contractor – Brandon Frey

WORKERS COMPENSATION COVERAGE - for the following City of Aberdeen Volunteers for 2021: Police Reserve Officers and Chaplains – Droege, Jon; Kingsriter, Brad;

LaCroix, Brian; Lehrkamp, JoAnn; Miller, Keith; Parmeter, George; Rossman, Jay; Schultz, Shawn; Shaver, George; Westby, Steve; Wiese, Mike. Library Book Delivery Program – Grismer, Inez; Raile, Mary; Phillips, Sharri. Meals on Wheels Drivers – Albert, Charissa; Andera, Bradley; Anglin, Ken; Anglin, Linda; Artz, Margaret; Baumgartner, Laurie; Berkowitz, Randi; Bohling, Janice; Bohms, Jessica; Brudvig, Hope; Bulian, Judy; Cantalope, Bill; Chapin, Lois; Christiansen, Brandon; Cleberg, Angie; Conraad, Bonnie; Cox, Dalton; Crawford, Randy; Daniel, Allison; Davis, Sylvia; DeClercq, Daryle; DeClerq, Lucille; Denning, Glenn; Dobberpuhl, Rodney; Erickson, Courtney; Fjeldheim, Margaret; Gast, Sharon; Gederos, April; Goetz, Marie; Golz, Heidi; Haar, Kaitlyn; Hauer, Lindsay; Haugen, Sara; Horner, Perry; Iwerks, Stacey; Jakober, Don; Johnson, Brenda; Johnson, Nicole; King, Jane; Koch, Louie; Krenz, Jason; Krogstrand, Penny; Krogstrand, Mark; Lindner, Amanda; Lindner, Ronald; Lingor, Jean; Lingor, Daniel; Linke, Katherine; Lone, Heather; Miller, Donald; Miller, Gerrald; Miller, Jo; Moench, Jeff; Morgan, Lisa; Nikolas, Philip; Nichols, Erika; Nitschke, Pam; Olson, Bernice; Opp, Glen D; Opp, Marcella M; Paranto, Sharon; Remily, Melanie; Remily, Kim; Roggow, Douglas; Ryckman, Allie; Schockenmaier, Ross; Schultz, Aaron; Schumacher, Marie; Schwab, Anthony; Sell, Meghan; Senst, Jeffrey; Serr, Lorne; Smith, Shelly; Spurr, Megan; Sullivan, George; Swanson, Kayla; Therkelsen, Pamela; Therkelsen, Ronnie; Ulmer, Megan; Vidoloff, Mary; Volk, Melvin; Volk, Patricia; Weisenburger, Patricia.

LOTTERY NOTICES – Clark County Riders; Presentation College; Aspire Foundation, Inc. – receive and place on file.

Upon roll call vote, Ronayne, Lunzman, Rife, Reinbold, Rux, and Mayor Schaunaman voting aye, Langer abstaining, motion carried.

### **NEW BUSINESS**

#### **HEARING ON RESOLUTION NO. 21-01-01R TO VACATE PUBLIC RIGHT-OF-WAY**

City Planning/Zoning Director Brett Bill presented a request from Northland Real Estate Holdings LLC, JOPY Inc., and PACES Lodging to vacate the public alley right-of-way described as the entire 16 feet wide public alley right-of-way commencing at the north right-of-way line of Sixth Avenue SW continuing north 304.74 feet to a point of termination at the south right-of-way line of Fifth Avenue SW, located adjacent to the east of Lot 1, Hardee's Addition; Lot P, a Replat of Lot 6, Block 32, First Addition to Aberdeen; Lots 12–16, Subdivision of Lot 5, First Addition to Aberdeen; Lots 12 – 16, Block 32, Second Addition to Aberdeen; Lot 4, Beard's Rearrangement of Lots 7 and 8, Block 32, First Addition to Aberdeen, and adjacent to the west of Lot 2, Hardee's Addition; Lots 1-3, Block 32, First Addition to Aberdeen. (102 and 124 Sixth Avenue, SW and 506 South First Street). Motion by Rux, second by Rife to approve of Resolution No. 21-01-01R to vacate the public alley right-of-way as requested. Upon roll call vote, all present voting aye, number of ayes 7,

number of nays 0, motion carried.

**PURCHASE OF ELGIN STREET SWEEPER FOR PUBLIC WORKS DEPARTMENT**

City Engineer Robin Bobzien requested approval to purchase a new Elgin Pelican Street Sweeper in the amount of \$220,852.00 from Sanitation Products using the Sourcewell Contracting process and declare a 2013 Elgin Sweeper surplus property to be sold at City Auction. Motion by Rux, second by Lunzman to approve the purchase of the Elgin Street Sweeper from Sanitation Products in the amount of \$220,852.00 and declare the 2013 Elgin Sweeper surplus property. Upon roll call vote, all present voting aye, motion carried.

**DISCUSSION OF PROPOSED AMENDMENTS TO 2021 CITY BUDGET**

City Manager Joe Gaa discussed and reviewed proposed amendments to the 2021 City Budget – Capital Purchases and Projects. Motion by Ronayne, second by Rife to approve of the proposed amendments to the 2021 Budget - Capital Purchases and Projects. Discussion followed. Upon roll call vote, all present voting aye, motion carried.

**RECOMMENDATION ON BIDS FOR FOUR POLICE VEHICLES**

City Manager Joe Gaa explained the fleet plan for bids on police package vehicles for the Police Department and recommended awarding the bid for the purchase of four 2021 Ford Interceptor Utility Vehicles from Pierson Ford at a total cost of \$145,888.00. Motion by Rux, second by Ronayne to award the low bid for the purchase of four 2021 Ford Interceptor Utility Vehicles to Pierson Ford at a cost of \$145,888.00. Upon roll call vote, all present voting aye, motion carried.

**REQUEST FOR 2021 ANNUAL BOND, STATE REVOLVING LOAN, AND TAX INCREMENT FINANCING PAYMENTS**

City Finance Officer Karl Alberts requested Council approval of 2021 annual bond, state revolving loan (SRF), and Tax Increment Financing (TIF) payments. Alberts explained that the Finance Office is recommending the approval of annual payments for the entire year and staff would generate and remit the payments as they are required throughout the year. Motion by Ronayne, second by Rux to approve of the 2021 annual payments for existing bond, state revolving loan, and tax increment financing payments. Upon roll call vote, all present voting aye, motion carried.

**REQUEST PAYMENT FOR NEW RIDE LINE VAN**

Transportation Director Rich Krokkel requested payment to Harlow's Bus Sales for 20% of the purchase price of a 2019 Dodge Grand Caravan for Aberdeen Ride Line under the State FY20 Section 5339B Grant Award. Motion by Ronayne, second by Rux to approve of the payment of \$8,428.70 to Harlow's Bus Sales for the Dodge Grand Caravan for Aberdeen Ride Line. Upon roll call vote, all present voting aye, motion carried.

**CHANGE ORDER FOR AIRPORT TAXIWAY IMPROVEMENTS PROJECT**

Transportation Director Rich Krokkel requested approval to authorize the City

Manager to sign a change order in the amount of \$12,421.15 for Reede Construction, Inc. for additional work on the AIP #3-46-0001-40-2019 Taxiway Improvements Project. Motion by Rux, second by Lunzman to approve and authorize the City Manager to sign the Change Order #4 in the amount of \$12,421.15 for Reede Construction, Inc. for work on the Airport Project. Upon roll call vote, all present voting aye, motion carried.

### **PAYMENT REQUESTS FOR AIRPORT IMPROVEMENT PROJECTS**

Transportation Director Rich Krokkel requested approval of the following payments for work on Airport Improvement Projects: Payment #27 – AIP #3-46-0001-40-2019 Airport Taxiway ‘C’ – Helms & Associates, in the amount of \$3,495.22; Payment for AIP #3-46-0001-42-2020 ARFF Mobile Test Cart – E-ONE, Inc., in the amount of \$34,070.00; Payment #2 – AIP #3-46-0001-43-2020 GA Apron Project – Helms & Associates, in the amount of \$2,649.02. Motion by Ronayne, second by Reinbold to approve and authorize the City Manager to sign the payment requests for work on the Airport Improvement Projects. Upon roll call vote, all present voting aye, motion carried.

### **REVIEW AND APPROVAL OF CLAIMS AND PAYROLL**

Motion by Rux, second by Lunzman to approve payment of the bills listed for January 19, 2021 and payroll for the period from January 3, 2021 through January 16, 2021. Bills having been audited by the Finance Officer, fully itemized and authorized for the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: Praxair Distribution Inc. 618.97; Agsource Cooperative Services 240.16; Helms & Associates 8,280.59; MARCO Technologies LLC 152.09; RDO Equipment Co. 4,088.65; Br. Co. Landfill 19,186.58; Baxter Healthcare Corp. 240.00; Aberdeen News 2,336.02; Dakota Doors Inc. 61.22; Overhead Door 153.06; Dakota Electronics 686.55; Wenger Corp. 10,063.00; Don’s Builders Hardware 507.50; Eddie’s Northside Sinclair 2,042.50; Quality Welding Inc. 183.87; Performance Oil & Lubricants 719.45; Cole Papers Inc. 75.88; Farm Power Mfg Inc. 416.75; Wells Fargo Bank of SD 11,707.60; Jensen Rock & Sand Inc. 9,386.70; Graham Tire Co. 315.00; Auto Value Part Stores/Hedahls 1,882.07; House of Glass, Inc. 901.60; Nelson Sales & Service, LLC 64.99; SD Redbook Fund 300.00; Automatic Building Controls 1,872.00; Lawson Products Inc. 992.69; Steven Lust Automotive 101.55; McDonald Supply Co. 742.86; MAC’s Inc. 124.44; E-One Inc. 34,070.00; Sanford Health Occupational Medicine Clinic 548.00; B & B Contracting 6,840.00; Farnams Genuine Parts 94.90; Northern Electric 6,068.66; Pantorium 42.00; Dakota Supply Group 10,427.62; Midstates Group 7,439.97; Ringgenberg Electric Inc. 11,229.33; Avera St. Luke’s Hospital 6,576.61; Schwan Welding & Boiler 9,982.00; SHARE Corp. 1,486.94; Fay’s Refrigeration Service 967.31; Sherwin-Williams Co. 748.85; Crawford Trucks & Equipment 28,929.17; Stan Houston Equipment, Inc. 1,152.99; Public Safety Center Inc. 211.95; Western Area Power Adm. 4,356.14; Diesel Machinery Inc. 887.73; DEMCO Inc. 82.96; GALE/Cengage Learning 475.03; Fastenal Company 20.37;

Totally Tubular Mfg 2,859.02; Blair Scoular 32.00; Banner Associates Inc. 7,167.50; Master Blaster 463.13; Crystal Harper 105.84; Plumbing & Heating Wholesale, Inc. 416.58; Harms Oil Co. 18,908.59; Ladner Electric 3,613.24; Northern Truck Equipment Corp. 2,630.03; Center Point Large Print 134.22; Harr Motors 837.50; Western States Fire Protection Co. 4,009.19; JLM Golf LLC 3,608.00; Cartney Bearing Co. 277.46; Energy Laboratories Inc. 48.00; Pauer Sound & Music Inc. 1,795.99; Titan Access Acct/Productivity Plus Acct. 1,013.30; Hub City Radio 3,750.00; Executive Management 52.84; Electrical Engineer & Equipment Co. 1,612.38; Climate Control 4,025.52; Pierson Ford-Lincoln-Mercury 550.00; West Payment Center 662.20; Traffic Control Corp. 3,360.00; Barton Heating & A/C Inc. 111.63; SD Dept. of Revenue 3,413.54; MID-AM Research Chemical 351.22; Jarman's Water Systems 747.50; Dakotaland Autoglass Inc. 106.28; Kirk's Auto 1,838.94; SS Plumbing & Heating 65.00; Inside Outside Architecture, Inc. 4,250.00; Lien Transportation Co. 13,590.00; AFFINIS 8,369.25; Footsteps Counseling 60.00; McMaster-CARR Supply Co. 67.55; Premier Auto 1,872.50; William Cantalope 64.00; Fire Safety First 50.50; Ken's Superfair Foods 753.41; O'Reilly Auto Parts 5.99; Galeton Gloves 1,299.19; Jerome Letcher 500.00; Menards 2,512.55; Bound Tree Medical LLC 3,011.61; Overdrive Inc. 1,933.82; Aqua Pure Inc. 1,800.00; Convention Visitors Bureau 29,053.08; Dakota Fluid Power Inc. 3,673.49; McQuillen Creative Group Inc. 902.50; Borns Group 1,864.38; Impact Janitorial 3,887.59; AT & T Cell 415.36; Pete Lien & Sons, Inc. 13,898.78; NCL of Wisconsin 486.67; Kevin Bourdon 977.50; Ferguson Waterworks 2,085.33; Matheson Tri-Gas Inc. 579.17; Short Elliott Hendrickson, Inc. 4,254.25; POMP's Tire Service, Inc. 839.44; Ice Builders Inc. 681.00; Camby's Pass Inc. 1,531.36; JK Sales & Towing 775.00; Dakota Oil 3,021.94; Dakota Transit Association 660.00; Advance Auto Parts 103.01; Dakota Potters Supply 2,811.42; North Central Rental/Leasing 18,308.25; Ingram Library Services 2,539.16; Vollan Oil Co. 151.10; Janway Company USA, Inc. 375.00; Aberdeen Plumbing & Heating Inc. 4,787.60; 3D Specialties Inc. 742.96; TAPCO 166.52; Aberdeen Chrysler Center 422.00; Midwest Tape 942.61; ARAMARK 1,603.33; Morrison Construction 14,799.40; Northern Lake Service Inc. 434.40; EA Medical 268.00; Curt Frederickson 176.00; GRAINGER 320.62; Sanitation Products Inc. 7,528.50; Geffdog Designs 244.94; Dubois Chemicals, Inc. 7,081.28; Glanzer Home Repair 9,943.68; Crescent Electric Supply 1,893.55; Great Plains Fire 158.82; Knight Towing 4,068.75; J Gross Equipment 950.00; PKG Contracting Inc. 3,317.69; O8O Leasing 841,13; Builders Firstsource, Inc. 17,473.28; A-1 Sanitation 572.90; G & R Controls Inc. 3,961.00; Wenck Associates, Inc. 1,620.00; Techniques 32.43; Kiesler Police Supply Inc. 1,003.00; LION 16,999.90; Teleflex 2,415.50; Learn To Skate USA 926.25; Tower Systems Inc. 1,784.43; Empowerment Counseling, LLC 180.00; Tri-State Water, Inc. 17.25; Domino's Pizza 96.86; 121 Benefits 292.00; Spencer S Aberle 48.00; Briggs Elspenger 1,200.00; BMI Supply 18,522.46; Aberdak Club 427.50; Daniel Orr 80.00; Luke Benke 96.00; Tyler Oliver 32.00; Jackie Witlock 85.68; Haar Plumbing & Heating, Inc.

1,159.63; Core & Main LP 116.71; Mid Northern Electric, Inc. 3,022.59; Blackstrap Inc. 13,367.69; Autozone 3.97; Agtegra Cooperative 905.30; Runnings Supply Inc. 3,312.36; Interstate Battery 172.90; Heiser's Jewelry LLC 325.00; HR Green, Inc. 3,440.67; Midwest Alarm Company 294.96; Aberdeen Chamber of Commerce 15,055.00; Aberdeen Development Corp. 14,166.67; Praxair Distribution Inc. 87.25; MARCO Technologies LLC 106.41; Dakota Doors Inc. 107.04; Dakota Electronics 180.00; Eddie's Northside Sinclair 125.00; SD Gov. Human Resource Assn. 50.00; HACH Co. 1,496.73; Direct Automation LLC 1,205.79; Auto Value Part Stores/Hedahls 944.88; Kesslers Inc. 63.54; Municipal Code Corp. 1,400.00; GFOA 375.00; CenturyLink 4,280.50; Avera St. Luke's Hospital 60.00; SHARE Corp. 1,254.77; SD Firefighters Assn. 1,250.00; SD Government Finance Officer Assn. 70.00; SD Municipal League 13,509.24; Stan Houston Equipment, Inc. 113.55; SD Dept. Environment/Natural Resources 25,000.00; Police Executive Research Forum 200.00; Mission Mgmt. Information 355.09; Totally Tubular Mfg. 97.12; ASCAP 367.00; Badger Meter, Inc. 780.00; Olson's Pest Technicians 400.00; Dependable Sanitation, Inc. 23,680.27; NE Council of Government 6,823.51; M & T Fire & Safety Inc. 22.00; Hub City Radio 1,275.00; Executive Management 158.98; Aberdeen Area Human Resource Assn. 50.00; MOCIC 200.00; Northwestern Energy 12,449.59; Jarman's Water Systems 310.00; Vermont Systems Inc. 12,322.92; Northern Valley Communications 780.97; Midland Lease Division 250.91; Br. Co. Fire Chiefs Assn. 50.00; Otis Elevator Company 2,403.60; Quill Corp. 98.39; Cardinal Tracking Inc. 28,695.70; SD Secretary of State 30.00; Century Business Products 31.92; Menards 439.21; International Ward of Oz Club, Inc. 30.00; OCLC, Inc. 955.25; Impact Janitorial 2,080.25; AT & T Cell 647.82; Pete Lien & Sons, Inc. 6,765.46; David's Lawn & Snow 60.00; Matheson Tri-Gas Inc. 252.94; Michael Frederick 48.00; Konica Minolta Premier Finance 126.85; Premier Specialty Vehicles, Inc. 43.35; Dakota Oil 102.00; Berbos, Nick Real Estate Limited Partnership 124,665.63; Advance Auto Parts 102.24; Analytical Environmental Laboratories 1,200.00; Ingram Library Services 154.49; SD City Management Association 150.00; Midcontinent Communications 600.00; ARAMARK 100.80; FBI National Academy Assoc., Inc. 110.00; Groton Ford, LLC 340.71; GRAINGER 160.77; Geffdog Designs 107.48; Dubois Chemicals, Inc. 6,610.59; IAPE 50.00; Innovative Interfaces, Inc. 2,480.63; Harlow's Bus Sales, Inc. 8,428.70; Diamond Dry Cleaning 13.19; Sight and Sound 650.00; G & R Controls Inc. 11,912.27; The Guardian Life Ins. 101.64; United Parcel Service 140.29; James Valley Coop 91.11; Footprints Media 225.00; World Software Corp. 432.00; SD Retailers Association 240.00; Trumpet Inc. 180.00; Atlas Carbon, LLC 20,630.40; Target Solutions 5,726.00; Autozone 112.81; Jonathon Murdy 2,500.00; Agtegra Cooperative 8,951.82; SD Fire Instructor's Society 540.00; Runnings Supply Inc. 1,639.15. Elavon 3,500.00; Card Connect 8,000.00; Infintech 2,000.00; Wellmark Blue Cross/Blue Shield 22,183.93; Richard Klein 9.20; Heather Walley 28.73; Christine Orwig 58.23; Crady's Radiator 38.28; Cory Gollnick 25.63; James Mattern 62.39; Robert Mattern

25.59; Jace Everson 61.59; Wall Enterprises 58.02; SD Dept. of Revenue 7,524.46.

Payroll for the period from January 3, 2021 through January 16, 2021 and city share of social security, old age & survivor's insurance, retirement, health and life insurance: EFTPS 132,445.20; SD Retirement 80,330.26; Governing Body 3,192.28; City Manager 7,832.80; City Attorney 7,318.27; Finance 15,249.89; HR 8,145.60, Building 1,797.78; Computer 4,825.90; Planning/Zoning 14,852.31; Engineering 13,831.00; Police 142,882.36, Thomas Barstad 29.21 hr, Dyllen Fleckenstein 25.82 hr, Jeff Neal 29.94 hr, Mychal Rydeen 25.82 hr, Fire 115,715.40, Housing/Building 6,886.55; Street 33,161.81; Traffic 5,792.92; Solid Waste 22,868.42; Transportation/Ride Line 18,171.05, Library 27,939.29, Sara Tennant 9.45 hr; Parks, Rec & Forestry 95,050.84, Adam Durland 10.25 hr, Linda Heiser 13.00 hr, Jacob Muhich 10.25 hr; Airport 16,721.19; Pipe 21,744.79; Water Treatment 19,838.33; Meter 1,734.93; Water Reclamation 20,763.78; Pump 7,380.51. Upon roll call vote, all present voting aye, motion carried.

### **CITY MANAGER'S REPORT**

City Manager Joe Gaa reported on a Land and Water Conservation grant for a park playground project and communication on the vaccination progress.

Police Chief McNeil addressed possible threats for January 20<sup>th</sup> and noted none had been identified for the Aberdeen area.

### **ADJOURNMENT**

There being no further business, motion by Rux, second by Lunzman to adjourn the meeting. Upon roll call vote, all present voting aye, motion carried. Meeting adjourned at 6:04 p.m.

Prepared by Mary Campton for the Finance Office. /s/ Karl Alberts, Finance Officer.