

MINUTES**ABERDEEN CITY COUNCIL MEETING WORK SESSION**

City Council met for a work session in City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, at 5:34 p.m., on April 12, 2021, to discuss an ordinance amending the landscape standards for new construction and parking lots. Present were City Council Members Rob Ronayne, Dave Lunzman, Josh Rife, Alan Johnson, Justin Reinbold, Tiffany Langer, Clint Rux, and Mayor Schaunaman. City Staff present were Joe Gaa, Ron Wager, Robin Bobzien, and Brett Bill. No Council action was taken. The work session ended at 7:22 p.m.

MINUTES**ABERDEEN CITY COUNCIL MEETING**

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, April 19, 2021 at 5:30 p.m., regular meeting of the City Council.

CALL TO ORDER**MEETING ROLL CALL**

Present at roll call were City Council Members Mark Remily by teleconference, Rob Ronayne, Dave Lunzman, Josh Rife, Justin Reinbold, Tiffany Langer, Clint Rux, and Mayor Travis Schaunaman. City Council Member Alan Johnson was absent.

City Staff present were Joe Gaa, Ron Wager, Robin Bobzien, Brett Bill by teleconference, Karl Alberts, Dave McNeil, Mark Hoven, Rich Krokkel, Aaron Kiesz, and Joel Weig by teleconference.

PLEDGE OF ALLEGIANCE

Mayor Schaunaman led the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion by Rux, second by Ronayne to switch the order of agenda items under Old Business to #6B Resolution of Intent to lease a Municipal Hangar then #6A Ordinance amending landscape standards and approve the agenda as amended. Upon roll call vote, all present voting aye, motion carried.

MINUTES

Motion by Lunzman, second by Rife to approve the minutes of the April 5, 2021 City Council Meeting, as circulated. Upon roll call vote, all present voting aye, motion carried.

OPEN FORUM

No one appeared in open forum to address the Council.

CONSENT CALENDAR

Motion by Rux, second by Ronayne to approve the following items on the consent calendar:

SET HEARING DATE – of May 3, 2021 at 5:30 p.m. for the following: Special One-Day Retail On-Sale Liquor License on May 8, 2021 for the Boys & Girls Club of the Aberdeen Area dba Winefest Renaissance, 1121 First Avenue, SE; New Retail On-Off Sale Wine and

Cider License for Profiling Beauty, LLC dba 224 First Avenue, SE; New Retail On-Off Sale Wine and Cider License and New Retail On-Off Sale Malt Beverage and SD Farm Wine License for The Aberdeen Store, LLC dba The Market On The Plaza, 506 S. Main Street, Suite 4.

LICENSES – Home Day Care – Carrie Cordie; Taxi Cab Driver – Christina Meadows

REQUEST TO SERVE AND PERMIT – the consumption of alcoholic beverages at the Wylie Park Pavilion on April 24, 2021 for a Faretta Wedding.

LOTTERY NOTICE – Boys & Girls Club of the Aberdeen Area – receive and place on file

ASSIGNMENT OF PRIVATE AREA HANGAR LEASE AGREEMENT – from ALPHA ECHO, Inc. to Rolf Johnson, Airport Lease #24, Hangar Area #21

Upon roll call vote, all present voting aye, motion carried.

OLD BUSINESS

RESOLUTION NO. 21-03-02R INTENT TO LEASE A MUNICIPAL HANGAR TO PRIVATE PERSON

From the March 15, 2021 City Council Meeting, original motion made by Ronayne, second by Johnson to approve first reading and passage of Resolution No. 21-03-02R stating the Council’s intent to lease a city-owned aircraft hangar to Darrell Hillestad, a private person, for a term and rental amount invoking the requirements of SDCL §9-12-5., and fixing a public hearing to consider final approval of such lease, and to authorize the Finance Officer to publish notice of hearing as required by law. Discussion followed with comments from Adam Altman, general counsel for Quest Aviation, and Darrell Hillestad. Upon roll call vote, Langer, Rife, Lunzman, and Mayor Schaunaman voting aye, Rux, Reinbold, Ronayne, and Remily voting nay, 4 voting aye and 4 voting nay, motion failed.

After further discussion, motion by Rux, second by Ronayne to reject all bids for the municipal hangar and to authorize an invitation to bidders for any bidder desiring to rent the hangar for aviation purposes, and setting a minimum bid amount of \$13,800. Upon roll call vote, Remily, Ronayne, Reinbold, Rux voting aye, Lunzman, Rife, Langer, and Mayor Schaunaman voting nay, 4 voting aye and 4 voting nay, motion failed.

After further discussion, motion by Rux, second by Ronayne to reject all bids for the municipal hangar and to authorize an invitation to bidders for any bidder desiring to rent the hangar for aviation purposes, and setting no minimum bid amount. Upon roll call vote, all present voting aye, motion carried.

ORDINANCE NO. 21-04-04 AMENDING LANDSCAPE STANDARDS FOR NEW CONSTRUCTION AND PARKING LOTS

Reconsideration of the proposed Ordinance No. 21-04-04 amending the Aberdeen City Code regarding landscape standards for new construction and parking lots was presented for first reading. City Attorney Ron Wager provided a draft Ordinance No. 21-04-06, another version of the ordinance amendment incorporating landscape changes following a work

session of the Council on April 12, 2021, attempting to balance the concerns of the business community. Motion by Rux, second by Ronayne to amend Sec. 56-214 (2) e. inserting after “Planting islands must have” the language “sufficient ground cover of blue grass, fescue, or similar sod grasses or have” and adding (2) f. “Interior trees may be grouped into a larger island. Each tree, if grouped, shall meet the requirements set forth in this chapter.” Upon roll call vote, Ronayne, Lunzman, Rife, Reinbold, Langer, Rux, and Mayor Schaunaman voting aye, Remily did not vote, 7 voting aye with 1 not voting, motion carried. Motion by Ronayne, second by Reinbold to amend Sec. 56-215 specifying that a land owner in the industrial area could choose perimeter trees or planting islands or some combination thereof. Upon roll call vote, all present voting aye, motion carried. Motion by Ronayne, second by Rux to approve first reading of Ordinance No. 21-04-04 as amended. Upon roll call vote, all present voting aye, motion carried.

NEW BUSINESS

ORDINANCE NO. 21-04-07 SUPPLEMENTING THE BUDGET

City Finance Officer Karl Alberts presented Ordinance No. 21-04-07 supplementing the 2021 Budget for various unanticipated projects, activities, and expenses. Motion by Rux, second by Reinbold to approve first reading of Ordinance No. 21-04-07. Upon roll call vote, all present voting aye, motion carried.

APPOINTMENT TO ABERDEEN HOUSING AUTHORITY BOARD

Motion by Rife, second by Rux to approve of Mayor Schaunaman’s appointment of Kathy Zerr to the Aberdeen Housing Authority Board for a five-year term ending December 31, 2025. Upon roll call vote, all present voting aye, motion carried.

AGREEMENT WITH ABERDEEN AREA HUMANE SOCIETY

City Manager Joe Gaa informed the Council of an agreement with the Aberdeen Area Humane Society to provide animal shelter services to the City of Aberdeen at a monthly amount of \$5,400.00. Police Chief Dave McNeil spoke to thank Bonnie Bitz for her quality work providing animal care services for the City of Aberdeen and stated he is pleased to work with the Aberdeen Area Humane Society to provide animal control operations. Motion by Ronayne, second by Reinbold to approve entering into an agreement with the Aberdeen Area Humane Society to provide the animal shelter services to the City. Upon roll call vote, all present voting aye, motion carried.

PAYMENT FOR PURCHASE OF POLICE VEHICLES

Police Chief Dave McNeil requested authorization for payment to Pierson Ford of Aberdeen, SD in the amount of \$146,598.00 for the purchase of four 2021 Ford Explorer Police Wagons. Motion by Ronayne, second by Lunzman to approve payment to Pierson Ford in the amount of \$146,598.00 for the purchase of the vehicles. Upon roll call vote, all present voting aye, motion carried.

BIDS FOR MELGAARD ROAD AND LAWSON STREET TRAFFIC SIGNAL PROJECT

City Engineer Robin Bobzien explained the bids received for the Melgaard Road and Lawson Street Traffic Signal Improvements Project and recommended awarding the bid to Ringgenberg Electric in the amount of \$270,993.00. Motion by Rux, second by Langer to award the bid to Ringgenberg Electric and authorize the City Manager and Finance Officer to sign all necessary documents after approval by the City Attorney. Upon roll call vote, all present voting aye, motion carried.

PAYMENT REQUESTS FOR AIRPORT IMPROVEMENT PROJECTS

Transportation Director Rich Krokkel requested approval of the following payments for work on Airport Improvement Projects: Payment #6 – #3-46-0001-44-2021 SRE Purchase Assistance – Helms & Associates, in the amount of 1,572.50; Payment #30 – AIP #3-46-0001-39-2018 Airport Master Plan – Helms & Associates, in the amount of \$2,015.68; Payment #17 – AIP #3-46-0001-43-2021 Airport Taxiway Geometry – Helms & Associates, in the amount of \$2,067.82; Payment #5 – AIP #3-46-0001-43-2021 GA Apron Project – Helms & Associates, in the amount of \$6,181.06. Motion by Rux, second by Ronayne to approve and authorize the City Manager to sign the payment requests for work on the Airport Improvement Projects. Upon roll call vote, all present voting aye, motion carried.

REVIEW AND APPROVAL OF CLAIMS - BILLS

Motion by Ronayne, second by Lunzman to approve payment of the bills listed for April 19, 2021, and any additions thereto, such bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: Midwest Alarm Co. 282.00; American News 249.21; Aberdeen Chamber of Commerce 26,015.00; Aberdeen Development Corp. 14,166.67; Praxair Distribution Inc. 277.19; Helms & Associates 27,189.56; MARCO Technologies LLC 503.20; Tessman Company 5,861.50; RDO Equipment Co. 5,944.16; Brown County Landfill 18,607.46; Brown County Treasurer 464,951.21; Aberdeen News 3,083.45; Chris & Dan's Tarp & Canvas Repr. 545.00; Leidholt Electric LLC 160.71; City Treasurer 3,000.00; Hawkins Inc. 5,665.00; Dakota Electronics 6,348.25; Dakota Pump & Control 179.00; Vosika Fencing 3,683.20; Don's Builders Hardware 47.00; Eddie's Northside Sinclair 275.00; Quality Welding Inc. 90.64; Performance Oil & Lubricants 1,090.49; SD Gov. Human Resource Assn 100.00; Cole Papers Inc. 16,387.38; Farm Power Mfg Inc. 54.37; Becker Arena Products Inc. 185.65; Jensen Rock & Sand Inc. 51.65; Vander Haags Inc. 160.00; Graham Tire Co. 1,125.08; HACH co. 1,118.55; Direct Automation LLC 1,565.12; Auto Value Part Stores/Hedahls 1,623.79; House of Glass, Inc. 4,645.83; Nelson Sales & Service, LLC 447.88; Kesslers Inc. 14.99; Lawson Products Inc. 222.59; McDonald Supply Co. 33.28; MAC's Inc. 337.96; Sewer Duck, Inc. 437.50; Farnams Genuine Parts 354.26; Northern Electric 6,315.95; NSU Workstudy 528.75; CenturyLink 4,345.70; Pantorium 26.00; Dakota Supply Group 2,620.48; Midstates Group 1,680.60; CI Sport Inc. 1,113.13; Avera St Luke's Hospital 6,369.27; Lynn

Peavey Company 67.50; Schwan Electric Inc. 2,281.03; Schwan Welding & Boiler 1,451.25; SHARE Corp. 3,094.70; Fay's Refrigeration Service 243.96; Northwest Pipe Fittings 88.94; Sherwin-Williams Co. 184.40; Crawford Trucks & Equipment 3,071.74; Stan Houston Equipment, Inc. 90.00; Town & Country Lumber Inc. 210.92; Weismantel Rent All 350.00; Western Area Power Adm. 3,789.18; SD Dept. Environment/Natural Resources 565.00; American Library Assn. 175.00; GALE/Cengage Learning 343.19; Fastenal Company 981.74; Totally Tubular Mfg 163.74; Blair Scoular 48.00; Master Blaster 922.83; Crystal Harper 79.42; Jaeda Davis-Golliher 96.00; Avery Kroll 96.00; Alison Kusler 60.00; Civil Air Patrol Magazine 245.00; Plumbing & Heating Wholesale, Inc. 96.73; Brad Gardner 40.00; Keri Walker 60.00; Olson's Pest Technicians 400.00; Dakota Pump Inc. 1,960.82; Mitchell 4,366.55; Ladner Electric 2,526.53; Amber Dallmann 225.00; Carpet Master 730.00; Cassie Mraz 58.50; Dependable Sanitation, Inc. 24,282.19; Center Point Large Print 407.64; Production Monkeys.com 63.90; Fordham Signs 2,049.85; WISP Services LLC 60.00; M & T Fire & Safety Inc. 861.60; Cartney Bearing Co. 22.78; Energy Laboratories Inc. 48.00; Alex Heyd 336.00; Caleb Crosby 84.00; Pauer Sound & Music Inc. 570.39; Dawn Menning 82.50; Titan Access Acct/Productivity Plus Acct 604.35; Hub City Radio 1,900.00; Ann Scott 39.00; Executive Management 265.52; Jerry Taylor 30.00; Barry Bunlavy 40.00; Beacon Athletics 5,073.84; Pierson Ford-Lincoln-Mercury 109,416.00; Toysmith 3,602.28; Environmental System Research Institute 3,800.00; West Payment Center 1,239.05; Barton Heating & A/C Inc 395.54; Univar Solutions USA Inc. 13,844.90; Northern Valley Communications 1,035.56; MTI Distributing 182,620.97; Kirk's Auto 5,748.23; AFFINIS 4,995.69; Norby Golf Course Design Inc. 2,000.00; Midland Lease Division 250.91; William Cantalope 64.00; Aaron Johnson II 39.00; Bismarck Tribune 604.00; SD Assn Rural Water Sys. 1,515.00; Michelle Bacon 108.00; Towing Plus 150.00; Fire Safety First 1,844.80; Action Pest Control 300.00; Public Opinion Co. 204.91; Federal Express Corp. 52.61; Jerome Wild 234.00; Century Business Products 133.73; Sanford Health 2,250.00; Menards 10,886.58; Shannon Broderon 396.00; Bound Tree Medical LLC 2,163.13; Matthew Bender & Co., Inc. 68.08; Overdrive Inc. 973.15; American Ramp Company 13,373.23; Allegiant Emergency Services, Inc. 153.57; Aqua Pure Inc 325.00; Convention Visitors Bureau 33,391.73; Dakota Fluid Power Inc. 655.93; McQuillen Creative Group Inc. 615.00; Borns Group 1,648.98; FP Mailing Solutions 100.50; Spectrum Promotional Products 2,657.95; OCLC, Inc. 955.25; Impact Janitorial 4,300.29; Midwest Playscapes, Inc. 107,505.00; Valley City Times Record 267.00; Pete Lien & Sons, Inc. 14,026.27; Ferguson Waterworks 313.44; The Kenerson Group 800.00; ATCO International 773.07; Keystone Uniform CAP 7.50; Next Generation Performance Center 170.00; Skinny Idiot Studios 75.00; Turek's Arctic Hillcrest Farms 3,800.00; Evergreen Enterprises 741.25; Granite Works 250.00; Impulse Souvenirs 596.00; Matheson Tri-Gas Inc. 353.44; Airborne Vector Control 11,000.00; Patricia Casanova 82.50; Cascadia Apparel 300.00; Chronogolf Inc. 1,750.00; Matt Olson

234.00; Gardner Locksmith 114.99; SDN Communications 3,913.39; POMP's Tire Service, Inc. 3,062.00; Dakota News 9,931.40; Dakota oil 60.01; Zimco Supply Co 6,594.60; Breanne Anderson-Mueller 234.00; Brett Bill 40.00; Advance Auto Parts 255.92; Tyson Paulson 100.00; Office Peeps Solutions & Savings 1,748.78; Carter Deyo 242.00; Karli Stubbe 98.00; Jordan Menken 182.00; Ingram Library Services 3,593.69; Collaborative Summer Library Program 291.04; Steve Markley 352.00; Janway Company USA, Inc. 202.96; J R Huebner 130.00; Patricia Brosz 900.00; John Kersten 6,448.99; Blair Smith 242.00; Carrot-Top Industries 460.17; Randy Murphy 342.00; Midwest Tape 273.60; ARAMARK 2,105.86; Newman Traffic Signs 557.83; Titan Machinery 307.51; Curt Fredrickson 66.00; Butler Machinery Co. 65.35; GRAINGER 137.86; Sanitation Products Inc. 1,366.19; Geffdog Designs 1,108.00; Warne Chemical & Equipment 616.90; Crescent Electric Supply 1,429.70; Builders Firstsource, Inc. 60.94; Josh Miller 672.00; Grote Construction 2,500.00; A-1 Sanitation 658.78; G & R Controls Inc. 5,035.00; Tri-State Water, Inc. 78.00; Domino's Pizza 314.13; American Advanced Practice Network 275.00; 121 Benefits 340.30; Spencer S Aberle 192.00; Gill Schwab 504.00; Robyn Ewalt 131.25; Efraimson Electric, Inc. 575.87; Disaster Medical Solutions 5,000.00; Jarrod Zaruba 168.00; Aberdak Club 652.50; MAC Tools/D & D Distributing LLC 100.00; Carla Jo Krege 256.00; Sara Scepaniak 64.00; Daniel Orr 240.00; Luke Bunke 304.00; Office Depot 81.06; Hillyard Sioux Falls 7,317.53; Tyler Oliver 240.00; Jackie Witlock 68.54; Kent Warrey 242.00; Megan Kusler 400.00; Chris Brick 40.00; Kandi Smith 287.50; Core & Main LP 7,409.70; Blackstrap Inc. 2,652.16; Autozone 376.34; Jonathon Murdy 2,500.00; AGTEGRA Coop 2,895.97; Anna Jahraus 285.00; Runnings Supply Inc 3,807.69; Ashley Dunham 540.00; Tara Davis 364.00; Cardconnect 150.00; Triplec Pros Window Cleaning LLC 1,475.00; Dacotah Paper Co. 2,884.36; Verizon Wireless 33.45; Gary's Engine & Repair Inc. 10.20; Eide Bailly LLP 38,250.00; Grayce Combs 22.50; Konnie Maunu 42.60; Logan Gordon 3.75; Custom Stone Creations 50.00; Alexis Doerr 75.00; Red Bud Supply, Inc. 156.59; David Rodgers 300.00. Upon roll call vote, all present voting aye, motion carried.

CITY MANAGER'S REPORT

City Manager Joe Gaa gave his report on the 2022 budget process and mentioned Administrative Professional Day on Wednesday, April 21st.

ADJOURNMENT

There being no further business, motion by Ronayne, second by Reinbold to adjourn the meeting. Upon roll call vote, all present voting aye, motion carried. The meeting adjourned at 6:35 p.m.

Prepared by Mary Campton for the Finance Office. /s/ Karl Alberts, Finance Officer.