

## **MINUTES**

### **ABERDEEN CITY COUNCIL MEETING**

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, June 27, 2022 at 5:30 p.m., regular meeting of the City Council.

#### **CALL TO ORDER**

##### **MEETING ROLL CALL**

Present at roll call were City Council Members Rob Ronayne, Mark Remily, Dave Lunzman, Alan Johnson, Justin Reinbold, Tiffany Langer, Clint Rux, and Mayor Travis Schaunaman. City Council Member Josh Rife was absent.

City Staff present were Joe Gaa, Ron Wager, Robin Bobzien, Brett Bill, Jordan McQuillen, Dave McNeil, Bob Braun, and Joel Weig.

##### **PLEDGE OF ALLEGIANCE**

Mayor Schaunaman led the Pledge of Allegiance.

#### **APPROVAL OF AGENDA**

Motion by Rux, second by Lunzman to approve the agenda. Voice vote to approve, all present voting aye, motion carried.

#### **MINUTES**

Motion by Reinbold, second by Ronayne to approve the minutes of the June 10 and June 21, 2022 City Council Meetings, as circulated. Voice vote to approve, all present voting aye, motion carried.

#### **OPEN FORUM**

No one appeared in open forum to address the Council.

#### **CONSENT CALENDAR**

Motion by Ronayne, second by Lunzman to approve the following items on the consent calendar:

SET HEARING DATE – of July 18, 2022 at 5:30 p.m. for petitions to vacate public right-of-way: 1) 16 feet x 135 feet public right-of-way adjacent to the East of the South 135 feet of Lot 1, Hagerty & Lloyd’s Seventh Subdivision (Alley to the East of the YMCA Daycare Playground); 2) North 25 feet of the West 33.97 feet of Olive Drive public right-of-way adjacent to Lot B2, Village Bowl First Addition (1021 Olive Drive)

PLATS – 1) JBR Development First Addition to the City of Aberdeen in the East ½ of Section 13, T123N, R64W of the 5<sup>th</sup> P.M., Brown County, South Dakota (9 North Penn Street); 2) Secure Storage LLC Subdivision to the City of Aberdeen in the SW¼ of Section 13, T123N, R64W of the 5<sup>th</sup> P.M., Brown County, South Dakota (318 – 1<sup>st</sup> Avenue, SW); 3) Seitz Eagle Second Addition to the City of Aberdeen in the NW¼ of Section 23, T123N, R64W of the 5<sup>th</sup> P.M., Brown County, South Dakota (1401 and 1412 – 6<sup>th</sup> Avenue, SW)

RENEWALS OF RETAIL ON-OFF SALE MALT BEVERAGE AND SD FARM WINE LICENSES – from July, 2022 – June, 2023 for The Aberdeen Store, LLC dba The Market On

The Plaza, 506 South Main Street, Suite #4; Engels Event Company LLC dba Engels Event Center, 209 South Main Street; and Eagle River LLC dba 715 North 10<sup>th</sup> Street

LICENSE – Residential Building Contractor – Kaleb Artz dba Odds & Ends LLC

REQUEST FOR STREET USE – North Lincoln Street on 14<sup>th</sup> Avenue, NE to North 4<sup>th</sup> Street to 15<sup>th</sup> Avenue, NE to 24<sup>th</sup> Avenue, NW/Fairgrounds Road for the Brown County Fair Foundation 5K on August 20, 2022

REPORTS AND MINUTES FOR VARIOUS CITY BOARDS – Aberdeen Airport Board Meeting Minutes; Aberdeen City Planning Commission Meeting Minutes; Board of Zoning Adjustment Meeting Minutes; K.O. Lee Aberdeen Public Library Board of Trustees Meeting Minutes – receive and place on file

Voice vote to approve, all present voting aye, motion carried.

### **NEW BUSINESS**

HEARING ON PETITION TO REZONE PROPERTY AND FIRST READING OF ORDINANCE NO. 22-06-01

Mayor Schaunaman opened a hearing on a petition from the City of Aberdeen to rezone property described as Lots 2 and 3, Lee Park Addition in the SW ¼ of Section 11, T123N, R64W of the 5<sup>th</sup> P.M., Brown County, South Dakota (1115 and 1127 Olive Drive) from (C-2) Highway Commercial District to (M) Municipal, State, and County Use District. City Planning/Zoning Director Brett Bill explained that the City is requesting the rezoning of the property to bring two separate lots into compliance with their current use as City owned parking lots for Lee Park Golf Course. No public comments were received so Mayor Schaunaman closed the hearing. Motion by Johnson, second by Rux to approve first reading of Ordinance No. 22-06-01 to rezone the property as requested. Roll call vote to approve, all present voting aye, motion carried.

### **PRELIMINARY 2023 PROMOTION FUND ALLOCATIONS**

City Manager Joe Gaa presented the preliminary Promotion Fund Allocations to be included in the 2023 Budget. Gaa explained that projected Promotion Funds available for 2023 is \$1,200,000 and the requests submitted by non-profits for possible promotion funding is a total of \$1,679,573. Gaa said the Council reviewed these requests and a compilation worksheet and budget recommendation summary was prepared for Council approval. Motion by Ronayne, second by Johnson to approve of the preliminary 2023 Promotion Fund Allocations as presented. Roll call vote to approve, all present voting aye, motion carried.

RECOMMENDATION ON BID FOR STANDBY GENERATOR IMPROVEMENTS AT THE WATER TREATMENT PLANT

Water Treatment Superintendent Bob Braun explained the bid received for the Standby Generator Improvements at the Water Treatment Plant and recommended awarding the bid to Muth Electric, Inc. in the amount of \$352,488.97. Motion by Johnson, second by Rux to award the bid for the Standby Generator Improvements at the Water Treatment Plant

to Muth Electric, Inc. in the amount of \$352,488.97 and authorize the City Manager and Finance Officer to sign all necessary documents after approval by the City Attorney. Roll call vote to approve, all present voting aye, motion carried.

#### CHANGE ORDER/PAYMENT FOR STREET MAINTENANCE CONCRETE REPAIR WORK

City Engineer Robin Bobzien requested approval of Change Order #1, a decrease in the contract amount of (-\$10,684.60), to the Street Maintenance Concrete Repair Project and Payment #2 in the amount of \$168,263.37 to CWF Masonry & Construction for work on the project. Motion by Lunzman, second by Ronayne to approve Change Order #1 in the amount of a (-\$10,684.60) and Payment #2 in the amount of \$168,263.37 to CWF Masonry & Construction for the Street Maintenance Concrete Repair Project. Roll call vote to approve, all present voting aye, motion carried.

#### PAYMENT FOR NORTH DAKOTA STREET ROADWAY IMPROVEMENTS

City Engineer Robin Bobzien requested approval of Payment #6 in the amount of \$18,040.82 to Reede Construction, Inc. for work on the North Dakota Street Roadway Improvements. Motion by Reinbold, second by Johnson to approve Payment #6 in the amount of \$18,040.82 to Reede Construction, Inc. for work on the project. Roll call vote to approve, all present voting aye, motion carried.

#### CHANGE ORDER/PAYMENT FOR ACCESSIBLE QUADRANTS PROJECT

City Engineer Robin Bobzien requested approval of Change Order #1 in the amount of \$2,039.82 on the Accessible Quadrants Project and Payment #2 in the amount of \$44,606.93 to CWF Masonry & Construction for the work on the project. Motion by Ronayne, second by Reinbold to approve Change Order #1 in the amount of \$2,039.82 and Payment #2 in the amount of \$44,606.93 to CWF Masonry & Construction for work on the project. Roll call vote to approve, all present voting aye, motion carried.

#### **REVIEW AND APPROVAL OF CLAIMS**

Motion by Lunzman, second by Ronayne to approve payment of the bills listed for June 27, 2022. Bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: Wellmark Blue Cross/Blue Shield 215,000.00; SW Investment Holdings LLC 30.00; Rusty Flack 37.64; Linda Norman 26.05; Renae Mettler 104.59; Jason Forrest 15.41; Marsha Johnson 57.52; Drew Johnson 39.86; Aberdeen School Dist. 15,000.00; MARCO Technologies LLC 72.48; Linde Inc. 7,133.75; Aberdeen News 2,260.56; Hawkins Inc. 2,889.00; Direct Automation LLC 10,326.42; Auto Value Parts/Hedahls 52.10; MAC's Inc. 7.56; Dakota Supply Group 34,349.42; Graymount LLC 16,416.47; Midstates Group 2,583.48; Mark Miller 336.00; MED Alliance Group 339.32; Brad Gardner 74.00; MacQueen Emergency Group 343.89; Dependable Sanitation 23,964.93; HARR Motors 256.00; USA Blue Book 10,430.73; Cartney Bearing Co. 92.84;

Barry Dunlavy 74.00; Climate Control 1,327.50; Beacon Athletics 119.00; ULine 376.82; Kylie Fadness 336.00; Northern Valley Communication 50.00; McMaster-Carr Supply Co. 454.39; Fire Safety First 553.10; SD One Call 510.72; Federal Express Corp. 16.26; Cardinal Tracking Inc. 9,315.30; Century Business Products 70.00; Menards Inc. 60.68; Michael Roemmich 214.00; Borns Group 5,060.87; Killoran Trucking & Brokerage 7,525.02; John Kirnan 174.00; L & T Lawn Care LLC 275.00; Premier Specialty Vehicles 370.39; Matt Parrott 758.35; Brett Bill 74.00; Advance Auto Parts 10.74; Vollan Oil Co. 3,689.70; Environmental Resource Assoc. 390.12; Geffdog Designs 1,702.98; Coast to Coast Solutions 466.24; Aberdeen Area Humane Society 5,400.00; Teleflex 1,115.50; United Parcel Service 57.82; NAPA Central 337.39; Sansio Inc. 910.00; James Valley Coop Telephone Co. 31.94; Andrea Schwan 77.00; Chris Brick 74.00; Runnings Supply Inc. 434.65; Brady Woehl 168.00; ODP Business Solutions LLC 221.74; Engineering Perf. Solutions 400.00; SDDC 363.02; Language Line Services 22.58; Uniform Center 271.58.

Roll call vote to approve, all present voting aye, motion carried.

#### **CITY MANAGER'S REPORT**

City Manager Joe Gaa recognized outgoing City Council Members Clint Rux, Dave Lunzman, and Mark Remily for their years of service and community support.

#### **ADJOURNMENT**

There being no further business, motion by Lunzman, second by Remily to adjourn the meeting. Voice vote to adjourn, all present voting aye, motion carried. The meeting adjourned at 5:50 p.m.

Prepared by Mary Campton for the Finance Office. /s/ Jordan McQuillen, Finance Officer.