

**PARK & RECREATION BOARD MEETING
Eagles Nest
January 5, 2022 – 12:00 NOON**

President David Sandvig called the meeting to order at 12:00 pm.

Members Present: Doug Farrand, Tarah Heupel, Tom Kuck, Kristan Morris and David Sandvig. Also present: Joe Gaa, City Manager.

Meeting Minutes: Doug Farrand made a motion to accept the minutes. Motion seconded by Tarah Heupel. All present voting aye. Motion carried.

Financial Statements: December financials were unavailable.

Bills: Bills received in the past month and merchant card processing fees for next month were reviewed. Such audited bills and fees for services, supplies, repairs, and maintenance for the Park, Recreation and Forestry Department will be included in the department bills approved hereafter by the City Council and set forth in the minutes of the City Council.

Tom Kuck made a motion to approve payment of all bills presented, to approve merchant card processing fees for next month, and to authorize the President and Secretary to issue a requisition for a warrant upon the Finance Officer to spend Park and Recreation monies for payment of such bills and fees. Motion seconded by Doug Farrand. All present voting aye. Motion carried.

Order of Business:

Consider agreement with Aberdeen Swim Club for the use of the Aberdeen Aquatic Center – Agreement presented by Travis Lemer. Doug Farrand made a motion to approve the agreement as presented. The motion was seconded by Tarah Heupel. All present voting aye. Motion carried.

Request authorization to bid for irrigation materials for Wylie Park – Mark Hoven requested the authorization to bid to update the irrigation system at Wylie Park. Tarah Heupel made a motion to authorize the bidding. The motion was seconded by Doug Farrand. All present voting aye. Motion carried.

Request authorization to bid for Phase II Drainage Improvements at Lee Park Golf Course – Mark Hoven and Charles Kornmann discussed the proposed improvements for the Phase II Drainage Improvements at Lee Park Golf Course. Mark Hoven requested the authorization to bid for the Phase II Drainage Improvements at Lee Park Golf Course. Doug Farrand made a motion to authorize the bidding. The motion was seconded by Tom Kuck. All present voting aye. Motion carried.


Request authorization for the Meals on Wheels write-offs – Jackie Witlock requested the write-offs of the unpaid Meals on Wheels for the year 2021. Tarah Heupel made a motion to authorize the write-offs. Kristan Morris seconded the motion. All present voting aye. Motion carried.

Adjournment: With no further regular business, Doug Ferrand made a motion to adjourn the meeting. Motion was seconded by Tarah Heupel. All present voting aye. Motion carried. Meeting adjourned.

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Submitted by:


Doug Farrand, Secretary


Wende Holzkamm, Office Manager

Requisition for warrant upon the Finance Officer, pursuant to Aberdeen City Code, Sec. 36-29, for payment of bills and fees as set forth in the above Minutes:

Signed by:


David Sandvig, President

02/02/2022
Date

Countersigned by:


Doug Farrand, Secretary

02/02/2022
Date