

PARK & RECREATION BOARD MEETING

Eagles Nest

January 4, 2023 – 12:00 NOON

President David Sandvig called the meeting to order at 12:20 pm.

Members Present: Doug Farrand, Tarah Heupel, David Sandvig and Dewey Tullar. Also present: Joe Gaa, City Manager.

Meeting Minutes: Doug Farrand made a motion to accept the minutes. Motion seconded by Tarah Heupel. All present voting aye. Motion carried.

Financial Statements: December financials were unavailable.

Bills: Bills received in the past month and merchant card processing fees for next month were reviewed. Such audited bills and fees for services, supplies, repairs, and maintenance for the Park, Recreation and Forestry Department will be included in the department bills approved hereafter by the City Council and set forth in the minutes of the City Council.

Doug Farrand made a motion to approve payment of all bills presented, to approve merchant card processing fees for next month, and to authorize the President and Secretary to issue a requisition for a warrant upon the Finance Officer to spend Park and Recreation monies for payment of such bills and fees. Motion seconded by Tarah Heupel. All present voting aye. Motion carried.

Order of Business:

Mark Hoven requested Item E: Request for Authorization to Bid for Replacing the Washington Street Gym Roof and Authorization to Bid for Cabin Work at Wylie Campground be added to the agenda. Tarah Heupel made a motion to add item E to the agenda. The motion was seconded by Doug Farrand. All present voting aye.

Consider a Request from Presentation Sisters to Place a Sign at Manor Park. Mark Hoven informed the board of the request from the Presentation Sisters to place a sign in the easement on the west side of the park, recommending approval of the request. Tarah Heupel made a motion to approve the request from the Presentation Sisters to place a sign in the easement on the west edge of Manor Park. The motion was seconded by Dewey Tullar. All present voting aye. Motion carried.

Review of 2023 Parks, Recreation & Forestry Department Budget. Mark Hoven reviewed the 2023 budget with the board.

Update on the Uncorked Event held in Storybook Land. This item was moved to next month's agenda as Kristan Morris was unable to be at the meeting due to weather-related issues.

Consider Bids Received for Temporary Fencing for Softball Complex. Tyler Bierman reviewed with the board the bids that were received for the temporary fencing for the softball complex. Recommending acceptance of the bid from Sportflex, LLC in the amount of \$64,846.06. Dewey Tullar made a motion to accept the bid from Sportflex, LLC in the amount of \$64,846.06 for the temporary fencing. The motion was seconded by Tarah Heupel. All present voting. Motion carried. A copy of all bids received are on file in the Parks, Recreation & Forestry Office.

Request for Authorization to Bid for Replacing the Washington Street Gym Roof and Authorization to Bid for Cabin Work at Wylie Campground. Mark Hoven informed the board of the need to replace the roof at the gym and the proposed cabin work at Wylie Campground. Tarah Heupel made a motion to authorize the bidding for the new roof at Washington Street Gym and the cabin work at Wylie Campground. The motion was seconded by Doug Farrand. All present voting aye. Motion carried.

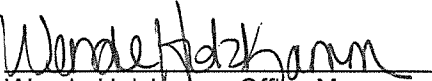
Adjournment: With no further regular business, Doug Ferrand made a motion to adjourn the meeting. Motion was seconded by Dewey Tullar. All present voting aye. Motion carried. Meeting adjourned.

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Submitted by:




Doug Farrand, Secretary



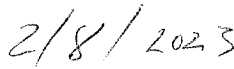
Wende Holzmann, Office Manager

Requisition for warrant upon the Finance Officer, pursuant to Aberdeen City Code, Sec. 36-29, for payment of bills and fees as set forth in the above Minutes:

Signed by:



David Sandvig, President



Date

Countersigned by:



Doug Farrand, Secretary



Date