

PARK & RECREATION BOARD MEETING

Eagles Nest

January 6, 2021 – 12:00 NOON

President Matt Prehn called the meeting to order at 12:00 pm.

Members Present: Doug Farrand, Tom Kuck, Bethany Russell, Matt Prehn and David Sandvig. Also present was Joe Gaa, City Manager.

Meeting Minutes: David Sandvig made a motion to accept the minutes. Motion seconded by Doug Farrand. All present voting aye. Motion carried.

Financial Statements: December financials were unavailable.

Bills: Bills received in the past month and merchant card processing fees for next month were reviewed. Such audited bills and fees for services, supplies, repairs, and maintenance for the Park, Recreation and Forestry Department will be included in the department bills approved hereafter by the City Council and set forth in the minutes of the City Council.

Tom Kuck made a motion to approve payment of all bills presented, to approve merchant card processing fees for next month, and to authorize the President and Secretary to issue a requisition for a warrant upon the Finance Officer to spend Park and Recreation monies for payment of such bills and fees. Motion seconded by Bethany Russell. All present voting aye. Motion carried.

Order of Business:

Agenda Additions: Mark Hoven asked to add an additional item to the agenda, as agenda item E moving staff reports down to item F. Proposed item E is for approval to surplus items from Lee Park Golf Course. Doug Farrand made a motion to approve the additional agenda item. The motion was seconded by David Sandvig. All present voting aye. Motion carried.

Consider Agreement with Aberdeen Swim Club: Travis Lemer informed the board that this was the annual agreement with the Swim Club. David Sandvig made a motion to approve the contract with the Aberdeen Swim Club. The motion was seconded by Doug Farrand. All present voting aye. Motion carried.

Request Authorization to Purchase Equipment form Sourcewell Cooperative Purchasing Agreement: Mark Hoven presented information to the board on the request for authorization to purchase items from the Sourcewell Cooperative Purchasing Contract. Tom Kuck made a motion to authorize the purchase of (1) Toro Groundmaster 4500-D for \$67,979.26, (1) Toro Groundmaster 4000-D for \$67,833.03, (1) Toro Workman GTX EFI Utility Vehicle for \$8943.74, and (1) Toro Groundmaster 3200 2WD 72" Rotary Mower for \$19,563.49. The motion was seconded by Bethany Russell. All present voting aye. Motion carried.

Consider revised by-laws for the Senior Center: Jackie Witlock informed the board on the proposed changes to the by-laws. David Sandvig made a motion to approve the revised by-laws for the Senior Center. The motion was seconded by Bethany Russell. All present voting aye. Motion carried.

Consider Bids Received for Amenities to New Softball Complex: Mark Hoven presented information to the board on the bids received for the amenities for the softball complex and information on the budget for the project. These bids are a per line item bid. David Sandvig made a motion to approve the bids for the amenities for the softball complex. The motion was seconded by Doug Farrand. All present voting aye. Motion carried. A copy of all bids received are on file in the Aberdeen Parks, Recreation & Forestry Office.

Surplus Items from Lee Park Golf Course: Mark Hoven presented information to the board on the items from Lee Park Golf Course that are ready to be listed as surplus. Doug Farrand made a motion to approve the surplus items from Lee Park Golf Course. The motion was seconded by Tom Kuck. All present voting aye. Motion carried.

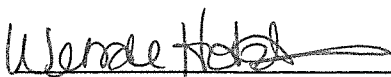
Reports from Staff: Mark Hoven and the department supervisors reported on how things are going in their respective areas.

Adjournment: With no further regular business, Doug Farrand made a motion to adjourn the meeting. Motion was seconded by Bethany Russell. All present voting aye. Motion carried. Meeting adjourned.

Submitted by:



Doug Farrand, Secretary



Wende Holzmann, Office Manager

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Requisition for warrant upon the Finance Officer, pursuant to Aberdeen City Code, Sec. 36-29, for payment of bills and fees as set forth in the above Minutes:

Signed by:



Matt Prehn, President

3/3/21

Date

Countersigned by:



Doug Farrand, Secretary

03/03/2021

Date